

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

2/2/22

The South Wood County Airport Commission met on Thursday February 2, 2023 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Jeremy Eichstad, Brad Hamilton, and Joe Zurfluh. Shane Blaser attended via telephone. Also in attendance were Dennis Polach, Randy Gustafson, Arne Nystrom, Paul Tranal, Bill Clendenning, Bill Menzel, Mike Esser, Tom Davis, Dan Minarcik, Jeremy Roberts, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:02 AM.

2. Approval of previous month's minutes (12-1-22):

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project will be closed out upon scheduling of the final inspection and completion of punch list items.

There is nothing to report on the progress of the easement acquisition project. Sickler will get an update from MSA regarding this project, hopefully somebody can attend in person at an upcoming meeting. At one point it was believed tree removal may have taken place this winter/spring.

Sickler provided an update on the progress on several of the items which arose from the results of the survey. Several quotes, estimates, and ideas are still being sought on some of the more costly items. Many of the less laborious tasks have been completed.

Sickler reported that the fuel sales and activity in January was well typical compared with historical January performance.

Representatives from the Wisconsin Bureau of Aeronautics and MSA Professional Services provided updates on funding, current and future projects, project priorities, and progress on current projects. The Commission is still awaiting approval of the 2022 petition to kick off the Master Plan project which will be the cornerstone of future development at KISW.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding T-Hangar door repairs. The Commission reviewed and discussed the door repair idea presented by Sickler. The Commission was concerned about the time and materials nature of the repair without a spending limit. Sickler will continue the conversation with the contractor. No action taken.

5. New Business

a. Discuss and consider action regarding Heidi Gross lease. Heidi Gross requested the Commission approve an addendum adding Raefe Gross as a consignee to her lease. The documents were presented to the Commission for review. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

6. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Zurfluh, 2nd by Commissioner Eichorn to approve the addendum to the lease as presented. Motion carried.

7. Future agenda items:

T-hangar door repair.

8. Public Comment

EAA 706 commented on the height of snow banks and possible interference with low wing aircraft

EAA 706 commented on the availability of the hangar numbering signs. Sickler provided a response.

9. Correspondence received: None

10. Set next meeting date:

Thursday March 2 at 8:00 AM.

11. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Zurfluh to adjourn at 0929. Motion carried.

Minutes prepared by Jeremy Sickler; Respectfully reviewed and submitted, Chairman Blaser