

# CITY OF WISCONSIN RAPIDS INSPECTION/CODE ENFORCEMENT

**MAILING ADDRESS:** City of Wisconsin Rapids-City Hall, Code Enforcement Department  
444 West Grand Avenue, Wisconsin Rapids WI 54495  
**WEBSITE:** "<http://wirapids.org/>" Permit applications/information  
**FAX NUMBER:** (715) 421-8244

## UDC/Residential Construction, Electrical, Plumbing & HVAC Inspector Commercial Plumbing Inspector

**\*CALL TERRY JEFFSON (715) 421-8227**

OFFICE HOURS: 8:00 to 9:00 a.m./1:00 to 2:00 p.m.  
Monday through Friday.

Inspections available after 9:00 a.m. to noon/after 2:00 to 4:30 p.m. M-F [tjeffson@wirapids.org](mailto:tjeffson@wirapids.org)

**For general information, Linda Cather, Records Clerk for Code Enforcement Department**  
(715) 421-8228 OFFICE HOURS: 9:00 a.m. to Noon/1:00-4:30 p.m. Monday through Friday.  
email: [lcather@wirapids.org](mailto:lcather@wirapids.org)

- Code enforcement's phones have voice mail for your convenience available 24 hours. Leave your detailed message or inspection request.

## IMPORTANT NOTICE

**THE WORK YOU ARE DOING MUST BE INSPECTED**

**\*CALL FOR INSPECTIONS AS REQUIRED FOR YOUR PROJECT.**

**YOU MUST HAVE THE PERMIT NUMBER AVAILABLE WHEN YOU CALL.**

**Inspections must be made and approved:**

**Before** footings are poured.

**Before** back-filling.

**Before** covering or finishing work is done, **Call** for rough carpentry, plumbing, electric, heating and insulation inspections.

**CALL FOR FINAL INSPECTION.**

**YOU CANNOT OCCUPY WITHOUT A FINAL INSPECTION!**