

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

4/6/23

The South Wood County Airport Commission met on Thursday April 6, 2023 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichorn, and Joe Zurfluh. Brad Hamilton attended via telephone. Also in attendance were Dennis Polach, Randy Gustafson, Paul Tranal, Bill Menzel, Mike Esser, Tom Davis, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:05 AM.

2. Approval of previous month's minutes (2-1-22):

Motion by Commissioner Zurfluh, 2nd by Commissioner Eichorn to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The ad for bids from interested firms to provide consultant services was published and the selection will take place at the May meeting. The fuel system project will be closed out upon scheduling of the final inspection and completion of punch list items.

Sickler reported that the fuel sales and activity in March was well below average compared with historical performance.

Sickler mentioned and discussion ensued regarding the perpetual outages of the Two Mile Ave. Gate. Sickler will pursue more permanent solutions and possibly seek the services of another maintenance vendor.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding T-Hangar door repairs. The Commission did not receive a quote from a vendor. No action taken.

5. New Business

a. Discuss and consider action regarding soffit and lighting refurbishment on terminal building. Sickler reported that a verbal quote was received for replacement of the exterior soffit, fascia, and lighting for \$11,136. Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to accept the proposal contingent upon submission of a written quote. Motion carried.

6. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Zurfluh, 2nd by Commissioner Eichorn to approve the addendum to the lease as presented. Motion carried.

7. Future agenda items:

T-hangar door repair. Hangar sale. Consultant selection.

8. Public Comment

Bill Menzel asked for accommodations for better ability to hear for the attendees. EAA 706 commented on the completion of contractor guidelines, receipt of a Ray Scholarship for their applicant, the schedule of public events for the summer season, and the business name correction on credit card statements.

9. Correspondence received: None

10. Set next meeting date:

Thursday May 4 at 8:00 AM.

11. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 0919. Motion carried.

Minutes prepared by Jeremy Sickler; Respectfully reviewed and submitted, Chairman Blaser