



W I S C O N S I N

Wastewater Facility
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Commented [1]: Looks great to me!

The Wastewater Treatment Commission met at 1:30 p.m. on July 5, 2017 at the Wastewater Treatment Plant, 2540 1st Street South, the following members were present: Dave Yonkovich, Tom Rayome, Joe Terry, and Tammy Steward. Also present was Derek Budsberg.

Commission Members Absent: Peter Jennings (Chairperson), Lee Albrecht, Sue Wesley.

In the absence of Peter Jennings (Chairperson), Tammy Steward made a motion, seconded by David Yonkovich nominating Tom Rayome as chairperson for this meeting.

1. **Minutes of the June 7, 2017 meeting:** A motion was made by Tammy Steward and seconded by David Yonkovich to approve the minutes as written. **Motion Carried.**
2. **Review and consider approving Donohue Task Order Contract:** Derek Budsberg made a recommendation to the Commission Members to contract with Ed Nevers, PE, Donohue & Associates, Inc. to examine and participate in developing an operational strategy for the MBBR and activated sludge process during loading and high loading periods. A motion was made by David Yonkovich, seconded by Tammy Steward to approve the Donohue Task Order Contract. **Motion Carried.**
3. **Review and consider approving Strand Task Order Contract for West Side Lift Station:** Motion by Tom Rayome, second by Dave Yonkovich to approve the Strand Task Order Contract for the West Side Lift Station. **Motion Carried.**
4. **Supervisory Report:**
 - a. Monthly Plant Report: Derek Budsberg reported the weekly TSS averages exceeded the WDNR Discharge Permit ranges, a report was submitted to the DNR. All other plant operations were within the WDNR Discharge Permit ranges.
5. **Bills and Revenues:** A motion was made by David Yonkovich, seconded by Tammy Steward to approve the June bills, providing Joe Terry reviews the submitted June bills and provides any clarification to commission members if necessary. The Revenue for May and June were not available. **Motion Carried.**
6. **Referrals:** Contracts with Industrial Users, and Municipal Contract with the Village of Biron, Discuss/review Financial Procedures (Bill Payments).
7. **Adjourn:** A motion was made by Dave Yonkovich, seconded by Derek Budsberg to adjourn the meeting at 2:06 p.m.. **Motion Carried.**

Respectfully submitted by:

Judy Velazquez
Acting Secretary