

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh, Trustee
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

2/1/24

The South Wood County Airport Commission met on Thursday February 1, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Dennis Polach, Paul Tranal, Arne Nystrom, Bill Clendenning, Jeff Christensen, Ryan Falch, Al Bernette, Tyler Mickelson, Hunter Geishart, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:03 AM.

2. Approval of previous month's minutes (1-4-23):

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Sickler reported that there is an ongoing and a forthcoming consultant selection and the Commission will be asked to submit a preference based on the review of the proposals. Sickler also reported that fuel sales for the month of January were higher than most historical January figures.

Ryan Falch from SEH provided the Commission with an update on the status of the Master Plan project. Falch mentioned there are funding sources that the Bureau of Aeronautics which may be available for some of the expenses foreseen by the Commission.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding Commission owned hangar security: Airport and City IT staff met with the COWR security vendor. Tyler Mickelson from COWR IT attended and commented on the system components quoted. The equipment is compatible with existing COWR security systems at all other facilities. This synergy will reduce commission costs. Mickelson also commented that there would be some minor expenses to provide connectivity to the old Commission hangar, most likely point to point. Sickler pointed out that only one lock would be needed for the old hangar and the entry door exterior camera for the new hangar was unnecessary. Sickler proposed security locks and surveillance be paid out of reserves since it was not budgeted in 2024. Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the proposal not to include the items discussed as unnecessary. Motion carried.

5. Review of Financial Statements

Sickler presented the financial statements for the month of January 2024. Discussion ensued. Motion by Commissioner Hamilton, second by Commissioner Blaser to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Sealcoating and striping the parking lot, consultant selection.

7. Public Comment

EAA Chapter attendees reminded the public of the upcoming presentation.

8. Correspondence received: None

9. Set next meeting date:

Thursday March 7, 2024 at 8:00 AM.

10. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 8:56 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser