

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT
MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Mayor Zachary Vruwink, Chairmar
Arne Nystrom, Town Supervisor
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

11/2/17

The South Wood County Airport Commission met on Thursday, November 2, 2017 at 4:00 PM at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Zach Vruwink, Katie Martinson, and Brad Hamilton. Also in attendance were, Bill Clendenning, Ron Blunck, Erv Meyer, Ron Dibble, Mike Hinz, Dave McDermid, Ryan Falch, Gerald Wautier, Dennis Polach, Merlin Bauer, Leanne Gilhausen, Carl Hasdal, Dan Paulsen, Tom Rayome, and Jeremy Sickler.

Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink

1. Call to order: Commissioner Vruwink called the meeting to order at 4:00 PM.
2. Approval of previous month's minutes:
Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to approve the previous month's minutes. Motion carried.
3. Airport Manager's Report:
Airport manager Sickler presented his October report. Sickler highlighted the progress and status of several projects. The tree removal contract has been fulfilled by K&S Tree Service East of the Airport. Phase 2 has been completed on BECC property. Phase 3 is scheduled to begin early in November and is estimated to end December 1st. Sickler also stated that taxiway B-west is also complete. Painting, Landscaping, and completion of lighting and signage are yet to be completed. Crack filling on Runway 02/20 will take place this upcoming spring.
4. Old Business:
 - a. Consider tree removal bill: Discussion ensued regarding additional work performed and the amount of fee from K&S Tree Service for consulting on Bull's Eye property. Jeremy is to review the scope of work, proposals and action taken by the Commission before the projects commenced. Commission members will discuss consulting fees at an upcoming meeting. Motion by Commissioner Nystrom 2nd by Commissioner Hamilton to approve payment of the original contract. Motion carried.
 - b. Consider stump grinding quote: Motion by Commissioner Vruwink 2nd by Commissioner Hamilton to approve \$200 for stump grinding pending review of the original contract. Motion carried.
 - c. Consider tug refurbishment: Battleship gray is the desired new color for the tug. Motion by Commissioner Nystrom 2nd by Commissioner Hamilton to accept the Van Asten quote for tug repainting in the amount of \$962. Motion carried.

d. T-hangar doors: Given the known issues with T-hangar doors particularly with those facing north the commission discussed the item. Both hydraulic doors and new roller systems have been considered but no decision was made. No action taken.

5. New Business

a. Consider cold weather logo attire: Long sleeve shirts are preferred. Thin coats were also considered. No action taken.

b. Discuss apron design concepts: MSA presented many different ideas for apron designs. The Commission discussed the most efficient design and ultimately came to a consensus regarding which design to move forth with. MSA will provide 30% plans no later than the February Commission meeting with information sent to commissioners at least 2 weeks prior to a decision. The Commission will then consider these designs and cost estimates in comparison to the rest of the priorities for state grant-funded items.

6. Financial Reports

a. Approval of airport vouchers: Motion by Commissioner Hamilton, 2nd by Commissioner Martinson to approve airport vouchers. Motion carried.

b. Review of financial statements: Financial statements were presented and reviewed.

7. Future Agenda Items:

a. Lease Issues and Rate Adjustments

b. T-hangar doors

c. Capital improvements to include equipment purchases for 2018 and beyond

8. Public Comment: Comment was made that the hangars should be numbered in case of an emergency. Project is underway.

9. Correspondence: None

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Martinson to adjourn at 5:25 PM. Motion carried.

Respectfully submitted, Chairman Vruwink