

**Requirements for obtaining permit in the City of Wisconsin Rapids.  
(Single family dwelling occupied by owner.)**

Building Permits may be issued to the following:

1. Contractor possessing State of Wisconsin Uniform Dwelling Contractor “Financial Responsibility” Certified Number.
  2. Owner of occupied dwelling.
- A. Permit required for.
1. Any project amounting over \$300.00 in value (carpeting excluded).
  2. Any **structural** modifications regardless of any cost. (Such as headers for larger window.)
  3. Fences, kennels, sheds, pools, decks, concrete patio / pad / driveway, of any type or value.

Electrical Permits may be issued to the following.

1. Electrical Contractor shall possess State of Wisconsin Electrical Certification under Comm 5,17 and City of Wisconsin Rapids Master Electrical License. Copy of general liability insurance certificate for minimum of \$250,000 (contractor).
  2. Owners of occupied dwelling (shall file Electrical Affidavit w/City).
- A. Permit required for.
1. Certified Contractor any project cost over \$300.00.
  2. Garage wiring.
  3. Any new electrical service to home / accessory building.
  4. Any modification to existing electrical panels or service upgrades.
- B. No permit required for.
1. Minor repairs, alterations or replacement of individual receptacles, flush or snap switches motors, fuses, lamp sockets or fixture ballast due to damage or defect provided only minor changes are made for this work.

Heating & Air Conditioning (Pellet & Wood Burning Stoves)

- A. Heating permits may be issued to the following.
1. State of Wisconsin credentials as a registered HVAC contractor. (Any contractor doing work prior to April 23, 1994 is exempt from credential requirements.)
  2. Owners of occupied dwelling.
- B. Air Conditioning permits may be issued to the following
1. Shall be State of Wisconsin certified to work with ozone-depleting refrigerant.

Plumbing permits may be issued to the following.

1. Wisconsin Licensed Master Plumber. Copy of general liability insurance certificate for minimum of \$250,000.
  2. Owners of occupied dwelling. (Interior Plumbing Only – shall file a plumbing affidavit w/City)
- A. Permit required for.
1. Changing of any fixtures.
  2. Water Heaters.
  3. Water Treatment Device.
  4. Modifying any part of drain, waste & vent system.
  5. Modifying any part of the water supply system. (This includes outside faucets.)
  6. Irrigation/Sprinkling system.
  7. Sprinkling meter (any 2<sup>nd</sup> water meter).
  8. Any type of well/point installation or modification.
- B. No permit required for:
1. Making minor repairs to faucets, pipes or appliances, repair or replacement of electrical or gas energy or other automatic valves or control devices or removing of stoppages in waste or drainage pipes.