

**MINUTES**  
McMillan Memorial Library  
Board of Trustees  
July 19, 2017

**DRAFT**  
Subject to  
Approval

President Zacher called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Anne Zacher, Andrea Galvan, David Farmbrough, Kevin Finbraaten, Susan Bovee, William Clendenning, Scott Kellogg, and Craig Broeren.

Administration: Andrew Barnett and Vicki Steiner

President Zacher welcomed new Board member Craig Broeren, Superintendent for the Wisconsin Rapids Public Schools.

CORRESPONDENCE: There were no items of correspondence.

MINUTES: **A motion to approve the Minutes of the June 21, 2017 Library Board meeting was made by Mr. Clendenning, second by Ms. Galvan. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for July 2017. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Ms. Bovee. Motion carried.**

DIRECTOR'S REPORT:

Library Use and Events – We had two concerts, Ron McCabe on June 22 and Carrie Newcomer on July 13. Our next concert will be members of the CWSO in September. June and July are packed full of programming, but August will be a reprieve for the staff.

Budget – There was a short presentation reviewing Library expenditures.

Building & Grounds – The rearrangement of the Commons continues. The booths have been removed and may be donated to Boys & Girls Club. Four café tables and chairs have been added to the coffeehouse area, purchased through UWSP surplus.

Solar Project – Sixteen pallets of solar panels have been delivered and are being staged in the old main entrance. Work should begin before the end of the month with commissioning in late August. The next step is having a crane hoist the pallets onto the roof and arranging the hiring of local electricians and helpers.

Miscellaneous – Colin McGinnis has been hired as our new Adult Services Manager. PA System has been installed and is operational. The City of Wisconsin Rapids and Solarus are working on the operation of the paging system through the phone system.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS: The deterioration of the parking lot near the drainage area was discussed. Mr. Barnett will follow up with the City.

NEW BUSINESS: Mr. Farmbrough presented the following slate of officers:

President-Andrea Galvan

Vice-President-Anne Zacher

Treasurer-Susan Bovee

**A motion to close nominations for the slate of officers was made by Mr. Farmbrough, second by Mr. Broeren. Motion carried.**

**A motion to approve the slate of officers was made by Mr. Broeren, second by Ms. Galvan. Motion carried.**

**A motion to adjourn was made by Ms. Bovee, second by Ms. Galvan. Motion carried and the meeting adjourned at 4:55 p.m.**

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on August 16, 2017 at 4:00 p.m.

Respectfully submitted,  
Vicki Steiner, Secretary