

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Mayor Zachary Vruwink, Chairman
Arne Nystrom, Town Supervisor
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

8/3/17

The South Wood County Airport Commission met on Thursday August 3, 2017 at 4:00 PM at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Katie Martinson, Brad Hamilton, and Zach Vruwink. Also in attendance were Bill Clendenning, Dennis Polach, Randy Gustafson, Mike Hinz, Dave McDermid, Ron Blunk, Tom Rayome, Carl Hasdal, Ray Hunter Geishart, and Jeremy Sickler.

Minutes prepared by Jeremy Sickler, reviewed by Zachary Vruwink

- 1. Call to order:** Commissioner Vruwink called the meeting to order at 4:00 PM.
- 2. Approval of previous month's minutes (7-6-17 & 7-20-17)** Motion by Commissioner Hamilton 2nd by Commissioner Martinson to approve the previous month's minutes. Motion Carried.
- 3. Airport Manager's report:** Airport manager sickler presented his July report. Sickler highlighted the progress and status of several projects. K&S Tree Service will continue cutting trees in the neighborhood east of the airport. City engineers will have to restake the approach boundaries near Bull's Eye Country Club so obstructions can be cut down. A preconstruction meeting has been set on August 22nd to discuss the taxiway B west project. Sickler also gave an update on the status of the commission hangar. The hole in the back wall has been secured and the hangar door has been removed. Door quotes have been received by multiple contractors.
- 4. Old Business:**
 - a. Discuss lease updates/uniformity: Commissioner Hamilton and Commissioner Martinson reported that they were unable to find anything in previous minutes reflecting an officially recognized lease change.
 - b. Commission hangar repairs: Motion by Commissioner Hamilton 2nd by Commissioner Vruwink to install side mounted Garage door opener to cost no more than \$2650. Motion carried. It was recognized that hangar door quotes were received. The insurance company notarized us to move ahead with the lowest bid.
 - c. Airport support solicitation update: Commissioner Vruwink discussed the status of the \$4million received by the state. Manager Sickler gave an update on his request to the county.
- 5. New Business:**
 - a. Taxiway B project update: A preconstruction meeting was set for August 22nd at 2 p.m. to discuss the taxiway B west project.

6. Financial reports:

- a. Approval of airport vouchers: A motion was made by Commissioner Hamilton 2nd by Commissioner Nystrom to approve airport vouchers.
- b. Review of financial statements: Financial statements were presented and reviewed.

7. Future agenda Items

- a. T-hangar door replacement
- b. Update on Tug
- c. Airport merchandise

8. Public Comment: MSA representatives addressed their interest in continuing to provide engineering services for the airport.

9. Correspondence received: Thank you cards were received by a summer school class that took a tour of the airport.

10. Adjourn: Motion to adjourn by Commissioner Hamilton, 2nd by Commissioner Martinson at 4:38 PM. Motion carried.

Respectfully submitted, Chairman Vruwink