



## NOTICE OF PUBLIC MEETING

### Human Resources Committee

Todd Ferkey, Chairperson  
Scott Kellogg, Secretary  
Thaddeus Kubisiak

The Human Resources Committee will meet at 4:00 p.m. on Tuesday, February 6, 2018, in the Third Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids.

#### Agenda

1. Call to order.
2. Introduction of HR Director, Dawn Urban, and update from Dawn on the HR Department.
3. Consideration of hiring a part-time, seasonal position to assist with Airport Management duties. This position will be funded as part of the Airport Management contract that the City has with the South Wood County Airport Commission.
4. Consideration of a request from Ryan Giefer to hire a Wastewater Operator intern.
5. Consideration of the restructure of the HR Benefits Coordinator to a Senior HR Generalist position. Approve a job description and pay grade for the Senior HR Generalist position.
6. Review/approve Workplace Harassment and Expectations of Workplace Professionalism policies.
7. The Committee may vote to go into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c): "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". In closed session, the Committee may consider a request from Alderperson Kellogg to provide a stipend to City Attorney Sue Schill in recognition of her work in the Human Resources Department in the absence of an HR Director.
8. The Committee may vote to go into open session and may take action on a stipend for the City Attorney.
9. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
10. In closed session, the Committee will discuss negotiation strategy regarding a successor labor agreement with International Association of Firefighters Local 425.
11. The Committee may return to open session and may take action on a successor labor agreement with IAFF Local 425.
12. Adjourn.

Dawn Urban, Human Resources Director

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.