



**MINUTES**  
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL  
 TUESDAY, FEBRUARY 21, 2023  
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, February 21, 2023, at 6:04 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present, except Alderperson Delaney, who was excused:

<u>Alderperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Reading of the Minutes of the Previous Meeting held on January 17, 2023

It was moved by Bemke, seconded by Veneman to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider for approval a special ordinance annexing city-owned territory, including right-of-way, totaling 3.975 acres in size from the Town of Grand Rapids, located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278), and to temporarily zone the parcels Mixed Use Commercial district (B-5)

It was moved by Evanson, seconded by Zacher to approve a Special Ordinance annexing city-owned territory, including right-of-way, totaling 3.975 acres in size from the Town of Grand Rapids, located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279,

0700279B, 0700279A, and 0700278), and to temporarily zone the parcels Mixed Use Commercial district (B-5). Motion carried, 7 ayes and 0 nays. Ordinance No. 1335:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Presentation by the Community Development Department on the Public Art and Creative Placemaking Plan Carrie Edmonson from the Community Development Department gave a presentation on the Public Art and Creative Placemaking Plan. No action was taken on this item.

7. Public hearing and action on a request from Immanuel Church and School for an amendment to the City's Comprehensive Plan, specifically map 7-2 Future Land Use Map, to reclassify an unaddressed parcel at the northeast intersection of 24<sup>th</sup> Street South and County Highway W (Parcel ID 3409225) and a portion of 1501 24<sup>th</sup> Street South (Parcel ID 3409200) from a Commercial land use classification to a Governmental/Public/Institutional land use classification.

**This item was withdrawn. No action was taken.**

8. Consider for Adoption the Actions of the Planning Commission at its meeting held on February 6, 2023:

Date of Meeting: February 6, 2023

Reported to Council: February 21, 2023

The Planning Commission met at 4:00 p.m. on February 6, 2023 in the Council Chambers at City Hall.

Members present included Chairperson Shane Blaser, Lee Thao, Eric Daven, Ryan Austin, Susan Feith and Ben Goodreau; Thad Kubisiak was absent. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderspersons Dennis Polach and Jay Bemke, Tom Richards as well as several other attendees as listed on the sign-in sheet.

The meeting was called to order at 4:02 p.m.

1. Approval of the report from the January 9, 2023, Plan Commission meeting

Motion by Austin to approve the report from the January 9, 2023 Plan Commission meeting; second by Feith. Motion carried (5 - 0)

Ben Goodreau joined the meeting.

2. Animal Medical and Surgical Clinic of Wisconsin Rapids - 23-000007: request for a site plan review to perform site improvements at 1210 River Run Drive (Parcel ID 3411865)

Carrie Edmondson provided a summary of the request. Approval was recommended with the conditions outlined in the staff report.

Susan Feith asked about the feasibility of a sidewalk review due to the increased traffic. Larry Koopman addressed the sidewalk situation in addition to lighting requirements and fencing issues.

Motion by Blaser to approve the request for a site plan review to perform site improvements at 1210 River Run Drive (Parcel ID 3411865), subject to the following conditions:

1. Proper signage shall be installed identifying vehicle directions.
2. A permanent parking agreement detailing the off-site parking and the shared parking must be submitted to the City Attorney for approval.
3. A copy of the approved parking agreement must be submitted and recorded in the Wood County register of deeds and a copy must be filed with the Community Development Director.
4. An easement shall be recorded for Parcel No. 3411868 permitting pedestrian ingress and egress for travel between Parcel No. 3411869 and Parcel No. 3411865 and filed with the Community Development Director.
5. Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 footcandles at the neighboring residential property line.

6. All applicable right-of-way and stormwater permits must be obtained through the Engineering Department.
7. Stormwater management must comply with Chapters 32 and Chapter 35 of the Municipal Code during and after construction.
8. All applicable permits through the City shall be obtained.
9. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Austin. Motion carried (6 – 0)

3. Cool Investment LLC (Tom Richards) – 23-000041: public hearing and action on a request for a conditional use permit to establish retail sales, more than 40,000 square feet and construct a building addition at 1100 East Riverview Expressway (Parcel ID 3411796)

Kyle Kearns summarized the findings of the analysis for the request. Approval was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:23 p.m.

Speaking in favor:

-Tom Richards, Cool Investment LLC

-Bruce King, 1111 20<sup>th</sup> Place

Speaking against: none

Public hearing closed at 4:27 p.m.

Eric Daven had questions about the addition to the property, the loading dock and landscaping requirements to which Kyle Kearns and Tom Richards responded.

Motion by Austin to approve request for a conditional use permit to establish retail sales, more than 40,000 square feet and construct a building addition at 1100 East Riverview Expressway (Parcel ID 3411796): subject to the following conditions:

1. EIFS shall be permitted as an architectural decorative element within the building façade.
2. The metal canopy encroachment shall be recognized, approved, and maintained by way of a written easement and encroachment agreement between both property owners. The encroachment shall not exceed five (5) feet. The easement agreement shall be recorded.
3. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines or 0.2 foot-candles at neighboring commercial property lines, except where shared parking and cross-access occurs between commercial uses.
4. Applicable building and stormwater permit (state and local) shall be obtained.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Daven. Motion carried (6 – 0) **Resolution No. 3 (2023)**

4. Cool Investment LLC (Tom Richards) – 23-000029: request for a site plan review to perform site improvements at 1000 Riverview Expressway (Parcel ID Number 3411793)

Mr. Kearns provided a summary of the item and recommended approval with the conditions outlined in the staff report.

Motion by Daven to approve the request for a site plan review to perform site improvements at 1000 Riverview Expressway (Parcel ID Number 3411793), subject to the following conditions:

1. Details for a refuse enclosure constructed of brick, textured concrete masonry units, and/or wood shall be provided, to be approved by the Community Development Department.
2. All applicable right-of-way and stormwater permits must be obtained through the Engineering Department.
3. Stormwater management must comply with Chapters 32 and Chapter 35 of the Municipal Code during and after construction.
4. All applicable permits through the City shall be obtained.
5. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Austin. Motion carried (6 – 0)

5. Cool Investment LLC (Tom Richards) – 23-000040: request for a sign exception to install additional signage on an off-premise sign at 1335 8<sup>th</sup> Street South (Parcel ID 3411785)

Kyle Kearns summarized the request and recommended approval subject to the conditions outlined in the staff report.

Susan Feith offered suggestions on the reconfiguration of the sign and Mr. Richards responded.

Motion by Feith to approve the request for a sign exception to install additional signage on an off-premise sign at 1335 8<sup>th</sup> Street South (Parcel ID 3411785), subject to the following conditions:

1. Copy within the existing cabinets shall be permitted to be changed.
2. The property owner is responsible to abide by all City Sign Code regulations, and any unified signage agreements or similar agreements shall be regulated privately.

Second by Thao. Motion carried (6 – 0)

6. Cool Investment LLC (Tom Richards) – 23-000039: request for a sign exception to install an off-premise sign in an outlot at 1140 East Riverview Expressway (Parcel ID 3411798)

Kyle Kearns provided a review of item 23-000039 recommending approval with the conditions indicated in the staff report.

Motion by Daven to approve the request for a sign exception to install an off-premise sign in an outlot at 1140 East Riverview Expressway (Parcel ID 3411798), subject to the following conditions:

1. No additional tenants shall be added to the sign and no additional freestanding signs shall exist on the property.
2. Copy within the existing cabinets shall be permitted to be changed.
3. The property owner is responsible to abide by all City Sign Code regulations, and any unified signage agreements or similar agreements shall be regulated privately.

Second by Austin. Motion carried (6 – 0)

7. Immanuel Lutheran Church and School – 23-000032: action on a request for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to reclassify an unaddressed parcel at the northeast intersection of 24<sup>th</sup> Street South and County Highway W (Parcel ID 3409225) and a portion of 1501 24<sup>th</sup> Street South (Parcel ID 3409200) from a Commercial land use classification to a Governmental/Public/Institutional land use classification

*Item withdrawn; no action taken.*

8. Immanuel Lutheran Church and School – 23-000032: public hearing and action on a request for a zoning map amendment to rezone an unaddressed parcel at the northeast intersection of 24<sup>th</sup> Street South and County Highway W (Parcel ID 3409225) and a portion of 1501 24<sup>th</sup> Street South (Parcel ID 3409200) from R-2 Mixed Residential District to I-1 Institutional District

*Item withdrawn; no action taken.*

9. City of Wisconsin Rapids – 23-000022: request to annex city owned territory, including right-of-way, totaling 3.975 acres in size from the Town of Grand Rapids, located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278), and to temporarily zone the parcels Mixed Use Commercial district (B-5)

Carrie Edmondson provided a summary of the request, recommending approval.

Eric Daven asked about landlock issues for the Town of Grand Rapids to which Kyle Kearns responded.

Motion by Blaser to approve the request to annex city owned territory, including right-of-way, totaling 3.975 acres in size from the Town of Grand Rapids, located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278), and to temporarily zone the parcels Mixed Use Commercial district (B-5)

Second by Daven. Motion carried (6 – 0)

10. Adjourn

Motion by Thao to adjourn; second by Daven. Motion carried (6 – 0). Meeting adjourned at 5:09 p.m.

**It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 7 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 7, 2023:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: February 7, 2023

The Finance and Property Committee met at 4:00 p.m. on Tuesday, February 7, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:00 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Assumption Catholic Schools, Inc., for the premises located at 445 Chestnut Street, for an Assumption Talent Show event on Saturday, March 18, 2023 from 5:00 p.m. to 9:00 p.m.

It was moved by Bemke, seconded by Veneman to approve a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Assumption Catholic Schools, Inc., for the premises located at 445 Chestnut Street, for an Assumption Talent Show event on Saturday, March 18, 2023 from 5:00 p.m. to 9:00 p.m. Motion carried, 3-0.

3. Consider for approval an agreement with Spielbauer Fireworks Co., Inc. (display operator Skypainter Fireworks, LLC) for the City's 2023 Fourth of July fireworks display

It was moved by Veneman, seconded by Bemke to approve an agreement for \$20,000 with Spielbauer Fireworks Co., Inc. (display operator Skypainter Fireworks, LLC) for the City's 2023 Fourth of July fireworks display. Motion carried, 3-0.

4. Audit of the bills

It was moved by Bemke, seconded by Veneman to approve check numbers 15255 to 15625. Motion carried, 3-0.

5. Set next meeting date

The next regular Committee meeting is set for Tuesday, March 7, 2023 at 4:00 p.m.

6. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

- a. In closed session, the Committee may discuss a request from the Buckley Baldwin VFW Post 2534 to consider the sale of a vacant City-owned parcel located at an unaddressed parcel at the northeast corner of West Riverview Expressway and 5<sup>th</sup> Avenue North (Parcel ID 3400452)

It was moved by Veneman, seconded by Zacher to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee discussed a request from the Buckley Baldwin VFW Post 2534 to consider the sale of a vacant City-owned parcel located at an unaddressed parcel at the northeast corner of West Riverview Expressway and 5<sup>th</sup> Avenue North (Parcel ID 3400452)

7. The Committee will return to open session

It was moved by Zacher, seconded by Bemke to return to open session. Motion carried, 3-0, and the Committee returned to open session.

8. In open session, the Committee may take action on a request from the Buckley Baldwin VFW Post 2534 to sell the vacant City-owned parcel located at an unaddressed parcel at the northeast corner of West Riverview Expressway and 5<sup>th</sup> Avenue North (Parcel ID 3400452)

It was moved by Zacher, seconded by Veneman to approve an offer to sell Parcel ID 3400452 to Buckley Baldwin VFW Post 2534 for a purchase price of \$2,500 with the following contingencies and restrictions on the Property for a period of 10 years from date of the sale of the Property:

- a. If the Property is offered for sale and the VFW receives a bona fide offer, the City shall have the right to repurchase the Property for \$2,500
- b. If the Property is combined with the existing VFW Property (Parcel ID 3400453), and the combined Property is sold to a third party, the VFW shall pay to the City \$20,000 at the time of closing in consideration for the reduced initial purchase price

Motion carried, 3-0.

9. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

a. In closed session, the Committee may discuss litigation strategy regarding tax assessment litigation the City is involved in; may consider retaining outside litigation counsel for the tax assessment litigation; and may consider retaining a consultant for valuation consulting regarding a scope of work plan for an appraisal for the tax assessment litigation

It was moved by Zacher, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

10. The Committee may adjourn in closed session, or may return to open session

It was moved by Zacher, seconded by Bemke to return to open session. Motion carried, 3-0, and the Committee returned to open session.

11. If the Committee returns to open session, the Committee may take action on retaining outside counsel for the tax assessment litigation and may take action on retaining a consultant for valuation consulting regarding a scope of work plan for an appraisal for the tax assessment litigation

It was moved by Zacher, seconded by Bemke to retain Amy Seibel from Seibel Law Offices LLC and a valuation consultant for Phase I of the tax assessment objection litigation filed by NewPage, with prorata contributions towards these costs being made by the other taxing jurisdictions. Motion carried, 3-0.

12. Adjournment

It was moved by Bemke, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:19 p.m.

**It was moved by Bemke, seconded by Veneman to approve and adopt the actions of the Committee. Rayome requested that item #8 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #8 out for separate vote. No objection was made, and the motion was so amended.**

**Motion carried, 7 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #8, it was moved by Veneman, seconded by Bemke to approve this item as presented. Motion carried, 6 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 14, 2023:**

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: February 14, 2023

Reported to Council: February 21, 2023

The Finance and Property Committee met at 4:00 p.m. on Tuesday, February 14, 2023 in the first-floor conference room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Rayome, Alderperson Polach, Jake Klingforth, Joe Eichsteadt and Tim Desorcy.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:02 p.m.

2. Review 2023 Centralia Center roofing bid results and consider bid award

It was moved by Bemke, seconded by Veneman to reject all bids and rebid the project (see attachment No. 1). Motion carried.

3. Adjourn

It was moved by Zacher, seconded by Bemke to adjourn. Motion carried and meeting adjourned at 4:13 p.m.

**It was moved by Veneman, seconded by Evanson to approve and adopt the actions of the Committee.**

**Motion carried, 7 ayes and 0 nays:**

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON FEBRUARY 6, 2023:

Ryan Austin, Chairperson

Sheri Evanson, Vice-Chairperson

Dennis Polach

Date of Meeting: February 6, 2023

Reported to Council: February 21, 2023

The Public Works Committee met on Monday, February 6<sup>th</sup>, 2023 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach, Tom Rayome, Jay Bemke, Dean Veneman, and Mayor Blaser were in attendance.

1. Call to order

The meeting was called to order at 5:15 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider a State Municipal Financial Agreement for the reconstruction of 8<sup>th</sup> Street S from Whitrock Ave to E Riverview Expressway.

General scoping of the proposed connecting highway project and proposed state/municipal cost sharing were reviewed and discussed. Motion by Evanson, second by Polach to approve execution of State Municipal Financial Agreement for the reconstruction of 8<sup>th</sup> Street South from Whitrock Avenue to E. Riverview Expressway. Motion carried (3-0).

4. Review and consider modifying Chapter 35 Post-Construction Stormwater Management Zoning specific to Peak Discharge Performance Standards in 35.07(3)(b)(2).

Proposed revisions to Chapter 35 of the City's ordinance were reviewed. Motion by Austin, second by Evanson to approve proposed revisions to Chapter 35 of the City's ordinance. Motion carried (3-0).

**Ordinance No. MC 1336**

5. Review the Wisconsin Rapids Rail Feasibility Study.

Because the Rail Feasibility Study was not submitted to the City until just prior to Public Works Committee Meeting, staff had no opportunity to review and present on the report. City staff proposed to discuss the report at the next Public Works Committee Meeting in March. To allow for a more in-depth discussion of the report, however, it has been proposed to hold a Committee of the Whole meeting to further discuss

the Rail Feasibility Study. No date/time has yet been set. The proposed meeting will fall after next month's Public Works Committee Meeting and before next month's City Council Meeting.

6. Review referral list.

The referral list was reviewed and updated.

7. Set next meeting date.

Next meeting was set for Thursday, March 2<sup>nd</sup>, 2023 at 5pm.

8. Adjourn

Motion by Evanson, second by Polach to adjourn at 5:56 pm. Motion carried (3-0).

**It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON FEBRUARY 7, 2023:**

Jay Bemke, Chairperson

Patrick J. Delaney, Vice-Chairperson

Tom Rayome

Date of Meeting: February 7, 2023

Reported to Council: February 21, 2023

The Human Resources Committee held a meeting in the 1<sup>st</sup> Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids on Tuesday, February 14, 2023 at 2:00 p.m. Members present were Chairperson Bemke, Aldersperson Rayome. Others in attendance were Aldersperson Veneman, Aldersperson Polach, Fire Chief Eckes, Police Chief Potocki, Mayor Blaser, City Attorney Sue Schill, Deputy Police Chief Dewitt, Sue Bravick, Sue Hladilek, Veronica Klish, and HR Manager Ryan Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 2:05 p.m.

2. Update on City Hall Hours.

Discussion took place, no action taken.

3. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session the Committee may discuss negotiations and strategy regarding possible amendments to provisions in the City's Labor Agreements with WRPPA and IAFF as a result of revised qualifications for new hires in each of those departments.

Motion by Bemke, seconded by Rayome to move into closed session. Roll call vote was taken. Motion carried 2-0. All present members voted in the affirmative.

In closed session, direction was given to pursue the bargaining impacts of revised candidate qualifications with WRPPA and IAFF.

4. Adjournment.

Motion by Rayome, seconded by Bemke to adjourn. Motion carried 2-0. The meeting adjourned in closed session at 3:03 p.m.

**It was moved by Bemke, seconded by Rayome to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Reports of Other Committees, Commissions, Boards, and Department Reports:

1. Wisconsin Rapids Housing Authority held November 30 and December 28, 2022
2. McMillan Memorial Library Building and Grounds Committee held December 14, 2022 and January 11, 2023; Finance Committee held December 14, 2022 and January 11, 2023; Board of Trustees held December 21, 2022; Personnel Committee held January 11, 2023
3. Police and Fire Commission held January 11 and January 24, 2023
4. Water Works and Lighting Commission held January 11 and Special Meeting held January 24, 2023
5. Ethics Board held February 7, 2023
6. Park and Recreation Commission held February 13, 2023

Department Reports for January 2023:

7. Engineering Department
8. Public Works Department
9. Wastewater Treatment Plant
10. Wisconsin Rapids Fire Department
11. Wisconsin Rapids Police Department

It was moved by Evanson, seconded by Zacher to place the reports on file. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Referrals to Committee

No referrals were received.

12. Adjournment

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 7 ayes and 0 nays, and the meeting adjourned at 6:51 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk