



# Attachment #1

## MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

TUESDAY, OCTOBER 17, 2023

6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, October 17, 2023, at 6:01 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation

4. Reading of the Minutes of the Previous Meeting held on September 19, 2023

It was moved by Veneman, seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider the appointment of two (2) regular members to the Ethics Board for terms expiring November 1, 2026

It was moved by Veneman, seconded by Bemke to table this item until the November Council meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Attachment #1

Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for adoption an ordinance providing that an ordinance may be adopted at its first reading

It was moved by Cattanach, seconded by Delaney to adopt an ordinance providing that an ordinance may be adopted at its first reading. Motion carried, 7 ayes and 1 nay. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the November Council meeting:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider a motion from Aldersperson Bemke to rescind the action of the Council at its meeting on September 19, 2023, to send the ATV/UTV ordinance to a binding referendum at the Spring Election

It was moved by Bemke, seconded by Austin to rescind the action of the Council at its meeting on September 19, 2023, to send the ATV/UTV ordinance to a binding referendum at the Spring Election. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. If the motion for rescission is approved, the Council may consider adoption of an ordinance to allow all-terrain vehicles and utility-terrain vehicles to operate on City streets other than state highways

It was moved by Veneman, seconded by Rayome table this item until the November Council meeting. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. REPORT OF THE PLANNING COMMISSION MEETING HELD ON OCTOBER 2, 2023:

Date of Meeting: October 2, 2023

Reported to Council: October 17, 2023

The Planning Commission met at 4:00 p.m. on October 2, 2023 in the Council Chambers at City Hall. Members present in the Chambers included Ryan Austin, Eric Daven, and Jeff Marutz. Ben Goodreau and Thad Kubisiak attended via Zoom. Lee Thao and Shane Blaser were absent; Ryan Austin served as Chairperson. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Josh Prentice, Shane Ruesch and others as listed on the sign-in sheet.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from August 31, 2023, Planning Commission meeting.

Motion by Marutz to approve the report from the August 31, 2023 Planning Commission meeting; second by Daven. Motion carried (5 - 0)

2. 23-000784; Aspirus Riverview Hospital - request for a Planned Development District Amendment to modify the existing Planned Development District boundary at 1041 Hill Street (Parcel ID 3408444). Staff provided a summary and background information for this item. Approval was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:05 p.m.

Mary Molski and Mary Gokey, who both live on Dewey Street, asked for clarification about which properties would be impacted and to what extent. Carrie Edmondson and Kyle Kearns responded. Josh Prentice of REI Engineering provided additional information about the lot line adjustment.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:13 p.m.

Motion by Daven to approve the request for a Planned Development District Amendment to modify the existing Planned Development District boundary at 1041 Hill Street (Parcel ID 3408444) as presented with the staff recommendations:

1. Minor or major alterations to the Planned Development District shall be pursuant to Section 11.05.36 of the Zoning Ordinance.
2. This proposal has been determined to be a major alteration and can be approved by the Common Council at a regular meeting.
3. Approval is contingent upon recordation of the associated lot line adjustment

Second by Marutz. Motion carried (5 - 0) **Ordinance No. MC 1357**

3. Rapids Rediscovered grant requests for 851 Gardner Street (Parcel ID 3402985) and five unaddressed parcels (Parcel ID's 3405230, 3405231, 3405232, 3405233, and 3405234).

Carrie Edmondson provided a summary of the request. Approval was recommended with the conditions outlined in the staff report. Ms. Edmondson pointed out a minor typing error within condition 4.

Commissioner Daven asked about the guidelines for granting funds to applicants and whether it was on a first come, first-serve basis to which Mr. Kearns responded, adding additional comments about future grant requests.

Motion by Daven to approve the Rapids Rediscovered grant requests for 851 Gardner Street (Parcel ID 3402985) and five unaddressed parcels (Parcel ID's 3405230, 3405231, 3405232, 3405233, and 3405234) with the recommended conditions:

1. Revised elevations shall be submitted to include exterior enhancements subject to review and approval of Community Development Department staff.
2. Finished exterior materials must be low maintenance and durable.
3. A minimum of two shade trees shall be installed within the front yard.
4. The project shall include required grass seeding and tree installation within one year of approval.
5. Zoning district dimensional standards shall be met, along with associated development standards and supplemental use standards.

Second by Marutz. Shane Ruesch added his comments. Motion carried (5 - 0)

4. 23-000907; City of Wisconsin Rapids – public hearing on a request to amend Chapter 11 – Zoning, specifically Appendix C, Zoning Districts and Dimensional Standards, modifying floor area requirements for residential districts.

Kyle Kearns provided a synopsis of the request.

Public hearing opened at 4:30 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:31 p.m.

Motion by Marutz to approve the request to amend Chapter 11 – Zoning, specifically Appendix C, Zoning Districts and Dimensional Standards, modifying floor area requirements for residential districts; second by Austin. Motion carried (5 – 0) **Ordinance No. MC 1358**

5. Adjourn

Motion by Daven to adjourn the meeting; second by Marutz. Motion carried (5 – 0). Meeting adjourned at 4:32 p.m.

**It was moved by Cattanach, seconded by Veneman to approve and adopt the actions of the Commission.**

**Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

- A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 3, 2023:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: October 3, 2023

Report to Council: October 17, 2023

The Finance and Property Committee met at 4:01 p.m. on Tuesday, October 3, 2023, in the Council Chambers at City Hall. All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:01 p.m.

2. Presentation by the Heart of Wisconsin Chamber of Commerce and request for funding from the City of Wisconsin Rapids for 2024

Staci Kivi, President / CEO, gave a presentation to the Finance and Property Committee on the \$25,000 Heart of Wisconsin Chamber of Commerce 2024 budget request. No action was taken.

3. Consider for approval an Agreement for EMS services with the Town of Saratoga

It was moved by Benke, seconded by Veneman to approve an agreement for EMS services with the Town of Saratoga. Motion carried.

4. Consider for approval an Agreement for EMS services with the Village of Port Edwards

It was moved by Veneman, seconded by Bemke to approve an agreement for EMS services with the Village of Port Edwards. Motion carried.

5. Consider a request from the Park and Recreation Department to apply for an Urban Forestry Grant through the DNR and to utilize \$5,000 from the Park Outlay account

It was moved by Veneman, seconded by Bemke to approve the Park and Recreation Department to apply for a DNR Urban Forestry Grant in the amount of \$5,000 with a local match of \$5,000 to be funded from the Park Department Outlay account. Motion carried.

6. Budget Amendment Resolution No. 3

It was moved by Bemke, seconded by Veneman to approve Budget Amendment No. 3. Motion carried.

**Resolution No. 19 (2023)**

# Attachment #1

7. Budget discussion

Finance Director Desorcy gave an update on the 2024 Budget. No action was taken.

8. Audit of the bills

It was moved by Bemke, seconded by Veneman to approve check no. 18607 to 18923. Motion carried.

9. Set next meeting date

The next meeting of the Finance and Property Committee is scheduled for Tuesday, November 7, 2023, at 4:00 p.m. in the Council Chambers.

10. Adjournment

It was moved by Zacher, seconded by Veneman to adjourn. Motion carried and the meeting adjourned at 4:39 p.m.

It was moved by Zacher, seconded by Bemke to approve and adopt the actions of the Committee. Cattanach requested that items #3 and #4 be held out; Delaney requested that item #6 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3, #4, and #6 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding items #3 and #4, it was moved by Cattanach, seconded by Veneman to send both items back to the Finance and Property Committee for further consideration. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Bemke, seconded by Zacher to approve this item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON OCTOBER 5, 2023:

Tom Rayome, Chairperson

Ryan Austin, Vice-Chairperson

Dennis Polach

Date of Meeting: October 5, 2023

# Attachment #1

Reported to Council: October 17, 2023

The Public Works Committee met on Thursday, October 5, 2023 in the Council Chambers at City Hall. All members were present.

1. Call to order

The meeting was called to order at 4:00 PM

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider approval of a public art crosswalk at the intersection of Lincoln Street and Birch Street/Peach Street.

Motion by Austin, second by Polach to approve the public art crosswalk. Motion carried (3-0).

4. Consider a preliminary resolution for public work and improvements on McKinley Street between 8<sup>th</sup> Ave N and 14<sup>th</sup> Ave N proposed for construction in 2025.

Motion by Austin, second by Rayome to approve the preliminary resolution for public work and improvements. Motion carried (3-0). **Resolution No. 20 (2023)**

5. Review Referral List

The referral list was reviewed.

6. Set Next Meeting Date

The next regularly scheduled meeting is set for Thursday, November 9<sup>th</sup> at 5pm.

7. Adjourn

Motion by Austin, second by Rayome to adjourn at 4:28 PM. Motion carried (3-0).

**It was moved by Rayome, seconded by Polach to approve and adopt the actions of the Committee. Delaney requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out item #3 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanaach, seconded by Austin to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON OCTOBER 10, 2023:

Jay Bemke, Chairperson

Jake Cattanaach, Vice-Chairperson

Patrick J. Delaney

Date of Meeting: October 10, 2023

Reported to Council: October 17, 2023

The Human Resources Committee held a meeting on Tuesday, October 10, 2023 at 1:30 p.m. in the First Floor Conference Room at City Hall, 444 W. Grand Ave. All Committee members were present. Also

present were City Attorney Sue Schill, Finance Director Tim Desorcy, Alderperson Polach, and HR Manager Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 1:30 p.m.

2. Discuss and consider for approval proposed changes to the Pay Provisions Policy. Attachments forthcoming.

Motion by Cattanach, seconded by Delaney to approve the proposed changes to the Pay Provisions Policy. Motion carried 3-0.

3. Discuss and consider for approval a new wage schedule, to be effective January 1, 2024, contingent upon budget approval.

Motion by Cattanach, seconded by Bemke to approve the new wage schedule as presented, including the grading of positions and movement through the schedule based upon the time periods listed and as provided for in the Pay Provisions Policy, with the schedule to be effective January 1, 2024; all contingent upon budget approval. Present employees will be placed on the schedule pursuant to “option 1”, with the employee being placed at the step closest to their current salary that doesn’t provide for less than their current pay. Any general wage increase for 2024 will be reflected in the schedule. Motion carried 2-1.

4. Discuss and consider for approval the setting of the salary for the elected position of Mayor for the 2024-2026 term.

Motion by Delaney, seconded by Bemke to keep the salary for the elected position of Mayor for the 2024-2026 term as is, with a general wage increase as approved by City policy. Motion carried 3-0.

5. Discuss and consider for approval a general wage increase for non-represented employees of the City to be effective January 1, 2024.

Motion by Delaney, seconded by Cattanach to approve a 3% general wage increase for non-represented employees of the City, to be effective January 1, 2024. Motion carried 3-0.

6. Adjournment

Motion by Delaney, seconded by Cattanach to adjourn. Motion carried 3-0. The meeting adjourned at 2:27 p.m.

**It was moved by Bemke, seconded by Cattanach to approve and adopt the actions of the Committee. Delaney requested that item #3 be held out; Cattanach requested that item #5 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3 and #5 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Regarding item #3, it was moved by Delaney, seconded by Zacher to approve option #2 as presented. Motion carried, 6 ayes and 2 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #5, it was moved by Cattnach to send this item back to the Human Resources Committee for further consideration. Motion failed due to lack of a second.

Regarding item #5, it was moved by Bemke, seconded by Veneman to approve this item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions, Boards, and Department Reports:

- a. McMillan Memorial Library Building & Grounds Committee held May 10 and August 9, 2023; Finance Committee held August 9, 2023; Board of Trustee held August 16, 2023
- b. Wisconsin Rapids Housing Authority held July 26, 2023
- c. South Wood County Airport Commission held September 7, 2023
- d. Police and Fire Commission held September 9 and September 13, 2023
- e. Water Works and Lighting Commission held September 13, 2023
- f. Ethics Board held September 19, 2023
- g. Park and Recreation Commission held October 9, 2023
- h. Mass Transit Evaluation Committee held October 12, 2023

Department Reports for September 2023

- i. Engineering Department
- j. Public Works Department
- k. South Wood County Airport
- l. Wastewater Treatment Plant
- m. Wisconsin Rapids Fire Department
- n. Wisconsin Rapids Police Department

**No action was taken on this item. The reports will be placed on file.**

12. Referrals to Committees

**No referrals were received.**

13. Adjournment.

**It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:59 p.m.:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk