

## MEETING MINUTES – RESIDENT ADVISORY BOARD – JULY 11, 2017

### **Present:**

Jo Ann Grode, Executive Director  
Allen Falkosky, Public Housing Manager  
Josh Freeman, Maintenance/Procurement  
Lana Fanning, Huntington House  
Joyce Lobner, 10<sup>th</sup> Avenue  
Debra Rebolledo, Section 8 Program  
Nora Sinnen, Parkview

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WISCONSIN RAPIDS HOUSING AUTHORITY

### **Excused:**

Jennifer Malecki, Scattered Sites  
Mary Vang, Section 8 Manager

### **Tenants/Public Present:** None

The Housing Authority of the City of Wisconsin Rapids held a meeting of the Resident Advisory Board (RAB) at 1:30 p.m. on Tuesday, July 11, 2017, in the community room of the Huntington House Apartments, 2521 10<sup>th</sup> Street South. Executive Director Jo Ann Grode called the meeting to order at 1:37 p.m.

### **MINUTES**

#### **1. Approve minutes of the February 14, 2017 meeting:**

Nora moved to approve minutes from the February 14, 2017 meeting with Deb seconding the motion. All aye votes.

#### **2. Capital funds grant for 2017:**

##### **Housing Authority staff explanation of the capital funds grant for 2017:**

Jo Ann explained that the exact amount of the 2017 grant was unknown at the time the meeting materials were distributed, so she used an approximate figure of \$200,000 when preparing the grant application. The actual 2017 capital funds grant amount was just last week announced as \$229,985. Jo Ann will add the increased balance of \$29,985 to the operations amount previously drafted to create a final operations amount of \$169,985. Jo Ann stated that the application is due to HUD by August 2, 2017 with a final due date of September 1, 2017 if needed. The grant funds will be available by September 29, 2017.

Jo Ann reviewed each line of the grant application and explained the need for security cameras at Parkview due to recent thefts and damage to vehicles in the parking lot. She also discussed the need for additional concrete for benches for an addition to the west side of the Parkview patio due to the updated smoking policy parameters there.

##### **Resident Advisory Board comments:**

Deb and Nora commented on the changing dynamics in apartment building rentals and the increasing challenges faced by tenants and staff as a result. Nora agreed that there is a strong need for security cameras at Parkview due to the increasing incidence of theft, drugs and vandalism there.

##### **Public comments:**

There were no public comments as no tenants were in attendance.

**3. Revision of Public Housing Administrative Policy:**

**Housing Authority staff explanation of revision of policy:**

Jo Ann explained the Section 8 Administrative Plan has been revised and is now completely up-to-date. She will begin the revisions needed to the Public Housing Administrative Policy since its last revision in November of 2015. She expressed that these plans will need to be updated annually so the revisions can logistically be made to keep them current. This has been very difficult due to the need to completely overhaul both policies in the past few years. The Public Housing Administrative Policy will be completely up-to-date before the end of 2017.

**Resident Advisory Board comments:**

There were no comments from Resident Advisory Board members on this topic.

**Public comments:**

There were no public comments as no tenants were in attendance.

**4. Public input:**

There were no public comments as no tenants were in attendance.

**5. Next meeting:**

The next meeting of the RAB will be held on Tuesday, February 6, 2018 at 1:30 p.m. in the community room of the Huntington House Apartments, 2521 10<sup>th</sup> Street South, Wisconsin Rapids, WI 54494.

**6. Adjournment:**

The meeting was adjourned at approximately 1:55 p.m., with Nora moving for adjournment and Deb seconding. All aye votes.

Respectfully submitted by,  
Jo Ann Grode  
Executive Director, Wisconsin Rapids Housing Authority