

City of Wisconsin Rapids Taxpayers



DECEMBER 2023

Enclosed is your Real Estate Tax Bill for 2024.

Please take a few minutes to review this sheet and your bill for important information about your taxes. Call us at (715) 421-8254, option #1 if you have any questions or concerns.

General Information About Your Property Tax



When are my taxes due?

First installment is due **January 31, 2024**.

Second installment is due **April 30, 2024**.

Third installment is due **July 31, 2024**.

By State law, if you fail to pay the entire amount of your first installment by **January 31, 2024**, the option to pay in installments is no longer available. The entire balance then becomes due and will accrue interest at a rate of 1.0% per month until the delinquent amount is paid in full.

When will the office be closed?

City Hall will be closed **Monday and Tuesday, December 25 and 26, 2023**, in observance of the Christmas holiday, and **January 1, 2024**, in observance of New Year's Day.

Prior years' delinquent taxes must be paid to:

Wood County Treasurer
400 Market Street
Wisconsin Rapids, WI 54495

How can I pay?

You have several options to make the payment that is due by **January 31, 2024**. We encourage all payments be mailed, put in the drop box in front of City Hall, or paid online. **Receipts will be mailed for all payments not made in person.**

Pay In Person: Finance Department located at City Hall on the 3rd floor.

Put in the drop box at City Hall: Located outside the main entrance doors. Please **DO NOT PLACE CASH** in the drop box. For your own safety and security, we encourage putting checks only in the drop box, as we cannot assure the security of cash.

Pay By Mail: Make your check payable to the City of Wisconsin Rapids. Include your tax parcel number on the check and enclose the payment stub (the bottom portion of your Real Property Tax Bill), and mail it to:

**City of Wisconsin Rapids
Finance Department
444 West Grand Avenue
Wisconsin Rapids, WI 54495**

Mail must be postmarked by the due date.

Pay Online: The City offers residents the option to pay online for an additional fee, 2.39% for Credit Card payments, flat \$3.95 for Debit cards or \$1.50 for E-Checks.

Credit card payments must be made by the due dates (January 31, April 30, and July 31).

All payments made within the grace period must be made in person or put in the drop box.

New Hours for City Hall

8 a.m. to 4:30 p.m. Monday – Thursday
8 a.m. to noon on Friday

How can I get a receipt?

The city will be sending receipts for tax payments not made in person (at no expense to the owners) or you may print your receipt from this link or scan QR code below.

<https://propertytax.co.wood.wi.us/gcswebportal/Search.aspx>



When am I eligible for a Lottery Credit?

If this property was your primary residence on January 1, 2023, please check your tax bill to verify you received this credit. If you do not see it, you can still apply for one BEFORE January 31, 2024. Remember, you may only have one credit. Complete the Lottery form and mail to City Hall (address at left).

Where is my refund?

Over payments will be refunded by check to whomever paid the tax bill after the funds have cleared all banks.

More information about municipal services may be found at: www.wirapids.org

To pay online, go to

www.wirapids.org and select Taxes.
Remember there is an additional fee.

E-Check

