



**Wastewater Facility**  
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The Wastewater Treatment Commission met at 1:30 p.m. on December 6, 2017 at the Wastewater Treatment Plant, 2540 1<sup>st</sup> Street South, the following members were present: Lee Albrecht, Joe Terry, Sue Wesley, Tammy Steward, and Tom Rayome. Also present was Ryan Giefer, Derek Budsberg, and Ocean Spray representatives Carrie Beck and Paul Everitt.

Committee Members Absent: Dave Yonkovich, Peter Jennings

In the absence of Peter Jennings (Chairperson), Tom Rayome was nominated by Tammy Steward as acting Chairperson for this meeting.

1. A motion was made by Sue Wesley and seconded by Tammy Stewart to approve the minutes of the November 1, 2017 Commission meeting as written. **Motion Carried.**
2. **Review Televising Equipment quotes and consider approving an order.** Ryan Giefer presented quotes to the Commission members for new televising equipment. Ryan recommended Envirosight's Rover X System proposed by the MacQueen Equipment Group. The existing equipment is past its useful life and the technology is outdated. A van will also need to be procured and retrofitted to support the new equipment. Lee Albrecht made a motion, seconded by Sue Wesley to approve the purchase of the Rover X System and a Van with the total cost not-to-exceed the budgeted amount of \$165,000.00. **Motion Carried.**
3. **Nutrient Addition Project Update/Settling Solution Technology Update:** Ryan Giefer and Derek Budsberg reported new technology that should help improve the settlement issue. Replacing the current plastic media with wood chips improves the microorganisms ability to cling to the media throughout the entire treatment and clarification zones. Replacing the media and installing a media recovery tank would be the majority of the costs in making this change. **No Motion**
4. **West Side Lift Station Project Update:** Joe Terry updated the costs on the pump station and force main projects, which were not available at the time the 2018 budget was prepared. A decision also needs to be made whether the existing force main should be retrofitted with a removable lining, which would provide a backup in the event of a failure to the primary force main. An addendum to the 2018 budget will be made once a final decision is made. **No Motion**
5. **Supervisory Report:** Scada upgrade is finished.
  - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
6. **Bills and Revenues:** A motion was made by Lee Albrecht and seconded by Tammy Steward to approve the bills and revenue for November, 2017.
7. **Referrals:** Idapro contract, CMOM updates, laboratory SOP; added Biron Contract updates
8. **Adjourn:** A motion was made by Tammy Steward, seconded by Lee Albrecht to adjourn the meeting at 2:36 p.m.. **Motion Carried.**