

MINUTES
McMillan Memorial Library
Board of Trustees
August 16, 2017

DRAFT
Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Anne Zacher, David Farmbrough, Kevin Finbraaten, Craig Broeren, Susan Bovee, and William Clendenning.

Administration: Andrew Barnett and Brian Kopetsky.

Others in attendance: Rick Potter

CORRESPONDENCE: Received certificates from Workforce Development for hosting two workers as part of their teen training program. Yard and Garden Club awarded us a 5-Star Yard Award for outstanding landscape maintenance and contributing to the beautification of the community.

MINUTES: **A motion to approve the Minutes of the July Library Board meeting was made by Susan Bovee, second by Craig Broeren. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for July. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by William Clendenning, second by Anne Zacher. Motion carried.**

DIRECTOR'S REPORT:

Library Use and Events – A concert of chamber music by soloists from the CWSO is scheduled for September 21st. We will be showing the film *Nefarious* on September 13th and hosting a speaker on the subject of human trafficking on September 19th, both in cooperation with the Family Center. This grew out of a meeting of the Wood County Drug Task Force. There were reports on the summer program. The mechanism from the Clock Tower, which was originally in the T.B. Scott Library, is on display in the Lower Lobby, along with historic photos from our collection and a video produced by the Mead Witter Foundation. Among the September Monday Movies is *13TH*, an Oscar and Emmy nominated film from Netflix. This will be the first film we have streamed rather than show from a DVD/Blu-Ray.

Budget – The Budget Committee met on August 14 and will have a report.

Building & Grounds – The Building & Grounds Committee met on August 14 and will have a report. The City is aware of issues with the parking lot and is actively monitoring them. We are having an issue with the fountain and it is turned off until it can be diagnosed and fixed.

Solar Project –The solar project is complete. The connection to the grid was finished Tuesday. Our Facebook account has been very busy due to the drone footage of the roof, with over 6,500 views and 59 shares of that video. We are planning a ribbon cutting in September and can set a date at the Board meeting. The Library will be part of the Wisconsin Solar Tour on Saturday, October 7 (<https://www.midwestrenew.org/solartour/>), which will provide more visibility.

Miscellaneous – We are talking with the City about hosting a TEDxWisconsinRapid in the near future. Wisconsin Trustee Training Week is August 21-25, with a series of free webinars available. Recordings will be online after then.

COMMITTEE REPORTS: The joint Building and Grounds and Finance Committees met on Monday, August 14th at 5:00 pm. The 2017 Operating and Endowment Fund Budget Revisions and the 2018 Operating and Endowment Fund Budgets were discussed. Projects for the remainder of 2017 and for 2018 were discussed. Further discussion will take place under New Business.

OLD BUSINESS: There were no items of Old Business to bring before the Board.

NEW BUSINESS: Mr. Barnett presented the 2017 Operating and Endowment Fund budget revisions and 2018 Operating and Endowment Fund Budgets. Discussion followed. **A motion to approve the 2017 Operating Fund Budget Revision and the 2018 Operating Fund Budget and Capital Request was made by Craig Broeren, second by William Clendenning. Motion carried. (Copy attached to original Minutes.)**
A motion to approve the 2017 Endowment Fund Budget Revision and the 2018 Endowment Fund Budget was made by Craig Broeren, second by Susan Bovee. Motion carried. (Copy attached to original Minutes.)

A motion to adjourn was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried and the meeting adjourned at 5:00 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on September 20, 2017 at 4:00 p.m.

Respectfully submitted,
Brian Kopetsky, Acting Secretary