



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, MARCH 21, 2023
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, March 21, 2023, at 6:01 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Officer of the Year Presentation by the Wisconsin Rapids Police Department

Interim Police Chief Potocki presented the Officer of the Year award to Officer Travis Plowman

5. Reading of the Minutes of the Previous Meeting held on February 21, 2023

It was moved by Veneman, seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for adoption a Resolution Authorizing the City of Wisconsin Rapids to File Objections Concerning Verso Corporation d/b/a Verso Minnesota Wisconsin, LLC Manufacturing Real Property Assessment

It was moved by Austin, seconded by Delaney to adopt a Resolution Authorizing the City of Wisconsin Rapids to File Objections Concerning Verso Corporation d/b/a Verso Minnesota Wisconsin, LLC Manufacturing Real Property Assessment. Motion carried, 8 ayes and 0 nays. Resolution No. 4 (2023):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider for adoption a Resolution for No Mow May

It was moved by Delaney, seconded by Zacher to adopt a Resolution for No Mow May. Motion carried, 8 ayes and 0 nays. Resolution No. 5 (2023):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Discuss and set April business and reorganizational Council meetings

April Council business meeting was set for Thursday, April 13, 2023 at 6:00 p.m.

April Council reorganizational meeting was set for Tuesday, April 18, 2023 at 6:00 p.m.

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on March 6, 2023:

Date of Meeting: March 6, 2023

Reported to Council: March 21, 2023

The Planning Commission met at 4:00 p.m. on March 6, 2023 in the Council Chambers at City Hall. Members present included Ryan Austin, Lee Thao, Eric Daven, Susan Feith, Ben Goodreau and Thad Kubisiak; Ryan Austin served as Chairperson. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson as well as several other attendees as listed on the sign-in sheet. Rick Katz attended via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the February 6, 2023, Plan Commission meeting

Motion by Goodreau to approve the report from the February 6, 2023, Plan Commission meeting; second by Daven. Motion carried (6 – 0)

2. PLAN-22-000177; James Gannigan – request for a site plan review to construct a Hawaiian Tanning Studio at 620 Airport Avenue (Parcel ID 3413366).

Carrie Edmondson provided a brief synopsis of the request. Approval was recommended with the conditions outlined in in the staff report. One person called the Community Development Department stating that they were in support of the project.

Susan Feith inquired about the building location and Eric Daven asked about fencing requirements, to which Ms. Edmondson replied.

Motion by Goodreau to approve PLAN-22-000117, request for a site plan review to construct a Hawaiian Tanning Studio at 620 Airport Avenue (Parcel ID 3413366), subject to the following conditions:

- a. A stormwater management plan that details swales and/or depression locations must be submitted to the Engineering Department prior to obtaining building permits.
- b. Sidewalk shall be installed along the length of Airport Avenue to the specification of the Engineering Department.

- c. Cut-off lighting fixtures or equivalent shall be used for the development, and lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines and 0.1 foot-candles at neighboring residential property lines.
- d. Development has not been permitted in the nearby floodplain and any improvements shall meet floodplain standards within the Zoning Ordinance.
- e. Applicable permits through the City shall be obtained.
- f. Community development department shall have the authority to approve minor modifications to the plans.
- g. A privacy fence shall be installed along the west property line the length of the residential property located directly adjacent to the west.

Second by Daven. Motion carried (6 – 0)

Jane Przychocki representing the applicant presented the Commission with documents referring to Constitutional rights.

- 3. 23-000081; The Hannah Center, Inc. – public hearing and action on a request for a conditional use permit to operate a temporary residential shelter at 1320 Pepper Avenue (Parcel ID 3412666).

Kyle Kearns provided background information and a review of the request. Approval was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:14 p.m.

Speaking in favor:

Brian Spranger, 1730 Bobolink Ct, Town of Grand Rapids

Christy Nievinski, 3930 Cliff St, Wisconsin Rapids

Speaking against: none

Kyle Kearns noted that Dan Kositzke of 1211 Pepper Avenue called the office to state that he was neither against or in favor of the request at this time but is wary of future expansion.

Public hearing closed at 4:20 p.m.

Susan Feith asked about the hours and staffing of the facility to which Christy Nievinski responded.

Motion by Goodreau to approve the request for a conditional use permit to operate a temporary residential shelter at 1320 Pepper Avenue (Parcel ID 3412666), subject to the following conditions:

- a. Approval of the conditional use permit shall include the marking of ten on-site parking spaces and one ADA-approved parking space.
- b. Any proposed parking lot reconstruction shall include appropriate surfacing, marking, drainage, and landscaping, and stormwater management to be reviewed and approved by the Community Development Department.
- c. The number of residents shall not exceed 15 at one time.
- d. Any trash containers located outside shall be concealed or suitably screened from public view, to be reviewed and approved by the Community Development Department.
- e. Applicable building permits through the City shall be obtained.
- f. Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Kubisiak. Motion carried (6 – 0) **Resolution No. 6 (2023)**

- 4. 23-000100; TWAS Properties, LLC. – request for a site plan and architectural review to construct a car wash at 1110 East Riverview Expressway (Parcel ID 341176A).

Carrie Edmondson provided a review of the request. Approval was recommended with the conditions outlined in the staff report.

Mr. Kubisiak asked staff about the exit location for the facility and members Feith and Daven inquired about signage; Carrie Edmondson, Kyle Kearns and the applicant replied. Member Kubisiak also inquired about water laterals to which Mr. Kearns responded.

Motion by Goodreau to approve the request for a site plan and architectural review to construct a car wash at 1110 East Riverview Expressway (Parcel ID 341176A), subject to the following conditions:

- a. Directional signage must be installed to identify one-way and two-way drive aisles.
- b. The accessory building and refuse enclosure shall match the design and colors of the primary building.
- c. A final landscaping plan, meeting all applicable requirements, shall be submitted for review and approval by the Community Development Department.
- d. Cut-off lighting fixtures or equivalent shall be used for the development, and lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
- e. Applicable permits through the City shall be obtained.

f. Community development department shall have the authority to approve minor modifications to the plans.

Second by Austin. Motion carried (6 – 0)

5. 23-000083; City of Wisconsin Rapids – public hearing and action on a request to permanently zone four recently annexed parcels located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278) to B-5 Mixed Use Commercial district.

Mr. Kearns provided a review of the request. Approval was recommended by staff.

Public hearing opened at 4:35 p.m.

Speaking in favor: Bruce King of 1111 20th Place, Wisconsin Rapids

Mr. Kearns indicated that an e-mail was received from Ken and Sara Reeves, 2331 Saratoga Street indicating that they were in favor of the request.

Speaking against: none

Public hearing closed at 4:37 p.m.

Motion by Austin to approve the request to permanently zone four recently annexed parcels located at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278) to B-5 Mixed Use Commercial district; second by Daven. Motion carried (6 – 0)

6. 23-000095; City of Wisconsin Rapids – request for site plan review to establish a dog park at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278) and Parcel ID Numbers 3410668 and 3410669.

Kyle Kearns summarized item 23-000095; staff supports the use and recommended approval.

Commissioners inquired about refuse, park maintenance, fencing, budget, asphalt, and curb and gutter to which Mr. Kearns responded. Bruce King asked about park hours and lighting and Kyle Kearns replied.

Motion by Goodreau to approve the request for site plan review to establish a dog park at 2420 Saratoga Street, 2440 Saratoga Street, 2540 Saratoga Street, and 2620 Saratoga Street (Town Parcel ID Numbers 0700279, 0700279B, 0700279A, and 0700278) and Parcel ID Numbers 3410668 and 3410669; second by Feith. Motion carried (6 – 0)

7. Adjourn

Motion by Kubisiak to adjourn; second by Thao. Meeting adjourned at 4:46 p.m.

It was moved by Austin, seconded by Evanson to approve and adopt the actions of the Commission. Rayome requested that item #2 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #2 out for separate vote. No objection was made, and the motion was so amended. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Zacher, seconded by Austin to approve this item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON MARCH 7, 2023:

Matt Zacher, Chairperson Dean Veneman, Vice-Chairperson Jay Bemke

Date of Meeting: March 7, 2023

Report to Council: March 21, 2023

The Finance and Property Committee met at 4:02 p.m. on Tuesday, March 7, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:02 p.m.

2. Consider a request from the Wisconsin Rapids Fire Department to approve the funding for the Station II Remodel

It was moved by Bemke, seconded by Veneman to approve funding for the Station II Remodel. Motion carried, 3-0.

3. Review and consider a Highway Safety Improvement Program grant request for pedestrian crossing enhancements at 8th St S & Wood Ave

It was moved by Zacher, seconded by Veneman to approve a Highway Safety Improvement Program grant request for pedestrian crossing enhancements at 8th St S & Wood Ave. Motion carried, 3-0.

4. Review and consider for approval the 2023 Humane Society contract

It was moved by Veneman, seconded by Bemke to approve the 2023 Humane Society contract in the amount of \$76,500. Motion carried, 3-0.

5. Audit of the bills

This item will be considered at the April Finance and Property Committee meeting. No action was taken.

6. Set next meeting date

The next regular Committee meeting is set for Tuesday, April 11, 2023 at 4:00 p.m.

7. Adjournment

It was moved by Bemke, seconded by Zacher to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:25 p.m.

It was moved by Zacher, seconded by Bemke to approve and adopt the actions of the Committee. Bemke requested that item #4 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #4 out for separate vote. No objection was made, and the motion was so amended.

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Bemke, seconded by Zacher to hold this over to the next Finance and Property Committee meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON MARCH 9, 2023:

Matt Zacher, Chairperson Dean Veneman, Vice-Chairperson Jay Bemke

Date of Meeting: March 9, 2023

Reported to Council: March 21, 2023

The Finance and Property Committee met at 4:30 p.m. on Thursday, March 9, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also present were Tom Rayome, Dennis Polach, Jake Klingforth, and Mayor Shane Blaser.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:30 p.m.

2. Review dog park fence bid results and consider bid award.

It was moved by Bemke, seconded by Veneman, to award the base bid to the lowest qualified bidder American Fence Company for \$49,548.85. Motion carried 3-0.

3. Adjournment

It was moved by Zacher, seconded by Bemke to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:33 p.m.

It was moved by Zacher, seconded by Veneman to approve and adopt the actions of the Committee.

Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MARCH 7, 2023:

Ryan Austin, Chairperson Sheri Evanson, Vice-Chairperson Dennis Polach

Date of Meeting: March 7, 2023

Reported to Council: March 21, 2023

The Public Works Committee met on Tuesday, March 7, 2023 in the Council Chambers at City Hall. Ryan Austin, Sheri Evanson, Dennis Polach, Tom Rayome, Jay Bemke, and Dean Veneman were in attendance.

1. Call to order

The meeting was called to order at 5:00 p.m.

2. Review Engineering & Street Department Monthly Activity Report

The reports were reviewed.

3. Review the 2023 Asphalt Paving Contract bid results and consider awarding the contract to the low, qualified bidder

American Asphalt was the sole bidder with a bid of \$410,960.30. Motion by Evanson, second by Polach to award the 2023 Asphalt Paving Contract to American Asphalt in the amount of \$410,960.30. Motion carried (3-0).

4. Review the 2023 Concrete Contract for Reconstruction Projects and consider awarding the contract to the low, qualified bidder

The City received bids from S.D. Ellenbecker and Sommers Construction for the 2023 Concrete Contract for Reconstruction Projects. S.D. Ellenbecker was found to be the lowest qualifying bidder with a bid of

\$561,462.00. Motion by Evanson, second by Polach to award the 2023 Concrete Contract for Reconstruction Projects to S.D. Ellenbecker, Inc. in the amount of \$561,462.00. Motion carried (3-0).

5. Review the 2023 Crushing Contract and consider awarding the contract to the low, qualified bidder The City received bids from seven contractors for the 2023 Crushing Contract. PGA, Inc. was found to be the lowest qualifying bidder with a bid of \$106,300.00. Motion by Austin, second by Polach to award the 2023 Crushing Contract to PGA, Inc. in the amount of \$106,300.00. Motion carried (3-0).

6. Review and consider installing sidewalk on the east side of 16th St S between E Riverview Expressway and 1,075 feet south

Discussion was generally focused on the type of hard surface (asphalt/concrete) to be utilized, the width of the sidewalk/trail, and if the City or school district would be responsible for the cost of the proposed work.

Motion by Evanson to install concrete sidewalk from Expressway to 1,000 feet south at same width as existing sidewalk to south, with the City levying special assessments to the school district for the cost of installing the sidewalk. Motion failed due to lack of a second motion.

With the school district taking the responsibility of completing the work, motion by Austin, second by Polach to require the materials to be either concrete at the same width as sidewalk to the south or asphalt at the same width as the existing trail to the north. Motion carried (3-0).

7. Review the Wisconsin Rapids Rail Feasibility Study

The rail feasibility study, including various alternatives the City could take to mitigate delays associated with rail traffic, was summarized. Costs associated with quiet zones were also discussed.

8. Review the concept drawings for Lincoln Street between E Riverview Expressway and E Grand Ave proposed for reconstruction in 2024

Conceptual drawings for the upcoming Lincoln Street project were reviewed. There was some concern as to the location of the trail on the west side and the proximity to the existing homes and some preference to move the proposed trail to the east side of Lincoln Street, particularly north of Chestnut Street.

9. Review referral list

The referral list was reviewed and updated.

10. Set next meeting date

Next meeting was set for Thursday, April 13th, 2023 at 5pm.

11. Adjourn.

Motion by Austin, second by Evanson to adjourn at 6:21 pm. Motion carried (3-0).

It was moved by Bemke, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MARCH 9, 2023:

Jay Bemke, Chairperson

Patrick J. Delaney, Vice-Chairperson

Tom Rayome

Date of Meeting: March 9, 2023

Reported to Council: March 21, 2023

The Human Resources Committee held a meeting in the 1st Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids on Thursday, March 9, 2023 at 2:00 p.m. Members present were Chairperson Bemke, Aldersperson Rayome, and Aldersperson Delaney. Others in attendance were Aldersperson Polach, Mayor Blaser, City Attorney Sue Schill, and HR Manager Ryan Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 2:00 p.m.

2. Update on City Hall hours

Discussion took place. No action taken.

3. Update on Wage Study
Update was given. No action taken.
4. HR Update
 - a. Seasonal Positions
Update was provided. No action taken.
5. Adjournment.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. Meeting adjourned at 2:15 p.m.

It was moved by Rayome, seconded by Delaney to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. REPORT OF THE COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 9, 2023:

Date of Meeting: March 9, 2023

Reported to Council: March 21, 2023

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue on Thursday, March 9, 2023, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderspersons were present. Also present were Joe Eichsteadt, Nick Dums, and Mayor Shane Blaser.

1. Call to Order

Council President Veneman called the meeting to order at 5:00 p.m.

2. Review and discuss the Wisconsin Rapids Rail Feasibility Study.

The item was discussed, and no action was taken.

3. Adjourn

There being no further business before the Committee, the meeting adjourned at 6:04 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions, Boards, and Department Reports:

1. McMillan Memorial Library Board of Trustees held January 18; Building and Grounds Committee held February 8; Finance Committee held February 8, 2023
2. South Wood County Airport Commission held February 2, 2023
3. Police and Fire Commission held February 8, 2023
4. Wastewater Treatment Commission held February 8 and March 8, 2023
5. Water Works and Lighting Commission held February 8, 2023

Department Reports for February 2023:

6. Engineering Department

- 7. Public Works Department
- 8. South Wood County Airport Commission
- 9. Wastewater Treatment Plant
- 10. Wisconsin Rapids Fire Department
- 11. Wisconsin Rapids Police Department

It was moved by Bemke, seconded by Evanson to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Referrals to Committee

Aldersperson Evanson submitted two referrals:

- a. Public Works and Legislative Committees regarding ATV routes
- b. Finance and Property and Legislative Committees regarding funding sources for City updates

13. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

- a. In closed session, the Council may discuss negotiations and strategy regarding a new wastewater services agreement with the Village of Biron and also litigation strategy regarding litigation with the Village of Biron.

The Council will return to open session

It was moved by Austin, seconded by Delaney to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed discuss negotiations and strategy regarding a new wastewater services agreement with the Village of Biron and also litigation strategy regarding litigation with the Village of Biron.

It was moved by Evanson, seconded by Zacher to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Consider and take action on the issuance of an order to the Village of Biron under Section 8.18(4) of the Municipal Code for a violation of the Sewage Regulations for nonpayment of sewer use fees

It was moved by Evanson, seconded by Rayome to issue an order to the Village of Biron under Section 8.18(4) of the Municipal Code for a violation of the Sewage Regulations for nonpayment of sewer use fees. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. The Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and OSection 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

a. In closed session, the Council may discuss negotiations and strategy and may consider a settlement agreement regarding Wood County Circuit Court Case No. 19-CV-190, Ronald Bohn vs. City of Wisconsin Rapids, et al.

The Council may return to open session, or may adjourn in closed session. If the Council returns to open session, the Council may take action on approving a settlement agreement regarding the aforementioned litigation.

It was moved by Bemke, seconded by Evanson to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed negotiations and strategy and considered a settlement agreement regarding Wood County Circuit Court Case No. 19-CV-190, Ronald Bohn vs. City of Wisconsin Rapids, et al.

It was moved by Austin, seconded by Evanson to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

It was moved by Evanson, seconded by Austin to approve the proposed Settlement Agreement and Release of All Claims in the Bohn litigation, assuming no material changes are made to the agreement, and directing Mayor Blaser to sign the agreement on behalf of the City. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Adjournment

It was moved by Evanson, seconded by Rayome to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:33 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk