

W I S C O N S I N



PUBLIC MEETING NOTICE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, AUGUST 15, 2023
6:00 P.M.
CITY HALL COUNCIL CHAMBERS

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids, on Tuesday, August 15, 2023 at 6:00 p.m. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Council may appear remotely via video or audioconferencing for this meeting.

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation**
- 4. Administration of Ceremonial Oaths of Office and Badge Pinning:**
 - a. Deputy Police Chief Scott Dewitt
 - b. Lieutenant Ross Radtke
 - c. Sergeant Joseph Foy III
 - d. Sergeant Eric Daven
 - e. Sergeant Michael Burger
- 5. Reading of the Minutes of the Previous Meetings held on July 18, 2023 and July 20, 2023 (See Attachments #1 and #2)**
- 6. Consider for confirmation Mayor Blaser's Appointments to various Committees, Commissions and Boards (See Attachment #3)**
- 7. Second Reading of an Ordinance Amending Chapter 11 – Zoning Ordinance, specifically Article 15 - Fencing, including modifications to various sections including general requirements, dimensional requirements, and fence materials (See Attachment #4)**
- 8. Consider a proposal for the creation of a Mass Transit Evaluation Committee (See Attachment #5)**
- 9. Consider for approval an amendment to the Industrial Services Agreement with Mariani Packing Co., Inc., as recommended by the Wastewater Treatment Commission at its meeting held on August 9, 2023**
- 10. Consider for Adoption the Actions of the Planning Commission at its meeting held on August 7, 2023:**
 1. Approval of the report from July 6 & July 20, 2023, Planning Commission meetings.
 2. 23-000524; Badger Land Survey, LLC. – request for a Certified Survey Map to create two lots from three at 1431 Second Street North (Parcel ID 3405492) and dedicate right-of-way on First Street North.
 3. 23-000535; WISC RAPIDS 4540 8th South WI LLC - request for a Certified Survey Map to create three lots from two at 4540 Eighth Street South and 710 Ruby Avenue (Parcel ID 3414195 and 3414178) and dedicate right-of-way on Eighth Street South.
 4. 23-000679; TAM Acquisitions – request for a Certified Survey Map to create two lots from one at 2730 Eighth Street South (Parcel ID 3412599) and dedicate right-of-way on Eighth Street South and Grove Avenue.
 5. 23-000516; Ron and Diane Polum – request for a Special Exception to exceed the floor area of attached garage maximum in the Mixed Residential (R-2) district at 4410 Ridgeview Lane (Parcel ID 3414540).

6. 23-000658; Marshfield Clinic – request for an amendment to a previous Site Plan Review to modify the site configuration at 220 & 440 24th Street South (Parcel ID 3410784).
7. 23-000677; Alternative Edge - request for a Site Plan and Architectural Review to construct an accessory structure at 711 Peach Street (Parcel ID 3407884)
8. 23-000682; Tim Randall – request for a Site Plan Review to construct a restaurant and drive-up service window and associated site improvements at 2730 8th Street South (Parcel ID 3412599).
9. 23-000621; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically Article 6 Division 3 Sections numbering and 11.06.65 - Driveways, including modifications to dimensional standards.
10. 23-000657; City of Wisconsin Rapids – action on a request for an amendment to the City’s Municipal Code, Chapter 46 – Sign Code, to clarify language for civic event banner requirements.
11. Conceptual Project Review – 38 acre site north of County Highway Z, between 12th Street South and 16th Street South (Town Parcel ID 0700910 and 0700910A).
12. Adjourn

11. Consider for adoption the Actions of the Standing Committees of the Common Council, as follows:

A. Finance and Property Committee meeting held on August 8, 2023:

1. Call to Order
2. Consider for approval the appointment of Jessica L. Kramer as successor agent for the Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for Kwik Trip Inc. d/b/a Kwik Trip 347, for the premises located at 4611 8th Street South
3. Consider a request from Shree Ashapuri Inc. D/B/A G-R-8 Bar, Mitesh Kumar N. Rana, agent, for a Retail Class “B” Fermented Malt Beverages License for the premises located at 3553 8th Street South
4. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Assumption Catholic Schools, 445 Chestnut Street, for a Feast of the Assumption event to be held on Friday, August 26, 2023 from 4:00 p.m. to 8:00 p.m.
5. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Our Lady Queen of Heaven, 750 10th Avenue South, for a church picnic event to be held on Saturday, August 27, 2023 from 11:00 a.m. to 6:00 p.m.
6. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License for Friends of Rapids Music, Inc., 441 2nd Street South, for the premises as outlined on the map provided within Robinson Park, for a Friends of Rapids Music Annual Music Festival to be held on Saturday, September 9, 2023 from 1:00 p.m. to 9:00 p.m.
7. Request from the Community Development Department to apply for a Wisconsin Department of Natural Resources – Wisconsin Assessment Monies (WAM) Grant to conduct a Phase I Environmental Site Assessment at the property located at 330 9th Avenue South (Parcel ID 3402599).
8. Budget discussion
9. Audit of the bills
10. Set next meeting date
11. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
In closed session, the Committee will consider whether to exercise a right of first refusal to purchase property located at 161/163 Third Street South.
12. The Committee may adjourn in closed session, or may return to open session and take action on a right of first refusal to purchase property located at 161/163 Third Street South.

B. Public Works Committee meeting held on August 3, 2023:

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report.
3. Review and consider revisions to City’s Banner Policy.
4. Review and consider a resolution approving the NorthCentral Wisconsin Stormwater Coalition Cooperative Agreement for 2024-2028.

5. Review and consider approval of the 2024-2028 Capital Improvement Plan.
6. Review and reconsider adding parking on the north side of Baker St between 5th St N and 8th St N.
Clerk's Note: An ordinance allowing parking on Baker St was never drafted and provided to Council for consideration, therefore there is no ordinance to repeal. Parking is currently prohibited on Baker Street.
7. Review and consider allowing parking on the south side of Oak St between 7th St S and 8th St S.
8. Review referral list.
9. Set Next Meeting Date
10. Adjourn

C. Public Works Committee meeting held on August 9, 2023:

1. Call to order
2. Tour the 5-year Capital Improvement Plan 2024-2028 with the following itinerary:
 - a. 4:00 PM – meet at the City Hall parking lot
 - b. 4:10 PM – meet at the intersection of McKinley St and 14th Ave S to review projects proposed north of W Grand Ave.
 - c. 4:25 PM – meet at the intersection of Chestnut St and Lincoln St to review the Lincoln St and E Jackson St projects.
 - d. 4:45 PM – meet at the intersection of 12th St N and Wylie St to review projects proposed north of Baker St.
 - e. 5:05 PM – meet at the intersection of 2nd St N and Ash Street to review the 2nd St N and Riverview Dr projects.
3. Adjourn

Please note: No action or deliberation will be undertaken by the Committee during this tour.

D. Human Resources Committee meeting held on August 10, 2023:

1. Call to order
2. From July 18 Common Council Referral- Discuss and consider for approval the creation of an Administrative Lieutenant position within the WRPD.
3. Consider a revision to the Overtime and On-Call Policy to provide that paid holidays shall be considered hours worked.
4. Consider a revision to the Compensatory Time Off policy to provide that compensatory time be capped at 80 hours at any time during the year.
5. Adjournment

E. Legislative Committee meeting held on July 27, 2023

1. Call to Order
2. Discussion regarding consideration of an ordinance to allow ATV/UTV routes in the City.
3. Consider a request by the Community Development Department to adopt an ordinance amending Chapter 14 – Building Code, adding language regarding delegated agent status, plan examination, and plan submission procedures.
4. Consider a request by the Community Development Department to adopt an ordinance amending Chapter 18 – Fire Code, specifically related to fire code construction references.
5. Consider increasing the number of alderpersons on the Council.
6. Consider the adoption of an ordinance which requires only one reading of an ordinance before adoption.
7. Adjourn

12. Reports of Other Committees, Commissions, Boards, and Department Reports:

- a. Wisconsin Rapids Housing Authority Resident Advisory Board held on February 16, 2023; Housing Authority held on April 26 and May 31, 2023
- b. Historic Preservation Commission held on May 25 and July 27, 2023
- c. McMillan Memorial Library Board of Trustees held June 21, 2023
- d. Police and Fire Commission held July 12 and July 27, 2023
- e. Wastewater Treatment Commission held July 12, 2023
- f. Water Works and Lighting Commission held July 12, 2023

Department Reports for July 2023

- g. Engineering Department
- h. Public Works Department

- i. South Wood County Airport
- j. Wastewater Treatment Plant
- k. Wisconsin Rapids Fire Department

13. Referrals to Committees

14. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council will consider whether to exercise a right of first refusal to purchase property located at 161/163 Third Street South

15. The Council will return to open session and may take action on a right of first refusal to purchase property located at 161/163 Third Street South.

16. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

In closed session, the Council will discuss negotiations and litigation strategy regarding litigation involving a new wastewater services agreement with the Village of Biron.

17. The Council will adjourn in closed session.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



Attachment #1

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

TUESDAY, JULY 18, 2023

6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, July 18, 2023, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Presentation of the Colors by the Wisconsin Rapids Police Department Honor Guard

This item has been postponed to a future Common Council meeting

4. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation

5. Administration of Ceremonial Oath of Office and Badge Pinning for New Wisconsin Rapids Deputy Police Chief

This item has been postponed to a future Common Council meeting

6. Reading of the Minutes of the Previous Meeting held on June 20, 2023

It was moved by Veneman seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider for confirmation Mayor Blaser's Appointments to various Committees, Commissions and Boards

Mayor Blaser made the following appointments:

Attachment #1

Library Board

1. Emily Kent, 231 5th St. N, is appointed as a regular member, to replace Eric Montag, for a term expiring 7/1/2026.
2. Evan O'Day, 1110 16th St. S, is appointed as a regular member, to replace Doug Machon, for a term expiring 7/1/2026.

Park and Recreation Commission

Elizabeth Whelan, 211 15th Ave. N, is appointed as a regular member, to replace Patrick Gatterman, for a term expiring 5/1/2026.

It was moved by Austin, seconded by Veneman to approve Mayor Blaser's appointments to various Committees, Commissions and Boards as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider for approval an ordinance adding yield control on Avon St at 14th St N, as recommended for approval by the Public Works Committee at its meeting held on June 8, 2023

It was moved by Polach, seconded by Cattanaach to approve an ordinance adding yield control on Avon St at 14th St N, as presented. Motion carried, 8 ayes and 0 nays. Ordinance No. MC 1346:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for approval a new leachate agreement with Advanced Cranberry Creek Landfill, as recommended for approval by the Wastewater Treatment Commission

It was moved by Rayome, seconded by Zacher to approve a new leachate agreement with Advanced Cranberry Creek Landfill, as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. REPORT OF THE PLANNING COMMISSION MEETING HELD ON JULY 6, 2023:

Date of Meeting: July 6, 2023
Reported to Council: July 18, 2023

Attachment #1

The Planning Commission met at 4:00 p.m. on July 6, 2023, in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Lee Thao, Eric Daven, Jeff Marutz; and Thad Kubisiak; Ryan Austin attended via Zoom. Ben Goodreau was absent. Also present were Community Development Director Kyle Kearns, Alderpersons Tom Rayome, Dean Veneman and Dennis Polach. Jake Klingforth attended via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the June 5, 2023, Plan Commission meeting.

Motion by Thao to approve the report from the June 5, 2023, Plan Commission meeting; second by Kubisiak.

Motion carried (6 – 0)

2. 23-000484; Badger Land Survey, LLC. – request for a Certified Survey Map to combine two lots at 1811 25th Ave. S. (Parcel ID 3404630 & 3404625) and dedicate right-of-way on 25th Avenue.

Kyle Kearns summarized the request, recommending approval.

Motion by Daven to approve the request for a Certified Survey Map to combine two lots at 1811 25th Ave. S. (Parcel ID 3404630 & 3404625) and dedicate right-of-way on 25th Avenue; second by Kubisiak. Motion carried (6 – 0)

3. 23-000500; Keller, Inc. – request for architectural review for a commercial façade improvement to a principal structure and accessory structure at 4200 8th Street South (Parcel ID 3414135).

Mr. Kearns provided a review of the architectural review request. Approval was recommended with the conditions outlined in the staff report.

Motion by Kubisiak to approve the request for architectural review for a commercial façade improvement to a principal structure and accessory structure at 4200 8th Street South (Parcel ID 3414135), subject to the following conditions:

1. Cut-off lighting fixtures shall be used for the west and south elevation façades.
2. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property lines.
3. Any landscaping destroyed as a result of project construction shall be replaced with comparable materials.
4. Applicable permits through the City shall be obtained.
5. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Blaser. Motion carried (6 – 0)

4. 23-000465; City of Wisconsin Rapids – request for a planned development district amendment for a minor alteration to expand a patio area, add a walkway extension, and install a shade sail structure at 220 Third Avenue South (Parcel ID 3402596).

Mr. Kearns provided a summary of the request, recommending approval.

Motion by Austin to approve the request for a planned development district amendment for a minor alteration to expand a patio area, add a walkway extension, and install a shade sail structure at 220 Third Avenue South (Parcel ID 3402596), subject to the following conditions:

1. Minor or major alterations to the Planned Development District shall be pursuant to Section 11.05.36 of the Zoning Ordinance.
2. This proposal has been determined to be a minor alteration and can be approved by the Common Council at a regular meeting.

Second by Thao. Motion carried (6 – 0)

5. 23-000463; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically Article 15 - Fencing, including modifications to various sections including general requirements, dimensional requirements, and fence materials.

Kyle Kearns provided reasonings for the suggested modifications to the fencing section in Chapter 11 – Zoning Ordinance.

Public hearing opened at 4:16 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 4:17 p.m.

Mr. Kubisiak asked for clarification regarding the placement of fences in side yards. Kyle Kearns replied, expanding on how the proposed changes would affect future fence installations. Mr. Kearns also responded to Eric Daven's questions about fence height, Jeff Marutz' inquiry about through-lots and Tom Rayome's concerns regarding barbed/chicken wire and enforcement of the code.

Motion by Blaser to approve the request to amend Chapter 11 – Zoning Ordinance, specifically Article 15 - Fencing, including modifications to various sections including general requirements, dimensional

Attachment #1

requirements, and fence materials; second by Daven. Motion carried (6 – 0).

Ordinance No. MC 1347. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the August Common Council meeting:

6. Adjourn

Motion by Kubisiak to adjourn the meeting; second by Thao. Motion carried (6 – 0). Meeting adjourned at 4:31 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Commission. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JULY 11, 2023:

Matt Zacher, Chairperson Dean Veneman, Vice-Chairperson Jay Bemke

Date of Meeting: July 11, 2023

Report to Council: July 18 2023

The Finance and Property Committee met at 4:02 p.m. on Tuesday, July 11, 2023, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM’s Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:02 p.m.

2. Presentation by the Wisconsin Rapids Area Convention & Visitors Bureau on the state of tourism in Wisconsin Rapids

Meredith Kleker from the Wisconsin Rapids Area Convention & Visitors Bureau gave a presentation on the state of tourism in Wisconsin Rapids

3. Review bid results for the remodel project at Fire Station #2 and consider award to the low, qualified bidders.

It was moved by Bemke, seconded by Veneman to approve the following low, qualified bids as presented totaling \$85,000, which also includes asbestos abatement:

- Electrical: Current Technologies for \$5,276
- HVAC: Eagle Construction for \$9,350
- Plumbing: Williams Plumbing & Heating for \$26,200
- General Trade: Eagle Construction for \$28,890
- Flooring/Wall Tile: Resch’s Tile for \$7,600
- Painting: AJ’s Painting & Coatings for \$1,745

and an additional \$10,000 in contingency funds as needed, requiring mayoral approval, for the remodel project at Fires Station #2. Motion carried, 3-0.

4. Consider a request from China Palace LLC, D/B/A China Palace, Sem Salazar, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 2113 8th Street South

It was moved by Zacher, seconded by Veneman to approve a request from China Palace LLC, D/B/A China Palace, Sem Salazar, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 2113 8th Street South. Motion carried, 3-0.

5. Consider a request from SBG Apple North IX, LLC, D/B/A Applebee’s Neighborhood Grill & Bar, Casimir Banaszek, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 4311 8th Street South

Attachment #1

It was moved by Zacher, seconded by Veneman to approve a request from SBG Apple North IX, LLC, D/B/A Applebee's Neighborhood Grill & Bar, Casimir Banaszek, agent, for Retail Class "B" Fermented Malt Beverages and Retail "Class B" Intoxicating Liquor licenses for the premise located at 4311 8th Street South. Motion carried, 3-0.

6. Request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan and to utilize \$50,000 in Tax Increment District 7 for the project.

It was moved by Veneman, seconded by Zacher to approve a request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan and to utilize \$50,000 in Tax Increment District 7 for the project. Motion carried, 3-0.

7. Budget discussion

The budget was discussed. No action was taken on this item.

8. Audit of the bills

It was moved by Bemke, seconded by Zacher to approved check numbers 17334 to 17811. Motion carried, 3-0.

9. Set next meeting date

The next regular Committee meeting will be on Tuesday, August 8, 2023 at 4:00 p.m.

10. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Bemke, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee may discuss negotiations and strategy and consider an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6th Street South and 8th Street South, Parcel ID: 34-12985.

In closed session the Committee discussed negotiations and strategy and considered an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6th Street South and 8th Street South, Parcel ID: 34-12985.

11. The Committee may adjourn in closed session, or may return to open session

It was moved by Veneman, seconded by Bemke to return to open session. Motion carried, 3-0, and the Committee returned to open session.

12. If the Committee returns to open session, the Committee may take action regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6th Street South and 8th Street South, Parcel ID: 34-12985.

It was moved by Veneman, seconded by Bemke to accept an offer from Accredited Home Services, LLC for \$2,500 for the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6th Street South and 8th Street South, Parcel ID: 34-12985. Motion carried, 3-0.

13. Adjournment.

It was moved by Bemke, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:47 p.m.

It was moved by Zacher, seconded by Cattanach to approve and adopt the actions of the Committee. Veneman requested that items #3 and #6 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3 and #6 for separate vote. No objection was made, and the motion was so amended. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment #1

Regarding item #3, it was moved by Bemke, seconded by Zacher to approve the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Veneman, seconded by Zacher to approve a request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Veneman, seconded by Bemke to utilize \$25,000 in Tax Increment District 7 to create a Downtown Development Master Plan. The vote resulted in a tie, 4 ayes and 4 nays. Mayor Blaser voted nay to break the tie, and the Motion failed, 4 ayes and 5 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shane Blaser	Mayor		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Rayome, seconded by Austin to utilize \$50,000 in Tax Increment District 7 to create a Downtown Development Master Plan. Motion failed, 3 ayes and 5 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Cattanach, seconded by Delaney to release an RFP for a Downtown Development Master Plan, contingent on receiving the 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 6, 2023:

Tom Rayome, Chairperson Ryan Austin, Vice-Chairperson Dennis Polach
 Date of Meeting: July 6, 2023
 Reported to Council: July 18, 2023

The Public Works Committee met on Thursday, July 6, 2023 in the Council Chambers at City Hall and via remote videoconference. All members were present.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider adding a 2-hr parking restriction on Saratoga St from E Jackson St to 7th St N and on 5th St N from E Jackson St to Saratoga St.

Motion by Rayome, second by Austin to approve a 2-hr parking restriction on Monday thru Friday from 9am to 5pm which would expire in June of 2025 at the completion of the jail project with the condition that Wood County and / or their general contractor pay the out-of-pocket costs for the signs. Polach raised concerns about the potential of moving the parking problem to another area rather than remedying the problem. Motion carried (3-0). **Ordinance No. MC 1348**

4. Review and consider adding a 2-hr parking restriction from 7am to 4pm on school days on Engler Dr from 25th Ave S to 27th Ave S.

Mr. Michael McLarnan, resident at 2620 Engler Dr spoke about the parking situation which includes blocking driveways & mailboxes along with safety issues for the students. Aldersperson Veneman confirmed the parking issues. Allison Graf, resident at 2520 Engler Dr also spoke in favor of approving the parking restriction. Mayor Blaser offered to reach out to WRPS and the Police Department.

Motion by Austin, second by Rayome to approve the 2-hr parking restriction as presented. Motion carried (3-0). **Ordinance No. MC 1349**

5. Review bids received for the 2023 Sewer Lining Contract and consider award to the low, qualified bidder.

Motion by Austin, second by Rayome to award the project to Insituform Technologies USA, LLC in the amount of \$276,066.96. Motion carried (3-0).

6. Consider a preliminary resolution for public work and improvements on E Jackson St between Jackson St bridge and E Grand Ave proposed for construction in 2025.

Motion by Rayome, second by Polach to approve the preliminary resolution. Motion carried (3-0).

Resolution No. 13 (2023)

7. Consider a preliminary resolution for public work and improvements on Harrison Street between 7th Ave N and 9th Ave N proposed for construction in 2025.

Motion by Austin, second by Polach to approve the preliminary resolution. Motion carried (3-0).

Resolution No. 14 (2023)

8. Review referral list.

The referral list was reviewed and updated.

9. Set next meeting date.

A special meeting to consider an asphalt change order is set for July 11th at 3:30pm. The next monthly

meeting date will be August 3rd, 2023 at 5pm. Another meeting is being coordinated for a tour of the Capital Improvement Projects.

10. Adjourn

Motion by Rayome, second by Polach to adjourn at 6:01 PM. Motion carried (3-0).

It was moved by Rayome, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 11, 2023:

Tom Rayome, Chairperson Ryan Austin, Vice-Chairperson Dennis Polach

Date of Meeting: July 11, 2023

Reported to Council: July 18, 2023

The Public Works Committee met on Tuesday, July 11, 2023 in the 1st Floor Conference Room at City Hall and via remote videoconference. All members were present.

1. Call to order

The meeting was called to order at 3:48 PM.

2. Review and consider a change order to the 2023 Asphalt Contract to include asphalt tonnage for the parking lot at the Dog Park.

Motion by Polach, second by Rayome to approve the asphalt change order in the amount of \$13,526.10.

Motion carried (3-0).

3. Adjourn

Motion by Austin, second by Polach to adjourn at 3:53 PM. Motion carried (3-0).

It was moved by Rayome, seconded by Polach to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JULY 11, 2023:

Jay Bemke, Chairperson Jake Cattanaach, Vice-Chairperson Patrick J. Delaney

Date of Meeting: July 11, 2023

Reported to Council: July 18, 2023

The Human Resources Committee held a meeting in the Council Chambers of City Hall on Tuesday, July 11, 2023, at 2:15 p.m. All Committee members were present. Also present were Mayor Blaser, HR Manager Ryan Hartman, Police Chief Hostens, Fire Chief Eckes, and Alderspersons Veneman, Polach and Rayome.

1. Call to order

Chairperson Bemke called the meeting to order at 2:19 p.m.

Attachment #1

2. Discuss and consider for approval the creation of an Administrative Lieutenant position within the WRPD.

Motion by Bemke to approve the creation of an Administrative Lieutenant position within the WRPD.

Motion died on the floor for lack of a second. No other motions regarding the item were made.

3. Discuss and consider for approval the hiring of temporary Firefighter positions within the WRPD due to longer-term leaves.

Motion by Cattanach, seconded by Bemke to approve the hiring of two temporary firefighter positions within the WRPD due to longer-term leaves, with an end date of 12/31/23, or upon return of those currently on leaver, whichever comes first. Motion carried 2-1.

4. Adjournment

Motion by Delaney, seconded by Bemke to adjourn. Motion carried 3-0. The meeting was adjourned at 3:37 p.m.

Bemke requested that item #2 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out item #2. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Cattanach, seconded by Veneman to refer this item back to the Human Resources Committee for further consideration. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. Reports of Other Committees, Commissions, Boards, and Department Reports:

1. South Wood County Airport held May 4 and June 1, 2023
2. McMillan Memorial Library Board of Trustees held May 17, 2023, and Nominating Committee held May 24, 2023.
3. Police and Fire Commission held June 14 and June 21, 2023
4. Wastewater Treatment Commission held June 14, 2023
5. Water Works and Lighting Commission held June 14, 2023
6. Joint Review Board held June 27, 2023
7. Park and Recreation Commission held July 10, 2023

Department Reports for June 2023

8. Engineering Department
9. Public Works Department
10. South Wood County Airport
11. Wastewater Treatment Plant
12. Wisconsin Rapids Fire Department
13. Wisconsin Rapids Police Department

It was moved by Bemke, seconded by Zacher to place the reports on file. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Referrals to Committee

Aldersperson Cattanach submitted a referral to the Legislative Committee regarding changing the requirement for reading of ordinances from two readings to one.

14. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council may discuss negotiations and strategy and consider an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6th Street South and 8th Street South, Parcel ID: 34-12985.

No action was taken, as this item was disposed of in item 11.A., the Report of the Finance and Property Committee dated July 11, 2023.

As Council did not go into closed session, items 15 and 16 were not considered, and no action was taken on these items.

17. Adjournment

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 8:00 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk

REPORT OF THE COMMON COUNCIL

Date of Meeting: July 20, 2023

The Common Council met at 6:00 p.m. on July 20, 2023, in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Alderpersons Shane Blaser, Ryan Austin, Tom Rayome, Dean Veneman, Matt Zacher, Dennis Polach, Jake Cattanaach, Jay Bemke, and Patrick Delaney; Also present were Planning Commissioners Jeff Marutz and Thad Kubisiak (via Zoom). Members of the public in attendance included Dominique O'Neill, Tom Mews, Jerry Bach, Brad Nurmela, and Caitlin Shuda; Scott Harrington and Sonja Kruesel of Vandewalle and Associates attended via Zoom.

The meeting was called to order at 6:00 p.m.

1. Call to Order
2. Roll Call
3. Presentation regarding the Papermill Recovery and Redevelopment Plan by the Community Development Department and consideration of the Planning Commission's recommendation regarding adoption of the plan.

Community Development Director Kyle Kearns provided a history and summary of the project. He then summarized the three main sections of the plan including the economic opportunities report, site reuse report, and three-phased implementation plan. He emphasized that the City has limited control over any potential projects and timeline due to the fact that the site is under private ownership, but that this plan enables the City to be proactive with any potential opportunities as they arise. He then provided an opportunity for questions and answers.

Alderperson Cattanaach noted that with the extensive size of the site and project scale, the plan was well done. He noted that the plan calls for certain ordinances to be tightened up to prevent the site from falling into disrepair and asked what specifically this was in reference to.

Director Kearns replied that this references the City's salvage ordinance which is fairly current. He also noted that the Building Code enables the City to issue raze orders when properties become detrimental to public health, safety, and welfare.

Alderperson Cattanaach emphasized the importance of keeping codes up to date in the case that the property sits idle or takes undue time to redevelop. He also asked how realistic some of the uses and redevelopment opportunities are that are cited in the plan.

Scott Harrington replied and noted that there is ample opportunity for repurposing at the site. The overall vision is that a redevelopment company would scrap unnecessary items and prepare the site for redevelopment through reconfiguration.

Alderperson Cattanaach emphasized the hope that Sonoco (Sonoco Wisconsin Rapids Tubes and Cores) renews their lease.

Alderperson Veneman asked if it is a virtual certainty that the facility will not be used wholly for the paper industry.

Mr. Harrington noted that the site was expanded somewhat inefficiently over the years. However, he noted that a Fox Valley area machine similar to PM16 was converted to make paperboard. He did state that it is extremely unlikely that the entirety of the site would be utilized for a sole paper company.

Alderperson Veneman noted that it would be desirable if Billerud has at least explored the possibility of utilization of the site for brown paper.

Attachment #2

Tom Mews stated that he is a resident who lives in close proximity to the subject property. He noted concern about the quality of the buildings for some of the redevelopment uses specified in the plan. He inquired as to whether the City has the ability to acquire any of the properties or require remediation through eminent domain or a similar process.

Director Kearns noted that given the size of the site, different governmental agencies oversee different portions of the property. FERC is an independent federal agency that oversees hydroelectric generation including the dam. Federal agencies also oversee the capped landfill and floodway. WI-DNR is the oversight agency for environmental remediation and building safety is regulated by local building codes.

Mr. Harrington noted that the BRRS is the WI-DNR online database that inventories contaminated properties and other cleanup and redevelopment activities. He explained that a more thorough environmental analysis will likely be needed for these properties.

Aldersperson Cattnach asked who the oversight body would be for environmental analysis.

Mr. Harrington replied that WI-DNR would be the oversight body and the City may have ability to get involved once contamination and remediation measures are identified.

Jerry Bach asked how the City plans to transition with the loss of tax revenue.

Director Kearns stated that the City intends to continue to take a proactive role by encouraging economic growth, promoting the community, building relationships, and ensuring that the transition leads to continued growth. A recent example is Matalco Wisconsin LLC's recent expansion.

Mayor Blaser noted that the document has been shared with Billerud management and the City is looking forward to a conversation in the near future.

Mr. Harrington noted that the two top priorities identified in the community engagement survey were creating jobs and reusing the property and that dovetails nicely with the opportunities identified. He went on to explain that there is extensive potential on site.

Aldersperson Austin referenced present operations and their tie to existing infrastructure and asked if there are measures that can be taken by the City to ensure that these entities (i.e. Sonoco) remain protected.

Director Kearns stated that the City has a good relationship with Sonoco and that they have begun steps to separate themselves and become more independent. The City will continue to explore ways to support and retain them. This likely is one of the more realistic opportunities at present.

Mr. Harrington noted that the City has done a great job of communication and support of Sonoco.

Mayor Blaser stated that he has been a part of wastewater conversations and is hoping to address wastewater in the future.

Director Kearns stated that staff will be making final changes to the plan in the next couple of weeks and once finalized, the document will be added to the City's website for public view. He encouraged Alderspersons and Plan Commissioners to forward any changes.

Motion by Aldersperson Bemke to approve the Planning Commission recommendation to approve the Papermill Recovery and Redevelopment Plan; second by Aldersperson Zacher.

Motion carried (8 – 0)

4. Adjourn

Motion by Aldersperson Veneman to adjourn the meeting; second by Aldersperson Polach.

Motion carried (8 – 0)

Meeting adjourned at 7:05 p.m.



OFFICE
OF THE
MAYOR

August 15, 2023

Dear Alderpersons,

The following appointment is submitted for your approval:

Police and Fire Commission

Michael Timm, 410 Grove Ave., is appointed as a regular member, to replace Steve Tenpas, for a term expiring 7/1/2028.

Respectfully submitted,

A handwritten signature in black ink that reads "Shane E. Blaser". The signature is written in a cursive style.

Shane E. Blaser, Mayor

Shane E. Blaser, Mayor

444 West Grand Avenue, Wisconsin Rapids, WI 54495-2780

Phone: (715) 421-8202 | Fax: (715) 421-8278 | sblaser@wirapids.org | www.wirapids.org

Attachment #4

ORDINANCE NO. MC

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING PORTIONS OF CHAPTER 11, ARTICLE 15 OF THE ZONING CODE, ENTITLED FENCES

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Sections 11.15.02(3) and 11.15.02(5) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

- (3) No fence may be constructed or maintained (including those with sharp points or pickets) which is detrimental to human life or safety, or causes a traffic hazard.
- (5) Fences shall be installed with the finished side facing the adjacent property or public right-of-way, and the fence posts must be located on the inside of the fence facing the property on which the fence is located, ~~except when the style of fence commonly described as a "Good Neighbor Fence" is installed.~~

SECTION II Section 11.15.04 of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

11.15.04 Measurement of height

Fence height is measured from the surface of the ground immediately below the fence to the top rail of the fence.

(a) Height exceptions:

Exception: Decorative posts at a minimum spacing of 24 inches may extend 6 inches above the maximum height.

Exception: To accommodate slopes and/or lawn maintenance up to 6 inches of ground clearance shall be allowed which will not contribute to the measurement of the maximum fence height.

Exception: Berms with slopes less than or equal to a minimum of 3 feet of horizontal to a maximum of every 1 foot of vertical (i.e. 3:1) shall not contribute to the measurement of maximum fence height.

The zoning administrator has the authority to grant height exceptions in cases where properties possess natural features (such as steep slopes and elevation changes) that create inconsistency with measurement of fence height.

~~In the case of grade separation, such as the separation of properties by a retaining wall, the fence height is based on the measurement from the average point between highest and lowest grade. If the fence is set back from the retaining wall by a distance of at least 2 feet, the fence height is measured from the base of the fence.~~

~~For fences that have a uniform deviation (i.e., where the fence post height is higher than the fence wall, or where the fence wall is higher than the fence posts) the highest portion of the fence shall be used to measure the height of the fence.~~

SECTION III Section 11.15.06(a) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

11.15.06 Fences in commercial and industrial zoning districts

- (a) Front yard. In commercially or industrially zoned areas on interior lots with one frontage, fences, not exceeding 4 feet in height, shall be allowed within the front yard setback area. The front yard setback consists of any side lot line between the front property line and the front setback line or building line, whichever is closest to the front property line.

Exception: When establishments are required to provide screening, screening standards shall supersede this standard.

Exception: Front yard or corner side yard fences may be increased to a maximum height of 6 feet if open, decorative, ornamental fencing materials that are less than or equal to ~~20~~ 50 percent opaque are used. Chain link or similar type fences are not considered decorative, ornamental fences.

Exception: Where adjacent properties are allowed to have a fence of 6 feet in height along a property line, because the property line is the side or rear property line for their lot, the owner of the other lot may erect a fence not to exceed 6 feet in height along the same area that the adjacent owner may erect a 6-foot high fence. However, the fence must meet all other requirements outlined in this chapter, including not interfering with vision triangles.

SECTION IV Section 11.15.07 of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

11.15.07 Fences in residential zoning districts

- (a) **Front yard** In residentially zoned areas on interior lots with one frontage, fences, not exceeding 4 feet in height, shall be allowed within a residentially required front yard setback area. The front yard setback consists of any side lot line between the front property line and the front setback line or building line, whichever is closest to the front property line. If the fence is setback at or beyond the minimum required setback, fences may exceed the 4-foot height requirement, but shall not be higher than 6 feet.

Exception: Front yard or corner side yard fences may be increased to a maximum height of 6 feet if open, decorative, ornamental fencing materials that are less than or equal to ~~20~~ 50 percent opaque are used. Chain link or similar type fences are not considered decorative, ornamental fences.

Exception: Where adjacent properties are allowed to have a fence of 6 feet in height along a property line, because the property line is the side or rear property line for their lot, the owner of the other lot may erect a fence not to exceed 6 feet in height along the same area that the adjacent owner may erect a 6-foot high fence. However, the fence must meet all other requirements outlined in this article, including not interfering with vision triangles.

- (b) **Side and rear yards.** In residentially zoned areas on interior lots with one frontage, no solid fence or wall shall exceed 6 feet in height in any side or rear yard.

Exception: A fence of up to 8 feet in height may be constructed between a residential district and a commercial or industrial district.

~~A wall or solid fence not more than 6 feet in height, as measured from the highest adjacent grade, may be maintained along the interior side or rear lot lines provided such a wall or solid fence does not extend into a required front yard.~~

- (c) **Corner lots.** In residentially zoned areas, the maximum height of a solid fence or wall within a required front or corner side yard setback shall not exceed 4 feet, except that a fence or wall of up to 6 feet may be located within a corner side yard setback behind the rear plane of the principal building. ~~If the fence is setback at or beyond the minimum required setback, fences may exceed the 4 foot height requirement, but shall not be higher than 6 feet.~~

- (d) **Double frontage lots.** In residentially zoned areas, fences may not exceed a height of 6 feet within the required rear setback.

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SECTION V Section 11.15.08(a) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

11.15.07 Minimum setbacks

- (a) From public right-of-ways. Fences must be a minimum of 2 feet from the public right-of-way property line or when abutting an alley.

SECTION VI Section 11.15.08(c) of the Wisconsin Rapids Municipal Code shall hereby be deleted:

- ~~(c) From alleys. Fences must be a minimum of 5 feet from the alley property line. If the alley does not support traffic, the fence may be located up to, but not over the property line.~~

SECTION VII Section 11.15.08(d) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

- (d) Vision clearance areas. No fence or wall greater than 2 1/2 feet above the street grade shall be placed within the vision clearance area (shall meet the requirements of Section 11.06.119 - Vision triangle).

SECTION VIII Section 11.15.09(a) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

Fence materials

- (a) **Generally.** A fence located in a side and/or rear yard shall be constructed of the following materials suitable for residential-style fencing, including:

- (1) Brick or masonry
- (2) Natural stone or fieldstone,
- (3) wrought iron or steel
- (4) vinyl, or similar synthetic material
- (5) chain link (with a minimum thickness of nine (9) gauge and a required top rail support) wood-or wood composite
- (6) stockade, or board-on-board wood or wood composite

No fence shall be constructed of used or discarded materials in disrepair, including pallets, tree trunks, trash, junk, or other similar items. Materials not specifically manufactured for fencing, such as railroad ties, wooden doors, landscape timbers or utility poles shall not be used for, or in the construction of a fence.

SECTION IX Section 11.15.10 of the Wisconsin Rapids Municipal Code is hereby amended in its entirety to read as follows:

Barbed Wire

No person shall construct, use or maintain any barbed wire fence on residential ~~business, or institutionally~~ zoned property. Barbed wire fences may be installed in manufacturing zoning districts under circumstances whereby no more than 3 strands of barbed wire are horizontally situated above a fence of boards or woven wire not less than 72 inches in height, excluding the barbed wire. In all other zoning districts, pursuant to the procedures and requirements in Article 5, the Planning Commission may approve a special exception to permit barbed wire on fences not less than 72 inches

Attachment #4

~~in height, when they determine the use to be in the best interest in the health, safety, and welfare of the public. Barbed wire may be used on top of a 6 foot fence surrounding a public utility, public use, or on a site storage area as approved under a Conditional Use Permit or Site Plan Review.~~ Notwithstanding the above, barbed wire shall not be used along a property line abutting a residentially zoned area.

SECTION X Sections 11.15.12(3), (4), (5) and (6) of the Wisconsin Rapids Municipal Code are hereby amended to read as follows:

~~(3) Agricultural/farm fences are limited to agriculturally zoned or used districts.~~

(3) Decorative fences not exceeding 2 2.5 feet in height shall be permitted in all districts. Such fences shall not be placed in any manner that presents a hazard to pedestrians on any public or private sidewalk.

(4) Underground electrical fences are permitted in all districts.

(5) Garden fencing shall be allowed without a permit, but it shall not exceed a height of 6 feet, shall not be located closer than 3 feet to any property line, and shall not be more than 10 percent opaque. Fencing shall be limited to the gardening area.

SECTION XI All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION XII This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED: July 18, 2023

APPROVED:

PUBLISHED:



**CITY OF
WISCONSIN RAPIDS**

MEMORADUM

Date: August 10, 2023

To: Alderpersons
Mayor Blaser

From: Timothy J. Desorcy, Finance Director

Re: Shared Ride Taxi Evaluation Committee

Every five years the WisDOT requires that the City of Wisconsin Rapids solicit bids from contractors to provide shared ride taxi (SRT) services. The WisDOT regulates the SRT program as approximately 56% of the program is funded with State and Federal grant funds. The bids are solicited through a request for proposal (RFP) process that is outlined by the WisDOT.

As part of the RFP process, the WisDOT dictates that an evaluation committee be formed and members must be identified prior to posting of RFP documents. Also, the WisDOT requires that the committee consists of four members. In the past the City utilized the Finance and Property Committee to serve as the evaluation committee, however, with the requirement that the committee consist of four members, it is necessary to form a separate committee. This Committee will be tasked with evaluating, scoring and selecting a provider for shared ride taxi services. This selection will be referred to the Common Council for final approval.

Committee composition consists of an authorized individual who is typically the Source Selection Chair (the "Chair") for the procurement. Along with properly and efficiently conducting the source selection process in accordance with this procedure and all applicable laws and regulations, the Chair shall appoint appropriate personnel to the committee and ensure that such individuals are knowledgeable of applicable policy and procedures and possess the requisite experience, skills, and training necessary to execute the source selection.

The action that is being requested from the Common Council is as follows:

1. Creation of a Shared Ride Taxi Evaluation Committee
2. Appointment of an individual to serve as Chair of the Committee

If you have any questions or concerns, please do not hesitate to contact me at (715) 421-8242 or tdesorcy@wirapids.org.

Thanks,

Timothy J Desorcy



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

REPORT OF THE PLANNING COMMISSION

Date of Meeting: August 7, 2023

Report #1

The Planning Commission met at 4:00 p.m. on August 7, 2023 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Ryan Austin, Eric Daven, Ben Goodreau and Jeff Marutz; Thad Kubisiak and Lee Thao were absent. Also present were Alderpersons Tom Rayome and Dennis Polach, Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Ron Polum, Diane Polum, Jonathan Ruder, Ralph Hamel, and Gloria Rayles. Tracy Traut, Tim Randall, Alex Mayou, and Jeremy Cynkar attended remotely via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from July 6 & July 20, 2023, Planning Commission meetings.

Motion by Austin to approve the report from July 6 & July 20, 2023, Planning Commission meetings; second by Daven.

Motion carried (5 – 0)

2. **23-000524; Badger Land Survey, LLC.** – request for a Certified Survey Map to create two lots from three at 1431 Second Street North (Parcel ID 3405492) and dedicate right-of-way on First Street North.

Kyle Kearns provided a brief summary of the request. Approval was recommended.

Motion by Daven to approve the request for a Certified Survey Map to create two lots from three at 1431 Second Street North (Parcel ID 3405492) and dedicate right-of-way on First Street North as presented; second by Goodreau.

Motion carried (5 – 0)

3. **23-000535; WISC RAPIDS 4540 8th South WI LLC** - request for a Certified Survey Map to create three lots from two at 4540 Eighth Street South and 710 Ruby Avenue (Parcel ID 3414195 and 3414178) and dedicate right-of-way on Eighth Street South.

Kyle Kearns provided a brief summary of the request. Approval was recommended.

Motion by Marutz to approve the request for a Certified Survey Map to create three lots from two at 4540 Eighth Street South and 710 Ruby Avenue (Parcel ID 3414195 and 3414178) and dedicate right-of-way on Eighth Street South; second by Blaser.

Motion carried (5 – 0)

4. **23-000679; TAM Acquisitions** – request for a Certified Survey Map to create two lots from one at 2730 Eighth Street South (Parcel ID 3412599) and dedicate right-of-way on Eighth Street South and Grove Avenue.

Kyle Kearns provided a brief summary of the request. Approval was recommended.



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Motion by Austin to approve the request for a Certified Survey Map to create two lots from one at 2730 Eighth Street South (Parcel ID 3412599) and dedicate right-of-way on Eighth Street South and Grove Avenue; second by Marutz.

Motion carried (5 – 0)

5. **23-000516; Ron and Diane Polum** – request for a Special Exception to exceed the floor area of attached garage maximum in the Mixed Residential (R-2) district at 4410 Ridgeview Lane (Parcel ID 3414540).

Carrie Edmondson provided background information of the property and a synopsis of the request. Approval was recommended.

Associate Planner Edmondson answered Eric Daven’s question about the calculated square footage.

Motion by Blaser to approve the request for a Special Exception to exceed the floor area of attached garage maximum in the Mixed Residential (R-2) district at 4410 Ridgeview Lane (Parcel ID 3414540); second by Goodreau.

Motion carried (5 – 0)

6. **23-000658; Marshfield Clinic** – request for an amendment to a previous Site Plan Review to modify the site configuration at 220 & 440 24th Street South (Parcel ID 3410784).

Kyle Kearns provided a summary of the request. Approval was recommended subject to the conditions outlined in the staff report.

Mr. Goodreau and Mr. Daven had questions about the helicopter landing pad to which Kyle Kearns and Tracy Traut responded.

Motion by Austin to approve the request for an amendment to a previous Site Plan Review to modify the site configuration at 220 & 440 24th Street South (Parcel ID 3410784) subject to the conditions outlined in the staff report:

1. Applicable permits through the City shall be obtained.
2. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven

Motion carried (5 – 0)

7. **23-000677; Alternative Edge** - request for a Site Plan and Architectural Review to construct an accessory structure at 711 Peach Street (Parcel ID 3407884)

Carrie Edmondson provided a review of the request. Approval was recommended with the conditions outlined in the Staff report.

Motion by Goodreau to approve the request for a Site Plan and Architectural Review to construct an accessory structure at 711 Peach Street (Parcel ID 3407884) subject to the conditions in the Staff report:



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

1. The accessory building shall be placed on a stable foundation and anchored appropriately, to be approved by the Community Development Department.
2. Applicable permits through the City shall be obtained.
3. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Marutz

Motion carried (5 – 0)

- 8. 23-000682; Tim Randall** – request for a Site Plan Review to construct a restaurant and drive-up service window and associated site improvements at 2730 8th Street South (Parcel ID 3412599).

Carrie Edmondson provided a review of the request. Approval was recommended with the conditions outlined in the staff report.

Mrs. Edmondson and Mr. Kearns answered Mr. Daven’s question about the north property line, the parking stalls, directional signage, the median and crosswalks.

Motion by Marutz to approve the request for a Site Plan Review to construct a restaurant and drive-up service window and associated site improvements at 2730 8th Street South (Parcel ID 3412599) subject to the conditions outlined in the staff report:

1. This approval is contingent upon the final approval of the Certified Survey Map dividing Parcel 3412599 into two parcels.
2. Directional signage to indicate one-way flow shall be installed.
3. Applicable permits for signage, subject to review and approval by the Community Development Department, shall be obtained.
4. Applicable right-of-way permits shall be obtained, to be reviewed and approved by the Department of Public Works.
5. All applicable building and stormwater permits through the City of Wisconsin Rapids shall be obtained.
6. The Community development department shall have the authority to approve minor modifications to the plans

Second by Daven

Motion carried (5 – 0)

- 9. 23-000621; City of Wisconsin Rapids** – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically Article 6 Division 3 Sections numbering and 11.06.65 - Driveways, including modifications to dimensional standards.

Carrie Edmondson explained the request, recommending approval .

Public hearing opened at 4:33 p.m.

Speaking against: none

Speaking in favor: none



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Public hearing closed at 4:33 p.m.

Motion by Goodreau to approve the request to amend Chapter 11 – Zoning Ordinance, specifically Article 6 Division 3 Sections numbering and 11.06.65 - Driveways, including modifications to dimensional standards; second by Blaser.

Motion carried (5 – 0)

10. 23-000657; City of Wisconsin Rapids – action on a request for an amendment to the City’s Municipal Code, Chapter 46 – Sign Code, to clarify language for civic event banner requirements.

Carrie Edmondson provided background information on the item, recommending approval.

Kyle Kearns answered Mr. Daven’s question regarding other banner regulations in the right of way.

Motion by Austin to approve the request for an amendment to the City’s Municipal Code, Chapter 46 – Sign Code, to clarify language for civic event banner requirements; second by Goodreau.

Motion carried (5 – 0)

11. Conceptual Project Review – 38-acre site north of County Highway Z, between 12th Street South and 16th Street South (Town Parcel ID 0700910 and 0700910A).

Kyle Kearns provided a synopsis of the item.

Mr. Austin and Tom Rayome requested additional history and information regarding the Highway 54 bypass, to which Kyle Kearns responded. Commissioners provided positive feedback regarding the prospect of the outlined future development in the City.

Motion by Goodreau to approve the Concept Plan for a 38-acre site north of County Highway Z, between 12th Street South and 16th Street South (Town Parcel ID 0700910 and 0700910A); second by Austin.

Motion carried (5 – 0)

12. Adjourn

Motion by Marutz to adjourn the meeting; second by Goodreau.

Motion carried (5 – 0)

Meeting adjourned at 4:53 p.m.

Respectfully Submitted by Erika Esser, Secretary

ORDINANCE NO. MC

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING PORTIONS OF CHAPTER 11, ARTICLE 6 – DIVISION 3 OF THE ZONING CODE, ENTITLED GENNERAL STANDARDS

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Sections 11.06 Division 3 of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

- 11.06.61 Licensing with City
- 11.06.62 Licensing with state agencies
- 11.06.63 Special provisions for residential land uses
- 11.06.64 Street access
- 11.06.645 Driveways
- 11.06.66 Driveway standards for residential properties
- 11.06.67 Storage of motor vehicles and trailers
- 11.06.658 Compliance with building codes
- 11.06.669 Negative use restrictions

SECTION II Section 11.06.66 (e)(1) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

*(e) **Maximum width.***

(1) ~~Where the garage doors are more than 40 feet from the right-of-way line, the maximum width of a driveway at the right-of-way line is 12 feet. Where the garage doors are less than 40 feet from the right-of-way line, †The maximum width of a driveway at the right-of-way line is 30 feet.~~

SECTION III All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION IV This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED: AUGUST 15, 2023

APPROVED:

PUBLISHED:

ORDINANCE NO. MC

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING A PORTION OF CHAPTER 46, SECTION 3 OF THE SIGN CODE, ENTITLED APPLICABILITY

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Sections 46.03 (6) of the Wisconsin Rapids Municipal Code shall hereby be amended to read as follows:

(6) A civic event banner that is temporarily placed above a public right-of-way (overhead), in a public right-of-way (ground banner), or in a public park, which is specifically permitted by and subject to other regulations as may be adopted by the Common Council.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED: AUGUST 15, 2023

APPROVED:

PUBLISHED:



Report of the Finance and Property Committee

Matt Zacher, Chairperson
Dean Veneman, Vice-Chairperson
Jay Bemke

Date of Meeting: August 8, 2023
Reported to Council: August 15, 2023

The Finance and Property Committee met at 4:01 p.m. on Tuesday, August 8, 2023, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present; Alderperson Veneman attended via Zoom videoconferencing.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:01 p.m.

2. Consider for approval the appointment of Jessica L. Kramer as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Kwik Trip Inc. d/b/a Kwik Trip 347, for the premises located at 4611 8th Street South

It was moved by Veneman, seconded by Bemke to approve the appointment of Jessica L. Kramer as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Kwik Trip Inc. d/b/a Kwik Trip 347, for the premises located at 4611 8th Street South. Motion carried, 3-0.

3. Consider a request from Shree Ashapuri Inc. D/B/A G-R-8 Bar, Mitesh Kumar N. Rana, agent, for a Retail Class "B" Fermented Malt Beverages License for the premises located at 3553 8th Street South

It was moved by Bemke, seconded by Zacher to approve a request from Shree Ashapuri Inc. D/B/A G-R-8 Bar, Mitesh Kumar N. Rana, agent, for a Retail Class "B" Fermented Malt Beverages License for the premises located at 3553 8th Street South. Motion carried, 3-0.

4. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Assumption Catholic Schools, 445 Chestnut Street, for a Feast of the Assumption event to be held on Friday, August 26, 2023 from 4:00 p.m. to 8:00 p.m.

It was moved by Bemke, seconded by Veneman to a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Assumption Catholic Schools, 445 Chestnut Street, for a Feast of the Assumption event to be held on Friday, August 26, 2023 from 4:00 p.m. to 8:00 p.m. Motion carried, 3-0.

5. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Our Lady Queen of Heaven, 750 10th Avenue South, for a church picnic event to be held on Saturday, August 27, 2023 from 11:00 a.m. to 6:00 p.m.

It was moved by Veneman, seconded by Bemke to approve a Temporary Retail Class "B" Fermented Malt Beverages License and a Temporary Retail "Class B" Wine License for Our Lady Queen of Heaven, 750 10th Avenue South, for a church picnic event to be held on Saturday, August 27, 2023 from 11:00 a.m. to 6:00 p.m. Motion carried, 3-0.

6. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Friends of Rapids Music, Inc., 441 2nd Street South, for the premises as outlined on the map provided within Robinson Park, for a Friends of Rapids Music Annual Music Festival to be held on Saturday, September 9, 2023 from 1:00 p.m. to 9:00 p.m.

It was moved by Zacher, seconded by Bemke to approve a Temporary Retail Class “B” Fermented Malt Beverages License for Friends of Rapids Music, Inc., 441 2nd Street South, for the premises as outlined on the map provided within Robinson Park, for a Friends of Rapids Music Annual Music Festival to be held on Saturday, September 9, 2023 from 1:00 p.m. to 9:00 p.m. Motion carried, 3-0.

7. Request from the Community Development Department to apply for a Wisconsin Department of Natural Resources – Wisconsin Assessment Monies (WAM) Grant to conduct a Phase I Environmental Site Assessment at the property located at 330 9th Avenue South (Parcel ID 3402599)

It was moved by Bemke, seconded by Zacher to approve the application for a Wisconsin Department of Natural Resources – Wisconsin Assessment Monies (WAM) Grant to conduct a Phase I Environmental Site Assessment at the property located at 330 9th Avenue South (Parcel ID 3402599). Motion carried, 3-0.

8. Budget discussion

The budget was discussed. No action was taken on this item.

9. Audit of the bills

It was moved by Bemke, seconded by Zacher to approve check numbers 17812 to 18196. Motion carried, 3-0.

10. Set next meeting date

The next regular Committee meeting will be held on Tuesday, September 5, 2023 at 4:00 p.m.

11. The Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Bemke, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee will consider whether to exercise a right of first refusal to purchase property located at 161/163 Third Street South.

In closed session the Committee considered whether to exercise a right of first refusal to purchase property located at 161/163 Third Street South.

12. The Committee may adjourn in closed session, or may return to open session and take action on a right of first refusal to purchase property located at 161/163 Third Street South

It was moved by Bemke, seconded by Zacher to return to open session. Motion carried, 3-0, and the Committee returned to open session.

It was moved by Bemke, seconded by Zacher to exercise a right of first refusal to purchase property located at 161/163 Third Street South. Motion failed, 0-3.

There being no more business to come before the Committee, it was moved by Zacher, seconded by Bemke to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:36 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk

Appointment of Successor Agent – Retail Licenses

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

Kwik Trip, Inc. DBA Kwik Trip 347

Reason for Cancellation of Appointed Agent

New manager assigned to oversee the store.

The undersigned appoints Jessica L. Kramer as agent in accordance with sec. 125.04(6), Wis. Stats.

Scott P. Zietlow
Signature of President / Member

6-23-23
Date

Scott P. Zietlow

Section 2: Agent Information and Acknowledgement

Agent Name

Jessica Lynn Kramer

Mailing Address

2731 Lincoln St.

City or Post Office

Wisconsin Rapids

State

WI

Zip Code

54494

Agent Questions

Yes No

- 1. Are you of legal drinking age? Yes No
- 2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? Yes No
- 3. Have you ever been convicted of a federal law violation? Yes No
- 4. Have you ever been convicted of a state law violation? Yes No
- 5. Have you ever been convicted of a local ordinance violation? Yes No
- 6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? Yes No

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for Kwik Trip, Inc. DBA Kwik Trip 347 and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Jessica Kramer
Signature of Agent

6/22/23
Date

Jessica L. Kramer

Section 3: Licensing Authority Approval

Municipality Name

City of Wisconsin Rapids

[Signature]
Signature of Official

Date

Chief of Police
Title of Official

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 08/01/2023 ending 09/30/2024
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Wisconsin Rapids
 Village of }
 City of }

County of WOOD COUNTY Aldermanic Dist. No. _____
(if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-103030345002</u>	
FEIN Number <u>844316214</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>91.67</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>20.00</u>
TOTAL FEE	\$ <u>20.00</u> <u>111.67</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Janki LLC Shree Agharasi INC LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Rana</u>	(First) <u>Mitesh</u>	(Middle Name) <u>Narhari</u>	Home Address (Street, City or Post Office, & Zip Code) <u>721-325th St North - Wis Rapids 54444</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Ranu</u>	(First) <u>Mitesh</u>	(Middle Name) <u>Narhari</u>	Home Address (Street, City or Post Office, & Zip Code) <u>721 325th St North - Wis Rapids</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name GR & B Bar Business Phone Number 715-712-1266
3553 8th Street Wis Rapids Post Office & Zip Code 54444

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Entire First Floor

4. Legal description (omit if street address is given above): 3553 8th Street Wis Rapids

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No **If yes, explain.**
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 08/02/2023 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
Q-R-8 - store
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Mitesh Kumar N. Rana</u>	Title/Member <u>member</u>	Date <u>08/02/2023</u>
Signature <u>Demer Mitesh N</u>	Phone Number <u>229-462-4947</u>	Email Address <u>miteshrana721@gmail.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/2/2023</u>	Date reported to council / board <u>3/8/2023</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of WISCONSIN RAPIDS County of WOOD
 City

The undersigned duly authorized officer/member/manager of Janki LLC Shree Ashapuri Inc
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as G-2-8-348
(Trade Name)

located at 3553 8th street south Wisconsin Rapids

appoints Rama Miteshkumar Narharibhai
(Name of Appointed Agent)

721 32 street north Apt 101 Wisconsin Rapids - 54444
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
G-2-8-Store B.P. Aug Station 3553 8th street south wis-Rapids

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
 How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Two years

Place of residence last year 721-32 street north Apt 101 Wisconsin Rapids - 54444

For: Janki LLC Shree Ashapuri Inc
(Name of Corporation / Organization / Limited Liability Company)

By: Rama Mitesh-N
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Rama Miteshkumar Narharibhai, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Rama Mitesh-N 08/01/2023 Agent's age 44 years
(Signature of Agent) (Date)
721-32 street north Apt 101 - Wis - Rapids Date of birth 10/26/1978
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: _____

Town Village City of _____

County of _____

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

Bona fide Club

Church

Lodge/Society

Veteran's Organization

Fair Association or Agricultural Society

Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name _____

(b) Address _____
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number _____

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event _____

(b) Dates of event _____ 4pm to 8pm _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____
(Signature / Date)

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Additional Information

May be Granted and Issued only to (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer):
 - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
 - b. At least 15 days prior to the granting of the license for events lasting 4 or more days."Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

6136 \$5.00
7/28/2023

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 5.00

Application Date: 7/28/23
County of WOOD

Town Village City of WISCONSIN RAPIDS

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Aug 26th and ending Aug 27th and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted. SAT 9:00 11:00 - 6:00 P.M.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name OUR LADY QUEEN OF HEAVEN

(b) Address 250 - 10th AVE. SO.
(Street) Town Village City

(c) Date organized 1950

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President PASTOR FATHER GUANELLA, 750 10th Ave S.

Vice President _____

Secretary JANEEN SIEVERS, 750 10th Ave S.

Treasurer _____

(g) Name and address of manager or person in charge of affair: THOMAS C ANDERSON
1130 - 25th Ave Wis. Rapids, WI.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 750 - 10th Ave So.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part of land - Back garage area.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Church Picnic Our Lady Queen of Heaven

(b) Dates of event 8/26/2023 - 8/27/2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Desiree J. C. Cadan
(Signature / Date)

Our Lady Queen of Heaven
(Name of Organization)

Date Filed with Clerk 7/28/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Cash #500 7/31/2023
4138

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 5.00

Application Date: 7/23/2023

Town Village City of Wisconsin Rapids

County of Wood

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/9/2023 1 PM and ending 9/9/2023 9 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.
 - ~~NON-PROFIT CHARITY~~

(a) Name Friends of Rapids Music (FRM)

(b) Address 441 Second St South Wisconsin Rapids WI 54494
(Street) Town Village City

(c) Date organized 2016

(d) If corporation, give date of incorporation 2016 (BECAME NON-PROFIT IN 2019)

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
- President Connie Tomski-Faville, same address as above.
 - Vice President Becki Nightingale, 350 18th Ave South, Wisconsin Rapids, WI 54495
 - Secretary Liz Bowen, 2911 George Rd, Wisconsin Rapids, WI 54495
 - Treasurer Rhonda LaChapelle, PO Box 752, Wisconsin Rapids, WI 54495

(g) Name and address of manager or person in charge of affair: Connie Tomski-Faville

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Robinson Park, Wisconsin Rapids

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART OF THE PARK

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: INCLUDES PICNIC SHELTER AS OUTLINED ON THE MAP PROVIDED.

3. Name of Event

(a) List name of the event FRM Music Festival

(b) Dates of event Sept 9, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Connie Tomski-Faville
(Signature / Date)

FRIENDS OF RAPIDS MUSIC
(Name of Organization)

Date Filed with Clerk 7/24/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI
54495-2780



**Department of Community
Development**
Ph: (715) 421-8228
Fax: (715) 421-8291

Referral Submission

- 1.) **Date:** August 1, 2023
- 2.) **Requestor:** Kyle Kearns, Director of Community Development
- 3.) **Origin of request:** Community Development Department
- 4.) **Name of Committee:**
 - Finance and Property
 - Public Works
 - Human Resource
 - Common Council
- 5.) **Target meeting date:** August 8, 2023
- 6.) **Who will be attending the meeting to represent this request:** Kyle Kearns (Director)
- 7.) **Background information:** Request to apply for a WDNR WAM Grant to perform Phase I environmental site investigation at the former foundry site (330 9th Avenue South). See attached staff memo for more information.
- 8.) **Staff recommendation:** Approve the grant application request.
- 9.) **How will this item be financed?** No local match is required for the grant. The WDNR grant is a contractor services award. For contractor services awards, the WDNR will assign one of its preselected contractors to perform assessment activities, and cover the costs.

Respectfully Submitted,

Kyle Kearns, Director of Community Development



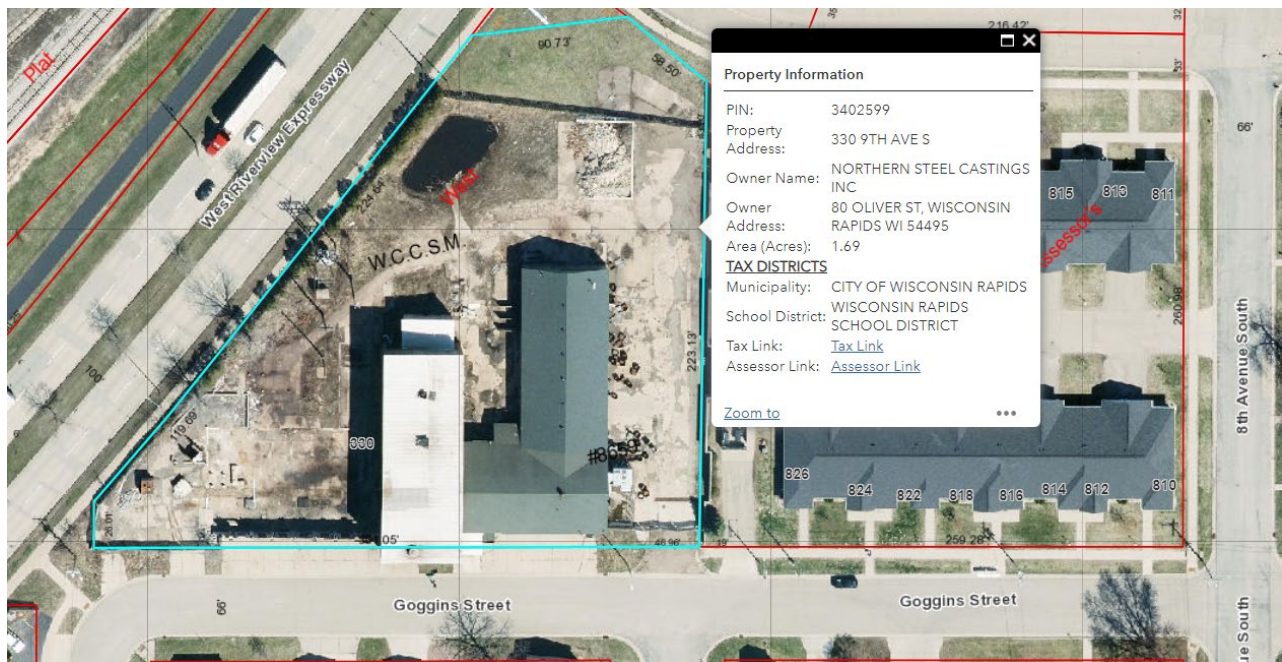
**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Memo

To: Finance & Property Committee
From: Kyle Kearns
Date: 08/01/2023
Subject: Request from the Community Development Department to apply for a Wisconsin Department of Natural Resources – Wisconsin Assessment Monies (WAM) Grant to conduct a Phase I Environmental Site Assessment at the property located at 330 9th Avenue South (Parcel ID 3402599).

Wood County recently obtained the former foundry property, located at 330 9th Avenue South, due to unpaid taxes. The City has been discussing options for performing environmental testing, cleanup and ultimately redevelopment at the site. The County has recognized the importance of redeveloping the site and has indicated a continued partnership and possible property transfer eventually. Therefore, City staff have had preliminary conversations with both WDNR and WEDC representatives to discuss grant opportunities. The first is the WDNR's WAM Grant which can cover the cost for Phase I & II Environmental Site Assessments. A Phase I assessment identifies likely areas of contamination, and a Phase II assessment helps to verify whether or not there is any contamination in these areas. The intent initially is to conduct a Phase I assessment and reevaluate before beginning further testing, because it may warrant building demolition. Furthermore, the WDNR grant is a contractor services award. For contractor services awards, the WDNR will assign one of its preselected contractors to perform assessment activities. The contractors were selected through a competitive procurement process completed in 2022 and include Bay West, GEI, Ramboll and TRC. No local financial match is required.

Vicinity Map



Staff are currently working on the application, anticipating applying after Common Council approval in August. A municipal resolution authorizing the grant request is a required component of the application and is attached for your review and approval. Also attached is a fact sheet that describes the grant program. The Phase I Environmental Site Assessment could be completed as early as this fall. Don't hesitate to contact our office with questions or concerns.



Wisconsin Assessment Monies (WAM)

October 2022

Since 2010, the U.S. Environmental Protection Agency (EPA) has awarded the Wisconsin Department of Natural Resources (DNR) and its partners \$5.3 million in brownfield assessment grant funding. WAM awards include contractor services or community-managed subgrants and aid in the assessment of environmental contamination at brownfield properties.

Contractor Services Awards

WAM environmental contractor services awards fund assessment activities. The DNR contracts directly with qualified environmental professionals to complete assessment work under the DNR’s oversight. Applicants must ensure that the current owner of the property has signed a site access permission agreement authorizing the DNR and its contractors access to the property to perform the assessment activities.

Community-Managed Awards

WAM community-managed awards are subgrants to local government or tribal entities. The subgrantee selects a qualified environmental professional and oversees the work. Applicants must ensure a signed site access permission agreement is in place that authorizes the subgrantee and its contractors access to the property to perform the assessment activities.

Services available	<ul style="list-style-type: none"> Phase I Environmental Site Assessments (All Appropriate Inquiries/AAI) Phase II Environmental Site Assessments NR 716 Site Investigations Remedial action planning
Eligible applicants	<ul style="list-style-type: none"> Contractor Services Awards: Local government entities, tribal entities, prospective purchasers, property owners Community-Managed Awards: Local government entities, tribal entities
Eligible sites	<p>Properties must meet the federal definition of a brownfield.</p> <p><i>A brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant or contaminant.</i></p>
Selection factors	<p>Factors that may be considered in project selection include:</p> <ul style="list-style-type: none"> Rural or disadvantaged communities Community involvement and support Sites that are impediments to large-scale redevelopment projects Positive community outcomes (e.g., economic, health, livability) Financial need Projects with redevelopment plans consistent with local redevelopment objectives

Wisconsin DNR Remediation & Redevelopment Program
Visit dnr.wi.gov and search “WAM” for additional information.

Publication: RR-863
dnr.wi.gov
Search: “WAM”

This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts. The Wisconsin Department of Natural Resources (DNR) is committed to promoting diversity, fairness, equity and the principles of environmental justice. We ensure that we do not discriminate in employment, programs, decisions, actions or delivery of services. If you have questions or to request information in an alternative format (large print, Braille, audio tape, etc.), please contact us at 888-936-7463 or <https://dnr.wisconsin.gov/About/Nondiscrimination>

Resolution # _____
CITY OF WISCONSIN RAPIDS

[WISCONSIN ASSESSMENT MONIES (WAM) PROGRAM APPLICATION]

A RESOLUTION authorizing application to the Wisconsin Department of Natural Resources (“DNR”) Wisconsin Assessment Monies (WAM) program for the property at 330 8th Avenue South (“Property”) by the City of Wisconsin Rapids.

WHEREAS, the City of Wisconsin Rapids considers the Property to meet the definition of “brownfield” due to the presence or potential presence of a hazardous substance, pollutant, or contaminant that hinders the expansion, redevelopment or reuse of the Property; and

WHEREAS, the City of Wisconsin Rapids recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin’s resources; and

WHEREAS, a municipal resolution is required to apply for the WAM program; and

WHEREAS, the City of Wisconsin will allow the DNR and its duly authorized representatives, agents or contractors access to inspect the Property and award records should the application be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS:

Section 1: That an application may be submitted to the DNR for contractor services under the WAM program.

Section 2: That the City of Wisconsin Rapids will comply with all state and federal rules and requirements of the WAM program.

Section 3. That the Mayor is authorized to act on behalf of the City of Wisconsin Raids to submit an application to the DNR for contractor services under the WAM program, sign documents and take necessary action to comply with approved award activities.

Passed, approved and adopted this 15th day of August, 2023

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

REPORT OF THE PUBLIC WORKS COMMITTEE

Tom Rayome

Ryan Austin

Dennis Polach

Date of Meeting: 8/3/2023
Reported to Council: 8/15/2023

The Public Works Committee met on Thursday, August 3rd, 2023 in the Council Chambers at City Hall. All members were present. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:00 PM

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider revisions to City's Banner Policy.

This item is also being reviewed by the Planning Commission. Motion by Austin, second by Polach to approve policy changes allowing ground mounted banners as presented. Motion carried (3-0).

4. Review and consider a resolution approving the NorthCentral Wisconsin Stormwater Coalition Cooperative Agreement for 2024-2028.

Motion by Austin, second by Rayome to approve the cooperative agreement. Motion carried (3-0).

5. Review and consider approval of the 2024-2028 Capital Improvement Plan.

Motion by Rayome, second by Austin to approve the 2024-2028 Capital Improvement Plan. Motion carried (3-0).

6. Review and reconsider adding parking on the north side of Baker St between 5th St N and 8th St N.

Motion by Polach, second by Rayome, to repeal the ordinance allowing parking and reinstate ordinance prohibiting parking on Baker St between 5th St and 7th St. Motion carried 2-1 with Austin voting against.

7. Review and consider allowing parking on the south side of Oak St between 7th St S and 8th St S.

Motion by Austin, second by Rayome, to repeal the no parking ordinance on the south side of Oak St between 7th St S and 8th St S to allow parking. Motion carried 2-1 with Polach voting against.

8. Review referral list.

The referral list was reviewed.

9. Set Next Meeting Date.

The next regularly scheduled meeting is set for Thursday, September 7th at 5pm. A Capital Improvement Project tour is scheduled for Wednesday, August 9th at 4pm.

10. Adjourn

Motion by Austin, second by Polach to adjourn at 5:51 PM. Motion carried (3-0).

Others in attendance:

See sign-in sheet.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

JULY 2023

Refuse and Recycling

- Garbage Collection estimate 394 tons, 371 tons in 2022
- Recycling Collection estimate 84 tons, 87 tons in 2022

Construction

Oak Street (East Jackson Street – 16th ST N)

- Removed existing pavement, curb and gutter, sidewalk and black dirt from 4 city blocks
- Installed 725' of 12" Sanitary
- Installed 190' of 8" Sanitary
- 3 – Sanitary manholes
- 12 – 4" or 6" services
- 5 Storm manhole
- 22 – catch basins and leads
- Installed 780' of 12" Watermain
- Installed 250' of 6" Watermain
- Finished graded and set manhole rings to grade for paving from 8th – 12th
- Backfilled curb from 8th – 12th, Top soiled and seeded areas that required restoration

Streets Maintenance

- Patched city streets with cold patch
- Monthly brush pickup
- Mowed road right of way
- Hand spraying areas in chip seal area's
- Rebuilt catch multiple catch basins that had ring failures or complete failures
- String trimmed weeds around light poles or street signs in Road Right of Way
- Poured curb for WWLC on Hydrant repairs or watermain breaks
- Track Maintenance on East Commerce rail spur
- Dug out Paver patch and shaped on 28th Street North, and Norton Street (26th – 28th)
- Repaired 8 catch basins on STH 34
- Repaired storm pipe that had Fiber optic directional bore pipe in it
- Setup and take down for July 4th Celebration

Paint and Signs

- Replace seasonal banners
- Removed brackets from new Light poles that aren't needed
- Installed new signs from Jackson Street – 8th on Oak Street
- Removed existing signs located within the construction limits

- Painted parking stalls in Downtown business areas
- Painted Crosswalks in Downtown business area, around schools and churches
- Installed and removed banners Welcoming State Ski Teams

Shop and Repairs

- Routine service work fleet trucks
- Service Police and Fire's fleet
- Installed new big truck drive on hoist
- Replaced bushings and rods on Single Axle underbody snow plow
- Repairs to Transmission sensor on Garbage Truck
- Radiator flush on Garbage Truck for overheat issue
- Transmission seal replacement on Single Axle Truck



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
 Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

July 2023

Permits & Degradation

- 16 Permits/Licenses (30 last month) for asphalt paving (1), driveway grades/concrete pour inspections (5), storm water (1), excavating (6), Street Privilege (0), storm connection (0), permit parking (0), banner (0), environmental testing well (0), contractor licenses (3)
 - This year – 136 permits & licenses
- 111 Diggers Locates for Storm Sewer & Sanitary Sewer (162 last month)
 - 5 Emergency locates
- Degradation fees - this year = \$36,362.52
 - This month = \$2,550.24 (\$5,060.19 last month)

Traffic

- Stop Sign / Yield Sign Requests
 - 5th St and Strodman Ave – Concerns about uncontrolled intersection. Study requested on May 24th, 2023. Traffic counters were set out June 15th and moved on June 21st.
- Traffic Study
 - Request to allow right turn no stop for westbound traffic on Two Mile Ave at 1st St S. Some preliminary research has been done to gather guidance documents. A traffic study has been completed.
- Vision Issues
 - 14th St N and Avon St – Letters sent, City crews are now addressing.
 - Mead and 3rd St – Letter sent, City crews are now addressing.
 - Sampson St and Taylor Ave – Letter sent, City crews are now addressing.
 - Expressway & Lincoln St – WB LT. Vision distances and Stopping Sight Distances are being verified.
- ITS Standalone Signal Grant
 - ITS Standalone Signal Grant – Chase St and High St was awarded to the City.
 - 2023 Project
 - Material/equipment supplies are creating some challenges and schedule creation is pending. However, we heard from Tapco that equipment should be in at the end of June. Scheduling for the project should be forthcoming.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Signal complaints
 - Riverview Expressway having to stop at every intersection. Travel time tests were conducted twice
 - FYA request for WB left traffic on Expressway at Plover Road
 - Signal adjustments requested at 8th St and Expressway for NB lefts
 - A request for traffic signals at 16th St S and Expressway to switch quicker for vehicles heading north and south on 16th St S AND for the green to stay on longer.
 - Request to make 3rd St / Market St / Jackson St intersection an all-way stop.
 - STH 54 & CTH W – too few cars can get through (9/20/2022)
- Signal Equipment
 - Spare cabinet is ordered and is expected to arrive in September or October.

Project Designs/Construction underway:

Maintenance Projects

- Sidewalk and Curb & Gutter Maintenance – The contract was awarded to Potrykus Construction. All contract paperwork is complete. A schedule was to be provided on 6/30/23.
- Sidewalk Cutting with Safestep. The cutting work is complete.

2023 Reconstruction Projects

- 2023 Contracts
 - Crushing Contract – Contractor completed work on June 22nd, 2023. Contractor started on May 30th. Bid date was 3/2/2023.
 - Sewer Lining Contract – Contract was awarded to Insituform Technologies. Engineering Dept. is working with Contractor to get contract documents signed and ensure proper insurance and bonding is in place prior to commencing work.

2024 Reconstruction Projects

- Preliminary Survey for 2024 and 2025 Projects
 - Lincoln St (Expressway to Peach St) – 100%
 - Wylie St (8th St N to 10th St N) – 100%
 - **14th Ave N (W Grand Ave to Fremont St) – 100%**
 - 15th Ave N (W Grand Ave to High St) – 10%
 - **McKinley St (8th Ave to 14th Ave) – 100%**
- Design for 2024 Projects
 - 9th St S (Peach St to Chestnut St) – 70%
 - Lincoln St (Expressway to Peach St) – 30%



ENGINEERING DEPARTMENT
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Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Turning movement counts performed at Chestnut and Dewey 4/3 and 4/4
- Design Meeting held April 6th
- Preliminary scoping has been underway along with traffic counts and initial feedback from Public Works and Community Development.
- Preliminary concepts were reviewed at the March meeting.
- Information will be posted on the Engineering website.
- Wylie St (8th St N to 10th St N) – 80%
- 14th Ave N (W Grand Ave to Fremont St) – 20%
- 15th Ave N (W Grand Ave to High St) – 0%

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Grant application was submitted in March and has been approved. State / Municipal Agreement was approved at the June Public Works meeting.
- Grand Ave Bridge Rehabilitation
 - Bridge Rehabilitation Report is complete and submitted to Bureau of Structures.
 - A meeting was held on April 18th with the DOT bridge inspector to review the Grand Ave bridge.
 - The DOT performed further visual inspection of the deck in June and rated the deck at a 6 (previously a 7). They will be further evaluating the deck with an infrared drone and perhaps chaining it. Next steps will be discussed with the DOT after those tasks are complete.

Storm Water Utility

- One Mile Cr. – All easements for the project are now secured.
 - Dredging Permit – The DNR’s pre-application process is complete. A low hazardous waste exemption from DNR on dredged materials has been applied for. A public hearing was held with the DNR **on July 17th**. The DNR is now continuing to review the low hazardous waste exemption application from the City. Once the DNR has completed their review, the City can then continue with the dredging permit application.
 - An update was provided to the property owners in May.
 - Dam Permit – DNR Review staff have been unable to get to the review, but are continuing to update us on the latest review schedule. Their review is expected any day.

Transportation Utility

- June: 4 account updates
- 39 account updates this year.



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Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

Capital Improvement Planning – Draft CIP can be viewed here. <https://tinyurl.com/2dvmhdtv>

Other Highlights

- Fire Station #2 – Remodel – Bidding documents were completed and project was successfully bid.
- Rail Feasibility Study –
 - CN – Discussions with CN occurred on 6/28/23. CN is open to considering all the options. They did mention that speed limits and operations can be reviewed, but that they are set for a reason and that modifying things to make a significant difference will likely cost significant dollars. FHWA mandates that CN pays 5% of the conversion of lights & gates to a grade separation.
 - Met with DOT on 6/22/23 to discuss the CRP grant project and scenarios and timelines for accomplishing this project.
 - Met with LinqThingz on 6/20 to further discuss next steps.
 - DOT – conversation with Jordan Kelbley on March 29th to discuss the rail study. He will get back to me once he discusses with other DOT staff.
 - Alternative route signage related to the Rail Study – BIL Carbon Reduction Grant. A grant application was prepared in March for submission on April 7th.
 - A follow-up meeting was held with Patrick Engineering on February 21st to further discuss the report and answer some preliminary questions.
 - A final report was delivered Feb. 6th. The document has been posted on the City's website and provided for those interested in reviewing the report.
 - Rail Study Kick-off meeting was held on 9/29/2022. Data collection began on October 12th.



Public Works Committee

Date of Request: July 24th, 2023

Requestor: Paul Vollert, Public Works Superintendent

Request/Referral: Review and consider changes to the City of Wisconsin Rapids Community Banner Policy to allow for ground mounting options.

Background information: The City currently has a Community Banner Policy that allows installation of banners in four locations within the City to advertise community events. The infrastructure that we have in place is not suitable any longer for hanging the banners over the roadway, and it also can be a labor-intensive process in some locations. I am recommending that we move the banners from overhead to ground locations within the road right of way or City property. If the City continues with overhead banners, an investment of approximately \$4,000 - \$5,000 will be necessary to upgrade the poles and other infrastructure at each location for a total cost \$16,000 - \$20,000.

Action you are requesting the committee take: Recommend making changes to the attached City of Wisconsin Rapids Community Banner Policy as shown.

How will the item be financed? NA



CITY OF WISCONSIN RAPIDS COMMUNITY BANNER POLICY

This policy outlines guidelines for the use, permitting and coordination of displaying community event banners at locations designated by the City of Wisconsin Rapids.

1. PURPOSE

The purpose of this policy is:

A. to assist in the promotion of cultural, recreational, and civic events whose mission is to improve the quality of life and offerings for City of Wisconsin Rapids residents and visitors.

B. to support and promote special events, bringing increased attention and awareness to the City of Wisconsin Rapids as an economically vital, active, and flourishing community.

2. POLICY

A. General:

The City of Wisconsin Rapids will allow the placement of banners relative to civic, cultural, philanthropic, educational, and recreational purposes having a substantial nexus to the Wisconsin Rapids community. The intent of the banners is to advertise community interest events, particularly events that are free and open to the general public or are annual community events. Only banners from government or non-profit agencies/groups are eligible.

B. Locations:

The City of Wisconsin Rapids has ~~four (4)~~ **one** overhead, cross-street locations suitable for the placement of banners, **and four (4), ground locations within the road right of way.**

The locations are:

~~West Side: West Grand Avenue by George Road~~

~~North Side: West Riverview Expressway by Wilson Street~~

~~East Side: East Riverview Expressway by Kingston Road~~

Overhead Location

8th Street South by Griffith Avenue (CR Z)

Ground Location

STH 34/13 just south of the intersection of Wilson Street

STH 54(2nd Ave South) at Boles Creek Boat Landing

STH 54 just north of the Intersection of Spring Street

East Riverview Expressway and 8th Street South (Northwest Corner near cul de sac of Dale St)

C. Banner Specification:

All banner designs should be artistic in nature, graphically or symbolically representing the subject/purpose of the community event. Banners can include text for dates, activities, logos, and title of event.

Banners may include sponsorship logos placed along the bottom or outside edges of the banner. Sponsorship logos may not consume more than 20% of the overall banner viewing area. There shall be no advertising of commercial products.

Banners advertising political events or activities are not eligible and will not be scheduled.

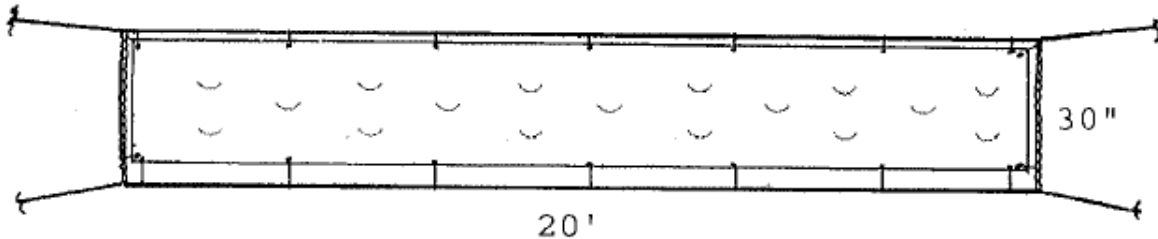
Applicants are required to make the arrangements for the manufacturer of their own banners to the specification and satisfaction of the Public Works Department.

Banners shall meet the following criteria:

1. Size; up to 30" high (outside edge) x 20' long. The banner shall not exceed 150 pounds in weight. The installed banner must be at least 17 feet above the pavement.
2. Banner must have a 3" hem along the top and bottom edge for cabling, with reinforced double stitching or heavy duty grommets on top and bottom.
3. Material shall be 18 oz. vinyl with wind slits, banner canvas (Sunbrella) with wind slits, mesh vinyl, or any other approved banner material capable of handling a major wind load.
4. Wind slits approximately 6" by 6" in area shall be evenly distributed throughout the banner. A minimum of one wind-relief flap per five square feet of banner area is required.
5. Banners for the overhead location may ~~must~~ be printed on both sides, all other banners can be single sided.
6. Banner message must be approved by the City and may not include any commercial or sponsor logo or advertisement.
7. Banners must be clean and serviceable.

8. All banners must have grommets installed in all four corners in order to secure the banner from moving from side to side. The upper and lower edges should each have at least six grommets spaced no greater than 24' apart. Corner connections must be capable of carrying 1,000 lb. load; all other connections must carry a 500 lb. load.
9. The City may refuse to install banner if it is determined by the City in its sole discretion that the subject banner does not meet these specifications and poses a threat to public safety.

Sample Banner Configuration:



D. Application/Permit:

To request placement of a banner, a completed Community Banner Application must be received by the Public Works Department at least 30 days before the event.

Banner requests will be considered on a "first come" basis.

Notification regarding a request will be made within 2 weeks of the City's receipt of the application.

Reservations from City of Wisconsin Rapids departments and the Wisconsin Rapids Convention and Visitors Bureau are accepted beginning November 1 for the following calendar year.

Reservations from all other agencies and groups are accepted beginning December 1 for the following calendar year. No multi-year commitments are made. The application must include the exact design and layout that will appear on the banner.

E. Fees:

There shall be a \$25 permit fee and a \$150 banner installation fee for each banner.

F. Installation:

Banners shall be installed and removed by the Public Works Department.

Prior to hanging banners, the banners shall be inspected by the Public Works Department for conformity with the standard requirements.

Banners shall ~~not be up for more than three (3) consecutive weeks, either one (1) week, two (2) weeks, or three (3) weeks~~, Monday through Sunday. Banners shall be dropped off at the City Garage by 10:00 a.m. the Friday before installation week and must be picked up at the same location after 12:00 p.m. the Tuesday following the banner removal.

Banners must be picked up within 7 days of their removal. The City will not store any banner for any organization.

In the event that a banner becomes a danger to public safety due to banner deterioration, storms, high winds, etc., the banner may be removed.

The City shall not be responsible for any damage caused to banners (weather, mechanical, or otherwise) while in place.

G. Indemnification:

The organization or individual requesting the installation of a banner on municipal property must agree to hold the City of Wisconsin Rapids, its elected officials, employees, and agents harmless from and to indemnify them against all costs, damages, losses, claims and expenses incurred, directly or indirectly, as a result of such organization or individual's use of municipal property for placement of a banner. Such costs, damages, losses, claims and expenses shall include, without limitation, any damage to the municipal property, the cost of employee overtime if occasioned by the use of the property, the cost of any police coverage if deemed necessary by circumstances relative to the banner placement, and any claim asserted by any third person against the City of Wisconsin Rapids, its elected officials, employees, and agents, on account of any alleged injury casually related to the banner, together with defense costs, including reasonable attorneys' fees.

The applicant shall procure and maintain for the duration of the banner placement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with operations or activities performed by or on the applicant's behalf with the approval of this application. Applicant shall have commercial general liability insurance with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and the City shall be named as an insured under the applicant's policy. A copy of an endorsement shall be furnished to the City of Wisconsin Rapids City Attorney before the permit application can be approved.



Public Works Committee

Date of Request: July 21st, 2023

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Review and consider a resolution approving the North Central Wisconsin Stormwater Coalition Cooperative Agreement for 2024-2028.

Background information: The City of Wisconsin Rapids is a member of the North Central Wisconsin Stormwater Coalition along with 12 other communities, as well as Marathon County and University of Wisconsin – Stevens Point. The primary objective of the Stormwater Coalition is to develop and implement a single information and outreach program and to increase awareness of stormwater impacts on waters of the state, while avoiding duplication of efforts between the various community members and saving costs. These efforts by the Stormwater Coalition help each community meet the requirements of their Wisconsin Pollutant Discharge Elimination System (WPDES) stormwater discharge permit with the Wisconsin DNR.

The Stormwater Coalition's current cooperative agreement between all the member communities is set to expire January 31, 2024. The Coalition has provided a new cooperative agreement that would extend to 2028. In order for the Coalition to continue in these efforts, each community's governing body must adopt the proposed agreement by resolution.

Action you are requesting the committee take: Approval of the Stormwater Coalition's proposed Cooperative Agreement by resolution.

How will the item be financed? N/A

STORMWATER MANAGEMENT COOPERATIVE AGREEMENT

This Agreement is entered into pursuant to Wis. Stat. § 66.0301 to specify those certain responsibilities of the parties hereto in the implementation of an intergovernmental stormwater management program during the term of this Agreement.

I. PARTIES

Any entity that is required to obtain a WPDES general permit may become a “member” of the Northcentral Wisconsin Stormwater Coalition (the Coalition).

This Agreement is among the following members: the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild, and Weston; the Town of Rib Mountain; Marathon County; and the University of Wisconsin-Stevens Point, herein referred to as the Northcentral Wisconsin Stormwater Coalition.

Each party shall be responsible for assigning appropriate designees to participate as members of the Northcentral Wisconsin Stormwater Coalition on behalf of each party. Duties and responsibilities are set forth below.

II. TERM OF AGREEMENT

This Agreement shall commence on February 1, 2024, and continue through January 31, 2028. Any party may withdraw on thirty (30) days written notice to the coalition, subject only to the payment of any obligations due to the coalition under this Agreement.

III. PURPOSE OF AGREEMENT

The purpose of this Agreement is to develop and implement a single information and outreach program for all participating members meeting the requirements of the Wisconsin Administrative Code to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs. The Coalition will also be tasked with cooperating to adapt and revise operating procedures, and municipal ordinances to comply with the requirements of Wisconsin Pollutant Discharge Elimination System (WPDES) General Permits held by each of the parties and any changes made to pertinent Wisconsin Administrative Code and to review changes to legislation and policies regarding stormwater and provide recommendations and options to members as well as state or federal policy makers and officials.

The parties to this Agreement may seek to improve the quality of local stormwater management programs by mutually agreeing to contract for services that would evaluate institutional arrangements for long-term program delivery and develop marketing and/or educational materials about stormwater impacts. The general WPDES permit terms and conditions, as currently held by all participating parties, are incorporated by reference. Said permits are subject to change.

IV. PROGRAM SUMMARY

The activities required to complete this program include, but are not limited to the following:

- A. Review current research about stormwater impacts on waters of the state.
- B. Assess the public’s current knowledge of the causes of stormwater pollution.
- C. Develop marketing/educational materials to encourage reduction of the causes of stormwater pollution.
- D. Provide information directly to the public to influence changes in the behavior and encourage best practices for stormwater management.
- E. Evaluate collaborative efforts and institutional arrangements which may be used to implement

a long-term information and outreach program to meet the interests of the participating agencies.

- F. Work collaboratively to revise current ordinances to address the requirements of WPDES General Permits held by each of the participating parties.
- G. Work collaboratively to develop new procedures and revise existing agency practices to comply with and address the requirements of WPDES General Permits held by each participating party.

V. SCOPE OF SERVICES

Northcentral Wisconsin Stormwater Coalition duties shall include the following:

- A. Research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.
- B. Develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.
- C. Collect funds from members to implement the education and outreach plan developed by the coalition and distribute these funds as voted upon by the membership to target educational goals of the WPDES program. Funding levels required shall be determined by the coalition members based upon educational activities and research planned by the members.
- D. Marathon County shall act as administrative and fiscal agent for the coalition and may delegate all or part of the necessary duty to a partner agency or organization.
- E. Create and administer bylaws to govern its operation.

VI. INSURANCE

Each party to this Agreement shall maintain its own liability and worker's compensation insurance sufficient to insure against the risks arising from each party's responsibilities under this Agreement. Events and activities sponsored by the Northcentral Wisconsin Stormwater Coalition shall be considered as work time by the personnel of all participating parties and shall be construed to carry with it all worker's compensation and liability insurance coverage for any claims arising from acts or omissions of said personnel.

VII. MUTUAL INDEMNIFICATION

The parties agree fully to indemnify and hold one another harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and shall retain the right to investigate, compromise and/or defend same.

VIII. WAIVER OF BREACHES

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

IX. APPLICABLE LAW

This Agreement shall be governed under the laws of the State of Wisconsin.

X. SECTION HEADINGS

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

XI. NON-ASSIGNMENT OF AGREEMENT

The participating parties agree that there shall be no assignment or transfer of this Agreement, nor any interests, rights or responsibilities herein contained, except as agreed in writing by all participating parties.

XII. MODIFICATIONS TO AGREEMENT

There shall be no modifications to this Agreement except by a two-thirds (2/3) vote of the membership.

XIII. INTEGRATION OF AGREEMENT

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral, and all negotiations as well as any previous agreements presently in effect between the participating parties relating to the subject matter of this Agreement.

All parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

XIV. APPROVAL

This Stormwater Management Cooperative Agreement shall be adopted by resolution (or by other acceptable means by the University) by each member.

RESOLUTION # _____

APPROVING NORTHCENTRAL WISCONSIN STORMWATER COALITION COOPERATIVE AGREEMENT

WHEREAS, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

WHEREAS, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff, and

WHEREAS, the **City of Wisconsin Rapids** owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

WHEREAS, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point herein referred to as the Northcentral Wisconsin Stormwater Coalition, and

WHEREAS, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

WHEREAS, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

BE IT RESOLVED, the **City of Wisconsin Rapids** hereby authorizes and executes a Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild, and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point.

Adopted this 15th day of August, 2023.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

Ayes: _____

Nays: _____



Public Works Committee

Date of Request: July 21st, 2023

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider approving the proposed 2024-2028 Public Works Construction Capital Improvement Plan.

Background information: The draft of the proposed Capital Improvement Plan (CIP) was reviewed in June.

2024-2028 CIP

<https://wisconsinrapids.maps.arcgis.com/apps/dashboards/e9a6aad1be31421e901b0224ca763336>

Tabular document is attached.

2024-2028 Reconstruction

Projects are identified based on need of each asset type (street, sanitary, water, storm) and then divided into years based upon mileage of reconstruction. In any given year, the City has capacity to rebuild about 1 mile per year.

Proposed mileage by year (City Construction):

2024 – 0.85 miles
2025 – 1.25 miles
2026 – 0.90 miles
2027 – 1.07 miles
2028 – 1.35 miles

2024-2028 Pavement Replacement

In recent years the City has been incorporating pavement replacement projects into the annual budget and has developed a pavement replacement plan, separate from the CIP. In addition, funding from the Transportation Utility and Degradations Fees will be directed toward the Pavement Replacement Program with funds totaling around \$400,000 annually.

Action you are requesting the committee take: Approval of the 2024-2028 CIP.

How will the item be financed? Public Works Construction Fund

DRAFT Public Works Street and Utility Capital Plan

7/20/2023



2025

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Storm Sewer	14th Av N	W Grand Av	Fremont St	1000	1967	56	Reconstruct	2025			\$ 11,000.00	\$ 110,000.00	\$ 110.00	Stormwater Utility	100%	\$ 121,000.00	y	
Streets (new/reconstruct)	14th Av N	W Grand Av	Fremont St	1652	1967	56	Reconstruct	2025	4	2021	\$ 31,718.40	\$ 317,184.00	\$ 192.00	Public Works Construction Fund	100%	\$ 348,902.40	y	
Wastewater Utility	14th Av N	W Grand Av	Fremont St	1525	1916	107	Reconstruct	2025			\$ 22,112.50	\$ 221,125.00	\$ 145.00	Wastewater Utility	100%	\$ 243,237.50	n	
Water Utility	14th Av N	W Grand Av	Fremont St	1490	1916	107	Reconstruct	2025			\$ 12,665.00	\$ 126,650.00	\$ 85.00	Water Utility	100%	\$ 139,315.00	y	
Streets (new/reconstruct)	East Jackson St	Jackson St Bridge	East Grand Av	2075	1978	45	Reconstruct	2025	4	2021	\$ 87,742.13	\$ 3,509,685.00		Public Works Construction Fund (20%) WI DOT LRIP (80%)	20%	\$ 719,485.43	n	
Wastewater Utility	East Jackson St	Jackson St Bridge	East Grand Ave	1175	1976	47	Reconstruct or reline	2025			\$ 17,037.50	\$ 170,375.00	\$ 145.00	Wastewater Utility	100%	\$ 187,412.50	y	
Storm Sewer	River Wall						Grout repairs on river wall	2025				\$ 730,000.00		Stormwater Utility	100%	\$ 730,000.00	n	
Storm Sewer	McKinley St	8th Av N	14th Av N	2035	1939	84	Reconstruct	2025			\$ 22,385.00	\$ 223,850.00	\$ 110.00	Stormwater Utility	100%	\$ 246,235.00	y	
Wastewater Utility	McKinley St	8th Av N	14th Av N	1800	1939	84	Reconstruct	2025			\$ 26,100.00	\$ 261,000.00	\$ 145.00	Wastewater Utility	100%	\$ 287,100.00	y	
Water Utility	McKinley St	8th Av N	14th Av N	2085	1939	84	Reconstruct	2025			\$ 17,722.50	\$ 177,225.00	\$ 85.00	Water Utility	100%	\$ 194,947.50	y	
Streets (new/reconstruct)	McKinley St	8th Ave N	14th Ave N	2060	1982	41	Reconstruct	2025	6	2021	\$ 6,700.03	\$ 268,001.06	\$ 192.00	Public Works Construction Fund	100%	\$ 274,701.08	y	
Streets (new/reconstruct)	Grand Ave Bridge				1992	31	Deck Maintenance	2025	10	2021	\$ 56,430.00	\$ 1,026,000.00	om 2010 CIP adjusted f	Public Works Construction Fund	20%	\$ 216,486.00	n	
Streets (new/reconstruct)	Harrison Av	7th Av N	9th Av N	850	1976	47	Reconstruct	2025	3	2021	\$ 2,764.57	\$ 110,582.96	\$ 192.00	Public Works Construction Fund	100%	\$ 113,347.53	y	
Wastewater Utility	Harrison Av	7th Ave N	9th Ave N	350	1922	101	Reconstruct	2025			\$ 5,075.00	\$ 50,750.00	\$ 145.00	Wastewater Utility	100%	\$ 55,825.00	y	
Pavement Replacement	Plover St	1st St N	Apricot St	1460			Consider for CIP - check other utilities	2025	5	2021	\$ 28,032.00	\$ 280,320.00	\$ 192.00					
Water Utility	Plover St	1st St N	Apricot St	1460			Consider for CIP - check other utilities	2025			\$ 13,140.00	\$ 131,400.00	\$ 90.00					

DRAFT Public Works Street and Utility Capital Plan

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2026

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date	
Storm Sewer	13th Av N	W Grand Av	Termini	1687	1967	56	Reconstruct?	2026			\$ 19,484.85	\$ 194,848.50	\$ 115.50	Stormwater Utility	100%	\$ 214,333.35	y		
Streets (new/reconstruct)	13th Av N	W Grand Av	Termini	1850	1967	56	Reconstruct	2026	3	2021	\$ 37,370.00	\$ 373,700.00	\$ 202.00	Public Works Construction Fund	100%	\$ 411,070.00	y		
Wastewater Utility	13th Av N	W Grand Av	Termini	1835	1935	88	Reconstruct	2026			\$ 28,442.50	\$ 284,425.00	\$ 155.00	Wastewater Utility	100%	\$ 312,867.50	n	CDBG-PF 2:1 \$1M Max A	
Water Utility	13th Av N	W Grand Av	Termini	1500	1935	88	Reconstruct	2026			\$ 13,500.00	\$ 135,000.00	\$ 90.00	Water Utility	100%	\$ 148,500.00	y	CDBG-PF 2:1 \$1M Max A	
Storm Sewer	Apricot St	15th St N	17th St N	640	1963	60		2026			\$ 7,392.00	\$ 73,920.00	\$ 115.50						CDBG-PF 2:1 \$1M Max A
Streets (new/reconstruct)	Apricot St	15th St N	17th St N	675	1963	60	Reconstruct	2026	6	2021	\$ 13,635.00	\$ 136,350.00	\$ 202.00	Public Works Construction Fund	100%	\$ 149,985.00	y		
Wastewater Utility	Apricot St	15th St N	17th St N	675	1939	84	Reconstruct	2026			\$ 10,462.50	\$ 104,625.00	\$ 155.00	Wastewater Utility	100%	\$ 115,087.50	y		
Wastewater Utility	16th St S	Peach St	Oak St	680			Reconstruct or Line	2026			\$ 10,540.00	\$ 105,400.00	\$ 155.00	Wastewater Utility	100%	\$ 115,940.00	y		
Wastewater Plant	2 Mile Lift						Update Station Controls, add screen	2026			\$5,000	\$100,000		Wastewater Collection System Fund/Public Works Construction	100%	\$ 105,000.00			
Wastewater Utility	2nd Ave S	Westside Lift Station	Hurley St	4700			Reconstruct and Line	2026				\$ 950,000.00	\$ 202.13	Wastewater Utility	100%		n		
Storm Sewer	2nd St N	Spring St	Pleasant View Dr	2155	1953	70	Reconstruct	2026			\$ 25,860.00	\$ 258,600.00	\$ 120.00	Stormwater Utility	100%	\$ 284,460.00	y		
Streets (new/reconstruct)	2nd St N	Spring St	Pleasant View Dr	2150	1953	70	Reconstruct	2026	5	2021	\$ 43,430.00	\$ 434,300.00	\$ 202.00	Public Works Construction Fund	100%	\$ 477,730.00	y		
Wastewater Utility	2nd St N	Spring St	Pleasant View Dr	2150	1953	70	Reline?	2026			\$ 33,325.00	\$ 333,250.00	\$ 155.00	Wastewater Utility	100%	\$ 366,575.00	n		
Water Utility	2nd St N	Spring St	Pleasant View Dr	2150	1946	77	Reconstruct	2026			\$ 19,350.00	\$ 193,500.00	\$ 90.00	Water Utility	100%	\$ 212,850.00	y		

DRAFT Public Works Street and Utility Capital Plan

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2027

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Storm Sewer	16th Ave N	W Grand Av	High St	837	1915	108	Reconstruct	2027			\$ 9,207.00	\$ 92,070.00	\$ 110.00	Stormwater Utility	100%	\$ 101,277.00	y	
Streets (new/reconstruct)	16th Ave N	W Grand Av	High St	780	1960	63	Reconstruct	2027			\$ 10,140.00	\$ 101,400.00	\$ 130.00	Public Works Construction Fund	100%	\$ 111,540.00	y	
Wastewater Utility	16th Ave N	W Grand Av	High St	780	1915	108	Reconstruct	2027			\$ 11,310.00	\$ 113,100.00	\$ 145.00	Wastewater Utility	100%	\$ 124,410.00	y	
Water Utility	16th Ave N	W Grand Av	High St	780	1915	108	Reconstruct	2027			\$ 5,850.00	\$ 58,500.00	\$ 75.00					
Storm Sewer	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 9,902.25	\$ 99,022.50	\$ 121.50	Stormwater Utility	100%	\$ 108,924.75	y	
Streets (new/reconstruct)	15th Av N	W Grand Av	High St	815	1967	56	Reconstruct	2027	5	2021	\$ 17,278.00	\$ 172,780.00	\$ 212.00	Public Works Construction Fund	100%	\$ 190,058.00	y	
Wastewater Utility	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 13,447.50	\$ 134,475.00	\$ 165.00	Wastewater Utility	100%	\$ 147,922.50	n	
Water Utility	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 7,742.50	\$ 77,425.00	\$ 95.00	Water Utility	100%	\$ 85,167.50	y	
Storm Sewer	12th St N	Baker St	Franklin St	800	1968	55	Reconstruct	2027			\$ 9,720.00	\$ 97,200.00	\$ 121.50	Stormwater Utility	100%	\$ 106,920.00	y	
Streets (new/reconstruct)	12th St N	Baker St	Franklin St	810	1953	70	Reconstruct	2027	6	2021	\$ 17,172.00	\$ 171,720.00	\$ 212.00	Public Works Construction Fund	100%	\$ 188,892.00	y	
Wastewater Utility	12th St N	Baker St	Franklin St	810	1968	55	Reconstruct	2027	Very Poor	2013	\$ 13,365.00	\$ 133,650.00	\$ 165.00	Wastewater Utility	100%	\$ 147,015.00	y	
Water Utility	12th St N	Baker St	Franklin St	810	1912	111	Reconstruct	2027			\$ 7,695.00	\$ 76,950.00	\$ 95.00	Water Utility	100%	\$ 84,645.00	y	
Storm Sewer	Edgewood Pl	Reddin Rd	STH 34	850			Reconstruct	2027			\$ 10,327.50	\$ 103,275.00	\$ 121.50	Stormwater Utility	100%	\$ 113,602.50	y	
Water Utility	Edgewood Pl	Reddin Rd	Marigold St	625	1962	61	Reconstruct	2027			\$ 5,625.00	\$ 56,250.00	\$ 90.00	Water Utility	100%	\$ 61,875.00	y	
Streets (new/reconstruct)	Edgewood PL	Reddin Rd	STH 34	865	1965	58	Reconstruct	2027	7	2021	\$ 18,338.00	\$ 183,380.00	\$ 212.00	Public Works Construction Fund	100%	\$ 201,718.00	y	
Wastewater Utility	Edgewood Pl	Reddin Rd	Marigold St	625	1962	61	Reconstruct	2027			\$ 10,312.50	\$ 103,125.00	\$ 165.00	Wastewater Utility	100%	\$ 113,437.50	y	
Streets (new/reconstruct)	Franklin St	12th St N	14th St N	685	1973	50	Reconstruct	2027	5	2021	\$ 14,522.00	\$ 145,220.00	\$ 212.00	Public Works Construction Fund	100%	\$ 159,742.00	y	
Water Utility	Riverview Dr	1st St N	Spring St	1300	1952	71	Reconstruct	2027			\$ 12,350.00	\$ 123,500.00	\$ 95.00	Water Utility	100%	\$ 135,850.00	y	
Storm Sewer	Riverview Dr	1st St N	Spring St	740	1952	71	Reconstruct	2027			\$ 8,991.00	\$ 89,910.00	\$ 121.50	Stormwater Utility	100%	\$ 98,901.00	y	
Streets (new/reconstruct)	Riverview Dr	1st St N	Spring St	1680	1981	42	Reconstruct	2027	4	2021	\$ 35,616.00	\$ 356,160.00	\$ 212.00	Public Works Construction Fund	100%	\$ 391,776.00	y	
Wastewater Utility	Riverview Dr	1st St N	Spring St	1300	1952	71	Reconstruct	2027			\$ 21,450.00	\$ 214,500.00	\$ 165.00	Wastewater Utility	100%	\$ 235,950.00	y	

DRAFT Public Works Street and Utility Capital Plan

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2028

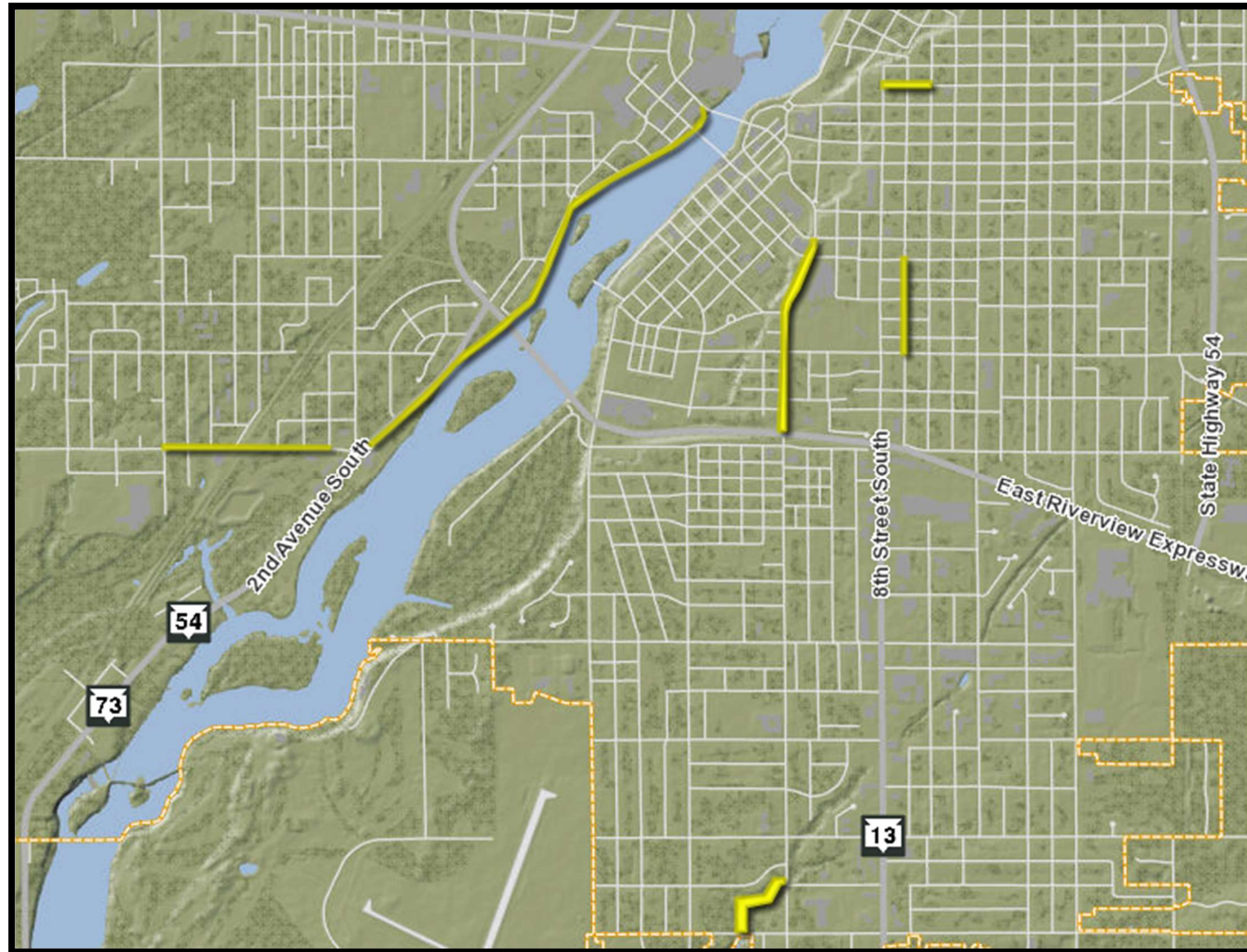
Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Water Utility	2nd St S	Birch St	Mead St	650	1923	100	Spot Repairs	2028			\$ 6,500.00	\$ 65,000.00	\$ 100.00	Water Utility	100%	\$ 71,500.00	y	
Storm Sewer	2nd St S	Birch St	Mead St	1093	1981	42	Reconstruct	2028			\$ 13,935.75	\$ 139,357.50	\$ 127.50	Stormwater Utility	100%	\$ 153,293.25	y	
Streets (new/reconstruct)	2nd St S	Birch St	Mead St	2230	1981	42	Reconstruct	2028	4	2021	\$ 49,729.00	\$ 497,290.00	\$ 223.00	Public Works Construction Fund	100%	\$ 547,019.00	y	
Wastewater Utility	2nd St S	Birch St	Mead St	250	1923	100	Spot Repairs	2028			\$ 4,125.00	\$ 41,250.00	\$ 165.00	Wastewater Utility	100%	\$ 45,375.00	y	
Water Utility	Lyons St	13th Av S	Boles St	1110	1951	72	Reconstruct	2028			\$ 11,100.00	\$ 111,000.00	\$ 100.00	Water Utility	100%	\$ 122,100.00	y	
Streets (new/reconstruct)	Lyons St	13th Av S	Boles St	1110	1967	56	Reconstruct	2028	6	2021	\$ 24,753.00	\$ 247,530.00	\$ 223.00	Public Works Construction Fund	100%	\$ 272,283.00	y	
Wastewater Utility	Lyons St	13th Av S	Boles St	1110	1951	72	Reconstruct	2028			\$ 18,315.00	\$ 183,150.00	\$ 165.00	Wastewater Utility	100%	\$ 201,465.00	y	
Streets (new/reconstruct)	14th St N	Wylie St	Washington St	350	1967	56	Reconstruct/Resurface	2028	5	2021	\$ 1,138.35	\$ 45,534.16	\$ 223.00	Parks	100%	\$ 46,672.51	y	
Streets (new/reconstruct)	Baker St	8th St N	18th St N	3450	1984	39	Reconstruct	2028	6	2021	\$ 92,235.00	\$ 922,350.00	\$ 223.00	Public Works Construction Fund	100%	\$ 1,014,585.00	y	
Storm Sewer	Baker St	8th St N	18th St N	2000	1984	39		2028			\$ 25,500.00	\$ 255,000.00	\$ 127.50	Stormwater Utility	100%	\$ 280,500.00	y	
Water Utility	Pepper Ave	Lincoln St	12th St S	2700	1963	60		2028			\$ 27,000.00	\$ 270,000.00	\$ 100.00					
Storm Sewer	8th St S	Lakewood Ln	Whitrock Av	3000				2028			26,838	\$ 706,250.00	\$ 127.50	Stormwater Utility	100%	\$ 733,087.50	n	
Streets (new/reconstruct)	8th St S	Lakewood Ln	Whitrock Av	3600	1969	54	Reconstruct	2028			600,000	6,000,000	\$ 2,223.00	Public Works Construction Fund (~25% of engineering)	3%	\$ 165,000.00	n	

Public Works Capital Improvement Plan

2024-2028



Presented to the Public Works Committee on 8/3/2023



2024



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DRAFT Public Works Street and Utility Capital Plan

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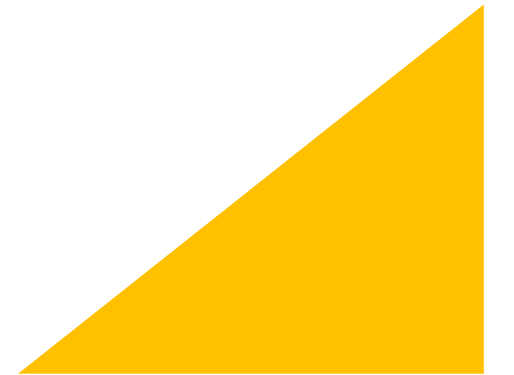
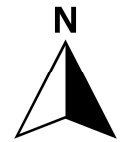


2025

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Storm Sewer	14th Av N	W Grand Av	Fremont St	1000	1967	56	Reconstruct	2025			\$ 11,000.00	\$ 110,000.00	\$ 110.00	Stormwater Utility	100%	\$ 121,000.00	y	
Streets (new/reconstruct)	14th Av N	W Grand Av	Fremont St	1652	1967	56	Reconstruct	2025	4	2021	\$ 31,718.40	\$ 317,184.00	\$ 192.00	Public Works Construction Fund	100%	\$ 348,902.40	y	
Wastewater Utility	14th Av N	W Grand Av	Fremont St	1525	1916	107	Reconstruct	2025			\$ 22,112.50	\$ 221,125.00	\$ 145.00	Wastewater Utility	100%	\$ 243,237.50	n	
Water Utility	14th Av N	W Grand Av	Fremont St	1490	1916	107	Reconstruct	2025			\$ 12,665.00	\$ 126,650.00	\$ 85.00	Water Utility	100%	\$ 139,315.00	y	
Streets (new/reconstruct)	East Jackson St	Jackson St Bridge	East Grand Av	2075	1978	45	Reconstruct	2025	4	2021	\$ 87,742.13	\$ 3,509,685.00		Public Works Construction Fund (20%) WI DOT LRIP (80%)	20%	\$ 719,485.43	n	
Wastewater Utility	East Jackson St	Jackson St Bridge	East Grand Ave	1175	1976	47	Reconstruct or reline	2025			\$ 17,037.50	\$ 170,375.00	\$ 145.00	Wastewater Utility	100%	\$ 187,412.50	y	
Storm Sewer	River Wall						Grout repairs on river wall	2025				\$ 730,000.00		Stormwater Utility	100%	\$ 730,000.00	n	
Storm Sewer	McKinley St	8th Av N	14th Av N	2035	1939	84	Reconstruct	2025			\$ 22,385.00	\$ 223,850.00	\$ 110.00	Stormwater Utility	100%	\$ 246,235.00	y	
Wastewater Utility	McKinley St	8th Av N	14th Av N	1800	1939	84	Reconstruct	2025			\$ 26,100.00	\$ 261,000.00	\$ 145.00	Wastewater Utility	100%	\$ 287,100.00	y	
Water Utility	McKinley St	8th Av N	14th Av N	2085	1939	84	Reconstruct	2025			\$ 17,722.50	\$ 177,225.00	\$ 85.00	Water Utility	100%	\$ 194,947.50	y	
Streets (new/reconstruct)	McKinley St	8th Ave N	14th Ave N	2060	1982	41	Reconstruct	2025	6	2021	\$ 6,700.03	\$ 268,001.06	\$ 192.00	Public Works Construction Fund	100%	\$ 274,701.08	y	
Streets (new/reconstruct)	Grand Ave Bridge				1992	31	Deck Maintenance	2025	10	2021	\$ 56,430.00	\$ 1,026,000.00	om 2010 CIP adjusted f	Public Works Construction Fund	20%	\$ 216,486.00	n	
Streets (new/reconstruct)	Harrison Av	7th Av N	9th Av N	850	1976	47	Reconstruct	2025	3	2021	\$ 2,764.57	\$ 110,582.96	\$ 192.00	Public Works Construction Fund	100%	\$ 113,347.53	y	
Wastewater Utility	Harrison Av	7th Ave N	9th Ave N	350	1922	101	Reconstruct	2025			\$ 5,075.00	\$ 50,750.00	\$ 145.00	Wastewater Utility	100%	\$ 55,825.00	y	
Pavement Replacement	Plover St	1st St N	Apricot St	1460			Consider for CIP - check other utilities	2025	5	2021	\$ 28,032.00	\$ 280,320.00	\$ 192.00					
Water Utility	Plover St	1st St N	Apricot St	1460			Consider for CIP - check other utilities	2025			\$ 13,140.00	\$ 131,400.00	\$ 90.00					



2025



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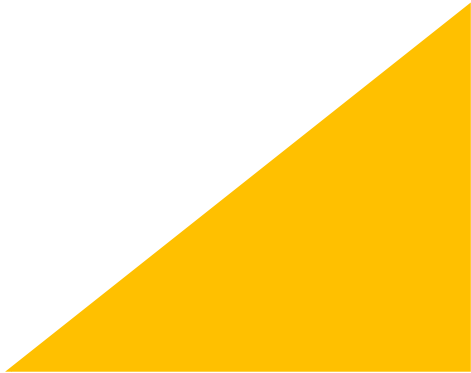
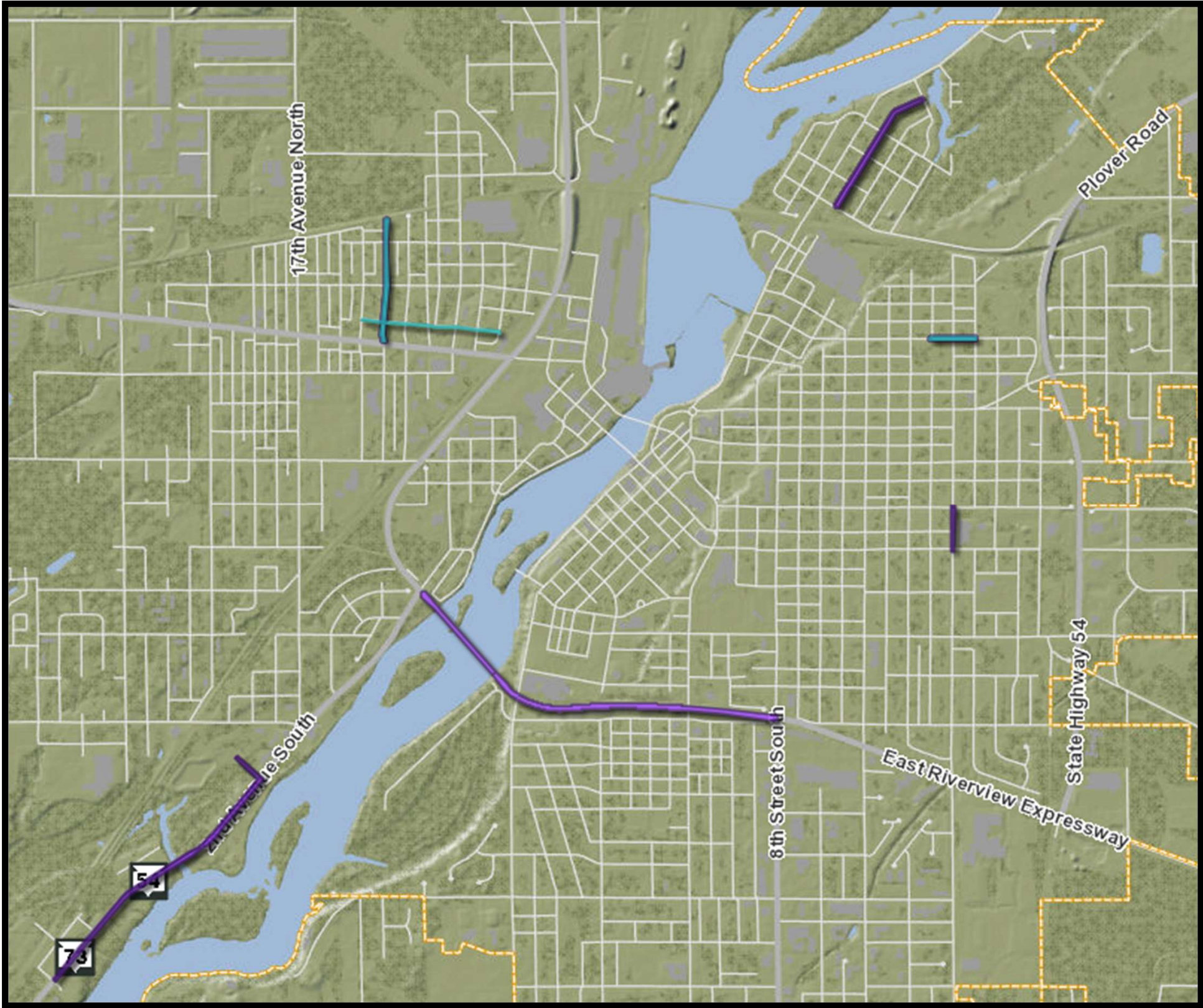
7/20/2023



2026

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Storm Sewer	13th Av N	W Grand Av	Termini	1687	1967	56	Reconstruct?	2026			\$ 19,484.85	\$ 194,848.50	\$ 115.50	Stormwater Utility	100%	\$ 214,333.35	y	
Streets (new/reconstruct)	13th Av N	W Grand Av	Termini	1850	1967	56	Reconstruct	2026	3	2021	\$ 37,370.00	\$ 373,700.00	\$ 202.00	Public Works Construction Fund	100%	\$ 411,070.00	y	
Wastewater Utility	13th Av N	W Grand Av	Termini	1835	1935	88	Reconstruct	2026			\$ 28,442.50	\$ 284,425.00	\$ 155.00	Wastewater Utility	100%	\$ 312,867.50	n	CDBG-PF 2:1 \$1M Max A
Water Utility	13th Av N	W Grand Av	Termini	1500	1935	88	Reconstruct	2026			\$ 13,500.00	\$ 135,000.00	\$ 90.00	Water Utility	100%	\$ 148,500.00	y	CDBG-PF 2:1 \$1M Max A
Storm Sewer	Apricot St	15th St N	17th St N	640	1963	60		2026			\$ 7,392.00	\$ 73,920.00	\$ 115.50					CDBG-PF 2:1 \$1M Max A
Streets (new/reconstruct)	Apricot St	15th St N	17th St N	675	1963	60	Reconstruct	2026	6	2021	\$ 13,635.00	\$ 136,350.00	\$ 202.00	Public Works Construction Fund	100%	\$ 149,985.00	y	
Wastewater Utility	Apricot St	15th St N	17th St N	675	1939	84	Reconstruct	2026			\$ 10,462.50	\$ 104,625.00	\$ 155.00	Wastewater Utility	100%	\$ 115,087.50	y	
Wastewater Utility	16th St S	Peach St	Oak St	680			Reconstruct or Line	2026			\$ 10,540.00	\$ 105,400.00	\$ 155.00	Wastewater Utility	100%	\$ 115,940.00	y	
Wastewater Plant	2 Mile Lift						Update Station Controls, add screen	2026			\$5,000	\$100,000		Wastewater Collection System Fund/Public Works Construction	100%	\$ 105,000.00		
Wastewater Utility	2nd Ave S	Westside Lift Station	Hurley St	4700			Reconstruct and Line	2026				\$ 950,000.00	\$ 202.13	Wastewater Utility	100%		n	
Storm Sewer	2nd St N	Spring St	Pleasant View Dr	2155	1953	70	Reconstruct	2026			\$ 25,860.00	\$ 258,600.00	\$ 120.00	Stormwater Utility	100%	\$ 284,460.00	y	
Streets (new/reconstruct)	2nd St N	Spring St	Pleasant View Dr	2150	1953	70	Reconstruct	2026	5	2021	\$ 43,430.00	\$ 434,300.00	\$ 202.00	Public Works Construction Fund	100%	\$ 477,730.00	y	
Wastewater Utility	2nd St N	Spring St	Pleasant View Dr	2150	1953	70	Reline?	2026			\$ 33,325.00	\$ 333,250.00	\$ 155.00	Wastewater Utility	100%	\$ 366,575.00	n	
Water Utility	2nd St N	Spring St	Pleasant View Dr	2150	1946	77	Reconstruct	2026			\$ 19,350.00	\$ 193,500.00	\$ 90.00	Water Utility	100%	\$ 212,850.00	y	

2026



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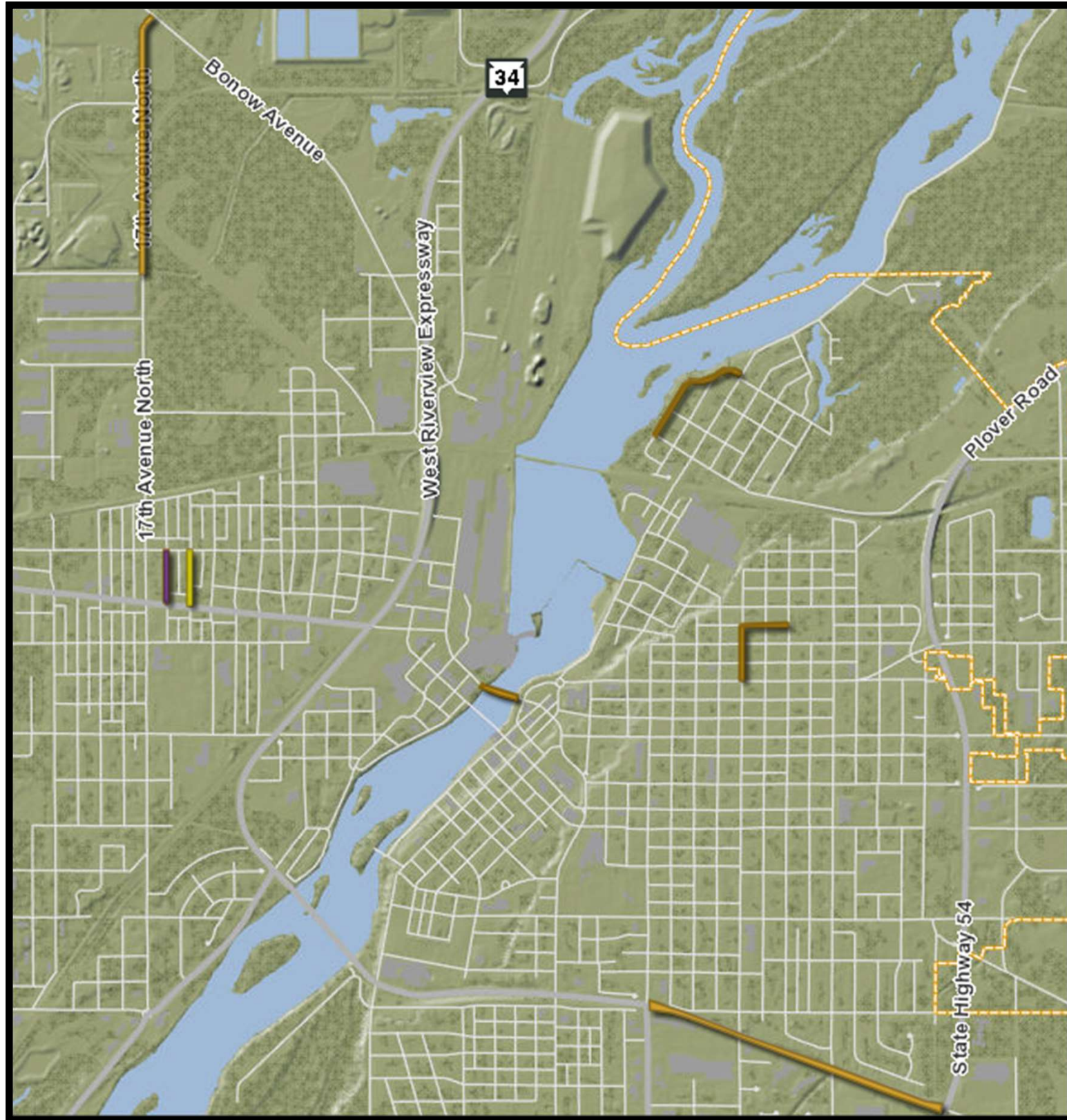
DRAFT Public Works Street and Utility Capital Plan

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2027

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Storm Sewer	16th Ave N	W Grand Av	High St	837	1915	108	Reconstruct	2027			\$ 9,207.00	\$ 92,070.00	\$ 110.00	Stormwater Utility	100%	\$ 101,277.00	y	
Streets (new/reconstruct)	16th Ave N	W Grand Av	High St	780	1960	63	Reconstruct	2027			\$ 10,140.00	\$ 101,400.00	\$ 130.00	Public Works Construction Fund	100%	\$ 111,540.00	y	
Wastewater Utility	16th Ave N	W Grand Av	High St	780	1915	108	Reconstruct	2027			\$ 11,310.00	\$ 113,100.00	\$ 145.00	Wastewater Utility	100%	\$ 124,410.00	y	
Water Utility	16th Ave N	W Grand Av	High St	780	1915	108	Reconstruct	2027			\$ 5,850.00	\$ 58,500.00	\$ 75.00					
Storm Sewer	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 9,902.25	\$ 99,022.50	\$ 121.50	Stormwater Utility	100%	\$ 108,924.75	y	
Streets (new/reconstruct)	15th Av N	W Grand Av	High St	815	1967	56	Reconstruct	2027	5	2021	\$ 17,278.00	\$ 172,780.00	\$ 212.00	Public Works Construction Fund	100%	\$ 190,058.00	y	
Wastewater Utility	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 13,447.50	\$ 134,475.00	\$ 165.00	Wastewater Utility	100%	\$ 147,922.50	n	
Water Utility	15th Av N	W Grand Av	High St	815	1960	63	Reconstruct	2027			\$ 7,742.50	\$ 77,425.00	\$ 95.00	Water Utility	100%	\$ 85,167.50	y	
Storm Sewer	12th St N	Baker St	Franklin St	800	1968	55	Reconstruct	2027			\$ 9,720.00	\$ 97,200.00	\$ 121.50	Stormwater Utility	100%	\$ 106,920.00	y	
Streets (new/reconstruct)	12th St N	Baker St	Franklin St	810	1953	70	Reconstruct	2027	6	2021	\$ 17,172.00	\$ 171,720.00	\$ 212.00	Public Works Construction Fund	100%	\$ 188,892.00	y	
Wastewater Utility	12th St N	Baker St	Franklin St	810	1968	55	Reconstruct	2027	Very Poor	2013	\$ 13,365.00	\$ 133,650.00	\$ 165.00	Wastewater Utility	100%	\$ 147,015.00	y	
Water Utility	12th St N	Baker St	Franklin St	810	1912	111	Reconstruct	2027			\$ 7,695.00	\$ 76,950.00	\$ 95.00	Water Utility	100%	\$ 84,645.00	y	
Storm Sewer	Edgewood Pl	Reddin Rd	STH 34	850			Reconstruct	2027			\$ 10,327.50	\$ 103,275.00	\$ 121.50	Stormwater Utility	100%	\$ 113,602.50	y	
Water Utility	Edgewood Pl	Reddin Rd	Marigold St	625	1962	61	Reconstruct	2027			\$ 5,625.00	\$ 56,250.00	\$ 90.00	Water Utility	100%	\$ 61,875.00	y	
Streets (new/reconstruct)	Edgewood PL	Reddin Rd	STH 34	865	1965	58	Reconstruct	2027	7	2021	\$ 18,338.00	\$ 183,380.00	\$ 212.00	Public Works Construction Fund	100%	\$ 201,718.00	y	
Wastewater Utility	Edgewood Pl	Reddin Rd	Marigold St	625	1962	61	Reconstruct	2027			\$ 10,312.50	\$ 103,125.00	\$ 165.00	Wastewater Utility	100%	\$ 113,437.50	y	
Streets (new/reconstruct)	Franklin St	12th St N	14th St N	685	1973	50	Reconstruct	2027	5	2021	\$ 14,522.00	\$ 145,220.00	\$ 212.00	Public Works Construction Fund	100%	\$ 159,742.00	y	
Water Utility	Riverview Dr	1st St N	Spring St	1300	1952	71	Reconstruct	2027			\$ 12,350.00	\$ 123,500.00	\$ 95.00	Water Utility	100%	\$ 135,850.00	y	
Storm Sewer	Riverview Dr	1st St N	Spring St	740	1952	71	Reconstruct	2027			\$ 8,991.00	\$ 89,910.00	\$ 121.50	Stormwater Utility	100%	\$ 98,901.00	y	
Streets (new/reconstruct)	Riverview Dr	1st St N	Spring St	1680	1981	42	Reconstruct	2027	4	2021	\$ 35,616.00	\$ 356,160.00	\$ 212.00	Public Works Construction Fund	100%	\$ 391,776.00	y	
Wastewater Utility	Riverview Dr	1st St N	Spring St	1300	1952	71	Reconstruct	2027			\$ 21,450.00	\$ 214,500.00	\$ 165.00	Wastewater Utility	100%	\$ 235,950.00	y	



2027



Digital version available on wirapids.org/construction-projects

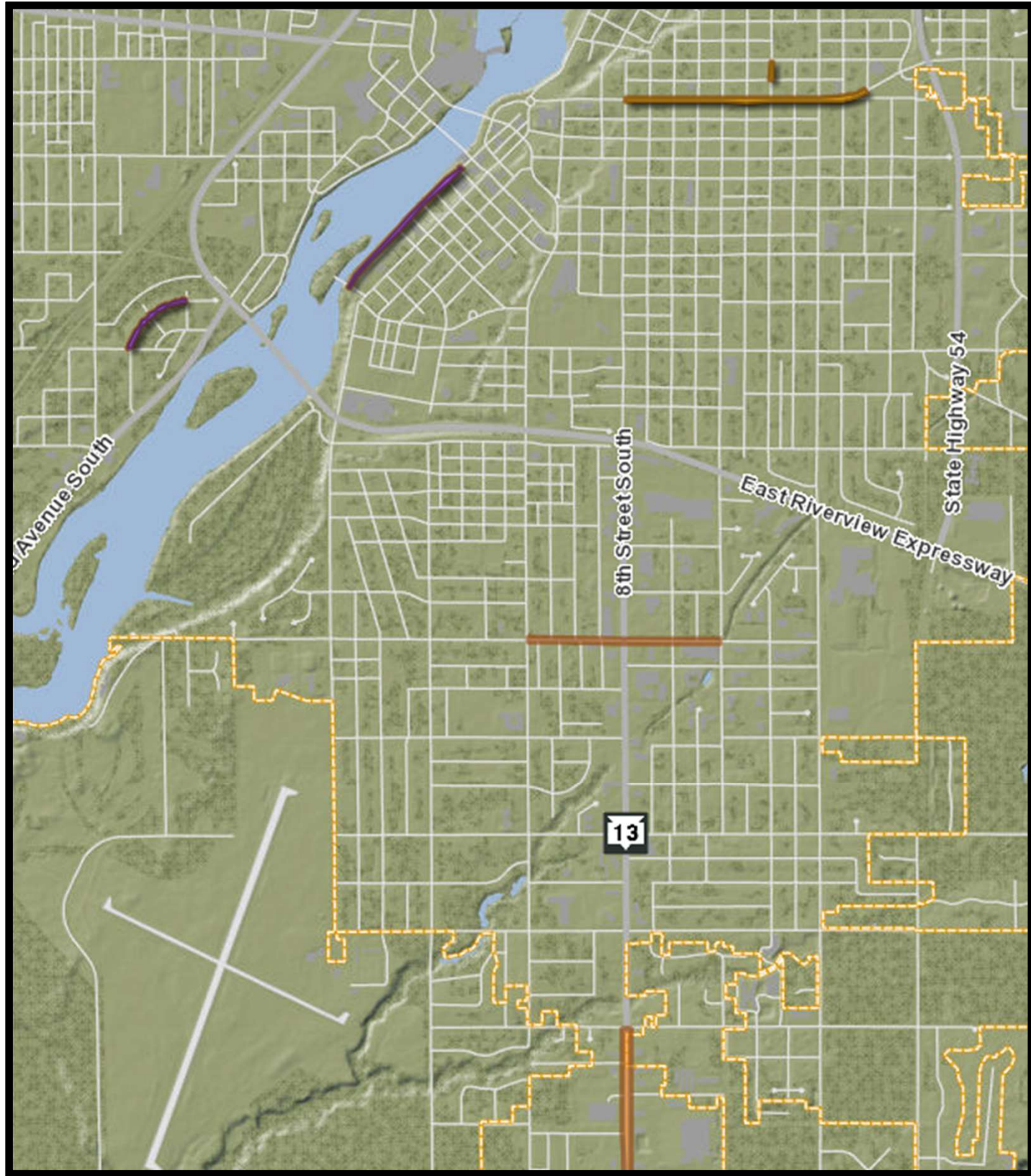
DRAFT Public Works Street and Utility Capital Plan

7/20/2023



2028

Category	Asset	From	To	Approximate Length or	Year installed	Age	Improvement Description	Year	Condition Rating -	Date of condition	Engineering	Construction Estimate	Cost per LF	Funding Source	Percentage	Total	Street Department	Resolution/Approval Date
Water Utility	2nd St S	Birch St	Mead St	650	1923	100	Spot Repairs	2028			\$ 6,500.00	\$ 65,000.00	\$ 100.00	Water Utility	100%	\$ 71,500.00	y	
Storm Sewer	2nd St S	Birch St	Mead St	1093	1981	42	Reconstruct	2028			\$ 13,935.75	\$ 139,357.50	\$ 127.50	Stormwater Utility	100%	\$ 153,293.25	y	
Streets (new/reconstruct)	2nd St S	Birch St	Mead St	2230	1981	42	Reconstruct	2028	4	2021	\$ 49,729.00	\$ 497,290.00	\$ 223.00	Public Works Construction Fund	100%	\$ 547,019.00	y	
Wastewater Utility	2nd St S	Birch St	Mead St	250	1923	100	Spot Repairs	2028			\$ 4,125.00	\$ 41,250.00	\$ 165.00	Wastewater Utility	100%	\$ 45,375.00	y	
Water Utility	Lyons St	13th Av S	Boles St	1110	1951	72	Reconstruct	2028			\$ 11,100.00	\$ 111,000.00	\$ 100.00	Water Utility	100%	\$ 122,100.00	y	
Streets (new/reconstruct)	Lyons St	13th Av S	Boles St	1110	1967	56	Reconstruct	2028	6	2021	\$ 24,753.00	\$ 247,530.00	\$ 223.00	Public Works Construction Fund	100%	\$ 272,283.00	y	
Wastewater Utility	Lyons St	13th Av S	Boles St	1110	1951	72	Reconstruct	2028			\$ 18,315.00	\$ 183,150.00	\$ 165.00	Wastewater Utility	100%	\$ 201,465.00	y	
Streets (new/reconstruct)	14th St N	Wylie St	Washington St	350	1967	56	Reconstruct/Resurface	2028	5	2021	\$ 1,138.35	\$ 45,534.16	\$ 223.00	Parks	100%	\$ 46,672.51	y	
Streets (new/reconstruct)	Baker St	8th St N	18th St N	3450	1984	39	Reconstruct	2028	6	2021	\$ 92,235.00	\$ 922,350.00	\$ 223.00	Public Works Construction Fund	100%	\$ 1,014,585.00	y	
Storm Sewer	Baker St	8th St N	18th St N	2000	1984	39		2028			\$ 25,500.00	\$ 255,000.00	\$ 127.50	Stormwater Utility	100%	\$ 280,500.00	y	
Water Utility	Pepper Ave	Lincoln St	12th St S	2700	1963	60		2028			\$ 27,000.00	\$ 270,000.00	\$ 100.00					
Storm Sewer	8th St S	Lakewood Ln	Whitrock Av	3000				2028			26,838	\$ 706,250.00	\$ 127.50	Stormwater Utility	100%	\$ 733,087.50	n	
Streets (new/reconstruct)	8th St S	Lakewood Ln	Whitrock Av	3600	1969	54	Reconstruct	2028			600,000	6,000,000	\$ 2,223.00	Public Works Construction Fund (~25% of engineering)	3%	\$ 165,000.00	n	



2028



Digital version available on wirapids.org/construction-projects

Unit Cost	ROAD BASE W/ CM EXC	REMOVING AC	MILL COST	AC PAVEMENT	TN
\$	25.00 CY	4.00 SY	\$ 6.00	SY \$ 97.00 ->	\$11.04 2" mat per SY
				2023 Pricing	\$13.80 2.5" mat per SY

YR	STREET NAME	FROM	TO	SY	REMOVING & REPLACE	PULVERIZE & REPAVE	MILL & OVERLAY	MATERIALS (CONCRETE, BASE)	PUBLIC WORKS LABOR	PUBLIC WORKS EQUIPMENT	CLASS	YEAR BUILT	AGE	FT	MILES	CUM. MILES	TOTAL COST
2023	32ND STREET NORTH	WASHINGTON STREET	FRANKLIN	2053.33	\$47,893.75			\$3,500.00	\$9,701.96	\$9,072.01	C	1996	26	420	0.08		\$70,167.72
2023	TWO MILE AVENUE	16TH STREET SOUTH	20TH STREET SOUTH	4533.33		\$63,693.33						1976	46	1360	0.26		\$63,693.33
2023	NORTON STREET	26TH STREET NORTH	28TH STREET NORTH	2520.00								1973	49	630	0.12	0.46	\$0.00
2024	20TH STREET SOUTH	GRIFFITH AVENUE	TWO MILE AVENUE	13033.33							L			3910	0.74		\$0.00
2024	BIRCH STREET	3RD STREET SOUTH	4TH STREET SOUTH	786.67	\$14,938.80			\$34,405.35	\$6,477.51	\$6,018.01	L	1982	40	295	0.06		\$61,839.67
2024	BIRCH STREET	4TH STREET SOUTH	GARFIELD STREET	1539.78			\$25,683.49		\$2,374.59	\$2,307.05	L			533	0.10		\$30,365.13
2024	BIRCH STREET	GARFIELD STREET	LINCOLN STREET	1941.78	\$36,874.36			\$25,964.46	\$6,477.51	\$6,018.01	L			514	0.10		\$75,334.34
2024	13TH STREET SOUTH	CHESTNUT STREET	DALY AVE	4568.89	\$0.00		\$76,209.07		\$3,561.89	\$3,460.57	L	1996	26	1285	0.24		\$ 76,209.07
2024	EAST G STREET	13TH STREET SOUTH	16TH STREET SOUTH	3360.00	\$0.00		\$56,044.80		\$3,561.89	\$3,460.57	L	19??		945	0.18	1.42	\$ 56,044.80
2025	3RD STREET SOUTH	EAST GRAND AVE	EXPRESS WAY	10640.00	\$0.00		\$183,819.30				C	1980	42	3990	0.76		\$ 183,819.30
2025	3RD STREET S/N	EAST GRAND AVE	EAST JACKSON STREET	2436.00	\$0.00		\$42,084.95				C	1980	42	609	0.12		\$ 42,084.95
2025	DRAKE STREET	1ST STREET NORTH	WASHINGTON STREET	3177.78	\$0.00		\$54,900.08				L	1974	48	1100	0.21	1.08	\$ 54,900.08
2026	PARK AVE	2ND AVE SOUTH	13TH AVE SOUTH	1621.33	\$37,220.01		\$0.00				L	1981	41	456	0.09		\$ 37,220.01
2026	13TH AVE SOUTH	PARK AVE	SOUTH DEAD END	2666.67	\$61,217.13		\$0.00				L	1981	41	750	0.14		\$ 61,217.13
2026	BOLES STREET	13TH AVE SOUTH	17TH AVE SOUTH	3733.33	\$85,703.98		\$0.00				L	1981	41	1050	0.20		\$ 85,703.98
2026	22ND AVE SOUTH	WICKHAM AVE	BOLES STREET	3377.78	\$77,541.70		\$0.00				L	1970	52	950	0.18		\$ 77,541.70
2026	WICKHAM AVE	23RD AVE SOUTH	21ST AVE SOUTH	1688.89	\$0.00		\$29,177.67				L	1970	52	475	0.09		\$ 29,177.67
2026	13TH AVE SOUTH	WEST GRAND AVE	CHASE STREET	5637.33			\$97,391.98				L	1976	46	1585.5	0.30		\$ 97,391.98
2026	12TH AVE SOUTH	WEST GRAND AVE	CHASE STREET	5637.33	\$0.00		\$97,391.98				C	1976	46	1585.5	0.30	1.30	\$ 97,391.98
2027	17TH STREET NORTH	BAKER STREET	APRICOT STREET	3612.44	\$0.00		\$62,409.49				L	1981	41	1016	0.19		\$ 62,409.49
2027	18TH STREET NORTH	BAKER STREET	APRICOT STREET	3200.00	\$0.00		\$55,284.00				L	1968	54	900	0.17		\$ 55,284.00
2027	APRICOT STREET	17TH STREET NORTH	BAKER DRIVE	5553.33	\$0.00		\$95,940.78				C	1973	49	1470	0.28		\$ 95,940.78
2027	WASHINGTON STREET	32ND STREET	EAST CITY LIMITS	5500.00		\$77,275.00								1650	0.31	0.95	
2028	AIRPORT AVE	LINCOLN STREET	8TH STREET SOUTH	4980.00			\$86,035.73							1245	0.24		\$ 86,035.73
2028	AIRPORT AVE	LINCOLN STREET	1ST STREET SOUTH	10336.80			\$178,581.14							2584.2	0.49		\$ 178,581.14
2028	16TH STREET SOUTH	EAST RIVERVIEW EXPRESS	GROVE AVE	14568.89			\$243,009.07							2980	0.56	1.29	\$ 243,009.07
2029	RIVERWOOD LANE	1ST STREET SOUTH	SOUTH DEAD END	3733.33	\$51,926.06		\$0.00				L	1972	50	1050	0.20		\$ 51,926.06
2029	RIVERWOOD LANE	1ST STREET SOUTH	SOUTH DEAD END	7004.44			\$121,010.53							1970	0.37	0.57	\$ 121,010.53
GRAND	16TH STREET SOUTH	TWO MILE AVENUE	GRIFFITH AVE	13033.33							A			3910	0.74		\$ -
	TWO MILE AVENUE	8TH STREET SOUTH	SAMPSON STREET											0	0.00		
GRAND	TWO MILE AVENUE	SAMPSON	1ST STREET SOUTH											0	0.00		
GRAND	TWO MILE AVENUE	20TH STREET SOUTH	CITY LIMITS	3379.00			\$58,376.45				C			0	0.00		\$ 58,376.45
RECON	PLOVER STREET	1ST STREET NORTH	APRICOT STREET	4991.00	\$0.00		\$86,225.76				C	1973	49	0	0.00		\$ 86,225.76
WATER	16TH STREET NORTH	BAKER STREET	MONROE STREET	5499.00	\$164,878.92		\$0.00				C	1990	32	0	0.00		\$ 164,878.92
WATER	21ST AVE SOUTH	BOLES STREET	GAYNOR AVE	4877.00	\$0.00		\$84,256.27				C	1972	50	1426.8	0.27		\$ 84,256.27
WATER	WASHINGTON STREET	5TH 54	32ND STREET	14704.00	\$0.00		\$254,029.98				C	1973	49	3680	0.70		\$ 254,029.98
WATER	PEPPER AVE	16TH STREET SOUTH	8TH STREET SOUTH											2570	0.49		
WATER	PEPPER AVE	8TH STREET SOUTH	LINCOLN STREET											1242	0.24		
	MARKET STREET	BAKER STREET	EAST JACKSON STREET	2348.00	\$0.00		\$40,564.64				C	1980	42	420	0.08		\$ 40,564.64
			TOTAL	182274.13	\$578,195		\$2,028,427							50,557	9.58		



Public Works Committee

Date of Original Request: 7/6/2022

Requestor: Joe Eichsteadt on behalf of Sheri Evanson

Request/Referral:

Review and consider modifying parking ordinance to allow parking on Baker Street between 5th Street and 7th Street.

Background information:

Baker Street is a 44-foot wide standard arterial with two travel lanes and two bike lanes. Parking is not allowed on either side of Baker Street from Market Street to 17th Street North.

Options available:

- Keep parking restrictions in place.
- Allow parking on both sides of Baker Street from 5th Street to 7th Street (Figure 2). All lanes will be reduced minimum widths accommodate two parking lanes. This option will use the existing road markings.
- Allow parking on the south side of Baker from 5th Street to 7th Street (Figure 3). One standard sized parking lane with two bike lanes. Option will require repainting the road. The road markings are less than 3 years old.

Action you are requesting the committee take:

If parking is deemed necessary, one parking lane (Figure 3) is the preferred option.

How will the item be financed?

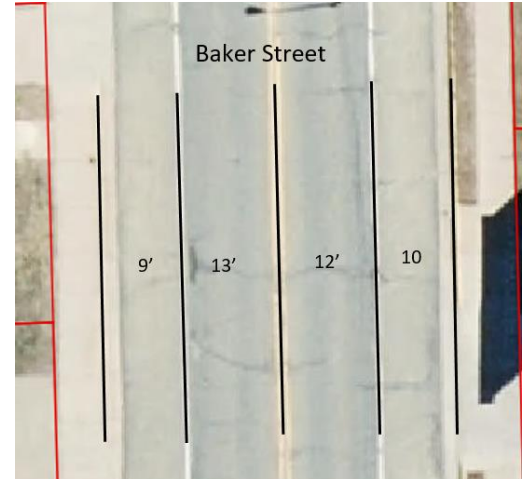


Figure 1 Existing Condition

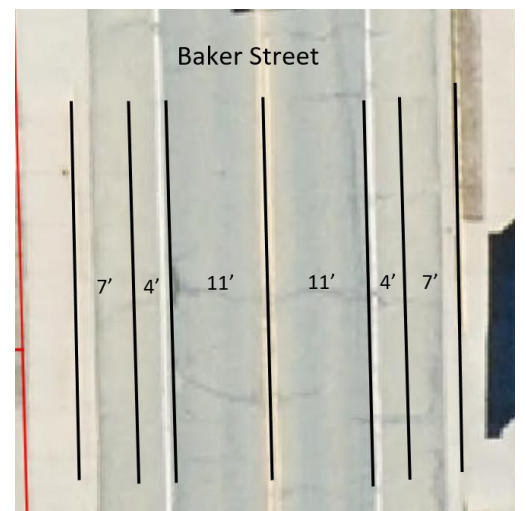


Figure 1 Two Parking Lane

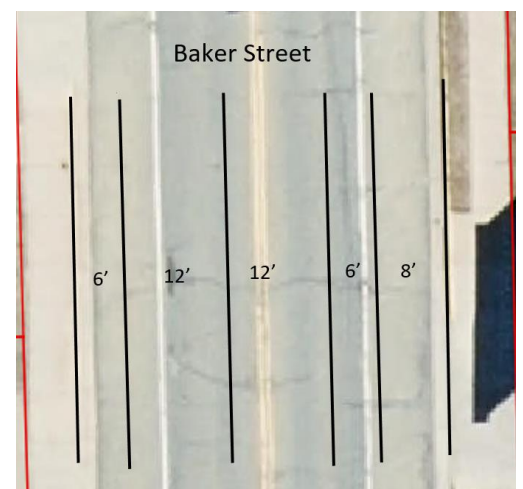


Figure 2 One Parking Lane



Public Works Committee

Date of Request: July 21st, 2023

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Review and consider allowing parking on the south side of Oak St between 7th St S and 8th St S.

Background information:

Currently parking is not allowed on the south side of Oak Street between 7th and 8th Street at any time. The north side of the street is authorized vehicle parking only (ie. buses, taxis) from 8am - 4pm on school days. This area is located directly south of Howe Elementary.

The ordinance being considered for removal is:

- [No Parking, Stopping, or Standing] Oak Street, the south side, the 700 block.



Options available:

- Repeal the ordinance and remove parking restrictions.
- Keep the ordinance and maintain parking restrictions.

Action you are requesting the committee take:

Repeal the ordinance and remove parking restrictions on the south side of Oak St from 7th St S to 8th St S.

How will the item be financed? N/A

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTION 27.13(1)(b)(18) OF THE MUNICIPAL CODE. SAID ORDINANCE REMOVES PARKING RESTRICTIONS ON OAK STREET.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 27.13(1)(b)(18) of the Wisconsin Rapids Municipal Code shall hereby be deleted:

27.13 PARKING REGULATIONS

(1) No Parking.

b. Parking, Stopping, or Standing Prohibited. No person shall park, stop, or leave standing, any vehicle for any purpose upon the following streets, or parts of street at any time:

~~(18) — Oak Street, the south side, the 700 block (MC#364)~~

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2023 (4/26/2023)

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. Request by Alderperson Austin to consider a feasibility study for reducing noise and vehicle delays due to railroad tracks along the west side of the City at and between crossing from Gaynor Ave to High St.
3. Request from Rayome for Quiet Zones for trains on the east side of city. (Referral Attached)
4. Consider possible solutions to possible lack of sufficient overnight and extended parking for semi-trucks within the City.
5. ~~Referral by Alderperson Bemke to consider sidewalk installation on the east side of 16th St S from E Riverview Expressway to existing sidewalk 1075' south.~~
6. Review the Change Order policy and consider updates.
7. Reconsider parking on Baker St between 5th St N and 8th St N.

REPORT OF THE PUBLIC WORKS COMMITTEE

Tom Rayome

Ryan Austin

Dennis Polach

Date of Meeting: 8/9/2023
Reported to Council: 8/15/2023

The Public Works Committee met on Wednesday, August 9th, 2023 at City Hall. Alderperson Austin was not present. Others attending are listed below.

1. Call to order

The meeting was called to order at 4:00 PM

2. Tour the 5-year Capital Improvement Plan 2024-2028 with the following itinerary:

- a. 4:00 PM – meet at the City Hall parking lot
- b. 4:10 PM – meet at the intersection of McKinley St and 14th Ave S to review projects proposed north of W Grand Ave.
- c. 4:25 PM – meet at the intersection of Chestnut St and Lincoln St to review the Lincoln St and E Jackson St projects.
- d. 4:45 PM – meet at the intersection of 12th St N and Wylie St to review projects proposed north of Baker St.
- e. 5:05 PM – meet at the intersection of 2nd St N and Ash Street to review the 2nd St N and Riverview Dr projects.

Two city vehicles were utilized for the tour. The tour stopped at each of the locations with discussions about each of the projects along with details about how asset condition data is gathered, prioritization of projects and selection of projects.

3. The meeting adjourned at 5:10pm

Others in attendance:

See sign-in sheet.



Human Resources Committee Meeting Minutes August 10, 2023

Human Resources Committee

Jay Bemke, Chairperson
Jake Cattanach, Vice Chairperson
Patrick Delaney

The Human Resources Committee held a meeting in the All-Purpose Room at McMillian Memorial Library on Thursday August 10, 2023 at 3:00p.m. Committee members present were Bemke and Delaney. Also present were Mayor Blaser, HR Manager Ryan Hartman, Police Chief Hostens, Superintendent Paul Vollert and Alderperson Veneman, and Joe Bachman.

Agenda

1. Call to order

Chairperson Bemke called the meeting to order at 3:00 p.m.

2. From July 18 Common Council Referral- Discuss and consider for approval the creation of an Administrative Lieutenant position within the WRPD.

Motion by Bemke seconded by Delaney to approve the creation of an Administrative Lieutenant position within the WRPD. Motion carried 2-0.

3. Consider a revision to the Overtime and On-Call Policy to provide that paid holidays shall be considered hours worked.

Motion by Bemke, seconded by Delaney to revise the Overtime and On-Call Policy to provide that paid holidays shall be considered hours worked. Motion failed 1-1.

4. Consider a revision to the Compensatory Time Off policy to provide that compensatory time be capped at 80 hours at any time during the year.

Motion by Delaney seconded by Bemke to revise the Compensatory Time Off policy to provide that compensatory time be capped at 80 hours at any time during the year. Motion carried 2-0.

5. Adjournment

Motion by Delaney, seconded by Bemke to adjourn. Motion carried 2-0. The meeting was adjourned at 3:35 p.m.



Legislative Committee Meeting Minutes July 27, 2023

Legislative Committee

Jay Bemke, Chair
Tom Rayome, Vice-Chair
Matt Zacher

The Legislative Committee met at 4:01 p.m. on Thursday, July 27, 2023 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Legislative Committee were present.

1. Call to Order

Chairperson Bemke called the meeting to order at 4:01 p.m.

2. Discussion regarding consideration of an ordinance to allow ATV/UTV routes in the City.

Motion by Zacher, seconded by Bemke to proceed with considering an ordinance to allow ATV/UTV routes in the City. Motion carried, 3-0

3. Consider a request by the Community Development Department to adopt an ordinance amending Chapter 14 – Building Code, adding language regarding delegated agent status, plan examination, and plan submission procedures.

Motion by Bemke, seconded by Zacher to adopt an ordinance amending Chapter 14 – Building Code, adding language regarding delegated agent status, plan examination, and plan submission procedures. Motion carried, 3-0

4. Consider a request by the Community Development Department to adopt an ordinance amending Chapter 18 – Fire Code, specifically related to fire code construction references.

Motion by Bemke, seconded by Rayome to adopt an ordinance amending Chapter 18 – Fire Code, specifically related to fire code construction references. Motion carried, 3-0

5. Consider increasing the number of alderpersons on the Council.

Motion by Bemke, seconded by Zacher to refer this item to the Committee of the Whole for consideration. Motion carried, 3-0

6. Consider the adoption of an ordinance which requires only one reading of an ordinance before adoption.

Motion by Zacher, seconded by Rayome to adopt an ordinance which requires only one reading of an ordinance before adoption. Motion carried, 3-0

The next meeting of the Legislative Committee is scheduled for Tuesday, September 5, 2023 at 5:00 p.m.

7. Adjourn

Motion by Rayome, seconded by Bemke to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:47 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
PHONE - 715.421.8205 FAX - 715.421.8291

MEMO

TO: Mayor Blaser, Legislative Committee , Common Council
FROM: Joe Eichsteadt, City Engineer
DATE: 7/21/2023
SUBJECT: ATV/UTVs in Wisconsin Rapids

It is my understanding that the Legislative Committee will be meeting on July 27th to discuss the usage of ATVs/UTVs on city streets. Unfortunately, I will be unable to attend that meeting. However, this memo will provide comments from a traffic, regulatory and engineering perspective.

Regulations

Prior to ATV/UTV operation, an ordinance needs to be enacted by the city regulating their usage.

Wis. Stat. s. 23.33 allows all-terrain vehicles (ATVs) and utility terrain vehicles (UTVs) to operate on a state highway in certain cases:

- A city may enact an ordinance to designate a highway not under its jurisdiction as an ATV/UTV route. This route also needs to be approved by the DOT. This would apply to a state highway or connecting highway with speeds over 35 mph.
- A city may enact an ordinance to authorize ATVs/UTVs on a highway that has a speed limit of 35 mph or less and is located within the city's corporate limits regardless of who has jurisdiction over the highway. The DOT's approval is not needed in this case.
- A city may enact an ordinance to authorize ATVs/UTVs to operate on a highway bridge 1,000 feet in length or less as long as it is within the city's corporate limits. The DOT's approval is not needed in this case. Please note that the Expressway bridge is over 1,000 feet long.

ATVs/UTVs may cross state highways at any location where crossing the roadway is legal. Operations at state highway crossings require that the ATVs/UTVs stop completely, yield to pedestrians and vehicles, and cross in the most direct manner.

Engineer's Note - If ATV/UTV operations are allowed, it is recommended that operations are not allowed on state highways/connecting highways regardless of speed limit unless a local alternative route doesn't exist.

Signage & Routes

Signage for ATV/UTV routes would need to follow the Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD).

Signage would look like this:



Engineer's Note - Costs for signage would need to be allocated, either through the budget or other means. The City of Marshfield secured signage costs through Wood County's Economic Development grant. Furthermore, if ATV/UTV usage is allowed, it is generally preferred to open up all roadways that are appropriate versus a few through routes. The reason for this is that individual routes would require all side-streets to be signed for no ATV/UTVs. Additionally, through routes would only allow traffic through the city. Conversely, through routes alone wouldn't allow residents access to those routes or ATV/UTV users to certain businesses.

City of Marshfield

The City of Marshfield's ATV ordinance went into effect on April 1st of 2023. Their ordinance allows for residential and business access via the shortest distance possible. They also have prohibited routes, such as state highways, that can only be crossed. Their signage costs were roughly \$17,000. They also included a time restriction on operations from 10pm to 6am. I checked with the Director of Public Works in May about complaints and violations after their ATV ordinance went into effect and at that time no issues were known.

City of Marshfield ordinance and route map is attached.

ORDINANCE NO. 1486

An Ordinance creating section 8-50 of the City Code relating to permitting the use of UTV's and ATV's on certain roadways in the City of Marshfield.

The Common Council of the City of Marshfield desires to create an ordinance to allow for the use of UTV's and ATV's on specific Streets in the municipal limits.

Now therefore, the Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 8-50 of the Marshfield Municipal Code is hereby created so as to read as follows:

Section 8-50 City of Marshfield All-Terrain/Utility Terrain Vehicle Use Ordinance.

- (1) Purpose. The purpose of this Section is to establish all-terrain and utility terrain vehicle routes in the City of Marshfield and to regulate the operation of all-terrain and utility terrain vehicles in the City of Marshfield.
- (2) Authority. The City Council of the City of Marshfield, Wood & Marathon County, Wisconsin, has the specific authority to adopt this All-Terrain and Utility Vehicle Ordinance under Wis. Stats. § 23.33(8)(b) and (11).
- (3) Definitions. For this Section, the following definitions shall be used.
 - (a) All-terrain vehicle (ATV) means a commercially designed and manufactured motor driven device that has a weight, without fluids, of 900 pounds or less, has a width of 50 inches or less, is equipped with a seat designed to be straddled by the operator, and travels on three or more low-pressure tires or non-pneumatic tires.
 - (b) City means the City of Marshfield, the City Council, Common Council, or any other City of Marshfield official(s) or agent authorized by the City Council to act on behalf of the City of Marshfield.
 - (c) Utility terrain vehicle (UTV) means any of the following:
 1. A commercially designed and manufactured motor driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy mini-truck, or tracked vehicle, that is designed to be used primarily off a highway, and that has, and was originally manufactured with, all the following:
 - (a) A weight, without fluids, of 3,000 pounds or less.
 - (b) Four or more low-pressure tires or non-pneumatic tires.
 - (c) A steering wheel.
 - (d) A tail lights.
 - (e) A brake lights.
 - (f) Two headlights.
 - (g) A width of not more than 65 inches.
 - (h) A system of seat belts, or a similar system, for restraining each occupant of the device in the event of an accident.
 - (i) A system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of the device.
 2. A commercially designed and manufactured motor driven device to which all of the following applies:

- (a) It has a weight, without fluids, of less than 900 pounds.
- (b) It has a width of 50 inches or less.
- (c) It is equipped with a seat designed to be straddled by the operator.
- (d) It travels on three or more low-pressure tires or non-pneumatic tires.

(4) Designation of all-terrain and utility terrain vehicle routes. Pursuant to Wis. Stats. § 23.33(4)(d)4., except as otherwise provided in Wis. Stats. § 23.33(4), no person may operate an all-terrain or utility terrain vehicle on any road, freeway, or highway in the City, except on those roadways that are designated as all-terrain and utility terrain vehicle routes by this Section.

- (a) The following streets in the City of Marshfield are open to ATVs/UTVs as shown on the approved ATV/UTV map (Noted as ATV/UTV ROUTE)
- (b) The following locations may use the shortest route to an approved route (Closest Route to and from Home/Business)
- (c) The following streets are prohibited as follows: (ATV/UTV use Prohibited)

- Veterans Parkway (STH 13) in its entirety.
- Central Avenue (STH97) in its entirety (exception of a small section as noted on the official map).
- Peach Avenue – McMillan St to 25th St
- St Joseph Avenue – McMillan Street to Veterans Parkway.
- Ives Street – Oak Avenue to Peach Avenue
- Oak Avenue – 14th Street to Veterans Parkway
- Oak Avenue / Doege Street - St Joseph Ave to McMillan St
- 14th Street – Lincoln Ave to Central Avenue
- Adler Road – Oak Ave to Lincoln Avenue
- Doege Street – Oak Ave to Becker Rd
- Becker Rd – Doege St to Galvin Avenue
- Upham Street – St Joseph’s Avenue to Peach Avenue
- McMillan Street – Lincoln Avenue (north) to Peach Avenue
- 4th Street – Central Avenue to Washington Avenue
- Washington Avenue – 4th Street to 17th Street
- 4th Street - Veterans Parkway to Hume Avenue
- 8th Street – Washington Avenue to Veterans Parkway

- (d) The route(s) does not include public properties, City-owned parks, etc., except for those with designated parking areas where motorized vehicles normally park.
- (e) The routes do not include private roads or driveways nor any private property in the City. The City shall retain the right to close any City street to ATV/UTV operation for special events or street construction/repair without notice.
- (f) Route restrictions. Pursuant to Wis. Stats. § 23.33(8)(d), the following restrictions are placed on the use of the City all-terrain and utility terrain vehicle routes designated by this Section. Routes shall be marked with uniform all-terrain and utility terrain vehicle route signs in accordance with section NR 64.12(7), Wisconsin Administrative Code. No person may do any of the following regarding signs marking City ATV/UTV routes unless authorized to do so.
- (g) Intentionally remove, damage, deface, move, or obstruct any uniform all-terrain and utility vehicle route or trail sign or standard or intentionally interfere with the effective operation of any uniform ATV/UTV route or trail sign or standards if the sign or standard is legally placed by the State, any municipality, or any authorized individual.
- (h) Possess any uniform ATV/UTV route or trail sign or standard of the type established by the City for the warning, instruction, or information of the public, unless he or she obtained the uniform ATV/UTV route or trail sign or standard in a lawful manner.

Possession of a uniform all-terrain and utility terrain vehicle route or trail sign or standard creates a rebuttable presumption of illegal possession.

- (5) Maintenance of all-terrain and utility terrain vehicle routes.
 - (a) Designation of segments of the City road system as ATV/UTV routes does not impose upon the City a greater duty of care or responsibility for maintenance of those segments than for any other segment of City road.
 - (b) Operators of ATV/UTVs on City roads assume all the usual and normal risks of ATV/UTV operation.
 - (c) The City accepts no liability for the operation of ATVs/UTVs on any City streets under the provisions of this Section.

- (6) Operation of all-terrain and utility terrain vehicles.
 - (a) Operation shall be subject to all provisions of Wis. Stats. § 23.33, which is adopted as a part of this Section by reference, pursuant to Wis. Stats. § 23.33(11).
 - (b) Operators must abide by all traffic laws unless further restricted by this Section.
 - (c) Operators will be held to the same enforcement, expectations, permissions, penalties, restrictions, in addition to all other standards adopted by Wisconsin Statutes, which apply to the offense of driving a motorized vehicle under the influence of alcohol, drugs, and/or other chemical agents which impair an operator's safe use of a motorized vehicle.
 - (d) The speed limit for ATVs and UTVs shall be established at not greater than 35 miles per hour or the speed limit for automobiles, whichever is lower, on all segments of City roads designated as ATV/UTV route.
 - (e) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right-of-way.
 - (f) All ATV/UTV operators shall ride single file.
 - (g) No ATV/UTV may be operated on any designated route(s) without fully functional headlights, tail-lights, and brake lights. Headlights and taillights shall be on at all times.
 - (h) No ATV/UTV may be operated on any designated route(s) between the hours of 10:00 p.m. and 6:00 a.m. daily, unless a different restriction on hours of operation has been specified by the City and notice of the same is duly posted on the segment.
 - (i) All ATV/UTV operators shall ride on the righthand side of the paved portion of the highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited, unless yielding right-of-way.
 - (j) No ATV/UTV may be operated on any designated ATV/UTV route if the ATV/UTV does not meet all applicable federal noise and air pollution standards.
 - (k) No person under the age of 16 may operate an ATV/UTV on any segment of City road which is a designated ATV/UTV route.
 - (l) No person under the age of 18 may operate an ATV/UTV on any designated route unless wearing approved protective head gear.

- (7) Licensing, insurance, and registration.
 - (a) Driver's license. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route shall have in his or her immediate possession a valid motor vehicle operator's license and shall display the license document upon demand from any law enforcement officer or official described in Wis. Stats. § 23.33(12).
 - (b) Insurance. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route, and/or every ATV/UTV operated on a segment of City road which is designated as an ATV/UTV route, shall carry liability, and/or other insurances consistent with Wisconsin state law for the operation of a motorized vehicle.

(8) Disturbing of the peace, and nuisance activities.

- (a) Cruising prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized road. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a public boat landing.
- (b) Exhaust system/muffler modifications prohibited. No person shall operate on a City route any ATV/UTV unless such ATV/UTV is equipped with an adequate muffler in constant operation and properly maintained to prevent any excessive or unusual noise or annoying smoke.
- (c) Radios or the electric sound amplification devices. No person may operate or park, stop or leave standing an ATV/UTV vehicle while using a radio or other electric sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electric sound amplification device is being used to request assistance or warn against an unsafe condition.

(9) Enforcement.

- (a) This Section may be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin. A copy of the ordinance from which this Section was derived shall be sent by the City Clerk to the Marshfield Police Department, the Wood & Marathon County Sheriff's Department, and the Department of Natural Resources, and any other law enforcement agency serving the City of Marshfield's jurisdiction.
- (b) As a substitute for or in addition to forfeiture actions, the City Attorney may, on behalf of the City, seek enforcement of any and all parts of this Section by court actions seeking injunction orders or restraining orders and/or pursuing nuisance actions against the violator.

(10) Penalties. The penalties under Wis. Stats. § 23.33(13)(a) are adopted by reference.

(11) Severability. Should any portion of this Section be declared unconstitutional, or invalid by a court of competent jurisdiction, the remainder of this Section shall not be affected.

SECTION 2. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 3. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 4. This ordinance shall take effect and be in force from and after April 1st, 2023 following its passage and publication as provided by law.

ADOPTED: _____

Lois TeStrake, Mayor

APPROVED: _____

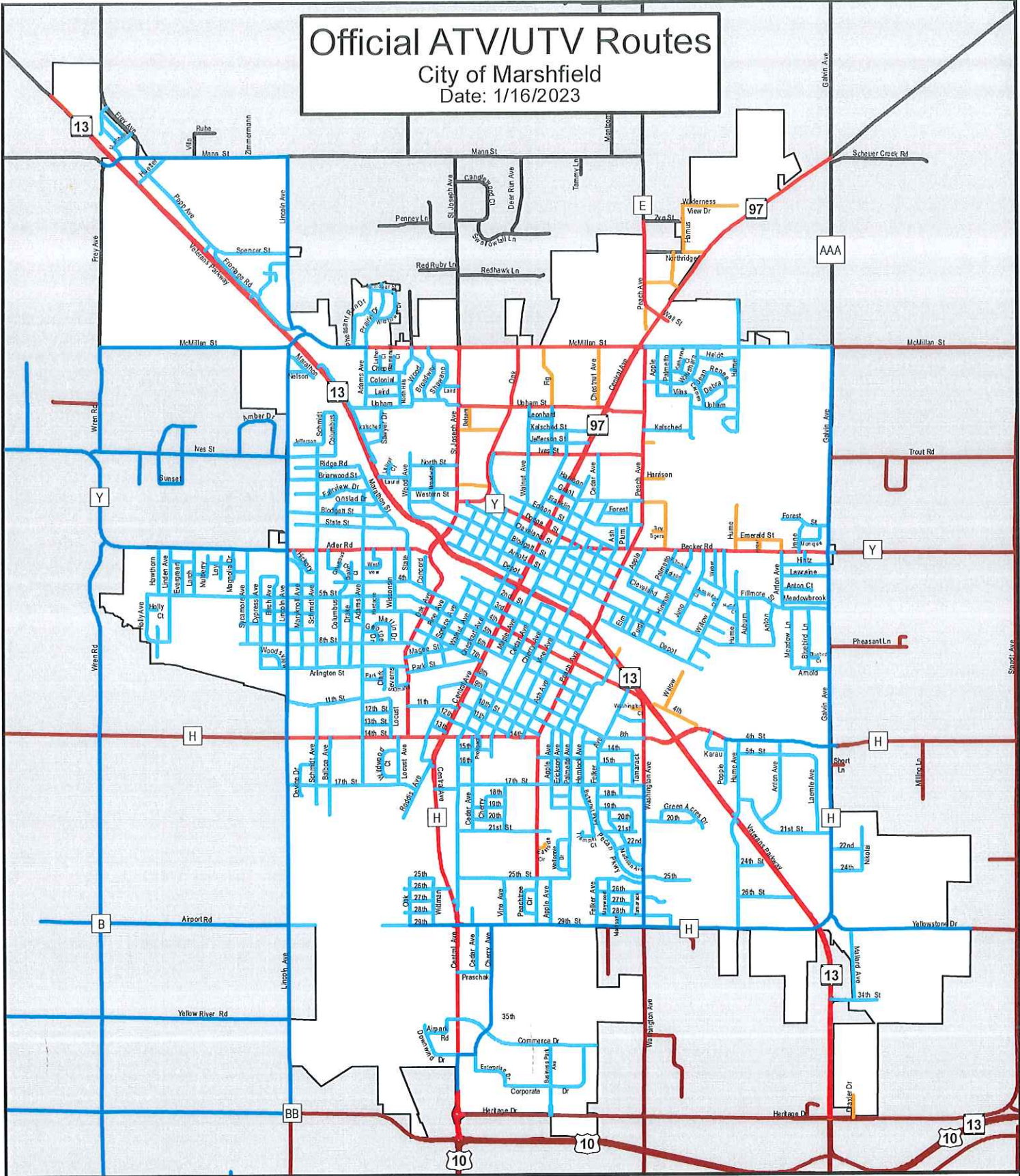
ATTEST: _____

PUBLISHED: _____

Jessica Schiferl, City Clerk

Official ATV/UTV Routes

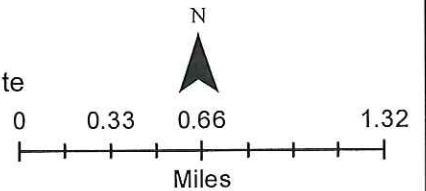
City of Marshfield
Date: 1/16/2023



ATV Route Type

- ATV/UTV Route
- Closest route to and from home
- ATV/UTV or Business Use Prohibited

- Wood County ATVs Prohibited
- City prohibited by no closest route
- Marathon County - Unknown



Hello all,

This letter is to help better articulate what we are hoping to achieve with opening the Wisconsin Rapids roads for ATV & UTV travel.

The maps provided offer a few different options from:

- Opening all the roads except the major number highways and having marked "preferred" routes if requested.
- Having a minimum route that would connect to the current trails that are open outside of Wisconsin Rapids for pass through access. (This route was designed to be able to connect the trails while having a minimal amount of residential disturbance while still allowing access to some local businesses)

We are completely open to any and all options for opening roads up in the Wisconsin Rapids area and really appreciate the time and opportunity you have provided us to discuss this.

With that being said I would like to convey what we are hoping to achieve and why we think it is the best option for Wisconsin Rapids as a whole.

Our goal is to be able to open all of the roads in Wisconsin Rapids with the exception of the major numbered highways and a few other roads.

The reasons that we are wanting to open all of the roads is from all of the research I have done from the economic impact opportunities it would provide to the city and businesses as well as the local resident opportunities that would allow the residents to more easily enjoy this ever-expanding sport.

Additionally, in my research and discussions with residents, police chiefs/officers, and county/town/city officials in other major locations that have opened their roads for ATV and UTV travel, the general recommendation was to open all of the roads for the reasons of:

- Signage is far less costly.
- Almost all of the residents have an equal opportunity to have easy access to the road routes.
- Almost all of the local businesses can receive the benefits of the extra tourism and revenue.
- The machines accessing the road routes are not concentrated down any one specific route. This causes far less noticeable traffic from ATV or UTV's in the area according to residents, with most stating they rarely see one.
- Almost every location I spoke with that has opened a small part of their roads for ATV and UTV travel has opened most or all of the roads within the first 2 years of having roads open. (I was also unable to locate any place that has closed their roads to ATV and UTV traffic since they have opened them.)
- It is strongly supported by the State of Wisconsin with an entire Department that works with local governments for support, grants, information, and legislature.

The proof really is in the statistics and information that is out and available for what the sport does to help not only local communities but the state of Wisconsin as a whole. Wisconsin is one of the biggest states for trails and routes in the entire country and it is growing exponentially bigger every year.

I estimate that there are approximately 2422 registered machines within Wisconsin Rapids city limits based on 2021 census data and current registered machines within wood county.

I sincerely hope that we can add Wisconsin Rapids to the list of ever-expanding cities that open their roads for ATV and UTV travel so that the local businesses can receive the extra business and local residents can make memories and enjoy the sport with their families.

Again, I want to thank you for the time and opportunity you have provided us to discuss this.

I would also like to put out an invitation to take any of you on a UTV ride if interested, so that you can see firsthand just how great this sport is and why we are so passionate about being able to provide this for our community.

With appreciation

-Bryan Marsch

FAQs

ATV/UTV registrations in Wisconsin have grown from 376,611 in 2017 to an estimated 500,000 registrations coming in 2023, that is an increase of over 123,000 machines registered in a 6 year time frame, and an increase of over 307,000 machines since 2003. Additionally, Wisconsin is the #1 state for atv/utv registrations in the country and is looked to as a leader in atv/utv industry with having over 1800 miles of offroad trails open in the summer and over 4200 miles of open offroad trails in the winter months. This is also accompanied by over 50,000 miles of road routes that are open to atv/utv travel.

Now one question that comes up is why doesn't any money from registrations go to take care of the roads if atv/utv's are allowed on roads? Well, there is a ton of money from atv/utv's that goes to all sorts of maintenance and programs for the state. Gas Tax alone is projected to be over 3.5 million dollars that goes to the DOT from atv/utv usage in the state of Wisconsin.

The economic impact to the state of Wisconsin in 2003 from atv/utv's was \$295 million dollars. Now moving into 2023 that number is well over 1 billion dollars with 2022 having an estimated impact of 1.126 billion dollars that have gone into the Wisconsin economy from the sport.

Now the biggest questions of all are about concerns of noise, drinking, speeding, traffic congestion, etc.

The fact of the matter is there are very few actual issues in any of the major populated areas that are open to atv/utv traffic. And for the most part people almost never even see or hear an atv or utv on a regular basis. This is especially true when all the roads are open to atv/utv's. and all of this is coming directly from the surrounding (open to atv/utv) cities, towns, DNR, Police Chiefs, and locals that I have talked to and gathered information from on what problems and concerns they have had.

Now you might be thinking, that all sounds great but how can I believe that there are not a whole bunch of problems and issues from these atv/utvs? Well let's talk about numbers. Statistics don't lie and they tend to paint a very clear picture when there is a major problem.

These statistics are pulled directly from the Wisconsin DNR website:

2022 Top 10 ATV/UTV Citations	
COUNT	STATUTE DESCRIPTION
384	Unauthorized operation of an all-terrain vehicle or utility terrain vehicle on or in the vicinity of highways
295	Operated or rode an all-terrain vehicle or utility terrain vehicle without required headgear
209	Gave permission to operate an all-terrain vehicle or utility terrain vehicle without valid registration
190	Operated an ATV/UTV while under the influence of an intoxicant
170	Operated an all-terrain vehicle without a valid safety certificate
115	Operated an all-terrain vehicle or utility terrain vehicle in a careless manner
88	Operated an all-terrain vehicle or utility terrain vehicle on public property posted closed or where otherwise prohibited by law
87	Operated a utility terrain vehicle without a valid safety certificate
79	Operated a UTV without passengers wearing safety belts
77	Failed to affix public use registration decals to each side of an ATV or UTV in a clearly visible location forward of the operator

Now in the grand scheme of things, these are pretty low numbers considering how many machines are registered and out on the trails and roads, and for the most part, the majority of citations are issued in more remote areas or on the offroad trail systems.

Wisconsin Rapids is not a go to destination for people to want to ride their machines all around town and cause havoc. But it is a perfect place to pass through or even to start at with all of the popular trail systems around us in every direction and with all the amenities that Wisconsin Rapids has to offer, it could really help support our local small business community.

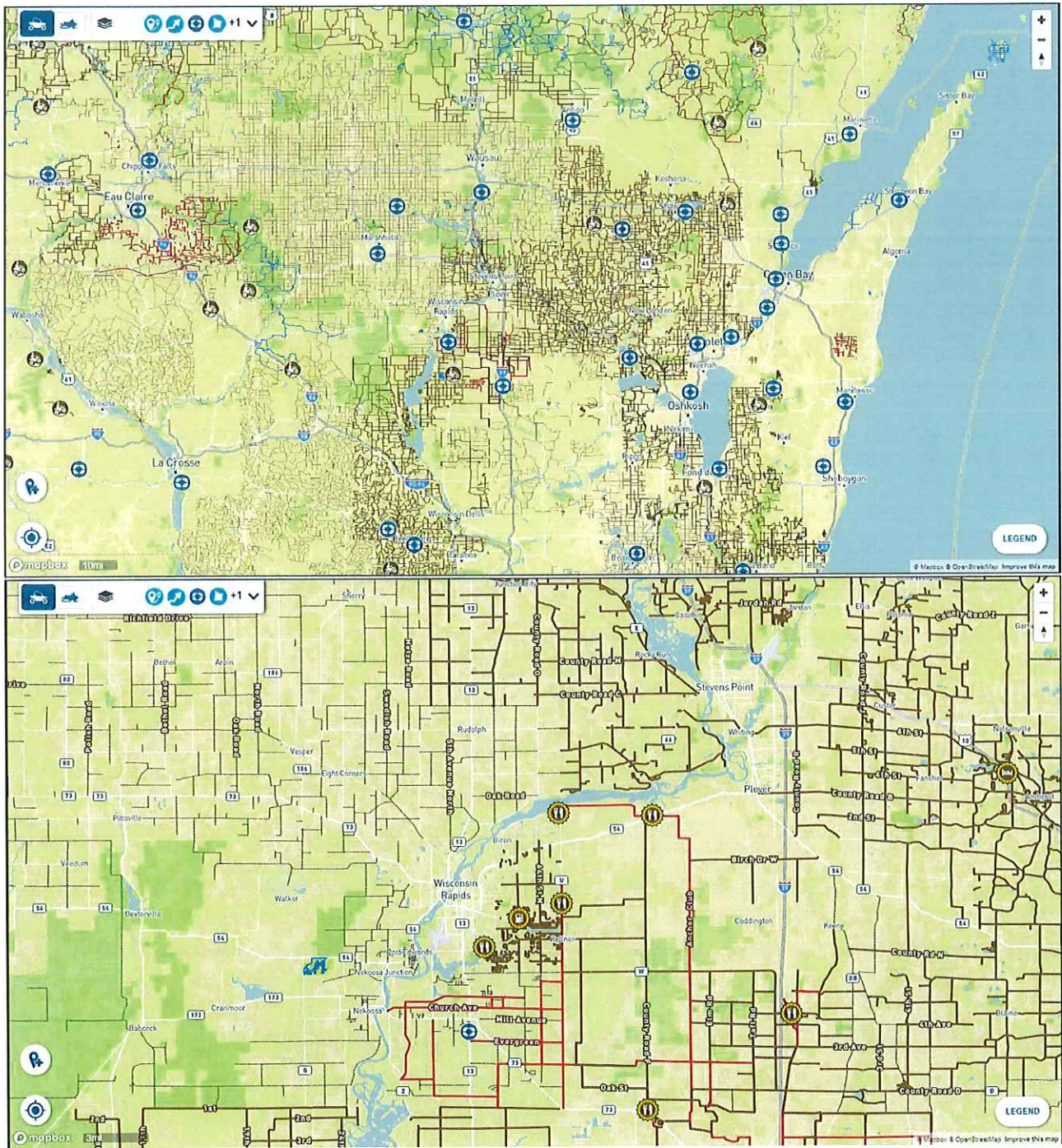
Now on a final note. This sport has grown exponentially over the last few years and the cities, towns, counties, etc. that open their roads to atv/utv traffic have seen the huge benefits that it offers with very few if any negative effects to the communities. I was unable to locate any locations that have opened their roads to atv/utv traffic and have since shut them back down. It's quite the opposite, most places open more roads within the first few years.

Wisconsin Rapids is one of the last places within wood county (and even surrounding counties) to open their roads to atv/utv traffic. If you look at a map of trails and routes there is a huge hole right where our city is.

atv/utv's have exploded into a huge family sport over the last several years especially with the utv market growing as it has. People can now easily take their family or friends on an adventure with them all over the state and even into other states starting right from their own homes.

Opening our roads will not only help bring in additional economic revenue, but it will also allow the people that live within the city to be able to enjoy the sport more easily and travel right to their favorite trail systems without having to take all the time to hook up a trailer, load and strap their machines down only to drive 5 minutes down the road where the roads are open.

Here are some route maps of our surrounding areas. White and Grey roads are not open routes, everything else is.



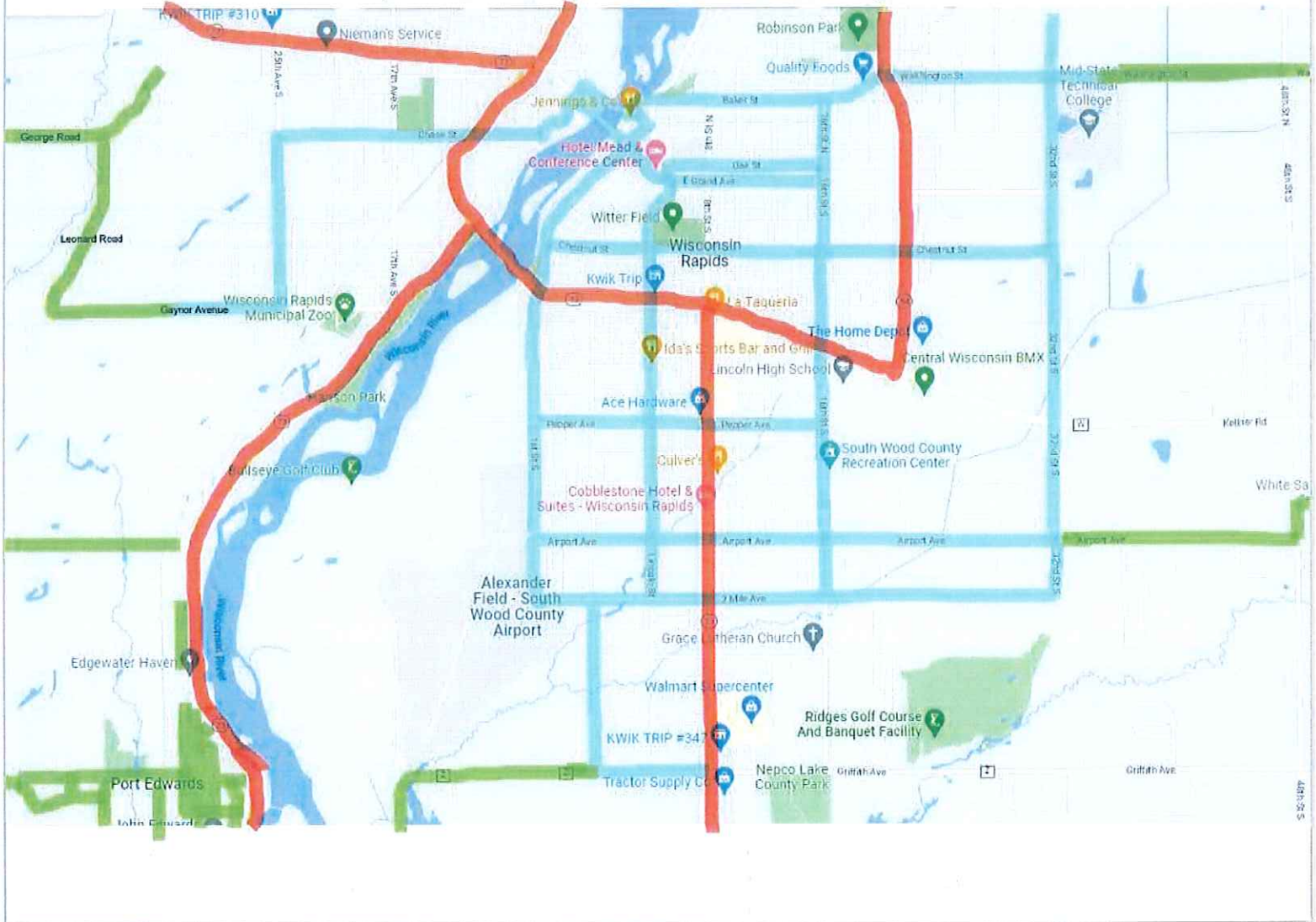
Existing Trails

Proposed Preferred Routes

No ATV/UTV Traffic

ALL STREETS

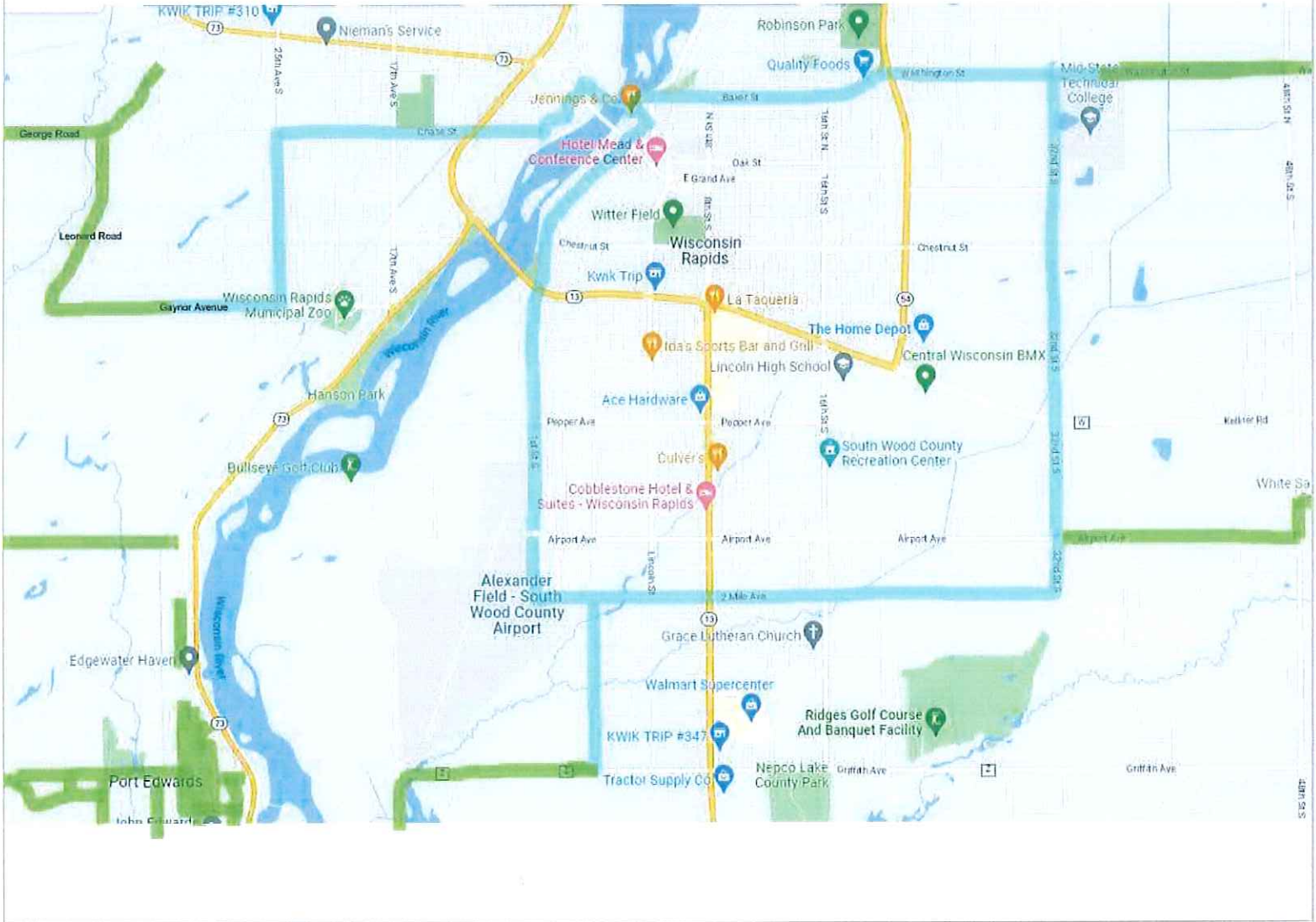
Proposal: All Roads Open with Preferred Routes Designated



Existing Trails Proposed Routes

MINIMAL ROUTE MAP

Minimal Proposed Route with No Additional Roads Open



ORDINANCE NO. 1486

An Ordinance creating section 8-50 of the City Code relating to permitting the use of UTV's and ATV's on certain roadways in the City of Marshfield.

The Common Council of the City of Marshfield desires to create an ordinance to allow for the use of UTV's and ATV's on specific Streets in the municipal limits.

Now therefore, the Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 8-50 of the Marshfield Municipal Code is hereby created so as to read as follows:

Section 8-50 City of Marshfield All-Terrain/Utility Terrain Vehicle Use Ordinance.

- (1) Purpose. The purpose of this Section is to establish all-terrain and utility terrain vehicle routes in the City of Marshfield and to regulate the operation of all-terrain and utility terrain vehicles in the City of Marshfield.
- (2) Authority. The City Council of the City of Marshfield, Wood & Marathon County, Wisconsin, has the specific authority to adopt this All-Terrain and Utility Vehicle Ordinance under Wis. Stats. § 23.33(8)(b) and (11).
- (3) Definitions. For this Section, the following definitions shall be used.
 - (a) All-terrain vehicle (ATV) means a commercially designed and manufactured motor driven device that has a weight, without fluids, of 900 pounds or less, has a width of 50 inches or less, is equipped with a seat designed to be straddled by the operator, and travels on three or more low-pressure tires or non-pneumatic tires.
 - (b) City means the City of Marshfield, the City Council, Common Council, or any other City of Marshfield official(s) or agent authorized by the City Council to act on behalf of the City of Marshfield.
 - (c) Utility terrain vehicle (UTV) means any of the following:
 1. A commercially designed and manufactured motor driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy mini-truck, or tracked vehicle, that is designed to be used primarily off a highway, and that has, and was originally manufactured with, all the following:
 - (a) A weight, without fluids, of 3,000 pounds or less.
 - (b) Four or more low-pressure tires or non-pneumatic tires.
 - (c) A steering wheel.
 - (d) A tail lights.
 - (e) A brake lights.
 - (f) Two headlights.
 - (g) A width of not more than 65 inches.
 - (h) A system of seat belts, or a similar system, for restraining each occupant of the device in the event of an accident.
 - (i) A system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of the device.
 2. A commercially designed and manufactured motor driven device to which all of the following applies:

- (a) It has a weight, without fluids, of less than 900 pounds.
- (b) It has a width of 50 inches or less.
- (c) It is equipped with a seat designed to be straddled by the operator.
- (d) It travels on three or more low-pressure tires or non-pneumatic tires.

(4) Designation of all-terrain and utility terrain vehicle routes. Pursuant to Wis. Stats. § 23.33(4)(d)4., except as otherwise provided in Wis. Stats. § 23.33(4), no person may operate an all-terrain or utility terrain vehicle on any road, freeway, or highway in the City, except on those roadways that are designated as all-terrain and utility terrain vehicle routes by this Section.

- (a) The following streets in the City of Marshfield are open to ATVs/UTVs as shown on the approved ATV/UTV map (Noted as ATV/UTV ROUTE)
- (b) The following locations may use the shortest route to an approved route (Closest Route to and from Home/Business)
- (c) The following streets are prohibited as follows: (ATV/UTV use Prohibited)
 - Veterans Parkway (STH 13) in its entirety.
 - Central Avenue (STH97) in its entirety (exception of a small section as noted on the official map).
 - Peach Avenue – McMillan St to 25th St
 - St Joseph Avenue – McMillan Street to Veterans Parkway.
 - Ives Street – Oak Avenue to Peach Avenue
 - Oak Avenue – 14th Street to Veterans Parkway
 - Oak Avenue / Doege Street - St Joseph Ave to McMillan St
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 - Adler Road – Oak Ave to Lincoln Avenue
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 - 4th Street – Central Avenue to Washington Avenue
 - Washington Avenue – 4th Street to 17th Street
 - 4th Street - Veterans Parkway to Hume Avenue
 - 8th Street – Washington Avenue to Veterans Parkway
- (d) The route(s) does not include public properties, City-owned parks, etc., except for those with designated parking areas where motorized vehicles normally park.
- (e) The routes do not include private roads or driveways nor any private property in the City. The City shall retain the right to close any City street to ATV/UTV operation for special events or street construction/repair without notice.
- (f) Route restrictions. Pursuant to Wis. Stats. § 23.33(8)(d), the following restrictions are placed on the use of the City all-terrain and utility terrain vehicle routes designated by this Section. Routes shall be marked with uniform all-terrain and utility terrain vehicle route signs in accordance with section NR 64.12(7), Wisconsin Administrative Code. No person may do any of the following regarding signs marking City ATV/UTV routes unless authorized to do so.
- (g) Intentionally remove, damage, deface, move, or obstruct any uniform all-terrain and utility vehicle route or trail sign or standard or intentionally interfere with the effective operation of any uniform ATV/UTV route or trail sign or standards if the sign or standard is legally placed by the State, any municipality, or any authorized individual.
- (h) Possess any uniform ATV/UTV route or trail sign or standard of the type established by the City for the warning, instruction, or information of the public, unless he or she obtained the uniform ATV/UTV route or trail sign or standard in a lawful manner.

Possession of a uniform all-terrain and utility terrain vehicle route or trail sign or standard creates a rebuttable presumption of illegal possession.

- (5) Maintenance of all-terrain and utility terrain vehicle routes.
 - (a) Designation of segments of the City road system as ATV/UTV routes does not impose upon the City a greater duty of care or responsibility for maintenance of those segments than for any other segment of City road.
 - (b) Operators of ATV/UTVs on City roads assume all the usual and normal risks of ATV/UTV operation.
 - (c) The City accepts no liability for the operation of ATVs/UTVs on any City streets under the provisions of this Section.

- (6) Operation of all-terrain and utility terrain vehicles.
 - (a) Operation shall be subject to all provisions of Wis. Stats. § 23.33, which is adopted as a part of this Section by reference, pursuant to Wis. Stats. § 23.33(11).
 - (b) Operators must abide by all traffic laws unless further restricted by this Section.
 - (c) Operators will be held to the same enforcement, expectations, permissions, penalties, restrictions, in addition to all other standards adopted by Wisconsin Statutes, which apply to the offense of driving a motorized vehicle under the influence of alcohol, drugs, and/or other chemical agents which impair an operator's safe use of a motorized vehicle.
 - (d) The speed limit for ATVs and UTVs shall be established at not greater than 35 miles per hour or the speed limit for automobiles, whichever is lower, on all segments of City roads designated as ATV/UTV route.
 - (e) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right-of-way.
 - (f) All ATV/UTV operators shall ride single file.
 - (g) No ATV/UTV may be operated on any designated route(s) without fully functional headlights, tail-lights, and brake lights. Headlights and taillights shall be on at all times.
 - (h) No ATV/UTV may be operated on any designated route(s) between the hours of 10:00 p.m. and 6:00 a.m. daily, unless a different restriction on hours of operation has been specified by the City and notice of the same is duly posted on the segment.
 - (i) All ATV/UTV operators shall ride on the righthand side of the paved portion of the highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited, unless yielding right-of-way.
 - (j) No ATV/UTV may be operated on any designated ATV/UTV route if the ATV/UTV does not meet all applicable federal noise and air pollution standards.
 - (k) No person under the age of 16 may operate an ATV/UTV on any segment of City road which is a designated ATV/UTV route.
 - (l) No person under the age of 18 may operate an ATV/UTV on any designated route unless wearing approved protective head gear.

- (7) Licensing, insurance, and registration.
 - (a) Driver's license. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route shall have in his or her immediate possession a valid motor vehicle operator's license and shall display the license document upon demand from any law enforcement officer or official described in Wis. Stats. § 23.33(12).
 - (b) Insurance. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route, and/or every ATV/UTV operated on a segment of City road which is designated as an ATV/UTV route, shall carry liability, and/or other insurances consistent with Wisconsin state law for the operation of a motorized vehicle.

(8) Disturbing of the peace, and nuisance activities.

- (a) Cruising prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized road. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a public boat landing.
- (b) Exhaust system/muffler modifications prohibited. No person shall operate on a City route any ATV/UTV unless such ATV/UTV is equipped with an adequate muffler in constant operation and properly maintained to prevent any excessive or unusual noise or annoying smoke.
- (c) Radios or the electric sound amplification devices. No person may operate or park, stop or leave standing an ATV/UTV vehicle while using a radio or other electric sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electric sound amplification device is being used to request assistance or warn against an unsafe condition.

(9) Enforcement.

- (a) This Section may be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin. A copy of the ordinance from which this Section was derived shall be sent by the City Clerk to the Marshfield Police Department, the Wood & Marathon County Sheriff's Department, and the Department of Natural Resources, and any other law enforcement agency serving the City of Marshfield's jurisdiction.
- (b) As a substitute for or in addition to forfeiture actions, the City Attorney may, on behalf of the City, seek enforcement of any and all parts of this Section by court actions seeking injunction orders or restraining orders and/or pursuing nuisance actions against the violator.

(10) Penalties. The penalties under Wis. Stats. § 23.33(13)(a) are adopted by reference.

(11) Severability. Should any portion of this Section be declared unconstitutional, or invalid by a court of competent jurisdiction, the remainder of this Section shall not be affected.

SECTION 2. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 3. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 4. This ordinance shall take effect and be in force from and after April 1st, 2023 following its passage and publication as provided by law.

ADOPTED: _____

Lois TeStrake, Mayor

APPROVED: _____

ATTEST: _____

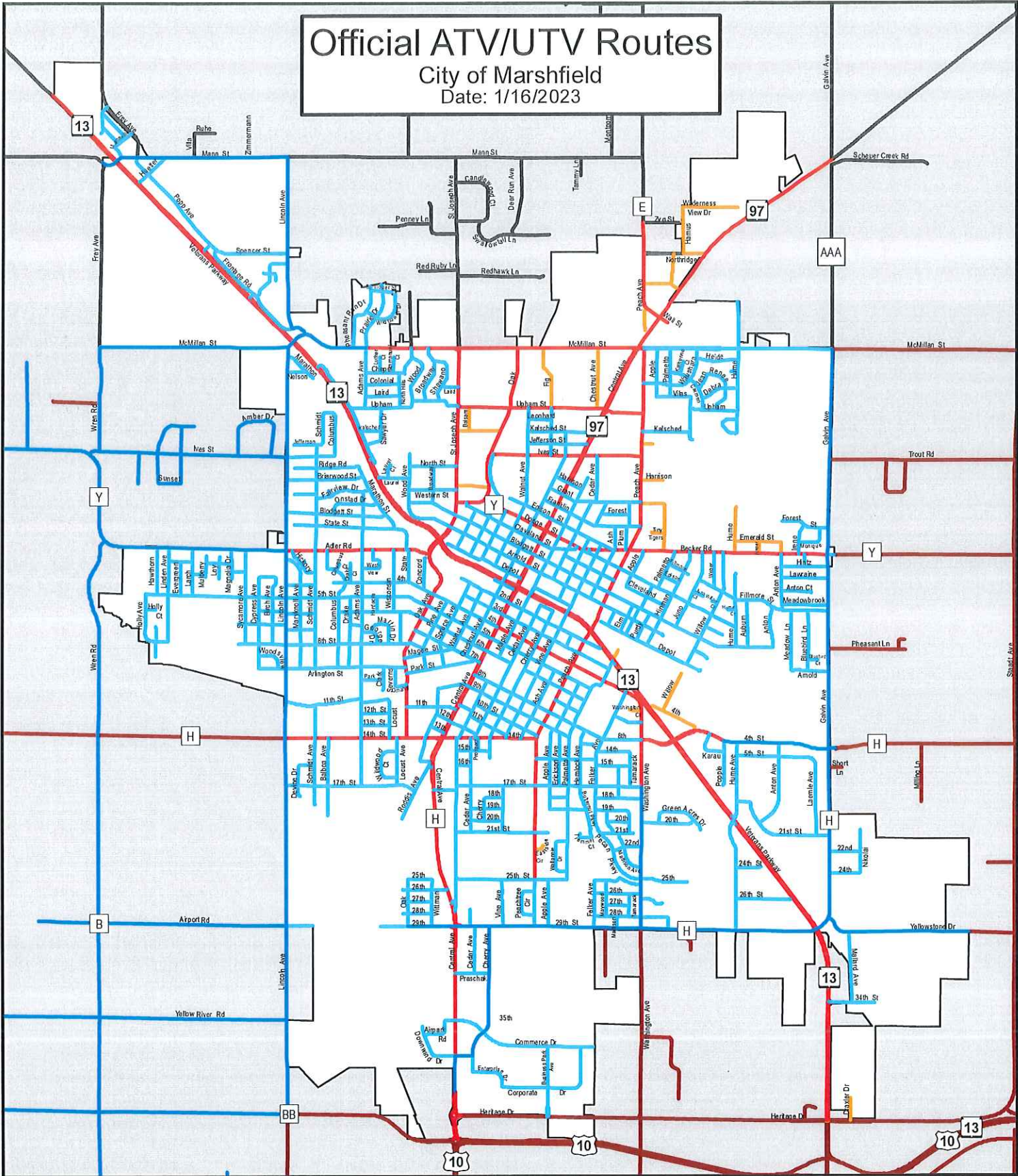
PUBLISHED: _____

Jessica Schiferl, City Clerk

Official ATV/UTV Routes

City of Marshfield

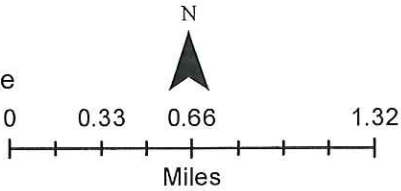
Date: 1/16/2023



ATV Route Type

- ATV/UTV Route
- Closest route to and from home
- ATV/UTV or Business Use Prohibited

- Wood County ATVs Prohibited
- City prohibited by no closest route
- Marathon County - Unknown



ORDINANCE NO.: 59

**Regulating All-Terrain Vehicles and Utility-Terrain Vehicles
In The Town of Grand Rapids**

The Town Board of the Town of Grand Rapids, Wisconsin, pursuant to Chapter 23 of the Wisconsin Statutes does ordain as follows with regard to its Town Ordinances:

59.1 Purpose, and Applicability.

The purpose of this ordinance is to establish an all-terrain vehicle/utility-terrain vehicle (ATV/UTV) routes in the Town and to regulate the operation of ATVs/UTVs in the Town to provide safe and enjoyable ATV/UTV recreation consistent with public rights and interests. The provisions of this Ordinance apply equally to ATVs and UTVs. The provisions of this Ordinance shall apply to the areas designated herein, including roadways within the jurisdiction of the Town of Grand Rapids.

59.2 Statutory Authority. The Town Board of Supervisors of the Town of Grand Rapids, Wood County, Wisconsin, pursuant to the specific authority given to Towns under §§ 23.33(4)(d), 23.33(8)(b) and 23.33(11) of the Wisconsin Statutes provides under this Ordinance regulations to ATV/UTV operations.

59.3 Routes.

A. Routes Designated. Pursuant to § 23.33(8), Wis. Stats., the following roads and portions of roads are designated all-terrain vehicle routes as defined in § NR 64.12, Routes, Wisconsin Administrative Code, within the Town of Grand Rapids:

- 1) All Town roads in the Town under the jurisdiction of the Town of Grand Rapids are designated ATV/UTV routes unless otherwise indicated in subsection 2, herein. This designation excludes all county and state highways and all private roads.
- 2) The following Town-roads are not designated as an ATV/UTV route (*all restricted areas are also depicted in shaded/outlined areas in Appendix A*):
 - i. 32nd Street South and North, extending from its intersection with Two-Mile Avenue Northerly to Wisconsin Rapids City Limits.
 - ii. Lake Avenue, extending from its intersection with 32nd Street South Southeasterly to its intersection with Kellner Road.
 - iii. 48th Street South, extending from its intersection with Whitrock Avenue Northerly to its intersection with Airport Avenue.
 - iv. 48th Street South, extending from its intersection with North Beach Road Northerly to its intersection with Kellner Road.
 - v. The entire length of Lakewood Lane.
 - vi. Nepco Lake Road, extending from its intersection with STH 13 Westerly to Port Edwards Village Limits.
 - vii. The entire length of Private Beach Trail.
 - viii. All that part of the Town of Grand Rapids lying West and North of the following described lines: Commencing at a point where the boundary of the Village of Biron intersects 32nd Street North; run thence South along 32nd Street to its intersection with Griffith Avenue; run thence West along Griffith Avenue to its intersection with the East boundary line of the Village of Port Edwards.

- 3) Operation of ATVs/UTVs shall be suspended on any road where hazard, construction or emergency conditions exist.
 - 4) The Town of Grand Rapids reserves the right to close or modify routes at any time.
- B. Pursuant to § 23.33(8)(e), Wis. Stats., a sign shall be erected on each highway that crosses the Town's territorial boundary alerting motorists that all highways under the jurisdiction of the Town have been designated as ATV/UTV routes unless otherwise indicated. Any highway under the jurisdiction of the Town which is not designated as an ATV/UTV route shall have signs erected at such locations as appropriate to indicate the highway is not designated as an ATV/UTV route. The Town of Grand Rapids, or its designee shall maintain all route signs within the township.
- C. Pursuant to § 23.33(4)(d)4., Wis. Stats., except as otherwise provided in § 23.33(4), Wis. Stats., no person may operate an ATV or UTV on the roadway portion of any highway in the Town except on roadways that are designated as ATV/UTV routes by this ordinance.

59.4 Conditions and Restrictions on Operation. The following restrictions are placed on the use of ATV/UTV routes designated by this Ordinance:

- A. Operation of ATVs and UTVs shall be subject to all provisions of § 23.33, Wis. Stats., which are adopted as part of this ordinance by reference, pursuant to § 23.33(11), Wis. Stats. All ATV/UTV operators shall observe all applicable rules of the road governing motorized vehicles in accordance with Ch. 346, Wis. Stats.
- B. No person may operate an ATV/UTV upon any designated route or roadway in the Town unless:
- 1) Where a person is under 16 years of age. All ATV safety certified operators age 12-15 must have obtained a Wisconsin ATV Safety Certificate, must be in possession of the Certificate at all times while operating on any Town road, and be accompanied by a parent or guardian with continuous verbal direction and physical control. Anyone under age 12 shall not operate on Town roadways. No person under age 16 may operate a UTV on Town roadways.
 - 2) Where a person is 16 years of age or older. All ATV/UTV operators age 16 or older must have a valid driver's license and must carry their driver's license on their person at all times while operating an ATV/UTV on Town roadways. Additionally, riders 16 years of age or older and born after January 1, 1988 must also have obtained a Wisconsin ATV Safety Certificate, and be in possession of the Certificate at all times while operating on any Town road.
- C. All ATV/UTV operators shall observe the roadway speed limit for motor vehicle traffic. Lower speed limits for ATVs/UTVs may be designated by the Town Board on certain portions of roadway routes as deemed appropriate and indicated by signage. All ATVs/UTVs operated on designated routes shall maintain physical control, reasonable and prudent speed.
- D. No ATV/UTV may be operated on any designated route within the Town between the hours of 10:00 P.M. and 7:00 A.M. the following day.
- E. All ATV/UTV operation must be on paved, graveled or maintained road surfaces only. No ATV/UTVs may be operated on road shoulders or in road ditches. No straddling of the

shoulder or ditch is allowed.

- F. Insurance Requirements. No person shall operate an ATV/UTV upon any Town road where operation of an ATV/UTV is authorized unless the owner or operator of the ATV/UTV has in effect a liability policy covering the vehicle being operated and have minimum liability coverage amounts consistent with Wis. Stat. 344.62 (motor vehicle liability requirements). All operators shall have in his or her possession a certificate or proof of insurance covering such vehicle which shall be displayed upon demand from any law enforcement officer.
- G. It shall be unlawful for any person to possess an open intoxicant container while operating, or as a passenger on, an ATV/UTV on any route or street within the Town of Grand Rapids.

59.5 Enforcement and Penalties.

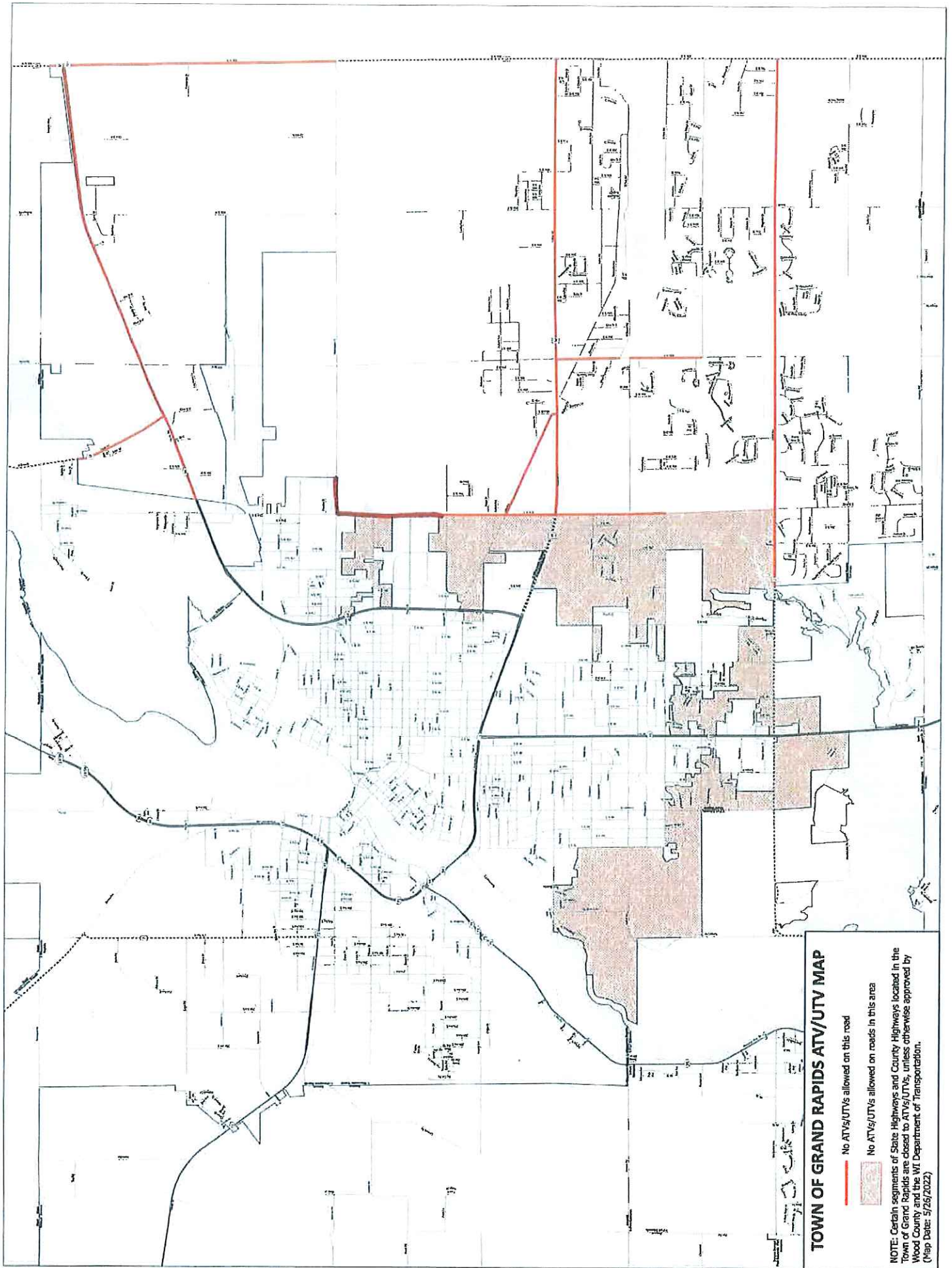
- A. This Ordinance shall be enforced by any law enforcement officer authorized to enforce the ordinances of the Town of Grand Rapids and the laws of Wood County and/or the State of Wisconsin.
- B. The penalties under § 23.33(13), Wis Stats. Are adopted by reference. Any person or organization who violates any provision of this ordinance shall upon conviction be subjected to a forfeiture per Ordinance 39 "Schedule of Fees and Forfeitures" for each offense, together with the costs of prosecution.

This ordinance shall take effect from and after the date of its passage and publication as provided by law.

HISTORY

Declaration/Ordinance/Resolution No	Dated
RESOLUTION NO:	
2009-29	23-June-09
2022-	10-May-22

Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.



TOWN OF GRAND RAPIDS ATV/UTV MAP

— No ATVs/UTVs allowed on this road
▨ No ATVs/UTVs allowed on roads in this area

NOTE: Certain segments of State Highways and County Highways located in the Town of Grand Rapids are closed to ATVs/UTVs, unless otherwise approved by Wood County and the WI Department of Transportation.
(Map Date: 5/26/2022)



**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

MEMO

To: Legislative Committee
From: Kyle Kearns, Director of Community Development
Date: July 20, 2023
RE: Chapter 14 Building Code & Chapter 18 Fire Code Ordinance Amendments

The Community Development Department recently partnered with a third party plan review agency, E-Plan Exam. This agency will perform all commercial plan review, including fire suppression and fire alarm reviews. Furthermore, as part of the partnership, the City has received a full delegation by the state to be authorized as a delegated agent to perform plan review on all sized buildings, through E-Plan Exam. As part of this process, E-Plan Exam has reviewed our local building codes and has suggested a change to Chapter 14 – Building Code and Chapter 18 – Fire Code, both of which have support from the Community Development Department and Fire Department. The changes have been identified below.

14.05 BUILDING PERMITS AND INSPECTION

- (1) Plans. With such application there shall be submitted a complete set of plans and specifications, including a plot plan showing the location of the proposed building with respect to adjoining roads, highways, streets, alleys, lot lines and buildings. Plans for buildings involving the Commercial State Building Code shall bear the stamp of conditionally approved by the State Department of Safety and Professional Services Division of Safety and Buildings **or by a licensed representative of the City of Wisconsin Rapids** ~~if~~ as required by SPS 361. One plan shall be submitted which shall remain on file in the office of the building inspector. When required by SPS 361 plans and calculations shall be signed and sealed by the licensed designer. Plans for all new one- and two-family dwellings shall comply with the provisions of Wisconsin Administrative Code SPS 320.09. An electronic copy of the plans shall be provided in the pdf format. If unable to provide an electronic file the Engineering Department will scan the plans into an electronic file. There will be charge as set by Engineering for the labor, equipment and administrative costs to scan the plans. (MC#1145)
1. **Delegated Appointed Agent Municipality.** The municipality has adopted the Appointed Agent Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code.
 - a) **Responsibilities.** The City shall assume the following responsibilities for the Department of Safety and Professional Services (Department):
 1. Provide inspection of commercial buildings with certified commercial building inspectors.
 2. Provide plan examination of commercial buildings with certified commercial building inspectors.

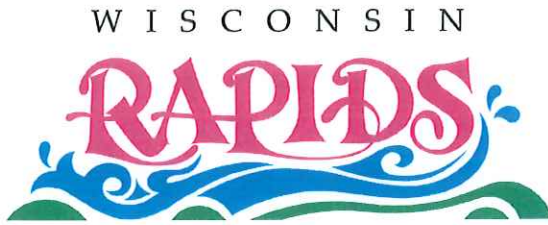


**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

- b) **Plan Examination.** Drawings, specifications and calculations for all the types of buildings and structures, except state-owned buildings and structures and other structures exempted in SPS 361.03(3), to be constructed within the limits of the municipality shall be submitted, if the plans are for any of the following:
1. A new building or structure.
 2. An addition to a building, structure, or building system such as fire alarm, sprinkler, plumbing, or HVAC system.
 3. An alteration of a building space, element, or structure. Including alteration of an existing fire alarm system, fire sprinkler system, plumbing system, HVAC system or replacement of equipment or fixtures within those systems.
 4. A certified or delegated municipality may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the Department of Safety and Professional Services for review and approval.
 5. The Department of Safety and Professional Services may waive its jurisdiction for the plan review of a specific project, where agreed to by a certified municipality, in which case plans and specifications shall be submitted to the certified or delegated municipality for review and approval.
- c) **Plan Submission Procedures.** All commercial buildings, structures and alterations, including new buildings and additions require plan submission as follows:
1. Building permit application
 2. Application for review – State of Wisconsin forms as applicable based on trade submitted or Municipal Equivalent.
 - a. Fees per municipal fee schedule
 - b. Fees apply to all commercial projectsAND one of the following options
 3. 4 sets of plans
 - a. Signed and sealed per SPS 361.31
 - b. (1) set of specifications
 - c. Component and system plans
 - d. Calculations showing code complianceOR
 4. 1 sets of plans with 3 Project cover sheets
 - a. Signed and sealed per SPS 361.31
 - b. (1) set of specifications
 - c. Component and system plans
 - d. Calculations showing code compliance

Note: Nothing in this code or chs. SPS 361 to 366 is intended to prohibit the submission and acceptance of plans and construction documents in an electronic or digital media. However, if plans are approved electronically, submitters are to coordinate with the community to provide approved documents bearing the approval stamp of the reviewer in an acceptable format to the department prior to permit issuance.



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

The existing code within Chapter 18, section 02 is below, as well as the proposed changes.

EXISTING FIRE CODE

18.02 ADOPTION OF ORDERS, CODES, RULES, AND SOGs

(1) The following orders and codes are hereby adopted by reference.

(a) For all construction after July 1, 2002, the following fire codes shall apply.

(1) NFPA 1 & NFPA 101

(b) For all construction prior to 7/1/02 the following fire codes shall apply.

(1) Comm 7 – Explosive Materials

(2) Comm 9 – Manufacturer of Fireworks

(3) Comm 10 – Flammable and Combustible Liquids

(4) Comm 11 – Liquefied Petroleum Gases

(5) Comm 12 – Liquefied Natural Gas

(6) Comm 13 – Compressed Natural Gas

(7) Comm 14 – Fire Prevention

(8) Comm 15 – Cleaning and Dying

(9) Comm 30 – Fire Department Safety and Health

(10) Comm 50-64 – Building, Heating Ventilating, and Air Conditioning

(11) Comm 66 – Uniform Multifamily Dwellings

(12) Comm 70 – Historic Buildings

(13) Comm 75-79 – Existing Buildings

(14) NFPA 10 – Portable Fire Extinguisher Code* (15) NFPA 13, 13D, & 13R – Sprinkler Codes*

PROPOSED FIRE CODE

18.02 ADOPTION OF ORDERS, CODES, RULES, AND SOGs

(1) The following orders and codes are hereby adopted by reference.

(a) The following fire codes shall apply to all structures within the City of Wisconsin Rapids including their applicable adopted reference standards and materials to the extent permitted by SPS 314.

(1) SPS 314

(2) NFPA 1

(3) SPS 361-366

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTION 14.05(4) OF THE MUNICIPAL CODE. SAID ORDINANCE ADDRESSES BUILDING PLANS.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 14.05(4) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

14.05 BUILDING PERMITS AND INSPECTION

(4) Plans. With such application there shall be submitted a complete set of plans and specifications, including a plot plan showing the location of the proposed building with respect to adjoining roads, highways, streets, alleys, lot lines and buildings. Plans for buildings involving the Commercial State Building Code shall bear the stamp of conditionally approved by the State Department of Safety and Professional Services Division of Safety and Buildings or by a licensed representative of the City of Wisconsin Rapids as # required by SPS 361. One plan shall be submitted which shall remain on file in the office of the building inspector. When required by SPS 361 plans and calculations shall be signed and sealed by the licensed designer. Plans for all new one- and two-family dwellings shall comply with the provisions of Wisconsin Administrative Code SPS 320.09. An electronic copy of the plans shall be provided in the pdf format. If unable to provide an electronic file the Engineering Department will scan the plans into an electronic file. There will be charge as set by Engineering for the labor, equipment and administrative costs to scan the plans.

1. Delegated Appointed Agent Municipality. The municipality has adopted the Appointed Agent Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code.

a) Responsibilities. The City shall assume the following responsibilities for the Department of Safety and Professional Services (Department):

1. Provide inspection of commercial buildings with certified commercial building inspectors.

2. Provide plan examination of commercial buildings with certified commercial building inspectors.

b) Plan Examination. Drawings, specifications and calculations for all the types of buildings and structures, except state-owned buildings and structures and other structures exempted in SPS 361.03(3), to be constructed within the limits of the municipality shall be submitted, if the plans are for any of the following:

1. A new building or structure

2. An addition to a building, structure, or building system such as fire alarm, sprinkler, plumbing, or HVAC system.

3. An alteration of a building space, element, or structure.

Including alteration of an existing fire alarm system, fire sprinkler system, plumbing system, HVAC system or replacement of equipment or fixtures within those systems.

4. A certified or delegated municipality may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the Department of Safety and Professional Services for review and approval.

5. The Department of Safety and Professional Services may waive its jurisdiction for the plan review of a specific project, where agreed to by a certified municipality, in which case plans and specifications shall be submitted to the certified or delegated municipality for review and approval.

c) Plan Submission Procedures. All commercial buildings, structures and alterations, including new buildings and additions require plan submission as follows:

1. Building permit application

2. Application for review - State of Wisconsin forms as applicable based on trade submitted or Municipal Equivalent.

3. Fees per municipal fee schedule
Fees apply to all commercial projects

4. And one of the following options (a. or b.):

a. 4 sets of plans

1.. Signed and sealed per SPS 361.31

2. (1) set of specifications

3. Component and system plans

4. Calculations showing code compliance; OR

b. 1 set of plans with 3 Project cover sheets

1. Signed and sealed per SPS 361.31

2. (1) set of specifications

3. Component and system plans

4. Calculations showing code compliance

2. Nothing in this code or chs. SPS 361 to 366 is intended to prohibit the submission and acceptance of plans and construction documents in an electronic or digital media. However, if plans are approved electronically, submitters are to coordinate with the City to provide approved documents bearing the approval stamp of the reviewer in an acceptable format to the department prior to permit issuance.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTION 18.02 OF THE MUNICIPAL CODE. SAID ORDINANCE ADOPTS ORDERS, CODES AND RULES FOR THE FIRE CODE.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 18.02 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

18.02 ADOPTION OF ORDERS, CODES, RULES, AND SOGS

(1) The following orders and codes are hereby adopted by reference.

- ~~(a) For all construction after July 1, 2002, the following fire codes shall apply. (1) NFPA 1 & NFPA 101 (b) For all construction prior to 7/1/02 the following fire codes shall apply. (1) Comm 7 – Explosive Materials (2) Comm 9 – Manufacturer of Fireworks (3) Comm 10 – Flammable and Combustible Liquids (4) Comm 11 – Liquefied Petroleum Gases (5) Comm 12 – Liquefied Natural Gas (6) Comm 13 – Compressed Natural Gas (7) Comm 14 – Fire Prevention (8) Comm 15 – Cleaning and Dying (9) Comm 30 – Fire Department Safety and Health (10) Comm 50-64 – Building, Heating Ventilating, and Air Conditioning (11) Comm 66 – Uniform Multifamily Dwellings (12) Comm 70 – Historic Buildings (13) Comm 75-79 – Existing Buildings (14) NFPA 10 – Portable Fire Extinguisher Code* (15) NFPA 13, 13D, & 13R – Sprinkler Codes*~~

~~The following fire codes shall apply to all structures within the City of Wisconsin Rapids including their applicable adopted reference standards and materials to the extent permitted by SPS 314.~~

~~(1) SPS 314~~

~~(2) NFPA 1~~

~~(3) SPS 361-366~~

(2) Whenever the provisions of the aforementioned codes conflict, the stricter interpretation shall apply.

(3) Wisconsin Rapids Fire Department Standard Operational Guidelines shall be adopted by reference herein.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 2 OF THE MUNICIPAL CODE PROVIDING THAT AN ORDINANCE MAY BE ADOPTED AT ITS FIRST READING

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 2.04(3)(d) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

(d) Reading and Passage of Ordinances. All ordinances shall have one reading. ~~No ordinance, except an ordinance relating to parking and traffic regulations, shall be passed at the meeting in which it is introduced, unless by a unanimous vote of all members voting.~~ An ordinance may be passed at the meeting in which it is introduced. A majority vote of all the members of the common council shall be necessary for the passage of an ordinance.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

MEETING MINUTES – RESIDENT ADVISORY BOARD – FEBRUARY 16, 2023

Present:

Mary Vang, Executive Director
Allen Falkosky, Public Housing Manager
Ka Bao Vang, Section 8 Program Manager
Lana Fanning, Huntington House
Joyce Lobner, 10th Avenue
Jan Martinez, Parkview
Rhonda Sanders, Scattered Sites
VACANT, Section 8 Program

WISCONSIN RAPIDS HOUSING AUTHORITY

Excused: Joyce Lobner and Jan Martinez

The Housing Authority of the City of Wisconsin Rapids held a meeting of the Resident Advisory Board (RAB) at 1:00 p.m. on Thursday, February 16, 2023 in the community room of the Huntington House Apartments, 2521 10th Street South. Executive Director Mary Vang called the meeting to order at 1:03 p.m.

MINUTES

1. Approve minutes of the March 1, 2022 meeting:

Lana moved to approve the minutes from the March 1, 2022 meeting, seconded by Allen. No discussion, all aye votes.

2. Review of 2023 capital funds annual plan projects

Housing Authority staff explanation of the capital funds grant for 2023:

Mary reviewed draft HUD form 50075.1 for the 2023 capital funds grant with committee members. She explained that the exact amount of the 2023 grant is unknown at this time, so she used an approximate figure which she will adjust either up or down in the operations line when the amount of that grant is formally announced. Mary stated that the drafted 2023 grant includes general capital activity allocation of \$27,000 for stoves, ranges, refrigerators, water heaters, concrete repairs, Parkview windows, and unit turnovers for modernization; and an allocation of \$293,000 in operations.

Resident Advisory Board comments: There were no comments.

Public comments: There was no public for comments.

3. Proposed cable fee increase for Parkview, Tenth Avenue & Huntington House tenants

Housing Authority staff explanation of increase in cable fee: Mary reported that in the most recent 12 months the following percentage of tenants from each apartment building who have cable through the Housing Authority's bulk discounted rate are as follows; 86 percent at Parkview, 97 percent at Huntington House, and 85 percent at Parkview apartments. The annual building wide average of tenants participating is 87 percent. Historically there has been a slight decline in the number of tenants who participate in the bulk cable through the Housing Authority. The annual billing charges for all three apartment buildings is \$40,640.04 and with annual tenant applied payments of \$33,140. The cost difference of \$7,500.04 is absorbed by the Housing Authority. The Housing Authority is regulated by HUD to not make a profit by charging tenants higher fees that would exceed the billing charges. Even with 100 percent tenant participation at the current \$20 charge, the Housing Authority would continue to absorb costs of \$2,720.04. Therefore, the Housing Authority is proposing a \$2 increase to offset these costs, and with the current participation rate and proposed charge of \$22, the Housing Authority would absorb just under half of what the current tenant charges.

Resident Advisory Board comments: Lana commented that with everything going up in price, it is anticipated that this would be the case with the cable increase.

Public comments: There was no public for comments.

4. Public input: There was no public for comments.

5. Next meeting:

The next meeting of the RAB is to be determined.

6. Adjournment:

The meeting was adjourned at approximately 1:30 p.m., with Lana moving for adjournment and Allen seconding. All aye votes.

Respectfully submitted by,
Mary Vang
Executive Director, Wisconsin Rapids Housing Authority

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, April 26, 2023 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:25 p.m.

1. ROLL CALL:

Present: Jean Helmer, David Henke, Evan Smith, JoAnn Grode and Mary Vang

Excused: Cheryl Reith-Kincaid

Also present: Jolina Janus

2. MINUTES REVIEWED:

- A. Commissioners reviewed minutes from the March 29, 2023 meeting. Commissioner Helmer moved to approve the minutes of the March 29, 2023 meeting, seconded by Commissioner Henke. All aye votes.

3. COMMUNICATIONS

- A. City council approved commissioner term renewal for Jo Ann Grode: Mary reported that the city common council approved the board commissioner renewal term for Commissioner Grode effective through April 30, 2028.
- B. Approval of Social Committee meeting minutes: Commissioners reviewed the Social Committee meeting minutes. Commissioner Smith moved to approve the minutes, seconded by Commissioner Helmer. All aye votes. Commissioner Helmer stated that they will be setting dates for the events at their next meeting.
- C. Stock box update: Mary reported that a total of 39 food boxes were distributed among tenants at Parkview, Tenth Avenue and Huntington House apartments.
- D. Staff training update: Mary reported that herself, Ka Bao, and Jolina attended the spring Wisconsin Association of Housing Authorities (WAHA) conference in La Crosse, WI on April 18 through April 20, 2023. The conference was hosted by WAHA and National Association of Housing and Redevelopment Officials (NAHRO). The majority of training sessions were hosted by NAHRO trainers. Ka Bao attended all Housing Choice Voucher (HCV) training sessions. Jolina attended all Public Housing training sessions, and Mary attended all update trainings regarding HOTMA, NSPIRE, tenant and landlord rights, new HCV

updates, HCV two-year-tool, and financials training sessions. The conference provided staff with great networking opportunities.

4. CONSIDERATION OF BILLS

- A. Approve March 2022 bills (Quickbooks register and purchasing card transaction detail): Commissioners reviewed the March 2022 bills. Commissioner Grode commented on the new format of the Quickbooks check register detail and inquired about the transaction line item for \$36,455.96. Mary stated that the Quickbooks web-based reports default to include all transactions, so the print is smaller and to follow across. Mary confirmed that the amount for \$36,455.96 is for PILOT paid to City of Wisconsin Rapids. Commissioner Smith moved to approve the March 2022 bills, seconded by Commissioner Henke. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing Occupancy: Mary reported that there are two vacancies at Parkview: One transfer and one due to program violations. One vacancy has been filled off the waiting list with a move in date for April 27, 2023 and one unit will be filled off the waiting list with a tentative move-in date of May 12, 2023. There are no vacancies at Tenth Avenue apartments. Mary reported that there were no bed bugs found during the follow up bed bug inspection of the three units that were heat treated. There is one vacancy for scattered sites. The family purchased a home and provided positive feedback about their experience in public housing. This unit will be filled off the waiting list with a tentative move in date of May 31, 2023
- B. Huntington House Redevelopment, LLC Occupancy: There are two vacancies at Huntington House: one who is deceased and one due to a program violation. Both vacancies have been filled from the waiting list with move in dates of May 1, 2023 and June 1, 2023. Mary reported that on April 24, 2023, one unit was identified with bed bugs during the canine inspection. The unit has been heat treated.
- C. Section 8 program status: Mary reported that as of April 21, 2023, there are 167 families under contract with the current waiting list running approximately around 4 months. There are currently 120 families on the waiting list. The Section 8 voucher activity for the month consisted of the following: two VASH voucher holders, three new admissions, three expired voucher, one portability move-outs, zero portability move-ins, eleven new vouchers issued for a cumulative of thirty-four vouchers, and three end of participation, one voluntarily ending participation, one moving to another federally subsidized agency and one reached 180 days of zero HAP.
- D. Capital Funds Program grant status: Mary reported that the 2018 and 2019 grants are fully disbursed. The 2020 grant has a \$69,012.74 balance in operations for insurances and miscellaneous operating

expenses, \$15,122.05 in general capital activities for appliances, and zero in RAD activities. The 2021 grant has a zero balance in operations, and \$23,085 in general capital activities for appliances, concrete repairs, in unit floor repairs/replacement, and automatic door opener repairs/replacement. The 2022 grant has a \$245,014.06 balance in operations for insurances, PILOT, maintenance snowblower, and miscellaneous operating expenses; \$40,586.90 in general capital activities for appliances, tree services, unit turnover/modernization, Parkview windows, and HVAC repairs at all projects. The 2023 grant has \$295,951 in operations and \$27,000 in general capital activities.

- E. Huntington House status of capital projects: Mary reported that the most recent capital improvement project for 2023 was the cast iron drain piping that needed to be replaced in the mechanical room.

- F. State Debt Collection (SDC): Mary reported there were no payments received for April 2023.

- G. Workers Compensation final audit premium: Mary reported that the final workers compensation audit rating changed from 1.39 to 1.50, which increased the premium by \$943 for the renewal term of October 11, 2022 to October 11, 2023. Increasing wages are a contributing factor in the rate change and premium increase.

- H. Wil-Kil Pest Control contract for Tenth Avenue and Huntington House apartments: Commissioners reviewed the Wil-Kil contract. Mary reported that due to the recent prevalence of bed bugs, and to decrease costs related to treating and inspecting buildings, a contract would be the most cost-effective way to address, maintain control, and monitor the situation. Commissioner Smith moved to approve the Wil-Kil contract for Tenth Avenue and Huntington House, seconded by Commissioner Helmer. All aye votes.

- I. Housing opportunity through Modernization Act 2016 (HOTMA) updates: Mary reported that HOTMA's final rule for Section 103, over-income limits for Public Housing, is effective as of March 16, 2023. Public Housing Authorities have no later than July 14, 2023 to implement this into their policy. HOTMA Section 102; Income Reviews, and Section 104; Asset Limits will become effective for PHA's in January of 2024.

- J. National Standards for the Physical Inspection of Real Estate (NSPIRE) updates: Mary reported that during the training session at the WAHA spring conference. HUD has published a proposed rule for the NSPIRE inspection scoring and ranking methodology that is open for public comment through April 27, 2023. NSPIRE will become the streamlined method replacing the current Public Housing UPCS and Housing Choice Voucher HQS inspections as it relates to the Wisconsin Rapids Housing Authority. This new methodology will create a standardized inspection across all programs.

9. PUBLIC INPUT: No public input.

10. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Wednesday, May 31, 2023, in the community room of the Huntington House Apartments.
11. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:42 p.m., seconded by Commissioner Smith. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, May 31, 2023 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:36 p.m.

1. ROLL CALL:

Present: Jean Helmer, David Henke, Cheryl Reith-Kincaid, JoAnn Grode and Mary Vang

Excused: Evan Smith

Also present: Jolina Janus

2. MINUTES REVIEWED:

- A. Commissioners reviewed minutes from the April 26, 2023 meeting. Commissioner Helmer moved to approve the minutes of the April 26, 2023 meeting, seconded by Commissioner Reith-Kincaid. All aye votes.

3. COMMUNICATIONS

- A. Social Committee Update: Mary reported on upcoming social committee events that have been scheduled for brat fry's, ice cream socials, spring concert, Upper Dells boat tour, Appleton mall and fall leaf viewing, and Christmas tour of lights. The spring concert event has approximately 70 tenants signed up. The event will include barbeque, chips, and side dishes.
- B. Stock box update: Mary reported that a total of 35 food boxes were distributed among tenants at Parkview, Tenth Avenue and Huntington House apartments.

4. CONSIDERATION OF BILLS

- A. Approve April 2023 bills (Quickbooks register and purchasing card transaction detail): Commissioners reviewed the April 2023 bills. Commissioner Grode inquired about the HD Supply charges with no invoice on the purchasing card transaction detail. Jolina stated that the charges were for an. Commissioner Helmer inquired about the Nan McKay two Nan McKay charges on the purchasing card detail. Mary stated that the charge for \$239 is for the annual subscription fee for the Public Administrative policy updates and the amount of \$975 was for the Housing Choice Voucher financial management training webinar.

Commissioner Reith-Kincaid moved to approve the April 2023 bills, seconded by Commissioner Helmer. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing Occupancy: Mary reported that there are two vacancies at Parkview: One moving to another state and one due to program violations. Both units will be filled off the waiting list with a tentative move-in date of June 2023 and July 2023. There are no vacancies at Tenth Avenue apartments. There are two vacancies for scattered sites. One family purchased a home and provided positive feedback about their experience in public housing. The other unit was due to a program violation. One vacancy has been filled with a move in date of May 31, 2023, and the other will be filled off the waiting list with a move in date of July 31, 2023.
- B. Huntington House Redevelopment, LLC Occupancy: There is one vacancy at Huntington House due to a program violation. This vacancy has been filled from the waiting list with move in dates of June 1, 2023.
- C. Section 8 program status: Mary reported that as of May 23, 2023, there are 176 families under contract with the current waiting list running approximately around 6 months. There are currently 166 families on the waiting list. The Section 8 voucher activity for the month consisted of the following: two VASH voucher holders, twelve new admissions, six expired vouchers, zero portability move-ins and move-outs, sixteen new vouchers issued for a cumulative of twenty-three vouchers, and three end of participation, one voluntarily ending participation and two reached 180 days of zero HAP.
- D. Capital Funds Program grant status: Mary reported that the 2018 and 2019 grants are fully disbursed. The 2020 grant has a \$69,012.74 balance in operations for insurances and miscellaneous operating expenses, \$13,834.05 in general capital activities for appliances, and zero in RAD activities. The 2021 grant has a zero balance in operations, and \$13,318.49 in general capital activities for appliances, concrete repairs, in unit floor repairs/replacement, and automatic door opener repairs/replacement. The 2022 grant has a \$245,014.06 balance in operations for insurances, PILOT, maintenance snowblower, and miscellaneous operating expenses; \$40,586.90 in general capital activities for appliances, tree services, unit turnover/modernization, Parkview windows, and HVAC repairs at all projects. The 2023 grant has \$295,951 in operations and \$27,000 in general capital activities.

- 9. **PUBLIC INPUT**: Cheryl asked if they would be planting more grass in the patchy spots at Huntington House. Mary let her know that our maintenance has been keeping an eye on what was planted there and will decide if there needs to be more planted.

10. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Monday, June 26, 2023, in the community room of the Huntington House Apartments.

11. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:24 p.m., seconded by Commissioner Reith-Kincaid. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____



**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

REPORT OF THE HISTORIC PRESERVATION COMMISSION MEETING

May 25, 2023

The Historic Preservation Commission met at 6:00 p.m. on May 25, 2023 in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids. It was also streamed live on the City of Wisconsin Rapids Facebook page, Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present were: Chairperson Michael Hittner, William Parker, 1st and Alternate Jeff Penzkover; Justin Pluess joined via Zoom. Jackie Bredl Dietrich and Ryan Austin were absent. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Alderperson Tom Rayome, Jason Tish, Phil Brown, Mary Olson and Philip Olson.

The meeting was called to order at 6:00 p.m. by Chairperson Mike Hittner.

1. Approval of the report from the March 16, 2023, Historic Preservation Commission meeting

Item of correction was the spelling of the name for member Justin Pluess. In the original minutes Mr. Pluess' name was spelled Pleuss in error.

Motion by Parker to approve the report from the March 16, 2023, Historic Preservation Commission meeting with the name correction; second by Penzkover.

Motion carried (4 – 0)

2. Update on the status of Certified Local Government designation request

Carrie Edmondson indicated that per a letter dated March 15, 2023 stating that Wisconsin Rapids has been awarded the Certified Local Government designation.

3. Discussion of "Annual CLG Grant Cycle" handout and planning to submit letter of intent for local property survey grant request

Carrie Edmondson provided a review of the survey and the grant request and the anticipated timeline.

4. Staff updates – discussion/information only

5. Commissioner updates – discussion/information only

William Parker provided his perspective on an historic preservation tour he attended in Stevens Point, along with Mike Hittner and Phil Brown. Mr. Brown and Mr. Hittner added their comments.

Mary Jo and Philip Olson expressed interest in the historic preservation potential for property in the Murwin Circle area in Wisconsin Rapids.

6. Next meeting date: Thursday, July 27, 6:00 p.m. regularly scheduled meeting

The meeting date and time were agreed upon.

7. Adjourn

Motion by Penzkover to adjourn the meeting; second by Parker

Motion carried (4 – 0)

Meeting adjourned at 6:33 p.m.

Respectfully submitted by Erika Esser, Secretary



**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

REPORT OF THE HISTORIC PRESERVATION COMMISSION MEETING

July 27, 2023

The Historic Preservation Commission met at 6:00 p.m. on July 27, 2023 in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids. It was also streamed live on the City of Wisconsin Rapids Facebook page, Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present were: Chairperson Michael Hittner, William Parker, Jackie Bredl Dietrich and 1st Alternate Jeff Penzkover; Justin Pluess joined mid-way through the discussions. Ryan Austin did not attend the meeting. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach and Alderperson Tom Rayome.

The meeting was called to order at 6:00 p.m. by Chairperson Mike Hittner.

1. Approval of the report from the May 25, 2023, Historic Preservation Commission meeting.

Motion by Parker to approve the report from the May 25, 2023, Historic Preservation Commission meeting; second by Bredl Dietrich.

Motion carried (4 – 0)

2. Update on CLG property survey and update grant request and “letter of intent.”

Carrie Edmonson provided the update and indicated that a draft of the letter has been written for the grant application regarding the property survey update. Bids have been submitted by consultants to the City.

3. 1996 Historic Property Reconnaissance Survey presentation.

Ms. Edmondson provided a review on the Mead & Hunt findings.

4. Historic district tour information/discussion, scheduled for August 2, 5:00 p.m.

Justin Pluess joined the meeting.

5. Staff updates – discussion/information only

Carrie Edmonson provided information for a virtual summer short course on August 23rd and 24th.

6. Commissioner updates – discussion/information only

There were no updates.

7. Next meeting date

The next meeting will be held in October or November, 2023: specific date TBD.

8. Adjourn

Motion by Pluess to adjourn the meeting; second by Penzkover.

Motion carried (5 – 0)

Meeting adjourned at 6:19 p.m.

Respectfully submitted by Erika Esser, Secretary



Board of Trustees

Meeting Minutes for

June 21, 2023

1. Call to Order: President Galvan called the meeting of the McMillan Library Board of Trustees to order at 5:00 p.m.

2. Roll Call:

Board Members:

Andrea Galvan	Eric Montag	Elizabeth St. Myers
Kim Heniadis	Karen Schill	Doug Machon
Ryan Austin	Craig Broeren	Susan Feith
William Clendenning	Scott Kellogg	

Administration: Katherine Elchert, Library Director

Others in Attendance: Attorney Nick Flanagan, Amy Allworden, Library Associate.

3. Open Meetings Declaration: President Galvan established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Approval of Minutes: Motion by W. Clendenning, second by C. Broeren to approve minutes of the May 17, 2023 full Board meeting. Motion carried by unanimous vote.

Motion by W. Clendenning, second by C. Broeren to approve minutes of the May 24, 2023 Nominating Committee meeting. Motion carried by unanimous vote.

5. TREASURER'S REPORT

5a. Monthly Finance Reports: S. Feith reviewed the list of bills. Hotlinks are embedded in the electronic version of the bills. This hotlink includes information on the credit card statement.

5b. Payment of the Bills: Motion by D. Machon, second by C. Broeren to pay the bills as presented and place a copy on file. Total of the approved bills for June is \$30,784.56. **Motion carried by unanimous vote.**

Endowment: One invoice for legal services totaling \$4,220.00 was presented against the endowment. One \$50 invoice presented for plaques. **Motion by W. Clendenning, second by R. Austin to approve payment of those two invoices. Motion carried by unanimous vote.**

6. DIRECTOR'S REPORT

6a. Library Use and Events: During the SCLS cutover, the library will remain open. Due to help from Solarus, some parts of the building will be able to support some computer applications and tasks. K. Elchert shared the events that occurred during the last staff development day. Two finalists for Assistant Director have been interviewed, and an offer is pending. Eric Norton and Alicia Woodland will attend the



Board of Trustees

ALA conference in Chicago. For programming, K. Elchert has encouraged her team to partner with other community institutions such as Sandhill Wildlife Area, and city's Parks and Recreation department. Garden club is up and running. Flash fiction and recording studio contests are planned. There is also a new Makerspace/ Craft Club starting.

6b. Statistics: K. Elchert stated that this year's numbers are all up compared to last year. 79 patrons added in the past month, and over 18,000 items were checked out. She also provided an update on targeted weeding efforts and collection renewal. 1,250 people attended library programming.

6c. Meet the Board: Amy Allworden started a few months ago as a Library Associate. She has a background in wildlife and a degree from UWSP. She has taught English in both Japan and Poland. She is also a published writer with two books available in the library. She is currently building the webpage for the Makerspace and is excited to learn more about equipment present in the Makerspace. She enjoys working at the library because no two days have been the same. She shared a story about helping a patron use Whatsapp to share a happy birthday message with her grandson when he was out of the country.

6d. Miscellaneous: K. Elchert reminded people to sign their family members up for summer reading.

7. COMMITTEE REPORTS

7a. Services Committee: E. Montag provided a summary of items covered in the most recent committee meeting.

Policy Workflow Status: E. Montag shared the document and explained its purpose in tracking what policies are in effect at this time.

7b. Finance Committee: S. Feith provided a summary of items covered in the most recent committee meeting. Attorney Flanagan provided information regarding the Endowment Fund Transfer Agreement. The transfer schedule describes exact dates when funds would be transferred to remain in compliance with IRS requirements. Transfer limitations are also detailed in the transfer agreement. These limitations must be part of the agreement. Attorney Flanagan also described the process for dealing with restricted donations and the expected cooperation between both the Endowment Fund Board and the Library Board in that process.

The Endowment Fund Board has approved the Endowment Fund Transfer Agreement at its most recent meeting on June 19.

Endowment Fund Transfer Agreement: Motion by W. Clendenning, second by S. Feith, to approve and adopt the "Endowment Fund Transfer Agreement." Motion carried by unanimous vote.

S. Feith detailed what to expect in the coming months in terms of bank correspondence and transfer of funds.

The funds from the Rick Potter estate have been deposited into the endowment general account.

S. Feith shared the importance of ensuring acknowledgement of gifts in a timely manner to donors.

8. OLD BUSINESS

8a. Policies:



Board of Trustees

Motion by E. St. Myers, second by K. Heniadis, to approve and adopt the policies entitled “McMillan Memorial Library Expectations” and “Child Safety Guidelines” (with amendment described) and repeal existing policies. The phrasing “Animals, except those used to aid persons with disabilities, are not permitted in the library, unless they are part of a library-sponsored program. Animals may not be left unattended on library property.” will be included. **Motion carried by unanimous vote.**

Motion by S. Feith, second by D. Machon, to approve and adopt the policy entitled “Materials Selection and Collection Development Policy” (with amendments described) and repeal existing policy. “Patrons may appeal a decision of the Library Director in writing within 10 business days. The issue will be added to the Library Board agenda within two months. Once a material has been challenged, it may not be reviewed again, related to the content of the appeal, for a period of two years.” **Motion carried by unanimous vote.**

8b. Report of Ad Hoc Nominating Committee: K. Heniadis shared that the committee met on May 24, and selected a slate of officers for the coming year.

9. NEW BUSINESS

9a. 2024 Budget Process: A. Galvan shared that there is no update on the Legacy grant. C. Broeren stated that the elevator replacement should be placed on the list of capital projects to the City. R. Austin stated that the second entrance should also be included. S. Feith said that the damp proofing should also be included. K. Elchert shared that she would like to keep to a flat budget.

K. Elchert shared that a decision on the solar panels is necessary at this point.

9b. Standard Committee Meeting Schedule: The next date for each Committee meeting must be determined at the previous meeting. Add “Determine date and time of next meeting” to each committee agenda so the issue is always addressed.

10. INFORMATION REQUESTS Information on Legacy grant.

11. ITEMS FOR NEXT AGENDA Draft of budget, vote on solar panels, discussion of Library Director review which would occur in August

12. ADJOURNMENT

Meeting adjourned by President Galvan at 7:36 p.m.

Respectfully Submitted: Eric Montag, Board Member



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
July 12, 2023
7:30 A.M.

1. Call the meeting to order.

Commissioner King called the meeting to order at 7:30 a.m.

2. Roll call.

Present by videoconferencing was Commissioner Tenpas. Present in person at City Hall were Commissioners Albrecht, Grode, King and Yonkovich; and Police Chief Daniel Hostens, Fire Chief Todd Eckes and Alderperson Dennis Polach.

3. Approve the June 21, 2023 meeting minutes.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the June 21, 2023 meeting minutes. Motion carried.

4. Discuss the monthly report and activities of the Police Department with the Police Chief.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the monthly report and activities of the Police Department. Motion carried.

5. Discuss the monthly report and activities of the Fire Department with the Deputy Fire Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to approve the monthly report and activities of the Fire Department. Motion carried.

6. Establish date for next meeting and discuss items for inclusion in next agenda.

The next monthly meeting will be held on August 7, 2023, at 7:30 a.m.

7. Adjourn.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to adjourn. Motion carried.

Respectfully Submitted,

Lee Albrecht, Secretary



1. Call the meeting to order.

Commissioner King called the meeting to order at 7:30 a.m.

2. Roll call.

Present by videoconferencing was Commissioner Yonkovich. Present in person at City Hall were Commissioners Albrecht, Grode and King; and Police Chief Daniel Hostens.

3. The Commission may consider the Police Chief's recommendations for changes to the hiring process for lateral transfer applicants.

No action was taken on this item. This item will be discussed at the next meeting, when more information is available.

4. The Commission will vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." In closed session, the Commission will:

- a. Discuss the Police Chief's request to approve two (2) promotions to the rank of Lieutenant.
- b. Discuss the Police Chief's request to approve four (4) promotions to the rank of Sergeant.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility. Roll call vote taken. All members voted in the affirmative. Motion carried.

Present in the closed session were Commissioners Albrecht, Grode, King and Yonkovich; and Police Chief Daniel Hostens.

In closed session, the Commission discussed the Police Chief's request to approve two (2) promotions to the rank of Lieutenant and four (4) promotions to the rank of Sergeant.

5. The Commission will return to OPEN SESSION and take any necessary action or make recommendations as a result of the discussion of item 4 in closed session.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to go into open session. Motion carried.



Re Item 4: A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the Police Chief's promotion of Sergeant Ross Radtke to the rank of Lieutenant. Motion carried.

No action was taken on one (1) of the Police Chief's promotions, because the Sergeant is on extended military leave. The item will be taken up when the Sergeant returns.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the Police promotions of officers Joseph Foy, Andrew Borchardt, Eric Daven and Michael Burger to the rank of Sergeant. Motion carried.

6. Adjourn.

A motion was made by Commissioner Yonkovich, seconded by Commissioner Grode, to adjourn. Motion carried.

Respectfully Submitted,

Lee Albrecht, Secretary



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:35 p.m. on July 12, 2023** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tom Rayome, David Yonkovich, Tammy Steward, Peter Jennings, and Jim Neitzel; on Zoom: Joe Eichsteadt. Alderman Dennis Polach was also present.

- 1. Minutes of the June 14, 2023 meeting:** A motion was made by David Yonkovich and seconded by Tom Rayome to approve the minutes of the June 14, 2023 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities.
 - b. Monthly Plant Report: Derek gave an up-to-date report on plant work. All plant operations were within the WDNR Discharge Permit ranges.
- 3. Donohue contract project updates:** Kickoff meetings have been held and both projects are on schedule.
- 4. Biron Sewer contract update:** Discussed at last common council meeting, no action taken..
- 5. Acceptance of bills and revenues:** A motion was made by Peter Jennings and seconded by Jim Neitzel to accept the bills and revenues for June. **Motion Carried.**
- 6. Referrals:** Biron Wastewater Contract, Review Mariani Packing Exceedance Fee
- 7. Adjourn:** A motion was made by David Yonkovich and seconded by Jim Neitzel to adjourn at 2:00 pm. **Motion Carried**

Respectfully submitted Jessica Beaton

Regular Meeting of the Water Works and Lighting Commission
Wednesday, July 12, 2023

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Roxanne Gronski, Matt Stormoen, Josh Elliott, Jeff Kuhn, Adam Breunig, Todd Weiler, Shawn Reimer, Tyler Sneen, and Sean Wall.

1. Call to Order

Chairman John Bergin called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held June 14, 2023

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on June 14, 2023, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed and discussed the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and discussed. Josh Elliott answered questions regarding June call-ins.

4.3 Water Department Operations Report

This report was reviewed and discussed. Adam Breunig answered questions regarding June maintenance water projects and calls.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. Jeff Kuhn stated that staff from WW&LC attended the Landlord Association meeting in June. It was great to communicate updates on our disconnection progress and receive their feedback on tenant issues.

4.5 Director of Finance's Report

This report was reviewed and financial statements and investments were discussed.

4.6 Information System's Administrator's Report

This report was reviewed and discussed. Matt Stormoen stated that he has now received the last of the parts that he had been waiting for to complete the network hardware replacement project.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer explained TOD (Time of Day) rate versus RG1 regular electric rate.

4.8 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen answered questions regarding a recloser that failed to operate correctly and the troubleshooting steps that were taken to put it back in service.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that the supply and demand issues that we were facing in the utility industry had not gotten better. In fact, it is worse. Many suppliers are no longer submitting quotes since they cannot get answers from the factory on prices or availability.

4.10 General Manager's Report

This report was reviewed and discussed. Jem Brown stated that GLU held several meetings to ensure a smooth transition to ACES implementing all GLU related power supply initiatives and Marshfield conducting management services for GLU beginning July 1st.

5. Review of accounts payables

A listing of all invoices and checks covering June was provided to the commission for review.

6. Adjourn

There was a motion made by Rick Merdan, seconded by Jay Bemke, and carried to adjourn at 2:30 PM. There were no nay votes recorded.

Respectfully submitted,

Rick Merdan, Secretary



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

July 2023

Permits & Degradation

- 16 Permits/Licenses (30 last month) for asphalt paving (1), driveway grades/concrete pour inspections (5), storm water (1), excavating (6), Street Privilege (0), storm connection (0), permit parking (0), banner (0), environmental testing well (0), contractor licenses (3)
 - This year – 136 permits & licenses
- 111 Diggers Locates for Storm Sewer & Sanitary Sewer (162 last month)
 - 5 Emergency locates
- Degradation fees - this year = \$36,362.52
 - This month = \$2,550.24 (\$5,060.19 last month)

Traffic

- Stop Sign / Yield Sign Requests
 - 5th St and Strodman Ave – Concerns about uncontrolled intersection. Study requested on May 24th, 2023. Traffic counters were set out June 15th and moved on June 21st.
- Traffic Study
 - Request to allow right turn no stop for westbound traffic on Two Mile Ave at 1st St S. Some preliminary research has been done to gather guidance documents. A traffic study has been completed.
- Vision Issues
 - 14th St N and Avon St – Letters sent, City crews are now addressing.
 - Mead and 3rd St – Letter sent, City crews are now addressing.
 - Sampson St and Taylor Ave – Letter sent, City crews are now addressing.
 - Expressway & Lincoln St – WB LT. Vision distances and Stopping Sight Distances are being verified.
- ITS Standalone Signal Grant
 - ITS Standalone Signal Grant – Chase St and High St was awarded to the City.
 - 2023 Project
 - Material/equipment supplies are creating some challenges and schedule creation is pending. However, we heard from Tapco that equipment should be in at the end of June. Scheduling for the project should be forthcoming.



ENGINEERING DEPARTMENT
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Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Signal complaints
 - Riverview Expressway having to stop at every intersection. Travel time tests were conducted twice
 - FYA request for WB left traffic on Expressway at Plover Road
 - Signal adjustments requested at 8th St and Expressway for NB lefts
 - A request for traffic signals at 16th St S and Expressway to switch quicker for vehicles heading north and south on 16th St S AND for the green to stay on longer.
 - Request to make 3rd St / Market St / Jackson St intersection an all-way stop.
 - STH 54 & CTH W – too few cars can get through (9/20/2022)
- Signal Equipment
 - Spare cabinet is ordered and is expected to arrive in September or October.

Project Designs/Construction underway:

Maintenance Projects

- Sidewalk and Curb & Gutter Maintenance – The contract was awarded to Potrykus Construction. All contract paperwork is complete. A schedule was to be provided on 6/30/23.
- Sidewalk Cutting with Safestep. The cutting work is complete.

2023 Reconstruction Projects

- 2023 Contracts
 - Crushing Contract – Contractor completed work on June 22nd, 2023. Contractor started on May 30th. Bid date was 3/2/2023.
 - Sewer Lining Contract – Contract was awarded to Insituform Technologies. Engineering Dept. is working with Contractor to get contract documents signed and ensure proper insurance and bonding is in place prior to commencing work.

2024 Reconstruction Projects

- Preliminary Survey for 2024 and 2025 Projects
 - Lincoln St (Expressway to Peach St) – 100%
 - Wylie St (8th St N to 10th St N) – 100%
 - **14th Ave N (W Grand Ave to Fremont St) – 100%**
 - 15th Ave N (W Grand Ave to High St) – 10%
 - **McKinley St (8th Ave to 14th Ave) – 100%**
- Design for 2024 Projects
 - 9th St S (Peach St to Chestnut St) – 70%
 - Lincoln St (Expressway to Peach St) – 30%



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- Turning movement counts performed at Chestnut and Dewey 4/3 and 4/4
- Design Meeting held April 6th
- Preliminary scoping has been underway along with traffic counts and initial feedback from Public Works and Community Development.
- Preliminary concepts were reviewed at the March meeting.
- Information will be posted on the Engineering website.
- Wylie St (8th St N to 10th St N) – 80%
- 14th Ave N (W Grand Ave to Fremont St) – 20%
- 15th Ave N (W Grand Ave to High St) – 0%

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Grant application was submitted in March and has been approved. State / Municipal Agreement was approved at the June Public Works meeting.
- Grand Ave Bridge Rehabilitation
 - Bridge Rehabilitation Report is complete and submitted to Bureau of Structures.
 - A meeting was held on April 18th with the DOT bridge inspector to review the Grand Ave bridge.
 - The DOT performed further visual inspection of the deck in June and rated the deck at a 6 (previously a 7). They will be further evaluating the deck with an infrared drone and perhaps chaining it. Next steps will be discussed with the DOT after those tasks are complete.

Storm Water Utility

- One Mile Cr. – All easements for the project are now secured.
 - Dredging Permit – The DNR’s pre-application process is complete. A low hazardous waste exemption from DNR on dredged materials has been applied for. A public hearing was held with the DNR **on July 17th**. The DNR is now continuing to review the low hazardous waste exemption application from the City. Once the DNR has completed their review, the City can then continue with the dredging permit application.
 - An update was provided to the property owners in May.
 - Dam Permit – DNR Review staff have been unable to get to the review, but are continuing to update us on the latest review schedule. Their review is expected any day.

Transportation Utility

- June: 4 account updates
- 39 account updates this year.



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Capital Improvement Planning – Draft CIP can be viewed here. <https://tinyurl.com/2dvmhdtv>

Other Highlights

- Fire Station #2 – Remodel – Bidding documents were completed and project was successfully bid.
- Rail Feasibility Study –
 - CN – Discussions with CN occurred on 6/28/23. CN is open to considering all the options. They did mention that speed limits and operations can be reviewed, but that they are set for a reason and that modifying things to make a significant difference will likely cost significant dollars. FHWA mandates that CN pays 5% of the conversion of lights & gates to a grade separation.
 - Met with DOT on 6/22/23 to discuss the CRP grant project and scenarios and timelines for accomplishing this project.
 - Met with LinqThingz on 6/20 to further discuss next steps.
 - DOT – conversation with Jordan Kelbley on March 29th to discuss the rail study. He will get back to me once he discusses with other DOT staff.
 - Alternative route signage related to the Rail Study – BIL Carbon Reduction Grant. A grant application was prepared in March for submission on April 7th.
 - A follow-up meeting was held with Patrick Engineering on February 21st to further discuss the report and answer some preliminary questions.
 - A final report was delivered Feb. 6th. The document has been posted on the City's website and provided for those interested in reviewing the report.
 - Rail Study Kick-off meeting was held on 9/29/2022. Data collection began on October 12th.



**PUBLIC WORKS
DEPARTMENT**
1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

JULY 2023

Refuse and Recycling

- Garbage Collection estimate 394 tons, 371 tons in 2022
- Recycling Collection estimate 84 tons, 87 tons in 2022

Construction

Oak Street (East Jackson Street – 16th ST N)

- Removed existing pavement, curb and gutter, sidewalk and black dirt from 4 city blocks
- Installed 725' of 12" Sanitary
- Installed 190' of 8" Sanitary
- 3 – Sanitary manholes
- 12 – 4" or 6" services
- 5 Storm manhole
- 22 – catch basins and leads
- Installed 780' of 12" Watermain
- Installed 250' of 6" Watermain
- Finished graded and set manhole rings to grade for paving from 8th – 12th
- Backfilled curb from 8th – 12th, Top soiled and seeded areas that required restoration

Streets Maintenance

- Patched city streets with cold patch
- Monthly brush pickup
- Mowed road right of way
- Hand spraying areas in chip seal area's
- Rebuilt catch multiple catch basins that had ring failures or complete failures
- String trimmed weeds around light poles or street signs in Road Right of Way
- Poured curb for WWLC on Hydrant repairs or watermain breaks
- Track Maintenance on East Commerce rail spur
- Dug out Paver patch and shaped on 28th Street North, and Norton Street (26th – 28th)
- Repaired 8 catch basins on STH 34
- Repaired storm pipe that had Fiber optic directional bore pipe in it
- Setup and take down for July 4th Celebration

Paint and Signs

- Replace seasonal banners
- Removed brackets from new Light poles that aren't needed
- Installed new signs from Jackson Street – 8th on Oak Street
- Removed existing signs located within the construction limits

- Painted parking stalls in Downtown business areas
- Painted Crosswalks in Downtown business area, around schools and churches
- Installed and removed banners Welcoming State Ski Teams

Shop and Repairs

- Routine service work fleet trucks
- Service Police and Fire's fleet
- Installed new big truck drive on hoist
- Replaced bushings and rods on Single Axle underbody snow plow
- Repairs to Transmission sensor on Garbage Truck
- Radiator flush on Garbage Truck for overheat issue
- Transmission seal replacement on Single Axle Truck



SOUTH WOOD COUNTY AIRPORT
Jeremy Sickler, Airport Manager

July 2023

Airport Development:

Future project update: The scoping meeting took place on Thursday July 13. Representatives from SEH, the WI BOA, and the Airport Commission were in attendance.

Fuel Type	Previous month	Current month	This month last year	2023 year to date	2022 year to date	Year over Year
100 LL	2726.71	3916.90	2389.12	11515.16	6719.73	171%
Jet A	14949.50	12193.00	12803.00	39264.80	36000.34	109%
TOTAL	17676.21	16054.73	15192.02	50779.96	42720.07	119%

Airport Monthly Revenues:

Sales

Fuel:	\$88390.92
Ramp Fee:	\$2193.78
Lav Fee:	\$225.00
GPU:	\$675.00
Call Out Fee:	\$1122.86
Transient Hangar:	\$900.00
Catering:	\$57.93
Oil:	\$6.84

Year over year total fuel gallon sales comparison through July:

2021 - 42528.76 gallons
2020 - 29229.17 gallons

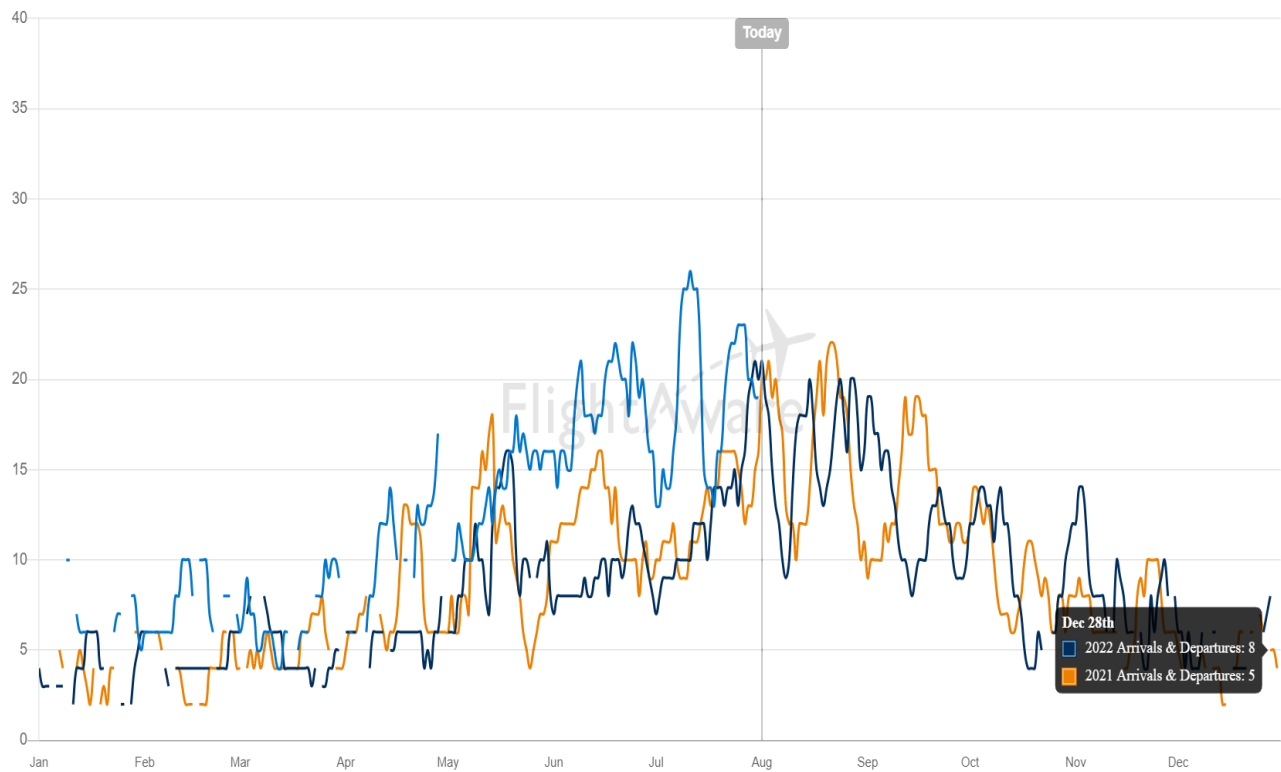
Airport Projects:

Hangar Number Signs: Very few hangar owners have retrieved and mounted their signs.

T-Hangar Door Repair: Modern Image was contacted and reported they expect to get to the refurbishment in the fall.

Terminal Soffit and Fascia Replacement: Behrens Construction was contacted and reported that the project would take place in mid to late September.

AIRPORT DAILY ARRIVALS AND DEPARTURES





Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:35 p.m. on July 12, 2023** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tom Rayome, David Yonkovich, Tammy Steward, Peter Jennings, and Jim Neitzel; on Zoom: Joe Eichsteadt. Alderman Dennis Polach was also present.

- 1. Minutes of the June 14, 2023 meeting:** A motion was made by David Yonkovich and seconded by Tom Rayome to approve the minutes of the June 14, 2023 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities.
 - b. Monthly Plant Report: Derek gave an up-to-date report on plant work. All plant operations were within the WDNR Discharge Permit ranges.
- 3. Donohue contract project updates:** Kickoff meetings have been held and both projects are on schedule.
- 4. Biron Sewer contract update:** Discussed at last common council meeting, no action taken..
- 5. Acceptance of bills and revenues:** A motion was made by Peter Jennings and seconded by Jim Neitzel to accept the bills and revenues for June. **Motion Carried.**
- 6. Referrals:** Biron Wastewater Contract, Review Mariani Packing Exceedance Fee
- 7. Adjourn:** A motion was made by David Yonkovich and seconded by Jim Neitzel to adjourn at 2:00 pm. **Motion Carried**

Respectfully submitted Jessica Beaton



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



To: Mayor Shane Blaser, Wisconsin Rapids Police and Fire Commission, Wisconsin Rapids Common Council
From: Todd Eckes, WRFDFire Chief
Date: August 1, 2023
RE: Monthly Summary for July 2023

WRFDMeetings, events, training, and notable calls for the month of July 2023:

- Police and Fire Commission meeting
- Common Council meeting
- PD/FD Meeting
- Mayors Monthly Touch Base Meeting
- Finance & Property Meeting
- HR Meeting
- Legislative meeting
- Department Management meeting
- Department Labor Management meeting
- EMS Committee meeting
- Held department Retiree Breakfast
- Monthly EMR training
- Active Shooter drill
- Wisconsin State Fire Chiefs Board Meeting
- Regional Trauma Advisory Committee meeting
- Wood County Fire Chiefs meeting
- North Central Fire Chiefs meeting
- ERCO Disaster drill planning meeting
- Car seat Clinic at Station I
- Station, I tour 20 children and 10 adults
- Department Photos of all members for Photo ID's

July Anniversaries: Sean Murphy 24 Years, Andrew Saxer 4 Years

Notable Responses:

Structure Fire: 7/19/23 Structure Fire, 7/25/23 Structure Fire, 7/30/23 Structure Fire, 7/25/23 Vehicle Fire

Motor vehicle Crashes: 7 Motor Vehicle Crashes



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WRFD Notes:

On 7/11 we opened bids for the remodel at Station II. This project was part of the original Station I project, but because the bids came in so high, we were not able to complete the project as part of that renovation. The result of the Station I project was a return of \$106,000 back to the city that was not used during the project. Most of that, \$100,000, was the contingency fund. We were able to not spend any of that fund, which today does not happen very often. Battalion Chief Lisitza, our building and Grounds manager, elicited bids from local contractors to see if we could complete this project with those funds. That primary research showed we could and here we are today. This last week the lowest bidder in each category was sent an e-mail with the contract to sign and instructions on the start date. Our hope is to start in August with a completion date before the end of the year. This project is small compared to Station I. This remodel only happens in the bathroom/shower area in the sleeping quarters changing into a gender-neutral environment, while moving residential laundry into this room and removing it from the apparatus area. With this project completion all WRFD will be gender neutral.

The last day of July was the first of three Active Shooter exercises that will be held in the city partnering with WRPD, and many of the local resources that would respond to these incidents. This has been in the planning stages since the first of the year and was generated from our monthly FD/PPD meetings held by command staff from both organizations. That planning was followed up by three different tabletop exercises, one on each crew from both organizations, and many of our partnering agencies that will exercise that day. Those tabletop exercises allow us to make some mistakes ahead of the full-scale exercise and make changes to our tactics and policies. We fully expect to identify areas that we will need to improve on, that is why we drill. This will be the first large scale exercise in many years and will focus on Lincoln High School, and the Middle School. Our plan is to do three every year on different high targets that could potentially see this type of response. This not only allows us to exercise our personnel and tactics, but also to pre-plan items like staging areas, number of personnel needed for such a response, where those resources will come from, and expected response times.

Lastly July 4th saw another great Fireworks held along the beautiful Wisconsin River. This is always a large-scale event every year that historically has presented some unique responses. AS part of our FD/PPD monthly meetings and identified on the 4th of July wrap up meeting was a need to be more proactive with these events with regards to pre-planning and developing an Incident Action Plan. Using the NIMS ICS forms a pre plan is in the works that could be used at the many events held in the city annually. Not just the 4th but the Grand Affair, Cranberry Blossom Festival, etc. Work has begun to accommodate barricades to protect the public in the future, and to put together an Incident Command team design that would identify the necessary core functions needing to be filled to ensure the events stay safe for the citizens that will be attending.



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WRFD JULY 2023 MONTHLY RESPONSE REPORT

Type of Emergency	July 2023 Responses	Total # of 2023 Responses	July 2022 Responses	Total # of 2022 Responses
EMS 911	383	2,500	397	2504
EMS IFT	3	11	7	40
COMMUNITY PARAMEDICINE	0	0	1	10
FIRE	10	33	4	25
EXPLOSION (No Fire)	0	0	0	0
HAZARDOUS CONDITION	7	27	1	17
SERVICE CALLS	7	32	10	35
GOOD INTENT	9	36	7	49
FALSE ALARMS/WEATHER	11	40	9	46
TOTAL CALLS FOR SERVICE	430	2,679	436	2726

Notes:

- Fire 100 Series: Fire (*structure, vehicle, wildland*)
- Fire 200 Series: Overpressure, Rupture, Explosion, Overheat (*No Fire*)
- Fire 300 Series: Rescue & Emergency Service Incident (*Motor vehicle accident, EMS Calls*)
- Fire 400 Series: *Hazardous Condition (spills, leaks with no fire)*
- Fire 500 Series: Service Calls (water & smoke problems, burning complaints)
- Fire 600 Series: Good Intent (*Dispatched and cancelled, Citizen needs help*)
- Fire 700/800 Series: (700) False Alarms (800) Severe Weather/Natural Disasters

Runs by District	July 2023	2023 Totals	July 2022	2022 Totals
Wisconsin Rapids	309	2,033	330	2004
Saratoga	17	156	24	179
Village Port Edwards	13	64	16	90
Village Biron	19	129	16	67
Town of Port Edwards	12	57	5	46
Nekoosa	37	152	22	168
Cranmoor	1	8	0	6
Mutual Aid Given	6	28	7	61
Mutual Aid Received	16	52	16	105
TOTALS	430	2,679	436	2726

Confined Space Stand-by	July 2023	Total # 2023	July 2022	Total # 2022
TOTALS	27	243	37	248



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WRFD TRAINING CENTER FOR JULY 2023

Category	Topic
Fire	Firefighter Down/Forcible Entry
Officer	Whole Community Planning for Disasters
Motor Pump Operator	Effective Fire Attack
Technical rescue	No Training in July
Hazardous Materials	Haz Mat Truck Emergency Response
EMS	Pediatric Advance Life Support
EMR	No Training for July
Cadet	No training in June and July

Total Training Hours for the Month	365
Inspections for the month	33