



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, JUNE 20, 2023
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, June 20, 2023, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order
Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call
Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation
Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Reading of the Minutes of the Previous Meeting held on May 16, 2023
It was moved by Bemke, seconded by Veneman to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Second Reading of an Ordinance Amending Chapter 11 – Zoning Ordinance, specifically Section 11.06.67(c), Parking of a commercial vehicle as an ancillary residential use, to allow for greater flexibility in standards for commercial vehicles

It was moved by Delaney, seconded by Austin to approve an Ordinance Amending Chapter 11 – Zoning Ordinance, specifically Section 11.06.67(c), Parking of a commercial vehicle, but striking the language “pick up trucks” as contained in the proposed amendment, as an ancillary residential use, to allow for greater flexibility in standards for commercial vehicles. Motion carried, 7 ayes and 1 nay. Ordinance No. MC 1342:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Public Hearing on a Zoning Map Amendment to rezone the parcel located at 420 First Avenue South (Parcel ID 3402629) from B-3 Neighborhood Commercial District to R-2 Mixed Residential District.

Public hearing opened at 6:05 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 6:06 p.m.

7. Consider for Adoption the Actions of the Planning Commission at its meetings held on May 11 and June 5, 2023:

A. REPORT OF THE PLANNING COMMISSION MEETING HELD ON MAY 11, 2023:

Date of Meeting: May 11, 2023

Reported to Council: June 20, 2023

The Planning Commission met at 4:00 p.m. on May 11, 2023 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers included Lee Thao, Eric Daven, Jeff Marutz and Thaddeus Kubisiak; Ben Goodreau attended via Zoom. Thaddeus Kubisiak served as Chairperson in Shane Blaser's excused absence, and member Austin was also excused. Others attending were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach and Mitch Altmann.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the May 1, 2023, Plan Commission meeting.

Motion by Thao to approve the report from the May 1, 2023, Plan Commission meeting; second by Daven. Motion carried (5 - 0)

2. 23-000285; The Dental Suite, LLC. - request for site plan and architectural review for a commercial building addition and site improvements at 2301 Chestnut Street (Parcel ID 3410789).

Carrie Edmondson provided a synopsis of the request. Approval was recommended with the conditions outlined in the staff report. The items regarding parking will be presented and voted upon at the next Zoning Board of Appeals meeting.

Motion by Daven to approve the request for site plan and architectural review for a commercial building addition and site improvements at 2301 Chestnut Street (Parcel ID 3410789), subject to the following conditions:

1. All exterior materials including siding, windows, doors, and lighting shall match the existing structure.
2. The installation of six parking spaces to the south along Chestnut Street are contingent upon a Variance approved by the Zoning Board of Appeals to permit over 35% of onsite parking in front of a principal building. If a variance is not granted or obtained an updated site plan shall be submitted for review and approval by the Community Development Department.
3. Cut-off lighting fixtures or equivalent shall be used for the development.
4. Light from the business shall not exceed 0.1 foot-candles at all neighboring residential property lines and not exceed 0.2 footcandles at all neighboring commercial property lines.
5. Applicable stormwater and building permits through the City shall be obtained as required.
6. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Thao. Motion carried (5 - 0)

- City of Wisconsin Rapids – conceptual Comprehensive Plan Future Land Use Map Amendment review and Zoning Map Amendment review for the properties located between Clyde Avenue and Grove Avenue and between 12th Street South and 14th Street South.

Kyle Kearns provided a summary and description of the conceptual Comprehensive Plan Future land Use Map Amendment. Conversations between Commission members and staff ensued. There were no items that needed to be called to a vote at this time. Further discussions on this subject will occur at a future Planning Commission meeting.

4. Adjourn

Motion by Thao to adjourn the meeting; second by Daven. Motion carried (5 – 0). Meeting adjourned at 4:28 p.m.

It was moved by Austin, seconded by Polach to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PLANNING COMMISSION MEETING HELD ON JUNE 5, 2023:

Date of Meeting: June 5, 2023

Reported to Council: June 20, 2023

The Planning Commission met at 4:00 p.m. on June 5, 2023 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Lee Thao, Jeff Marutz, Ben Goodreau, and Thaddeus Kubisiak; Ryan Austin attended via Zoom. Eric Daven was excused. Others present included Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Aldersperson Dennis Polach, Aldersperson Tom Rayome, and Michael Nelson.

The meeting was called to order at 4:00 p.m.

- Approval of the report from the May 11, 2023, Plan Commission meeting.

Motion by Goodreau to approve the report from the May 11, 2023 Plan Commission meeting; second by Thao. Motion carried (6 – 0)

- 23-000359; Michael Jan Nelson – action on a request for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to reclassify the parcel located at 420 First Avenue South (Parcel ID 3402629) from a Commercial land use classification to a Residential land use classification.

Carrie Edmondson provided background on the proposal and a summary of the request. Staff recommended approval of the amendment to the City’s Comprehensive Plan. Ms. Edmondson noted that the public hearing would take place at the Common Council meeting.

Motion by Goodreau to approve the request for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to reclassify the parcel located at 420 First Avenue South (Parcel ID 3402629) from a Commercial land use classification to a Residential land use classification; second by Austin. Motion carried (6 – 0). **Ordinance No. MC 1344**

- 23-000359; Michael Jan Nelson – public hearing and action on a request for a zoning map amendment to rezone the parcel located at 420 First Avenue South (Parcel ID 3402629) from B-3 Neighborhood Commercial District to R-2 Mixed Residential District.

Carrie Edmondson provided a synopsis of the request. Approval was recommended being that it is consistent with the City’s Comprehensive Plan and other planning documents.

Public hearing opened at 4:09 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:10 p.m.

Thad Kubisiak asked if it would be possible to re-zone the parcel back to B-3 in the future if it were to be requested and Kyle Kearns responded.

Motion by Blaser to approve the request for a zoning map amendment to rezone the parcel located at 420 First Avenue South (Parcel ID 3402629) from B-3 Neighborhood Commercial District to R-2 Mixed Residential District; second by Goodreau. Motion carried (6 – 0). **Ordinance No. MC 1345**

4. Adjourn

Motion by Kubisiak to adjourn the meeting; second by Thao. Motion carried (6 – 0). Meeting adjourned at 4:13 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanch	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JUNE 6, 2023:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: June 6, 2023

Report to Council: June 20, 2023

The Finance and Property Committee met at 4:02 p.m. on Tuesday, June 6, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:02 p.m.

2. Consider a referral from the Fire Department regarding Funding for energy Audit findings

It was moved by Bemke, seconded by Veneman to approve funding up to \$5,500 for energy Audit findings. Motion carried, 3-0.

3. Consider a referral from the Fire Department regarding Discussion on Replacement of Truck 5

Staff was directed to provide a timeline of financial obligations to be considered at a future meeting. No action was taken on this item.

4. Consider a referral from the Public Works Department to review and approve the purchase of a Single Pass Automated Refuse Truck

It was moved by Bemke, seconded by Zacher to approve the purchase of Single Pass Automated Refuse Truck at a price not to exceed \$387,298 plus up to 10% over that amount to allow for any price increases that may occur prior to receiving the truck. Motion carried, 3-0.

5. Consider for approval a Taxicab License Renewal Application from Randy Weyaus for Gotta Go Taxi LLC

It was moved by Veneman, seconded by Bemke to approve a Taxicab License Renewal Application from Randy Weyaus for Gotta Go Taxi LLC, contingent on submission of a vehicle inspection report. Motion carried, 3-0.

6. Consider for approval a special event application, street closure request, and Temporary Retail Class "B" Fermented Malt Beverages license application for Heart of Wisconsin Chamber of Commerce, Inc., 1120 Lincoln Street, for an outdoor Off the Clock event to be held on Wednesday, July 12, 2023 (rain date: July 19, 2023) from 4:00 p.m. to 6:00 p.m. at Shopmaster, located at 850 Rosecrans Street

It was moved by Bemke, seconded by Veneman to approve a special event application, street closure request, and Temporary Retail Class "B" Fermented Malt Beverages license application for Heart of Wisconsin Chamber of Commerce, Inc., 1120 Lincoln Street, for an outdoor Off the Clock event to be held

on Wednesday, July 12, 2023 (rain date: July 19, 2023) from 4:00 p.m. to 6:00 p.m. at Shopmaster, located at 850 Rosecrans Street. Motion carried, 3-0.

7. Consider for approval Temporary Retail Class “B” Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for the following events:
 - a. Music on the Patio events to be held from 6:00 p.m. to 9:00 p.m. on the following Fridays: June 23, July 28, and August 18, 2023;
 - b. Exhibit Openings to be held from 5:30 p.m. to 7:30 p.m. on Friday, July 14 and Thursday, September 7, 2023;
 - c. Holiday Gifts & Art Fair event to be held from 5:30 p.m. to 7:30 p.m. on Thursday, November 9, 2023;

and a Temporary Retail Class “B” Fermented Malt Beverages License and Temporary Retail “Class B” Wine License for an Art on Tap event to be held from 5:30 p.m. to 8:30 p.m. on Saturday, October 7, 2023

It was moved by Bemke, seconded by Zacher to approve Temporary Retail Class “B” Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for the following events:

- a. Music on the Patio events to be held from 6:00 p.m. to 9:00 p.m. on the following Fridays: June 23, July 28, and August 18, 2023;
- b. Exhibit Openings to be held from 5:30 p.m. to 7:30 p.m. on Friday, July 14 and Thursday, September 7, 2023;
- c. Holiday Gifts & Art Fair event to be held from 5:30 p.m. to 7:30 p.m. on Thursday, November 9, 2023;

and a Temporary Retail Class “B” Fermented Malt Beverages License and Temporary Retail “Class B” Wine License for an Art on Tap event to be held from 5:30 p.m. to 8:30 p.m. on Saturday, October 7, 2023. Motion carried, 3-0.

8. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Assumption Athletic Association, 445 Chestnut Street, for a Royal Golf Scramble event to be held on Friday, July 21, 2023 from 5:00 p.m. to 9:30 p.m.

It was moved by Veneman, seconded by Zacher to approve a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Assumption Athletic Association, 445 Chestnut Street, for a Royal Golf Scramble event to be held on Friday, July 21, 2023 from 5:00 p.m. to 9:30 p.m. Motion carried, 3-0.

9. Consider a request from Rapids LLC, D/B/A Westside Express Mart, Damodar Pandey, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premises located at 1040 West Grand Avenue

It was moved by Bemke, seconded by Veneman to approve a request from Rapids LLC, D/B/A Westside Express Mart, Damodar Pandey, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premises located at 1040 West Grand Avenue. Motion carried, 3-0.

10. Consider a request from BNK Mart LLC, Hari Raj Khanal, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premises located at 1711 Baker Drive

It was moved by Zacher, seconded by Veneman to approve a request from BNK Mart LLC, Hari Raj Khanal, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premises located at 1711 Baker Drive. Motion carried, 3-0.

11. Consider a request from Out of the Box Coffee House Inc., D/B/A Out of the Box Coffee House, Theresa Cashman, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premises located at 3820 8th Street South

It was moved by Veneman, seconded by Bemke to approve a request from Out of the Box Coffee House Inc., D/B/A Out of the Box Coffee House, Theresa Cashman, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premises located at 3820 8th Street South. Motion carried, 3-0.

12. Consider approval of the 2023-2024 Retail “Class A” Intoxicating Liquor, Class “A” Fermented Malt Beverages, “Class B” Intoxicating Liquor, Class “B” Fermented Malt Beverages, and “Class C” wine licenses; consider sending notices of nonrenewal or denial for those licensees who are not qualified to hold a license because of delinquencies or other disqualifications and other reasons for non-renewal.

It was moved by Bemke, seconded by Zacher to approve the 2023-2024 “Class A” liquor, Class “A” beer,

The Public Works Committee met on Thursday, June 8th, 2023 in the Council Chambers at City Hall and via remote videoconference. Tom Rayome and Dennis Polach were in attendance. Ryan Austin was absent.

1. Call to order

The meeting was called to order at 5:02 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider adding yield control on Avon St at 14th St N.

Motion by Polach, second by Rayome to approve adding yield control on Avon St at 14th St N including addressing vegetation in the vision triangle. Motion carried (2-0). _

4. Review and consider approval of the State / Municipal Agreement for the Highway Safety

Improvement Project for a pedestrian crossing at the 8th Street South & Wood Ave intersection.

Motion by Rayome, second by Polach to approve the State / Municipal Agreement as presented. Motion carried (2-0).

5. Review the 2023-2027 Capital Improvement Plan in preparation for the 2024-2028 Capital Improvement Plan.

The draft Capital Improvement Plan was reviewed. A final version will be brought back for approval in July or August.

6. Review referral list.

The referral list was reviewed and updated.

7. Set next meeting date.

July 6th at 5pm.

8. Adjourn

Motion by Rayome, second by Polach to adjourn at 5:40 PM. Motion carried (2-0).

It was moved by Rayome, seconded by Polach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JUNE 13, 2023:

Jay Bemke, Chairperson

Jake Cattanach, Vice-Chairperson

Patrick J. Delaney

Date of Meeting: June 13, 2023

Reported to Council: June 20, 2023

The Human Resources Committee held a meeting in the Council Chambers of City Hall on Tuesday, June 13, 2023, at 2:15 p.m. All Committee members were present. Also present were Mayor Blaser, City Attorney Sue Schill, HR Manager Ryan Hartman, Police Chief Hostens, Recreation Supervisor Dawn Desorcy, Mike Potocki and Alderspersons Polach and Rayome.

1. Call to order

Chairperson Bemke called the meeting to order at 2:17 p.m.

2. Discuss and consider for approval a pay increase for the Head Lifeguard Position at the Aquatics Facility ranging from \$13.00 to \$16.00 per hour.

Motion by Cattanach, seconded by Bemke to approve a pay increase for the Head Lifeguard Position at the Aquatics Facility ranging from \$13.00 to \$16.00 per hour. Motion carried 3-0.

3. Discuss and consider for approval the proposed changes to the Deputy Chief of Police, Police Lieutenant and Police Sergeant job descriptions within the Police Department. See attached.

Motion by Delaney, seconded by Bemke to approve the proposed changes to the Deputy Police Chief, Police Lieutenant and Police Sergeant job descriptions. Motion carried 2-1.

4. Discuss and consider for approval the proposed job description for the Code Enforcement Officer position as a sworn officer within the Police Department.

Motion Cattanach, seconded by Bemke to approve the job description as proposed for the Code Enforcement Officer position as a sworn officer within the Police Department, as a special duty appointment of the Police Chief. Motion carried 2-1.

5. Consider for approval a Memorandum of Understanding with the Wisconsin Rapids Professional Police Association regarding Recruit Officers. MOU Attached.

Motion by Cattanach, seconded by Delaney to approve a Memorandum of Understanding with the Wisconsin Rapids Professional Police Association regarding Recruit Officers. Motion carried 3-0.

6. Adjournment

Motion by Delaney, seconded by Bemke to adjourn. Motion carried 3-0. The meeting was adjourned at 3:55 p.m.

It was moved by Bemke, seconded by Zacher to approve and adopt the actions of the Committee. Cattanach requested that item #3 be held out; Rayome requested that item #4 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3 and #4 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanach, seconded by Delaney to approve the item with an amendment that would allow any current detective in the Police Department to apply for the position of lieutenant detective. Motion failed, 0 ayes, 7 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

It was moved by Bemke, seconded by Polach to approve the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Bemke, seconded by Zacher to approve the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 19, 2023:

Date of Meeting: June 19, 2023

Reported to Council: June 20, 2023

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue on Monday, June 19, 2023, at 6:00 p.m. All Alderpersons were present. Also present were Joe Eichsteadt, Mayor Shane Blaser, Sue Schill, and Jennifer Gossick.

1. Call to Order

Council President Veneman called the meeting to order at 6:00 p.m.

2. Review and discuss the Wisconsin Rapids Rail Feasibility Study

It was moved by Cattanach, seconded by Austin to direct staff to pursue Alternate Solution 2-3, which is the Value-Based City-wide Solution with Active Signage. Motion carried, 8 ayes and 0 nays.

3. Consider eliminating standing committees, and having 2 Council meetings per month

It was moved by Cattanach, seconded by Delaney to direct City staff to prepare for Council a report with all ordinances which would need to be modified if standing committees were eliminated and there were 2 scheduled regular council meetings each month. A roll call vote was taken, which resulted in a tie, 4 ayes and 4 nays. Motion failed:

Voting in favor:	Voting against:
Austin	Veneman
Zacher	Rayome
Cattanach	Polach
Delaney	Bemke

4. Adjourn.

It was moved by Delaney, seconded by Bemke to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:54 p.m.

It was moved by Veneman, seconded by Polach to approve and adopt the actions of the Committee. Cattanach requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out item #3 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Delaney, seconded by Bemke to adopt the minutes for this item as presented, with no motion or referral to Council on the matter. Motion carried, 7 ayes and 1 nay:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Reports of Other Committees, Commissions, Boards, and Department Reports:

1. McMillan Memorial Library Services Committee held March 8, 2022 and May 9, 2023; Finance Committee held April 13, 2022 and April 12, 2023; Building and Grounds Committee held April 20, 2022 and April 12, 2023; Board of Trustees held March 15 and April 19, 2023;
2. Police and Fire Commission held May 10, 2023
3. Wastewater Treatment Commission held May 10, 2023
4. Water Works and Lighting Commission held May 10, 2023
5. Board of Review held May 25 and May 31, 2023
6. Zoning Board of Appeals held May 31, 2023
7. Park and Recreation Commission held June 12, 2023

Department Reports for May 2023:

8. Engineering Department
9. Public Works Department
10. Wastewater Treatment Plant
11. Wisconsin Rapids Fire Department
12. Wisconsin Rapids Police Department

It was moved by Zacher, seconded by Delaney to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Referrals to Committee

No referrals were received.

11. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council will discuss an update on the sale and development of property in the downtown Triangle area; and will discuss negotiation and strategy regarding the selling of property and the terms of a development agreement for a downtown development.

It was moved by Veneman, seconded by Bemke to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed an update on the sale and development of property in the downtown Triangle area; and discussed negotiation and strategy regarding the selling of property and the terms of a development agreement for a downtown development.

12. The Council will return to open session.

It was moved by Rayome, seconded by Zacher to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

In closed session, the Council will discuss negotiations and litigation strategy, and an update on a mediation session, regarding litigation involving a new wastewater services agreement with the Village of Biron.

It was moved by Veneman, seconded by Austin to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed negotiations and litigation strategy, and an update on a mediation session, regarding litigation involving a new wastewater services agreement with the Village of Biron.

14. The Council will adjourn in closed session.

It was moved by Rayome, seconded by Cattanaach to adjourn in closed session. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 9:18 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk