

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh, Trustee
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

10/5/23

The South Wood County Airport Commission met on Thursday October 5, 2023 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Bill Menzel, Tom Davis, Dennis Polach, Paul Tranal, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:02 AM.

2. Approval of previous month's minutes (9-7-23):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Ryan Falch stated that the BOA and SEH are in discussions regarding scope of the Master Plan and contract negotiations. The fuel system final inspection took place and some of the punch-list items have been completed.

Sickler reported that the fuel sales and activity in September were a little below historical monthly performances.

Sickler updated the Commission on the repairs being made to the runway lights after the lightning strike.

Motion by Commissioner Blaser, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding 2024 Budget Request: Airport Manager Sickler presented the draft 2023 budget including the payroll/benefit information and the municipal contributions. Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the budget as presented and distribute to the municipalities. Motion carried.

b. Discuss and consider action regarding a temporary rental agreement: Sickler updated the Commission on the progress and review of other agreements. No action taken.

5. Future agenda items:

Temporary rental agreement

6. Public Comment

A question arose regarding how to get buy-in from hangar owners to get the hangar numbers installed. Inclusion of Grand Rapids first responders was offered as an incentive.

7. Correspondence received: None

8. Set next meeting date:

Thursday November 2, 2023 at 8:00 AM.

9. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Warren to adjourn at 8:38 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser