

W I S C O N S I N



PUBLIC MEETING NOTICE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, NOVEMBER 14, 2023
6:00 P.M.
CITY HALL COUNCIL CHAMBERS

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids, on Tuesday, November 14, 2023 at 6:00 p.m. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Council may appear remotely via video or audioconferencing for this meeting.

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation**
- 4. Reading of the Minutes of the Previous Meetings held on October 17, November 2, and November 9, 2023 (See Attachments #1, #2, and #3)**
- 5. Consider for Adoption an Ordinance to allow all-terrain vehicles and utility-terrain vehicles to operate on City streets other than state highways (See Attachment #4)**
- 6. Consider for Adoption a Resolution Adopting the Tax Levy and 2024 City of Wisconsin Rapids Budget (See Attachment #5)**
- 7. Consider for Adoption a Resolution Setting the Equivalent Residential Unit (ERU) Charge for the Storm Water Management Utility Improvement Fund (See Attachment #6)**
- 8. Consider for Adoption a Resolution Setting the Transportation Utility Fee (Base Fee and Trip fee) for the Transportation Utility District (TUD) Fund (See Attachment #7)**
- 9. Consider for adoption an ordinance amending portions of Section 8, Sewage Regulations, regarding limitations on mercury discharge; the ordinance was recommended for adoption by the Wastewater Treatment Commission at its meeting on October 11, 2023 (See Attachment #8)**
- 10. Second reading of an ordinance providing that an ordinance may be adopted at its first reading (See Attachment #9)**
- 11. Consider the appointment of two (2) regular members to the Ethics Board for terms expiring November 1, 2026 (See Attachment #10)**
- 12. Consider for Adoption the Actions of the Planning Commission at its meeting held on November 6, 2023:**
 1. Approval of the reports from the October 2, 2023, and October 18, 2023, Planning Commission meetings.
 2. 23-000969; Kwik Trip Inc. - request for a Site Plan and Architectural Review to construct a façade improvement, commercial building addition and associated site improvements at 2520 West Grand Avenue (Parcel ID 3401290).
 3. 23-001021; Dennis Eron - request for a Site Plan and Architectural Review to construct a commercial building addition and associated site improvements at 710 Ruby Avenue (Parcel ID 3414178).
 4. 23-001023; Metcalf Lumber - request for a Site Plan and Architectural Review to construct an accessory building at 750 West Grand Avenue (Parcel ID 3401910).
 5. Adjourn
- 13. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:**

A. Finance and Property Committee meeting held on November 7, 2023:

1. Call to Order
2. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License for Assumption Catholic Schools, 445 Chestnut Street, for a Barn Dance event to be held on Saturday, November 18, 2023 from 5:30 p.m. to 9:00 p.m.
3. Request from the Community Development Department to apply for a 2024 Certified Local Government grant to conduct a citywide Historic property survey update
4. Audit of the bills
5. Set next meeting date
6. Adjournment

B. Public Works Committee meeting held on November 9, 2023:

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report.
3. Consider a request to allow residential properties additional garbage bins for an additional fee.
4. Consider setting degradation fee rates for the 2024 calendar year.
5. Review and consider approving a Relocation Order for real estate as part of the 2024 Lincoln St Project between E Riverview Expressway and just north of Chestnut St.
6. Review and consider changes to Engineering Department’s Change Order Policy.
7. Review WI DOT’s Local Road Improvement Program applications for the 2024-2025 program cycle.
8. Review Referral List
9. Set Next Meeting Date
10. Adjourn

C. Human Resources Committee meeting held on November 7, 2023:

1. Call to order
2. Consider for approval adjustments to the City’s health insurance with Aspirus Health Plan to address the increased deductibles needed for high deductible health plans pursuant to IRS regulations, along with a corresponding reduction in premiums, all effective January 1, 2024. See attachment, which outlines the new deductibles, premiums, and out-of-pocket maximums as proposed.
3. Consider for approval revisions to the Seasonal Coordinator position within the Parks & Recreation. Department to add limited hours during the fall and winter; this position shall not exceed 1040 hours in a rolling 12-month period. Attachment coming.
4. Adjournment

14. Reports of Other Committees, Commissions, Boards, and Department Reports:

- a. Wastewater Treatment Commission held August 9, September 13, and October 11, 2023
- b. South Wood County Airport Commission held October 5, 2023
- c. Water Works and Lighting Commission held October 11, 2023 and special meeting held October 11, 2023
- d. Mass Transit Evaluation Committee held October 19, 2023

Department Reports for October 2023

- e. Engineering Department
- f. Public Works Department
- g. South Wood County Airport
- h. Wisconsin Rapids Fire Department

15. Referrals to Committees

16. Adjournment.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk’s office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



MINUTES
MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 17, 2023
6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, October 17, 2023, at 6:01 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation

4. Reading of the Minutes of the Previous Meeting held on September 19, 2023

It was moved by Veneman, seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider the appointment of two (2) regular members to the Ethics Board for terms expiring November 1, 2026

It was moved by Veneman, seconded by Bemke to table this item until the November Council meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for adoption an ordinance providing that an ordinance may be adopted at its first reading
 It was moved by Cattnach, seconded by Delaney to adopt an ordinance providing that an ordinance may be adopted at its first reading. Motion carried, 7 ayes and 1 nay. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the November Council meeting:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider a motion from Aldersperson Bemke to rescind the action of the Council at its meeting on September 19, 2023, to send the ATV/UTV ordinance to a binding referendum at the Spring Election
 It was moved by Bemke, seconded by Austin to rescind the action of the Council at its meeting on September 19, 2023, to send the ATV/UTV ordinance to a binding referendum at the Spring Election. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. If the motion for rescission is approved, the Council may consider adoption of an ordinance to allow all-terrain vehicles and utility-terrain vehicles to operate on City streets other than state highways
 It was moved by Veneman, seconded by Rayome table this item until the November Council meeting. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. REPORT OF THE PLANNING COMMISSION MEETING HELD ON OCTOBER 2, 2023:

Date of Meeting: October 2, 2023
Reported to Council: October 17, 2023

The Planning Commission met at 4:00 p.m. on October 2, 2023 in the Council Chambers at City Hall. Members present in the Chambers included Ryan Austin, Eric Daven, and Jeff Marutz. Ben Goodreau and Thad Kubisiak attended via Zoom. Lee Thao and Shane Blaser were absent; Ryan Austin served as Chairperson. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Josh Prentice, Shane Ruesch and others as listed on the sign-in sheet.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from August 31, 2023, Planning Commission meeting.

Motion by Marutz to approve the report from the August 31, 2023 Planning Commission meeting; second by Daven. Motion carried (5 - 0)

2. 23-000784; Aspirus Riverview Hospital - request for a Planned Development District Amendment to modify the existing Planned Development District boundary at 1041 Hill Street (Parcel ID 3408444). Staff provided a summary and background information for this item. Approval was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:05 p.m.

Mary Molski and Mary Gokey, who both live on Dewey Street, asked for clarification about which properties would be impacted and to what extent. Carrie Edmondson and Kyle Kearns responded. Josh Prentice of REI Engineering provided additional information about the lot line adjustment.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:13 p.m.

Motion by Daven to approve the request for a Planned Development District Amendment to modify the existing Planned Development District boundary at 1041 Hill Street (Parcel ID 3408444) as presented with the staff recommendations:

1. Minor or major alterations to the Planned Development District shall be pursuant to Section 11.05.36 of the Zoning Ordinance.
2. This proposal has been determined to be a major alteration and can be approved by the Common Council at a regular meeting.
3. Approval is contingent upon recordation of the associated lot line adjustment

Second by Marutz. Motion carried (5 - 0) **Ordinance No. MC 1357**

3. Rapids Rediscovered grant requests for 851 Gardner Street (Parcel ID 3402985) and five unaddressed parcels (Parcel ID's 3405230, 3405231, 3405232, 3405233, and 3405234).

Carrie Edmondson provided a summary of the request. Approval was recommended with the conditions outlined in the staff report. Ms. Edmondson pointed out a minor typing error within condition 4.

Commissioner Daven asked about the guidelines for granting funds to applicants and whether it was on a first come, first-serve basis to which Mr. Kearns responded, adding additional comments about future grant requests.

Motion by Daven to approve the Rapids Rediscovered grant requests for 851 Gardner Street (Parcel ID 3402985) and five unaddressed parcels (Parcel ID's 3405230, 3405231, 3405232, 3405233, and 3405234) with the recommended conditions:

1. Revised elevations shall be submitted to include exterior enhancements subject to review and approval of Community Development Department staff.
2. Finished exterior materials must be low maintenance and durable.
3. A minimum of two shade trees shall be installed within the front yard.
4. The project shall include required grass seeding and tree installation within one year of approval.
5. Zoning district dimensional standards shall be met, along with associated development standards and supplemental use standards.

Second by Marutz. Shane Ruesch added his comments. Motion carried (5 - 0)

4. 23-000907; City of Wisconsin Rapids – public hearing on a request to amend Chapter 11 – Zoning, specifically Appendix C, Zoning Districts and Dimensional Standards, modifying floor area requirements for residential districts.

Kyle Kearns provided a synopsis of the request.

Public hearing opened at 4:30 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:31 p.m.

Motion by Marutz to approve the request to amend Chapter 11 – Zoning, specifically Appendix C, Zoning Districts and Dimensional Standards, modifying floor area requirements for residential districts; second by Austin. Motion carried (5 – 0) **Ordinance No. MC 1358**

5. Adjourn

Motion by Daven to adjourn the meeting; second by Marutz. Motion carried (5 – 0). Meeting adjourned at 4:32 p.m.

It was moved by Cattanach, seconded by Veneman to approve and adopt the actions of the Commission.

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

- A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 3, 2023:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: October 3, 2023

Report to Council: October 17, 2023

The Finance and Property Committee met at 4:01 p.m. on Tuesday, October 3, 2023, in the Council Chambers at City Hall. All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:01 p.m.

2. Presentation by the Heart of Wisconsin Chamber of Commerce and request for funding from the City of Wisconsin Rapids for 2024

Staci Kivi, President / CEO, gave a presentation to the Finance and Property Committee on the \$25,000 Heart of Wisconsin Chamber of Commerce 2024 budget request. No action was taken.

3. Consider for approval an Agreement for EMS services with the Town of Saratoga

It was moved by Benke, seconded by Veneman to approve an agreement for EMS services with the Town of Saratoga. Motion carried.

4. Consider for approval an Agreement for EMS services with the Village of Port Edwards

It was moved by Veneman, seconded by Bemke to approve an agreement for EMS services with the Village of Port Edwards. Motion carried.

5. Consider a request from the Park and Recreation Department to apply for an Urban Forestry Grant through the DNR and to utilize \$5,000 from the Park Outlay account

It was moved by Veneman, seconded by Bemke to approve the Park and Recreation Department to apply for a DNR Urban Forestry Grant in the amount of \$5,000 with a local match of \$5,000 to be funded from the Park Department Outlay account. Motion carried.

6. Budget Amendment Resolution No. 3

It was moved by Bemke, seconded by Veneman to approve Budget Amendment No. 3. Motion carried.

Resolution No. 19 (2023)

7. Budget discussion

Finance Director Desorcy gave an update on the 2024 Budget. No action was taken.

8. Audit of the bills

It was moved by Bemke, seconded by Veneman to approve check no. 18607 to 18923. Motion carried.

9. Set next meeting date

The next meeting of the Finance and Property Committee is scheduled for Tuesday, November 7, 2023, at 4:00 p.m. in the Council Chambers.

10. Adjournment

It was moved by Zacher, seconded by Veneman to adjourn. Motion carried and the meeting adjourned at 4:39 p.m.

It was moved by Zacher, seconded by Bemke to approve and adopt the actions of the Committee. Cattanach requested that items #3 and #4 be held out; Delaney requested that item #6 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3, #4, and #6 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding items #3 and #4, it was moved by Cattanach, seconded by Veneman to send both items back to the Finance and Property Committee for further consideration. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Bemke, seconded by Zacher to approve this item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON OCTOBER 5, 2023:

Tom Rayome, Chairperson

Ryan Austin, Vice-Chairperson

Dennis Polach

Date of Meeting: October 5, 2023

Reported to Council: October 17, 2023

The Public Works Committee met on Thursday, October 5, 2023 in the Council Chambers at City Hall. All members were present.

1. Call to order

The meeting was called to order at 4:00 PM

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider approval of a public art crosswalk at the intersection of Lincoln Street and Birch Street/Peach Street.

Motion by Austin, second by Polach to approve the public art crosswalk. Motion carried (3-0).

4. Consider a preliminary resolution for public work and improvements on McKinley Street between 8th Ave N and 14th Ave N proposed for construction in 2025.

Motion by Austin, second by Rayome to approve the preliminary resolution for public work and improvements. Motion carried (3-0). **Resolution No. 20 (2023)**

5. Review Referral List

The referral list was reviewed.

6. Set Next Meeting Date

The next regularly scheduled meeting is set for Thursday, November 9th at 5pm.

7. Adjourn

Motion by Austin, second by Rayome to adjourn at 4:28 PM. Motion carried (3-0).

It was moved by Rayome, seconded by Polach to approve and adopt the actions of the Committee. Delaney requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out item #3 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanaach, seconded by Austin to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON OCTOBER 10, 2023:

Jay Bemke, Chairperson

Jake Cattanaach, Vice-Chairperson

Patrick J. Delaney

Date of Meeting: October 10, 2023

Reported to Council: October 17, 2023

The Human Resources Committee held a meeting on Tuesday, October 10, 2023 at 1:30 p.m. in the First Floor Conference Room at City Hall, 444 W. Grand Ave. All Committee members were present. Also

present were City Attorney Sue Schill, Finance Director Tim Desorcy, Alderperson Polach, and HR Manager Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 1:30 p.m.

2. Discuss and consider for approval proposed changes to the Pay Provisions Policy. Attachments forthcoming.

Motion by Cattanach, seconded by Delaney to approve the proposed changes to the Pay Provisions Policy. Motion carried 3-0.

3. Discuss and consider for approval a new wage schedule, to be effective January 1, 2024, contingent upon budget approval.

Motion by Cattanach, seconded by Bemke to approve the new wage schedule as presented, including the grading of positions and movement through the schedule based upon the time periods listed and as provided for in the Pay Provisions Policy, with the schedule to be effective January 1, 2024; all contingent upon budget approval. Present employees will be placed on the schedule pursuant to “option 1”, with the employee being placed at the step closest to their current salary that doesn’t provide for less than their current pay. Any general wage increase for 2024 will be reflected in the schedule. Motion carried 2-1.

4. Discuss and consider for approval the setting of the salary for the elected position of Mayor for the 2024-2026 term.

Motion by Delaney, seconded by Bemke to keep the salary for the elected position of Mayor for the 2024-2026 term as is, with a general wage increase as approved by City policy. Motion carried 3-0.

5. Discuss and consider for approval a general wage increase for non-represented employees of the City to be effective January 1, 2024.

Motion by Delaney, seconded by Cattanach to approve a 3% general wage increase for non-represented employees of the City, to be effective January 1, 2024. Motion carried 3-0.

6. Adjournment

Motion by Delaney, seconded by Cattanach to adjourn. Motion carried 3-0. The meeting adjourned at 2:27 p.m.

It was moved by Bemke, seconded by Cattanach to approve and adopt the actions of the Committee. Delaney requested that item #3 be held out; Cattanach requested that item #5 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3 and #5 for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Delaney, seconded by Zacher to approve option #2 as presented. Motion carried, 6 ayes and 2 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #5, it was moved by Cattanach to send this item back to the Human Resources Committee for further consideration. Motion failed due to lack of a second.

Regarding item #5, it was moved by Bemke, seconded by Veneman to approve this item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions, Boards, and Department Reports:

- a. McMillan Memorial Library Building & Grounds Committee held May 10 and August 9, 2023; Finance Committee held August 9, 2023; Board of Trustee held August 16, 2023
- b. Wisconsin Rapids Housing Authority held July 26, 2023
- c. South Wood County Airport Commission held September 7, 2023
- d. Police and Fire Commission held September 9 and September 13, 2023
- e. Water Works and Lighting Commission held September 13, 2023
- f. Ethics Board held September 19, 2023
- g. Park and Recreation Commission held October 9, 2023
- h. Mass Transit Evaluation Committee held October 12, 2023

Department Reports for September 2023

- i. Engineering Department
- j. Public Works Department
- k. South Wood County Airport
- l. Wastewater Treatment Plant
- m. Wisconsin Rapids Fire Department
- n. Wisconsin Rapids Police Department

No action was taken on this item. The reports will be placed on file.

12. Referrals to Committees

No referrals were received.

13. Adjournment.

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:59 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk



Attachment #2

MINUTES

SPECIAL MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

THURSDAY, NOVEMBER 2, 2023

5:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Thursday, November 2, 2023, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present. Alderperson Zacher attended via Zoom:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 26, 2023:

Matt Zacher, Chairperson Dean Veneman, Vice-Chairperson Jay Bemke

Date of Meeting: October 26, 2023

Report to Council: November 2, 2023

The Finance and Property Committee met at 4:00 p.m. on Thursday, October 26, 2023, in the Council Chambers at City Hall. All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:00 p.m.

2. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Veneman, seconded by Bemke to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee may discuss and consider for approval Agreements for EMS services with the Town of Saratoga and the Village of Port Edwards

In closed session, the Committee discussed Agreements for EMS services with the Town of Saratoga and the Village of Port Edwards.

3. The Committee will return to open session

It was moved by Bemke, seconded by Veneman to return to open session. Motion carried, 3-0, and the Committee returned to open session.

4. In open session, the Committee may take action regarding the approval of an Agreement for EMS services with the Town of Saratoga

It was moved by Bemke, seconded by Veneman to approve an Agreement for EMS services with the Town of Saratoga as presented. Motion carried, 3-0.

Attachment #2

5. The Committee may take action regarding the approval of an Agreement for EMS services with the Village of Port Edwards

It was moved by Veneman, seconded by Zacher to approve an Agreement for EMS services with the Village of Port Edwards as presented. Motion carried, 3-0.

6. Adjournment.

It was moved by Bemke, seconded by Zacher to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:21 p.m.

It was moved by Cattanach, seconded by Delaney go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed Agreements for EMS services with the Town of Saratoga and the Village of Port Edwards.

It was moved by Cattanach, seconded by Bemke to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cattanach requested that items #4 and #5 be held out. It was moved by Veneman, seconded by Bemke to approve and adopt the balance of the report, holding out items #4 and #5 out for separate vote. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Bemke, seconded by Veneman to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #5, it was moved by Veneman, seconded by Austin to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consider for Adoption the Actions of the Committee of the Whole Meetings, as follows:

a. REPORT OF THE MEETING HELD ON OCTOBER 5, 2023:

Date of Meeting: October 05, 2023

Reported to Council: November 2, 2023

The Committee of the Whole met at 5:00 p.m. on Thursday, October 5, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present except Aldersperson Delaney, who was excused.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:00 p.m.

2. Review and discuss the 2024 Budget

Finance Director, Tim Desorcy, presented a status on the FEMA / ARPA funds available for future projects. It was moved by Cattanach, seconded by to Austin, to use the FEMA / ARPA funds for a equipment storage facility at the City Garage and the remaining funds for street construction. Motion carried.

3. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried and the meeting adjourned at 5:40 p.m.

Cattanach requested that item #2 be held out. It was moved by Veneman, seconded by Cattanach to approve and adopt the balance of the report, holding out item #2 for separate vote. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Cattanach, seconded by Delaney to approve the use of ARPA and FEMA funds for road construction projects as presented in the budget. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b. REPORT OF THE MEETING HELD ON OCTOBER 10, 2023:

Date of Meeting: October 10, 2023
Reported to Council: November 2, 2023

The Committee of the Whole met at 6:00 p.m. on Tuesday, October 10, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present.

1. Call to Order

Chairperson Veneman called the meeting to order at 6:00 p.m.

2. Review and discuss the 2024 Budget

Finance Director, Tim Desorcy, presented an overall view of the 2024 Budget. No action was taken.

3. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried and the meeting adjourned at 6:37 p.m.

It was moved by Veneman, seconded by Cattanaach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. REPORT OF THE MEETING HELD ON OCTOBER 12, 2023:

Date of Meeting: October 12, 2023
Reported to Council: November 2, 2023

The Committee of the Whole met at 5:00 p.m. on Thursday, October 12, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:00 p.m.

2. Review and discuss the 2024 Budget

Jake Klingsforth, Park Superintendent, reviewed the 2024 Park and Recreation Budget with the Committee.

Katherine Elchert, Library Director, reviewed the 2024 McMillan Library Budget with the Committee.

Mayor Blaser, discussed the possibility of incorporating a bridge lighting project into the budget that would be funded from Tax Incremental District No. 7.

No action was taken.

3. Adjournment.

It was moved by Delaney, seconded by Bemke to adjourn. Motion carried and the meeting adjourned at 6:51 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d. REPORT OF THE MEETING HELD ON OCTOBER 19, 2023:

Date of Meeting: October 19, 2023

Reported to Council: November 2, 2023

The Committee of the Whole met at 5:00 p.m. on Thursday, October 19, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:03 p.m.

2. Review and discuss the 2024 Budget

Todd Eckes, Fire Chief, reviewed the 2024 Fire Department / EMS Budget with the Committee. Daniel Hostens, Police Chief, reviewed the 2024 Police Department Budget with the Committee. No action was taken.

3. Adjournment.

It was moved by Bemke, seconded by Rayome to adjourn. Motion carried and the meeting adjourned at 8:53 p.m.

It was moved by Veneman, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

e. REPORT OF THE MEETING HELD ON OCTOBER 24, 2023:

Date of Meeting: October 24, 2023

Reported to Council: November 2, 2023

The Committee of the Whole met at 5:00 p.m. on Tuesday, October 24, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:00 p.m.

2. Review and discuss the 2024 Budget

Tim Kriz, Board President, and Madison Rafter, Executive Director from the South Wood County Humane Society presented the proposed 2024 Humane Society contract/

Joe Eichsteadt, City Engineer, reviewed the 2024 Engineering Budget and the Public Works Construction Fund Budget with the Committee.

Paul Vollert, Public Works Superintendent, reviewed the 2024 Public Works Budget with the Committee.

Staci Kivi, President / CEO, from the Chamber of Commerce addressed the Committee on the 2024 Heart of Wisconsin 2024 Budget request.

No action was taken.

Attachment #2

3. Adjournment.

It was moved by Bemke seconded by Cattanach to adjourn. Motion carried and the meeting adjourned at 7:05 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

f. REPORT OF THE MEETING HELD ON OCTOBER 26, 2023:

Date of Meeting: October 26, 2023

Reported to Council: November 2, 2023

The Committee of the Whole met at 5:01 p.m. on Thursday, October 26, 2023, in the Council Chambers at City Hall. All members of the Committee of the Whole were present except for Aldersperson Austin, who was excused.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:01 p.m.

2. Review and discuss the 2024 Budget

Tim Kriz and Madison Rafter presented information on the proposed 2024 \$86,500 Humane Society contract.

It was moved by Delaney, seconded by Zacher to contract with the South Wood County Humane Society in the amount of \$26,250. This will cover up to 350 “strays” picked up or dropped off from the city. The city will only accept responsibility for dogs and cats. Motion carried with 4 ayes and 3 nays. Aldersperson Rayome, Polach and Bemke voted in the negative.

Tyler Mickelson, IT Manager, reviewed the 2024 Information System Budget with the Committee.

Jem Brown, General Manager and Jeff Kuhn, Director of Finance from Water Works & Lighting Commission (WWLC) presented the 2024 WWLC Budget.

It was moved by Bemke, seconded by Zacher to approve the Water Works & Lighting Commission Budget. Motion carried with Delaney and Cattanach voting in the negative.

Ryan Hartman, HR Manager, reviewed the 2024 Human Resources Budget with the Committee.

Kyle Kearns, Community Development Director, reviewed the 2024 Community Development Budget and Inspection Services Budget with the Committee.

Derek Budsberg, Wastewater Superintendent, reviewed the 2024 Sewer Utility Budget with the Committee.

Tim Desorcy, Finance Director, reviewed the 2024 Finance Department Budget with the Committee.

3. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried and the meeting adjourned at 8:37 p.m.

It was moved by Veneman, seconded by Delaney to approve and adopt the actions of the Committee. Austin requested that item #2 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #2 out for separate vote. No objection was made, and the motion was so amended. Motion to approve and adopt the balance of the report carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment #2

Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2 in regards to the proposed Humane Society contract, it was moved by Austin, seconded by Rayome to approve the Humane Society contract for \$86,500. Motion carried, 4 ayes, 3 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2 in regards to the Water Works and Lighting Commission budget, it was moved by Austin, seconded by Bemke to approve the Water Works and Light Commission budget as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Continued discussion regarding the 2024 City of Wisconsin Rapids budget

The Budget was discussed. No action was taken on this item.

6. Confirm a tentative 2024 budget to be considered at the Public Hearing and Common Council meeting on Thursday, November 9, 2023. Final adoption of the budget is anticipated at the Common Council meeting on Tuesday, November 14, 2023

It was moved by Veneman, seconded by Bemke to approve a tentative 2024 budget. Veneman requested that the motion be rescinded. Mayor Blaser asked if there was any objection to rescinding the motion. Rayome objected, so the motion stood. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Adjournment.

It was moved by Veneman, seconded by Austin to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:17 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk



Attachment #3

MINUTES

SPECIAL MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

THURSDAY, NOVEMBER 9, 2023

6:00 P.M.

A special meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and on Thursday, November 9, 2023, at 6:02 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:02 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Public Hearing on the 2024 City of Wisconsin Rapids Proposed Budget

Mayor Blaser opened the Public Hearing at 6:03 p.m.

Speaking against:

1. Elizabeth Whelan, 211 15th Ave N
2. Rick Humphreys, 460 Chestnut St

Speaking in favor:

none

Mayor Blaser closed the Public Hearing at 6:11 p.m.

4. Continued discussion regarding the 2024 City of Wisconsin Rapids budget

The 2024 budget was discussed. No action was taken on this item.

5. Adjournment.

It was moved by Rayome, seconded by Cattnach to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 6:34 p.m.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,
Jennifer M. Gossick, City Clerk

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS CREATING SECTION 340.021 OF THE MUNICIPAL CODE. SAID SECTION ESTABLISHES ATV/UTV ROUTES AND REGULATES THE OPERATION OF ATV/UTVs

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 340.021 of the Wisconsin Rapids Municipal Code is hereby created to read as follows:

340.021 All-Terrain and Utility-Terrain Vehicle Routes and Regulations

1. Purpose

The purpose of this ordinance is to establish all-terrain vehicle and utility-terrain vehicle (ATV/UTV) routes in the City of Wisconsin Rapids and to regulate the operation of ATVs/UTVs in the City.

2. Statutory Authority

The Common Council of the City of Wisconsin Rapids has the specific authority to adopt this ordinance under §§ 23.33(8)(b) and 23.33(11) of the Wisconsin Statutes.

When the word “chapter” is used anywhere in §340.021, it shall mean §340.021.

3. State Laws Adopted

Except as otherwise provided in this chapter, the statutory provisions in Wis. Stats. chs. 23, 340 to 348, and 350 establishing definitions and regulations with respect to ATVs and UTVs, and Wis. Admin. Code ch. NR 64, All-Terrain Vehicles, exclusive of any provisions therein relating to penalties to be imposed and exclusive of any regulations for which the statutory penalty is a fine or term of imprisonment, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this chapter, any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this chapter. Any future amendments, revisions or modifications of the statutes or administrative codes incorporated herein are made a part of this chapter in order to secure uniform statewide regulation of ATVs and UTVs, except to the extent that the provisions of this chapter are more restrictive.

4. **ATV/UTV Routes**

A. Designation of ATV/UTV routes.

1. No person may operate an ATV or UTV on any street or highway in the City of Wisconsin Rapids, except on those streets that are designated as ATV/UTV routes in this chapter.
2. Pursuant to § 23.33(8), Wis. Stats., all city streets are designated ATV/UTV routes as defined in NR 64.12 Routes, Wis. Admin. Code, except the following:
 - a. State Highway 13
 - b. State Highway 54
 - c. State Highway 73
 - d. The operation of ATV/UTVs will not be permitted on State highways except as may be necessary to cross the same and then in strict compliance with the law.
 - e. ATV/UTVs are not allowed in City-owned parks or on any other public property except for those properties with designated parking areas where motorized vehicles normally park.
3. No one shall operate an ATV/UTV on any City street between the hours of 10:00 p.m. and 7:00 a.m.

5. **Age Requirement**

All ATV/UTV operators shall be 16 years of age or older to operate an ATV/UTV on road routes in the City.

6. **Speed Limit**

The speed limit for ATV/UTVs shall be not greater than 35 miles per hour, or the speed limit for automobiles, whichever is lower, on all City streets,

7. **Conditions and Restrictions on Operation**

- A. No person shall operate an ATV/UTV on a street designated as an ATV/UTV route if the street is closed for any reason.
- B. Operators shall abide by all traffic laws, including the rules of operation and equipment requirements contained in § 23.33, Wis. Stats., and Wis. Admin. Code ch. NR 64, unless further restricted by this chapter.

- C. All ATV or UTV operators shall ride in single file on the extreme right-hand side of the paved portion of the highway. Operation on the bike lane, shoulders, grassy in-slope, ditches, or other street right-of-way is prohibited, unless yielding the right of way. Left turns may be made from any part of the highway when it is safe given prevailing conditions.
- D. No person may ride in or on any part of an ATV or UTV that is not designated or intended to be used by passengers. No ATV or UTV operator shall have a passenger riding in or on any part of an ATV/UTV that is not designated or intended to be used by passengers.
- E. No operator or passenger of an ATV or UTV may consume any alcohol beverages while in or on an ATV or UTV, while on any City street or any trail other established route open to the public. No operator or passenger of any ATV or UTV may possess, in or on an ATV or UTV on any City street or any trail or other established route open to the public, any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been broken or the contents of the bottle or receptacle have been partially removed or released.
- F. No ATV or UTV may be operated on any designated City route without fully functional headlights, taillights, and brake lights. Headlights and taillights shall be on at all times during operation.
- G. No ATV/UTV may be operated in any careless way so as to endanger the person or property of another.
- H. ATV/UTV operators shall yield the right-of-way to all other vehicular traffic, including non-motorized vehicles, bicycles, and pedestrians.
- I. An ATV or UTV on a City street may not be modified so that its maximum width exceeds the width allowed for an all-terrain vehicle.
- J. No person shall leave or allow an ATV or UTV owned or operated by him or her to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
- K. No ATV/UTV may be operated on any designated ATV/UTV route if the ATV/UTV does not meet all applicable federal noise and air pollution standards.
- L. ATV/UTV operators or passengers under 18 years of age shall wear protective headgear of the type required under § 347.485 (1)(a), Wis. Stats.
- M. UTV operators and passengers shall have their seat belts fastened, as defined in Sec. 347.48, Wis. Stats.
- N. ATV/UTV operators shall not operate an ATV/UTV equipped with metal studded tires and/or tire chains on or alongside any City street.

8. Licenses, Insurance, and Registration

- A. *Drivers License.* Every person who operates an ATV or UTV on a City street shall have on his or her immediate possession a valid motor vehicle operator's license, and shall display the license document upon demand from any law enforcement officer or

official described in § 23.33(12), Wis. Stats. No person who is under current operator license suspension, revocation, or cancellation for any reason, may operate an ATV/UTV upon any City street.

- B. *Insurance.* Every person who operates an ATV or UTV on a City street, and every ATV/UTV operated on a City street, shall carry liability and/or other insurances consistent with Wisconsin State law for the operation of a motorized vehicle. Insurance documentation shall be kept with each ATV/UTV that will be operating on City streets.
- C. *Safety Certificate.* ATV/UTV operators born after January 1, 1988, shall hold a valid safety certificate, carry proof of the valid safety certificate and shall display that proof to a law enforcement officer upon request in accordance with § 23.33 (5)(b), Wis. Stats.
- D. All ATVs and UTVs shall be registered for public use in accordance with WDNR regulations, and proof of registration shall be displayed as required during operation.

9. Maintenance of Routes

- A, Designation of segments of the City street system as ATV/UTV routes does not impose upon the City a greater duty of care or responsibility for maintenance of those segments than for any other segment of City street.
- B. Operators of ATV/UTVs on City streets assume all the usual and normal risks of ATV/UTV operation.
- C. The City accepts no liability for the operation of ATVs/UTVs on any City streets under the provisions of this chapter.
- D. The City shall retain the right to close any City street to ATV/UTV operation for special events, street construction/repair, hazards, or other reasons without notice.
- E. The City reserves the right to close or modify ATV/UTV routes at any time.

10. Nuisance Activity

- A. *Cruising is prohibited.* No person shall, while operating an ATV or UTV, engage in the practice of cruising on any City street. Cruising is defined as running all or part of the length of roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, place of lodging, or destination.
- B. *Exhaust system/muffler modifications prohibited.* No person shall operate on a City route any ATV/UTV unless such ATV/UTV is equipped with an adequate muffler in constant operation and properly maintained to prevent any excessive or unusual noise or annoying smoke.

- C. *Radios or electric sound amplification devices.* No person may operate or park, stop or leave standing an ATV/UTV while using a radio or other electric sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electric sound amplification device is being used to request assistance or warn against an unsafe condition.

11. Signage.

- A. Signs shall be erected at each highway that crosses the City's territorial boundary alerting motorists that all streets under the jurisdiction of the City have been designated as ATV/UTV routes unless otherwise indicated. Any street which is not designated as an ATV/UTV route shall have signs erected at such locations as appropriate to indicate the street is not designated as an ATV/UTV route. The City or its designee shall maintain all route signs within the City.
- B. The City shall assist all-terrain vehicle clubs in creating and circulating a map or maps illustrating the City's ATV/UTV routes.

12. Enforcement

- A. This chapter may be enforced by any law enforcement officer authorized to enforce the ordinances of the City of Wisconsin Rapids and the laws of the State of Wisconsin.
- B. Adoption of this chapter shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law or order that pertains to the subject matter under this chapter.
- C. As a substitute for or in addition to forfeiture actions, the City Attorney may, on behalf of the City, seek enforcement of any and all parts of this chapter by court actions seeking injunction orders or restraining orders and/or pursuing nuisance actions against the violator.

13. Penalties

Any person who violates any section of this chapter or statutes adopted by reference shall pay a forfeiture of not less than \$50 nor more than \$500 for each offense.

14. Severability

Should any portion of this chapter be declared unconstitutional, or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect January 1, 2024, following its passage and publication as required by law.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

W I S C O N S I N



CITY OF WISCONSIN RAPIDS

Resolution No. XX (2023)

A Resolution Adopting the Tax Levy and 2024 City of Wisconsin Rapids Budget

WHEREAS, on October 25, 2023, pursuant to Chapter 65.90 of the Wisconsin State Statutes, the City published a notice in the Wisconsin Rapids Daily Tribune of a public hearing on the proposed 2024 budget to be held on November 9, 2023 at 6:00 p.m. in the City Hall council chambers;

WHEREAS, the City held a public hearing on the proposed 2024 budget at its November 9, 2023 council meeting.

NOW BE IT RESOLVED that the budget for the year 2024 as stated in the 2024 Budget Summary document dated November 14, 2023 be and the same is hereby adopted and the sum of (Number to be provided the day of the meeting) be and the same is hereby levied and assessed against all taxable property, both real and personal, within the City of Wisconsin Rapids, Wisconsin, for the year 2023.

BE IT FURTHER RESOLVED that the appropriate tax rate be established and applied to the valuation of property in the city as certified by the state so as to raise the required amount of (Number to be provided the day of the meeting).

Adopted the 14th day of November, 2023

City of Wisconsin Rapids
Wood County, Wisconsin

Shane E. Blaser, Mayor

Attest: _____
Jennifer M. Gossick, City Clerk

Date: _____

W I S C O N S I N



CITY OF WISCONSIN RAPIDS

Resolution No. XX (2023)

A Resolution Setting the Equivalent Residential Unit (ERU) Charge for the Storm Water Management Utility Improvement Fund

WHEREAS, Chapter 33, Section 10 of the Municipal Code contains a provision that the Common Council shall, by resolution, set the Equivalent Residential Unit (ERU) charge to reflect the costs of the Storm Water Management Utility.

WHEREAS, the 2024 budget proposes increasing the annual ERU from \$45.00 to \$47.52.

NOW, THEREFORE, BE IT RESOLVED that the Storm Water Management Utility charge for one (1) ERU shall be Forty-seven Dollars and 52/100 (\$47.52), to be billed in monthly installments.

BE IT FURTHER ESOLVED that the contents of this Resolution shall be applicable to service billed by the Water Works and Lighting Commission or the City of Wisconsin Rapids on or after January 1, 2024.

Adopted the 14th day of November 2023

City of Wisconsin Rapids
Wood County, Wisconsin

Shane E. Blaser, Mayor

Attest: _____
Jennifer M. Gossick, City Clerk

Date: _____

W I S C O N S I N



CITY OF WISCONSIN RAPIDS

Resolution No. XX (2023)

A Resolution Setting the Transportation Utility Base and Trip Fee for the Transportation Utility District Fund (TUD)

WHEREAS, Chapter 51, Section 51.09 (2) of the Municipal Code contains a provision that the Common Council shall, by resolution, set the Transportation Utility Base Fee and Trip Fee to fund Public Works construction, street maintenance and pavement replacement. Chapter 51, Section 51.09 (2) also contains a provision that a resolution to increase the transportation utility fee above the Consumer Price Index for all urban consumers for the 12 months ending August 31st of the preceding year shall require a 2/3 vote of all members voting.

WHEREAS, the Consumer Price Index for all urban consumers for the 12 months ending August 31, 2023 was 5.431%.

WHEREAS, the proposed percentage increase in the base fee and trip fee for 2024 is 5.431%.

NOW, THEREFORE, BE IT RESOLVED that by a majority vote of members present, the 2024 transportation utility base fee shall be Five Dollars and 40/100 (\$5.40) and the per trip transportation utility trip fee shall be One Dollar and 56/100 (\$1.56), to be billed in monthly installments.

BE IT FURTHER ESOLVED that the contents of this Resolution shall be applicable to service billed by the Water Works and Lighting Commission or the City of Wisconsin Rapids on or after January 1, 2024.

Adopted the 14th day of November 2023

City of Wisconsin Rapids
Wood County, Wisconsin

Shane E. Blaser, Mayor

Attest: _____
Jennifer M. Gossick, City Clerk

Date: _____

ORDINANCE NO. MC____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING PORTIONS OF CHAPTER 8 OF THE MUNICIPAL CODE, SEWAGE REGULATIONS, REGARDING LIMITS ON MERCURY DISCHARGE

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 8.07(2)(b)(xv) of the Municipal Code is hereby created to read as follows:

8.07 LIMITATIONS ON DISCHARGES TO THE SEWERS APPLICABLE TO ALL USERS.

(2) Prohibited Discharges.

(b) Specific Prohibitions. No person shall introduce or cause to be introduced in to the Sewerage System any of the following:

(xv) Wastewater containing more than .0002 mg/l of mercury

SECTION II Section 8.08(1)(a) of the Municipal Code is hereby amended to read as follows:

8.08 ADDITIONAL PROHIBITIONS AND REQUIREMENTS FOR INDUSTRIAL USERS.

(1) Discharge Prohibitions. All Industrial Users shall be subject to the following prohibitions:

(a) Wastewater which contains in excess of the specified concentrations of any of the following constituents in a twenty-four (24) hour flow proportionate sample made up of an aggregate of the total discharge from all of the outfalls of an Industrial User is prohibited.

0.25 mg/l cadmium
0.5 mg/l hexavalent chromium
10.0 mg/l total chromium
1.5 mg/l copper
5.0 mg/l lead
0.0002 mg/l mercury
0.3 mg/l selenium
3.0 mg/l silver
8.0 mg/l zinc
2.0 mg/l nickel
0.1 mg/l cyanide

For the purposes of this subsection, samples shall be collected over the period of discharge if the discharge is less than twenty-four (24) hours in duration and in accordance with the requirements of this Ordinance and applicable state and federal law.

Attachment #8

SECTION III All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION IV This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:
APPROVED:
PUBLISHED:

Date of Request: 10/4/23 Requestor: Derek Budsberg

Request/Referral: Review Chapter 8 sewer regulations regarding Mercury discharge limits.

Background information: The Wisconsin Rapids WWTP has a Mercury Permit that cannot be consistently achieved (1.3 ng/l). Because of this, the DNR has allotted the WWTP a Mercury variance of 5.6 ng/l and requires the staff to have a pollutant minimization program in place to take steps to try and achieve the lower limit of 1.3 ng/l. Some of the main steps include education, sampling, and enforcement.

In the Chapter 8 sewer regulations, there is not a defined limit specific to Mercury discharge in the sewers for individual users. There is a limit set on industrial users at 0.02 mg/l. This limit is set a lot higher than it should be considering the DNR requires the Wisconsin Rapids WWTP to sample down to the nanogram, which is 100000X smaller than a milligram. The limit is set so high that it would be hard for staff to enforce an illicit discharge of mercury in the collection system. The DNR basin engineer brought this to the Staff's attention, which is that a new limit should be considered.

A realistic and achievable level for a mercury discharge limit would be 0.0002mg/l, which is equivalent to 200 ng/l. This limit falls in-line with other surrounding communities. The new limit would be a step in ensuring that the Wisconsin Rapids WWTP is following its own Mercury pollution Minimization program action plan.

Proposed change to ordinance:

8.07(2)(b)

Specific Prohibitions. No person shall introduce or cause to be introduced into the Sewerage System any of the following:

Add the following:

(XV) Wastewater containing more than 0.0002 mg/l of mercury

8.08 ADDITIONAL PROHIBITIONS AND REQUIREMENTS FOR INDUSTRIAL USERS.

(1) Discharge Prohibitions. All Industrial Users shall be subject to the following prohibitions:

(a) Wastewater which contains in excess of the specified concentrations of any of the following constituents in a twenty-four (24) hour flow proportionate sample made up of an aggregate of the total discharge from all of the outfalls of an Industrial User is prohibited.

0.25 mg/l cadmium

0.5 mg/l hexavalent chromium

10.0 mg/l total chromium

1.5 mg/l copper

5.0 mg/l lead

0.0002 mg/l mercury

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 2 OF THE MUNICIPAL CODE PROVIDING THAT AN ORDINANCE MAY BE ADOPTED AT ITS FIRST READING

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 2.04(3)(d) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

(d) Reading and Passage of Ordinances. All ordinances shall have one reading. ~~No ordinance, except an ordinance relating to parking and traffic regulations, shall be passed at the meeting in which it is introduced, unless by a unanimous vote of all members voting. An ordinance may be passed at the meeting in which it is introduced if it is not revised at the meeting. If there is a successful motion to revise the ordinance as introduced, then it will be considered a new ordinance which will be required to be introduced at the next meeting.~~ A majority vote of all the members of the common council shall be necessary for the passage of an ordinance.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:
APPROVED:
PUBLISHED:

Mike Derrie

3030 10TH ST S
Wisconsin Rapids, WI. 54494
715-721-1277
mikederrie00@gmail.com

10 October 2023

City of Wisconsin Rapids

Att: Mayor's Office
444 West Grand Avenue/Wisconsin Rapids, WI. 54494

To whom this may concern,

Let me introduce myself. I'm Mike Derrie, long time resident of Wisconsin Rapids, having lived here since 1973. I'm a hard worker. I retired after 43 years in the Paper industry. I retired as a Heavy Equipment mechanic. I was the leader of my shop dealing with complex repairs as well as assigning work and coordinating with vendors to facilitate repairs to company equipment. I recently ran two consecutive years for a WRPS school board position. I'm a detail oriented individual and work well with others.

I'm fair and honest and will work to build a better community for ALL in Wisconsin Rapids. I'm a Christian man and hold fast to my beliefs!! I believe I will be an asset to our community and look forward to serving.

*All The Best,
Mike Derrie
Oct. 10, 2023*



City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form

Name: Mike Derric Phone: 715-721-1277
Mailing address: 3030 10TH St. S. City & Zip: WI. Rapids, 54494
Email: mikederric00@gmail.com Contact Preference: Phone Text Email

List any standing scheduling conflicts and specify by season (where relevant): NONE That
I can think of

When would you be available to start? END OF OCTOBER

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Park & Recreation Commission | |

How did you hear about this appointment opportunity? From an announcement by the Mayor

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

Attachment #10

Attachment #2

CITY CLERK'S OFFICE
444 West Grand Avenue
Wisconsin Rapids, WI 54494-2780

October 15, 2023

Fran Bailey-Gokey
2321 11th Street South
Wisconsin Rapids, WI 54494
Home: 715-423-1540
Cell: 715-741-7374
E-mail: reubfran@solarus.net

NAME OF BOARD: Ethics Board

Interests/Qualifications:

I am an avid reader and also spend hours on my flower garden. I have also served as treasurer of both Women's Ministry at my church and also treasurer of Business and Professional Women's Club. I retired from employment as a Claims Analyst. My Bachelor of Science Degree from the University of Stout is in Education and Human Resource Management.

I believe my previous government experience would be an asset to the Ethics Committee. While my husband was on the Common Council I served on the Ethics Committee, Telecommunications Commission and Zoning Board of Appeals. I also televised and recorded council meetings.

Dennis Polach who served with my husband on the Common Council years ago, brought this position to my attention and I expressed an interest.

If you have any questions please give me a call anytime.

Thank you for your consideration,

Fran

A handwritten signature in cursive script that reads "Fran Bailey-Gokey". The signature is written in black ink and is positioned at the bottom of the page, below the typed name "Fran".



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: Fran Bailey-Hakey Phone: 715 423 1540

Mailing address: 2321 11th St S City & Zip: WR 54494

Email: rcubfran@solarus.net Contact Preference: Phone Text Email

List any standing scheduling conflicts and specify by season (where relevant): None

When would you be available to start? immediately

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Park & Recreation Commission | |

How did you hear about this appointment opportunity? Dennis Polach

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org
City of Wisconsin Rapids
Attn: Mayor's Office
444 West Grand Avenue
Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

REPORT OF THE PLANNING COMMISSION

Date of Meeting: November 6, 2023

Report #1

The Planning Commission met at 4:00 p.m. on November 6, 2023 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Ryan Austin, Jeff Marutz, Lee Thao, Ben Goodreau, Thad Kubisiak and Eric Daven. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach and others as listed on the meeting sign-in sheet.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the October 2, 2023, and October 18, 2023 Planning Commission meetings.

Motion by Austin to approve the reports from the October 2, 2023, and October 18, 2023 Planning Commission meetings; second by Goodreau.

Motion carried (7 – 0)

2. **23-000969; Kwik Trip Inc.** - request for a Site Plan and Architectural Review to construct a façade improvement, commercial building addition and associated site improvements at 2520 West Grand Avenue (Parcel ID 3401290).

Carrie Edmondson provided background information and a review of the request. Approval was recommended with the conditions indicated in the staff report.

Ben Goodreau asked questions about the truck flow path and signage, to which Scott Zietlow replied.

Motion by Goodreau to approve the request for a Site Plan and Architectural Review to construct a façade improvement, commercial building addition and associated site improvements at 2520 West Grand Avenue (Parcel ID 3401290), subject to the following conditions:

1. The exterior materials of the building addition shall be consistent with the new principal building façade.
2. A revised landscape plan shall be submitted and approved by Community Development Department staff.
3. Applicable permits through the City shall be obtained, including those applicable for fences, asphalt, and work in the public right-of-way.
4. Per Chapter 6 of the City's Municipal Code/Ordinance, Kwik Trip shall be required to install, or at a minimum investigate the feasibility of installing, new five foot concrete sidewalk (with maximum 2% cross-slope) from the existing sidewalk along West Grand Avenue, north approximately 170 feet to existing sidewalk along 25th Avenue.
5. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Blaser.

Motion carried (7 – 0)

3. **23-001021; Dennis Eron** – request for a Site Plan and Architectural Review to construct a commercial building addition and associated site improvements at 710 Ruby Avenue (Parcel ID 3414178).

Ms. Edmondson provided a review of the request; approval was recommended with the conditions outlined in the staff report.

Motion by Austin to approve the request for a Site Plan and Architectural Review to construct a commercial building addition and associated site improvements at 710 Ruby Avenue (Parcel ID 3414178), subject to the following conditions:

1. The exterior materials of the building addition shall match the design and color of the existing building.
2. Wall mounted lighting must meet the standards as outlined in Chapter – 11 Zoning, Article 18 – Outdoor Lighting.
3. Applicable permits through the City shall be obtained, including those applicable for fences and building construction.
4. The existing gravel drive must be paved, and the applicable Asphalt and Right-of-Way permits must be obtained.
5. A revised landscape plan must be submitted to and approved by the Community Development Department.
6. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Marutz.

Motion carried (7 – 0)

- 4. 23-001023; Metcalf Lumber** – request for a Site Plan and Architectural Review to construct an accessory building at 750 West Grand Avenue (Parcel ID 3401910).

Carrie Edmondson provided a synopsis of the request and approval was recommended with the conditions in the staff report.

Motion by Daven to approve the request for a Site Plan and Architectural Review to construct an accessory building at 750 West Grand Avenue (Parcel ID 3401910), subject to the following conditions:

1. The exterior materials of the building shall match the design and color of the principal building.
2. Applicable permits through the City shall be obtained.
3. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Austin

Motion carried (7 – 0)

- 5. Adjourn**

Motion by Kubisiak to adjourn the meeting; second by Thao.

Motion carried (7 – 0)

Meeting adjourned at 4:14 p.m.

Respectfully Submitted by Erika Esser, Secretary

W I S C O N S I N



Report of the Finance and Property Committee

Matt Zacher, Chairperson
Dean Veneman, Vice-Chairperson
Jay Bemke

Date of Meeting: November 7, 2023
Reported to Council: November 14, 2023

The Finance and Property Committee met at 4:01 p.m. on Tuesday, November 7, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:01 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Assumption Catholic Schools, 445 Chestnut Street, for a Barn Dance event to be held on Saturday, November 18, 2023 from 5:30 p.m. to 9:00 p.m.

It was moved by Veneman, seconded by Bemke to approve a Temporary Retail Class "B" Fermented Malt Beverages License for Assumption Catholic Schools, 445 Chestnut Street, for a Barn Dance event to be held on Saturday, November 18, 2023 from 5:30 p.m. to 9:00 p.m. Motion carried, 3-0.

3. Request from the Community Development Department to apply for a 2024 Certified Local Government grant to conduct a citywide Historic property survey update

It was moved by Bemke, seconded by Zacher to approve a request from the Community Development Department to apply for a 2024 Certified Local Government grant to conduct a citywide Historic property survey update. Motion carried, 3-0.

4. Audit of the bills

It was moved by Bemke, seconded by Veneman to approve check no. 18924 to 19375. Motion carried, 3-0.

5. Set next meeting date

The next meeting of the Finance and Property Committee is scheduled for Tuesday, December 5, 2023, at 4:00 p.m. in the Council Chambers.

6. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:05 p.m.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: _____

Town Village City of _____

County of _____

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

Bona fide Club

Church

Lodge/Society

Veteran's Organization

Fair Association or Agricultural Society

Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name _____

(b) Address _____
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number _____

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event _____

(b) Dates of event _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____
(Signature / Date)

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Additional Information

May be Granted and Issued only to (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer):
 - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
 - b. At least 15 days prior to the granting of the license for events lasting 4 or more days."Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)



Referral Submission

- 1.) **Date:** November 2, 2023
- 2.) **Requestor:** Kyle Kearns, Director of Community Development
- 3.) **Origin of request:** Community Development Department
- 4.) **Name of Committee:**
 - Finance and Property
 - Public Works
 - Human Resource
 - Common Council
- 5.) **Target meeting date:** November 7, 2023
- 6.) **Who will be attending the meeting to represent this request:** Kyle Kearns (Director)
- 7.) **Background information:** Request to apply for a Certified Local Government Grant through the State Historic Preservation Office, to perform a historic property survey for the entire City. See attached staff memo for more information.
- 8.) **Staff recommendation:** Approve the grant application request.
- 9.) **How will this item be financed?** No local match is required for the grant. If approved, a competitive bidding process is required. Preliminary bids came back as low as \$32,000. Staff anticipates the entire project to be covered by the grant.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kyle Kearns". The signature is written in a cursive, slightly slanted style.

Kyle Kearns, Director of Community Development



**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Memo

To: Finance and Property Committee
From: Carrie Edmondson, Associate Planner
Kyle Kearns, Community Development Director
Date: 11/02/2023
Subject: Request from the Community Development Department to apply for a 2024 Certified Local Government grant to conduct a citywide Historic property survey update.

In March of 2023 the City became certified under the Certified Local Government (CLG) program. This certification allows the City to apply for Certified Local Government (CLG) grants. Each year the State Historic Preservation Office (SHPO) grants approximately \$120,000 to CLG communities across the state. The typical grant awards are between \$1,500 and \$25,000. However, the award maximum is \$50,000. Property surveys are one of the eligible historic preservation planning projects under the grant guidelines.

A Citywide property survey was completed in 1996 by Mead and Hunt, Inc. The state generally recommends that property surveys be updated at least every 25 years. Because the survey was done over 25 years ago, the updated survey is within the recommended window.

The property survey will be completed in one phase and will include the whole City. The consultant will identify individual properties or districts that would be eligible for nomination to the National Register of Historic Places (NRHP). The application for property and/or district nomination would be eligible for future CLG grant funding.

Staff submitted a Letter of Intent to the State Historic Preservation Office (SHPO) in July for CLG grant funds. After receiving two competitive bids, the expected grant request for a single-phase Citywide property survey update is \$32,000. The application is due on December 18, 2023. Grants are reviewed and scored in January and February 2024, and grant awards are published in March. In April through May of 2024 the City would issue a Request for Bids (RFB), select a consultant, and start project work. No match is required for the grant.

When individual properties and districts are placed on the National Register of Historic Places (NRHP), this enables those that own income-producing properties and those that own and occupy historic homes access to Historic Preservation Tax Credits and Historic Homeowners Tax Credits respectively. However, a property survey that identifies these properties and districts is the first step in the process to nomination. Therefore, staff is requesting approval of the application for a Certified Local Government (CLG) grant to complete a single-phase Citywide property survey update.

REPORT OF THE PUBLIC WORKS COMMITTEE

Tom Rayome

Ryan Austin

Dennis Polach

Date of Meeting: 11/9/2023
Reported to Council: 11/14/2023

The Public Works Committee met on Thursday, November 9th, 2023 in the Council Chambers at City Hall. All members were present. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:00 PM

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Consider a request to allow residential properties additional garbage bins for an additional fee.

No motion was taken. However, the Committee directed staff to contact the DOA to review their interpretation of fees for additional garbage bins, and to add this item to the referral list.

4. Consider setting degradation fee rates for the 2024 calendar year.

Motion by Austin, second by Rayome to approve the degradation fee schedule for 2024 as presented.

5. Review and consider approving a Relocation Order for real estate as part of the 2024 Lincoln St Project between E Riverview Expressway and just north of Chestnut St.

Motion by Austin, second by Rayome to approve the Relocation Order and Transportation Project Plat 2022-14 for Lincoln Street. Motion carried (3-0).

6. Review and consider changes to Engineering Department's Change Order Policy.

This item was reviewed and no action was taken.

7. Review WI DOT's Local Road Improvement Program applications for the 2024-2025 program cycle.

The projects and applications were reviewed.

8. Review Referral List

Remove item 3 on truck parking and add item on fees for additional garbage bins.

9. Set Next Meeting Date

The next regularly scheduled meeting is set for Thursday, December 7th at 5pm.

10. Adjourn

Motion by Austin, second by Rayome to adjourn at 5:41 PM. Motion carried (3-0).

Others in attendance:

See sign-in sheet.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
 Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

October 2023

Permits & Degradation

- 32 Permits/Licenses (31 last month) for asphalt paving (1), driveway grades/concrete pour inspections (7), storm water (1), excavating (18), Street Privilege (0), storm connection (0), permit parking (1), banner (0), environmental testing well (0), contractor licenses (4)
 - This year – 234 permits & licenses
- 254 Diggers Locates for Storm Sewer & Sanitary Sewer (226 last month)
 - 1 Emergency locate
- Degradation fees - this year = \$63,289.40
 - This month = \$10,331.84 (\$10,219.44 last month)

Traffic

- Stop Sign / Yield Sign Requests
 - 2nd St and Poplar St – request for a stop sign. Traffic count data was retrieved on 11/3/2023. Traffic count data shows 39 ADT on 2nd St and 57 ADT on Poplar St. No accidents in the last 5 years and vision is suitable.
 - 5th St and Strodman Ave – Concerns about uncontrolled intersection. Study requested on May 24th, 2023. Traffic counter was moved to this location.
- Traffic Study
 - Street Light request for Pepper Ave and 16th St intersection due to high pedestrian usage at Lincoln HS.
 - Request to allow right turn no stop for westbound traffic on Two Mile Ave at 1st St S. Some preliminary research has been done to gather guidance documents. A traffic study has been completed.
- Vision Issues
- ITS Standalone Signal Grant
 - 2023 Project @ Expy and W Grand Ave started on September 25th and will take approximately 6 weeks from beginning to end.
 - 2024 Project @ Expy and High St and Expy and Chase St – grant was approved and consultant will be updating plans and rebidding in preparation for 2024 construction.
- Signal complaints
 - Riverview Expressway having to stop at every intersection. Travel time tests were completed the last week of October and results are being analyzed.
 - FYA request for WB left traffic on Expressway at Plover Road
 - Signal adjustments requested at 8th St and Expressway for NB lefts



- A request for traffic signals at 16th St S and Expressway to switch quicker for vehicles heading north and south on 16th St S AND for the green to stay on longer.
 - Request to make 3rd St / Market St / Jackson St intersection an all-way stop.
 - STH 54 & CTH W – too few cars can get through (9/20/2022)
- Signal Equipment
 - Spare cabinet is ordered and is expected to arrive in November (?).

Project Designs/Construction underway:

Maintenance Projects

2023 Reconstruction Projects

- 2023 Contracts
 - Sewer Lining Contract – Cleaning and televising is complete and lining activities are expected to commence Nov. 6th if liners are ready otherwise the following week. Contract was awarded to Insituform Technologies. Engineering Dept. is working with Contractor to get contract documents signed and ensure proper insurance and bonding is in place prior to commencing work.

Reconstruction Projects

- Preliminary Survey for 2024 and 2025 Projects
 - Lincoln St (Expressway to Peach St) – 100%
 - Wylie St (8th St N to 10th St N) – 100%
 - Extension 10th St N to 12th St N – 100%
 - 14th Ave N (W Grand Ave to Fremont St) – 100%
 - McKinley St (8th Ave to 14th Ave) – 100%
 - E Jackson St (Jackson St Bridge to E Grand Ave) – 90% - survey work started 9/18/23
- Design for future Projects
 - 9th St S (Peach St to Chestnut St) – 95%
 - Lincoln St (Expressway to Peach St) – 35%
 - ROW Plat is 99%
 - Wylie St (8th St N to 10th St N) – 80%; (10th to 12th St) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 40%
 - McKinley St (8th Ave N to 14th Ave N) – 40%
 - E Jackson St – 0%
- Construction of 2023 Projects
 - Shorewood T.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Paved 11/1/2023
 - Oak St - Complete
 - 9th Ave - Complete
 - Apricot / Broadway St
 - Paved 11/1/2023

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Design will commence in 2024 with construction proposed in 2025
- 8th St S – Lakewood Ln to Whitrock Ave – DOT is working on selecting a design consultant to begin designing this project.
- STP-U Applications were submitted in October
- LRIP Applications were submitted in October
- Rail Notification – Predictive Mobility Project

Storm Water Utility

- One Mile Cr. – All easements for the project are now secured.
 - Dredging Permit – As of 11/2/23, the DNR staff have forwarded their approval to their supervisor for final review and signature.
 - Dam Permit – DNR Review staff have been unable to get to the review, but are continuing to update us on the latest review schedule. Their review is expected any day.
- Romanski Ditch – No new update. The City was noticed of a significant beaver problem on the Romanski Ditch in late September. City crews removed a den at Alton St on 9/21/23. Engineering Dpt staff performed additional inspections on 9/25/23. Communications are continuing with downstream property owners to remove other dams and removal of animals from the area.

Other Highlights

- Completed topographic survey of area surrounding manhole that accepts wastewater from Rudolph for a spring removal and replacement of the manhole structure.
- Completed a topographic survey for the Parks Dpt for pickle ball courts at Mead Field.



**PUBLIC WORKS
DEPARTMENT**
1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

October 2023

Refuse and Recycling

- Garbage Collection estimate 471.58 tons, 440.6 tons in 2022
- Recycling Collection estimate 96.9 tons, 91.74 tons in 2022

Construction

Oak Street (East Jackson Street – 16th ST N)

- Completed restoration
- Paved by American Asphalt
- Cut Manholes out and poured in Concrete
- Completed Sign Installation
- Removed traffic control devices and opened to traffic

9th Ave (High Street – Fremont)

- Completed restoration
- Paved by American Asphalt
- Cut Manholes out and poured in Concrete
- Completed Sign Installation
- Removed traffic control devices and opened to traffic

Shorewood Terrace (1st Street North – Dead End)

- Backfilled curb with sand and Topsoil to prepare for site restoration
- Finished graded for driveways and sidewalk sections
- Finished graded for asphalt pavement
- Paved by American Asphalt
- Cut out Manholes and poured in Concrete
- Removed traffic control devices and opened to traffic
- Installed permanent signs

Apricot/ Broadway Street Intersection

- Installed two Storm Manholes
- Installed 8 Storm Catch basins and piping
- Installed 900' of 6" underdrain, and 320' of 12" underdrain
- Subgraded roadway and installed roadbase
- Backfilled curb and gutter, finish graded for sidewalk and driveways placed Topsoil to prepare for site restoration
- Finish graded for asphalt pavement
- Cut out Manholes and poured in Concrete

- Built retaining wall along 300' retaining wall along north side of Apricot street
- Installed 30' Rip Rap wall along wall to blend in with timber wall
- Removed Traffic control on Broadway and opened to traffic
- Apricot St from Broadway – 11th St North will remain closed for the winter months.

Streets Maintenance

- Monthly brush pickup
- Rebuilt catch multiple catch basins that had ring failures or complete failures
- Poured curb for WWLC on Hydrant repairs or watermain breaks, and main entrance
- Concrete repairs, restoration and asphalt patches on sanitary repair at 16th and Chestnut, 10th and Peach Street, 16th and Apricot, 19th Ave and Clark
- Assisted with sprinkler repair at Robinson Park
- Leaf Collection
- Crushing blacktop at city pit
- Screening Compost at Westside
- Repair partial depth concrete patches with asphalt
- Asphalt patches around Mary Pitch School
- Remove asphalt, shape, and get ready for pavement patch 32nd Street North
- Sweep leaves

Paint and Signs

- Replace seasonal banners
- Assisted Grand Rapids with painting of crosswalk and parking stalls
- Completed painting of Centerline throughout the city
- Painted white edge line and bike lane line on Baker Street, Gaynor Ave, 25th Ave, 32nd Street
- Installed signs on Construction projects

Shop and Repairs

- Routine service work fleet trucks
- Service Police and Fire's fleet
- Replaced bushings and rods on Single Axle underbody snow plow
- Prepared 2-singel axle trucks for winter with installation of wings and underbody and sanders
- Installed flat bed and pre treatment system on a Ford F550
- Repaired multiple hydraulic leaks on street sweeper
- Prepared 2- tandem axle trucks for winter with installation of wings and underbody and sanders
- Installed wing on grader
- Installed wing posts on all loaders and plows on 2- loaders



Committee Referral

Name of Committee: PUBLIC WORKS
Date of Request: 10/25/23
Requestor: MATT ZACHER
Request/Referral: Additional Garbage Bins
Background information:
Options available:
Staff recommendation:
Action you are requesting the committee take:
How will the item be financed? RESIDENT

Please attach all supporting documentation.

- Allow RESIDENTS TO UTILIZE EXTRA GARBAGE BINS AT THEIR PROPERTY. THEY WOULD PAY (AS AN EXAMPLE) \$55.00 ONE TIME FEE FOR THE BIN AND \$100.00 PER YEAR FOR TIPPING FEES. RESIDENT WILL BE INVOICED ONCE PER YEAR BY THE CITY.

- DETAILS WILL BE DISCUSSED AND DECIDED ON.



Public Works Committee

Date of Request: 10/26/2023

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider setting new degradation fee rates for the 2024 calendar year.

Background information: The City previously set degradation fee schedules since 2021 for impacts and deterioration that occur due to utility excavations and patching that occur within the City’s ROW. More specifically, the degradation fees are applied to asphalt, concrete pavement, sidewalk and curb & gutter.

Ch. 6.24(10) identifies that the fee shall be established in an amount sufficient to recover the costs incurred by the city to maintain the infrastructure that has been patched.

The table below shows the current and past fees and the proposed fee for 2024. The proposed rates were updated based on actual costs in 2023 derived from unit bid pricing from American Asphalt and SD Ellenbecker along with updated costs for chip sealing, joint sealing, etc.

Degradation Fee Schedule					
	Fee For 2024		Fee In 2023	Fee In 2022	Fee in 2021
Asphalt	\$ 13.54	per sf	\$ 12.88	\$ 11.30	\$ 12.22
Concrete Pavement	\$ 26.27	per sf	\$ 21.69	\$ 18.17	\$ 15.62
Concrete Sidewalk	\$ 9.42	per sf	\$ 6.05	\$ 6.05	\$ 5.50
Curb & Gutter	\$ 20.64	per lf	\$ 24.54	\$ 22.11	\$ 25.20

Options available: Fees can be approved, modified, or left as is.

Action you are requesting the committee take: To approve the proposed degradation fees for 2024 as presented.

How will the item be financed? N/A



Public Works Committee

Date of Request: 10/26/23

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider approving a Relocation Order for real estate as part of the 2024 Lincoln St project between E Riverview Expressway and just north of Chestnut St.

Background information:

WI Statute 84.09 requires that a Relocation Order, and accompanying map or plat showing the old and new locations of lands and interests, be approved prior to real estate acquisitions for transportation related projects.

Furthermore, Relocation Orders are put on file at the Wood County Register of Deeds Office showing the lands and interests to properly establish, layout, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated.

The Official Map calls for Lincoln St to be widened to an 80' ROW (~60' today). Roadway widening to such a degree today is not warranted. However, some specific locations, as shown on the attached plat, are needed to sufficiently accommodate a wider sidewalk / trail and for installing curb ramps.

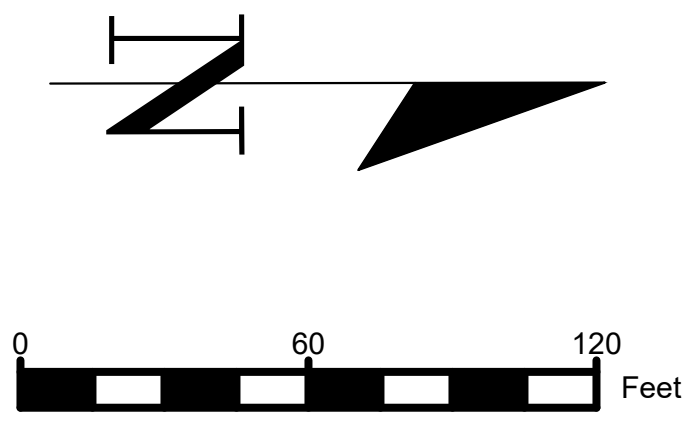
The interests total 4,400 SF from 12 properties. This is expected to be costs approximately \$10,000.

Options available:

Action you are requesting the committee take: Approve the Relocation Order and Transportation Project Plat 2022-14 for Lincoln Street between East Riverview Expressway to Chestnut Street.

How will the item be financed? Real estate purchases to be funded through the Public Works Construction Fund.

TRANSPORTATION PROJECT PLAT 2022-14



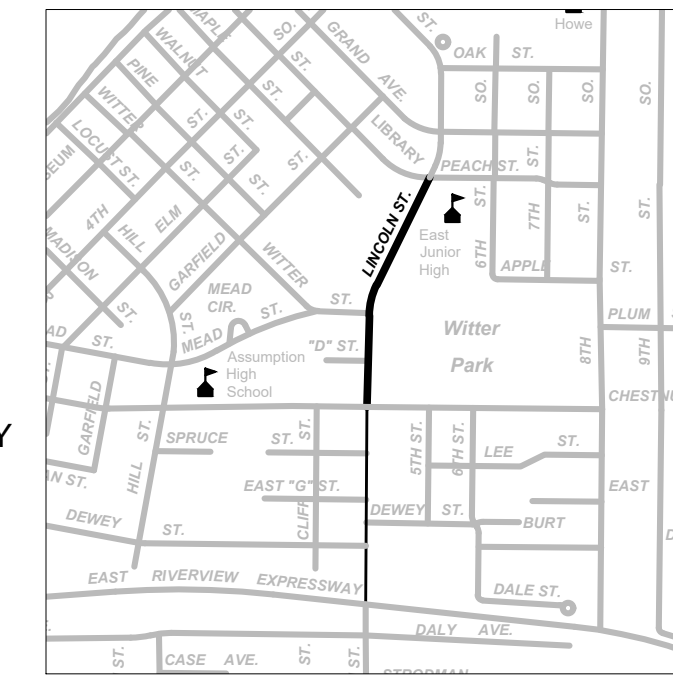
THAT PART OF LOT 23 AND 43 OF EAST SIDE ASSESSOR'S PLAT NO. 42 LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, AND PART OF LOTS 1, 2, 3, 4 OF BLOCK 3, AND LOTS 1, 2, 3, 4 OF BLOCK 4, AND LOTS 1, 2, 3, 4 OF BLOCK 5 OF SUBDIVISION OF SW SW OF SARGENT'S PLAT OF THE CITY OF GRAND RAPIDS WISCONSIN LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, AND PART OF LOT 2 OF WCCSM NO. 4814 LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4; ALL IN SECTION 17 OF TOWNSHIP 22 RANGE 6 EAST, CITY OF WISCONSIN RAPIDS, WOOD COUNTY, WISCONSIN.

RELOCATION ORDER LINCOLN STREET (EAST RIVERVIEW EXPRESSWAY TO D STREET)

TO PROPERLY ESTABLISH, LAYOUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WISCONSIN RAPIDS DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT

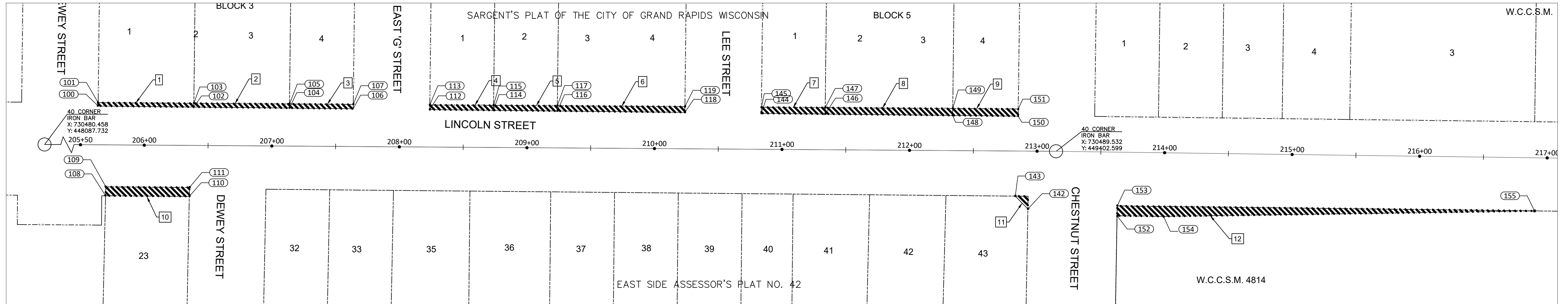
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 84.02 (3), 84.09 AND 84.30, WISCONSIN STATUTES, THE CITY OF WISCONSIN RAPIDS HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINE AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OF INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE DEPARTMENT FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WISCONSIN RAPIDS, PURSUANT TO THE PROVISIONS OF SECTION 84.09 (1) OR (2), WISCONSIN STATUTES.



THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WISCONSIN RAPIDS.
 COUNCIL DATE: _____
 CITY ENGINEER SIGNATURE: _____
 DATE: _____

RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 2022-14
 SHEET 1 OF 1



LEGEND	
EXISTING R/W	-----
NEW R/W	-----
FEE ACQUISITION AREA	▨

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), WOOD COUNTY, NAD83 (2011), IN US SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 3/4" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE REPLACED PRIOR TO THE COMPLETION OF THE PROJECT.

EXISTING HIGHWAY RIGHT-OF-WAY SHOWN HEREIN IS BASED ON THE FOLLOWING POINTS OF REFERENCE:

EAST SIDE ASSESSOR'S PLAT NO. 42

SARGENT'S PLAT

A FEE SIMPLE MEANS AN ABSOLUTE ESTATE OR OWNERSHIP IN PROPERTY INCLUDING UNLIMITED POWER OF ALIENATION, EXCEPT AS TO ANY AND ALL LANDS ACQUIRED OR TAKEN FOR HIGHWAY, ROAD, OR STREET PURPOSES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

SCHEDULE OF LANDS & INTERESTS				OWNERS NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY, AND ARE SUBJECT TO CHANGE PRIOR TO TRANSFER OF LAND INTERESTS TO THE DEPARTMENT			
PARCEL #	ID	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			FEE SF REQUIRED
				NEW	EXISTING	TOTAL	
1	3408351	JOSEPH B & GAYLE A PELLETT	FEE	205.66		205.66	
2	3408352	BRADEN B MUELLER	FEE	228.01		228.01	
3	3408353	JAMES R RINKER JR & JUDITH L RINKER	FEE	164.42		164.42	
4	3408343	KATHY M LAMB	FEE	186.28		186.28	
5	3408344	STEVE P HEATH & S M SKIBA	FEE	196.21		196.21	
6	3408346	KATHRYN KULIK	FEE	422.23		422.23	
7	3408335	CHRISTOPHER J BALL	FEE	242.90		242.90	
8	8408337	KELLY JOSSART & SHERYL FORS	FEE	515.60		515.60	
9	3408338	JOHN L & ELIZABETH G TURNER	FEE	280.24		280.24	
10	3407923	ALEXANDER J JESSICA S WODLARSKI	FEE	459.35		459.35	
11	3407943	BARBARA A KUBAT	FEE	49.99		49.99	
12	3407850	CITY OF WISCONSIN RAPIDS	FEE	1411.04		1411.04	

R/W COURSE TABLE		
COURSE	BEARING	DISTANCE
100-101	N89° 20' 31.65"W	2.59
101-103	N0° 23' 43.35"E	75.00
103-105	N0° 23' 43.35"E	75.00
105-107	N0° 23' 43.35"E	50.00
107-106	S89° 20' 31.65"E	3.39
109-108	S88° 41' 26.39"E	7.00
108-110	N0° 23' 43.35"E	65.63
110-111	N88° 52' 17.81"W	7.00
112-113	N89° 20' 31.65"W	3.63
113-115	N0° 23' 43.35"E	50.00
115-117	N0° 23' 43.35"E	50.00
117-119	N0° 23' 43.35"E	100.00
119-118	S89° 20' 31.65"E	4.42
121-120	S88° 52' 17.81"E	1.00
143-142	N45° 47' 37.54"E	14.07
144-145	N89° 20' 31.65"W	4.76
145-147	N0° 23' 43.35"E	50.00
147-149	N0° 23' 43.35"E	100.00
149-151	N0° 23' 43.35"E	51.36
151-150	S89° 16' 36.41"E	5.56
152-154	N0° 46' 28.27"E	36.46
154-155	N0° 50' 54.34"W	290.87

STATION & OFFSET TABLE					
POINT	STATION	OFFSET	POINT	STATION	OFFSET
100	205+63.63	-30.50'	117	209+23.65	-33.04'
101	205+63.64	-33.10'	118	210+23.63	-28.60'
102	206+38.63	-30.19'	119	210+23.65	-33.03'
103	206+38.64	-33.08'	142	212+93.06	45.39'
104	207+13.63	-29.88'	143	212+83.18	35.37'
105	207+13.64	-33.07'	144	210+83.63	-28.26'
106	207+63.63	-29.68'	145	210+83.65	-33.02'
107	207+63.64	-33.07'	146	211+33.62	-28.05'
108	205+69.93	39.91'	147	211+33.65	-33.01'
109	205+70.04	32.91'	148	212+33.62	-27.64'
110	206+35.57	39.92'	149	212+33.65	-32.99'
111	206+35.66	32.92'	150	212+84.98	-27.43'
112	208+23.63	-29.43'	151	212+85.01	-32.99'
113	208+23.64	-33.06'	152	213+63.37	49.89'
114	208+73.63	-29.22'	153	213+63.40	42.19'
115	208+73.65	-33.05'	154	213+99.84	49.89'
116	209+23.63	-29.02'	155	216+90.59	41.66'



Public Works Committee

Date of Request: 10/26/23

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Review and consider changes to the Engineering Department's Change Order Policy.

Background information: Every 3-5 years this policy has historically been reviewed to determine if any changes should be made.

Current Policy

- 20+ year policy with no changes. Dollar amounts and percentages have remained unchanged.
- The Public Works Committee has authority to approve change orders without gaining confirmation by Council.
- Change orders up to \$5,000 and under 8% of the contract lump sum be approved by the City Engineer.

Concerns with existing policy

- 8% causes some issues as 8% may be a small number or a really large number. A set dollar amount would be more appropriate. 8% of \$50k = \$4,000 and 8% of \$1,000,000 = \$50,000. Utilizing dollar amounts rather than percentages may be better.
- Once a single change order, or multiple change orders, hit 8% every change order beyond that, less than 8% and perhaps even under \$5,000, will technically require a change order.
- This is somewhat challenging when we bid out all of the road projects in a given year under a single contract.

Proposed Policy Overview

- Rely on a new change policy for most contracts, but include approval of modified provisions if necessary at bid award due to unique circumstances of the project / bid.
- Consider setting amounts for staff based on spending thresholds similar to those set within Munis.
- See attached policy

Options available: The proposed policy outlines the recommended changes, but other provisions can certainly be considered.

Action you are requesting the committee take: to consider approving the proposed policy changes.

How will the item be financed? N/A

ENGINEERING DEPARTMENT POLICIES AND PROCEDURES

SUBJECT:

Policy for Change Order

PURPOSE:

To set a policy for approval on change orders

POLICY:

PROCEDURES:

1. The Assistant City Engineer or Inspector and Project Coordinator will designate their approval on change orders which are initiated in the field.
2. The Assistant City Engineer or Inspector and Project Coordinator jointly are authorized to approve change orders up to \$1,000 provided that the sum of the change order under consideration and the previous change orders do not exceed 8% of the contract lump sum bid.
3. Change orders over \$1,000, provided that the sum of the change order under consideration and the previous change orders do not exceed 8% of the contract lump sum bid, shall be approved by the City Engineer.
4. Change orders over \$5,000 or change orders in which the sum of the change order under consideration and the previous change orders exceeds 8% of the contract lump sum bid shall be approved by the Public Works Committee.
5. Change orders which materially influence the scope of the project as well as change orders which are used to acquire additional construction, fixtures, etc., not intended in the original contract must be approved by the Public Works Committee prior to issuance.
6. Technically a change order may be challenged if not processed properly. It is recommended that those persons approving change orders be certain of:
 - a) Validity of change order
 - b) Extent of your authority to commit the City to any change order whenever it is an added cost or deduction.

POLICY DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

ENGINEERING DEPARTMENT POLICIES AND PROCEDURES

SUBJECT:

Policy for Change Order

PURPOSE:

To set a policy for approval on change orders

POLICY:

PROCEDURES:

1. Change orders with amounts within the approved budget (as estimated by the City Engineer) can be approved by City staff within their approved financial spending limits as set by Council. (*limits follow Munis purchase limits)
 - a. City Engineer - \$5,000* or less
 - b. Finance Director - \$5,001 and \$25,000*
 - c. Finance Director & Mayor - \$25,001 and \$50,000
 - d. Public Works Committee - >\$50,000
2. The Public Works Committee shall also consider change orders that, if approved, would require reserves or other funds to be transferred into the appropriate budget account to cover additional costs, beyond what is already within the budget.
3. This policy acts as the basic change order policy and is expected to be amended, overridden, modified, etc. at bid award time to cover unique projects and circumstances as needed.

POLICY DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____



Public Works Committee

Date of Request: 10/26/23

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Review WI DOT's Local Road Improvement Program applications for the 2024-2025 program cycle.

Background information: The State of WI established the LRIP funding in 1991 and the City routinely applies for aid every other year. The program is primarily to fund improvements to roadways and is a reimbursement program of eligible costs, namely contracted services for concrete and asphalt. For the City of Wisconsin Rapids there are three funds available to apply for: entitlement, supplemental, discretionary.

Entitlement funds are based on population and road mileage which equate to roughly \$55,000 in funds to devote towards asphalt and concrete contract costs. This is a 50/50 cost share. \$37Million statewide. We have developed and submitted an application for Wylie St in 2024.

Supplemental funds are up to a 90/10 cost share. \$100 Million statewide and considered more of a grant opportunity. We have developed and submitted an application for Lincoln St in 2024. We are requesting \$322,920 in funding.

There are also Discretionary funds which have a 50/50 cost share. There is \$32 Million statewide and considered a grant opportunity. The Lincoln St project will also be submitted for these funds in case the larger funding in the Supplemental application is not successful. We are requesting \$282,000 in funding.

Applications are due November 1st. We should hear back April 1st if funds are approved.

Options available:

Action you are requesting the committee take: No action.

How will the item be financed? Public Works Construction Fund.

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2023 (11/3/2023)

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. Request from Rayome for Quiet Zones for trains on the east side of city.
3. Consider possible solutions to possible lack of sufficient overnight and extended parking for semi-trucks within the City.
4. Review the Change Order policy and consider updates.



Human Resources Committee Meeting Minutes November 7, 2023

Human Resources Committee

Jay Bemke, Chairperson
Jake Cattanach, Vice Chairperson
Patrick Delaney

The Human Resources Committee held a meeting on Tuesday, November 7, 2023, at 5:30 p.m. in the Council Chambers at City Hall, 444 W. Grand Ave. All Committee members were present. Also present were Alderperson Polach and HR Manager Hartman.

Agenda

1. Call to order

Chairperson Bemke called the meeting to order at 5:34p.m.

2. Consider for approval adjustments to the City's health insurance with Aspirus Health Plan to address the increased deductibles needed for high deductible health plans pursuant to IRS regulations, along with a corresponding reduction in premiums, all effective January 1, 2024. See attachment which outlines the new deductibles, premiums, and out-of-pocket maximums as proposed.

Motion by Cattanach, seconded by Delaney to approve the adjustments to the City's health insurance with Aspirus Health Plan to address the increased deductibles needed for high deductible health plans pursuant to IRS regulations, along with a corresponding reduction in premiums, all effective January 1, 2024. Motion carried 3-0.

3. Consider for approval revisions to the Seasonal Coordinator position within the Parks & Recreation Department to add limited hours during the fall and winter; this position shall not exceed 1040 hours in a rolling 12-month period.

Discussion took place. Information was not available regarding the budgeting for the increased hours, so the item will be forwarded to the Council without a recommendation, but additional information will be provided.

4. Adjournment

Motion by Cattanach, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 5:45 p.m.

Current Plan Design and Rates

	Participating Providers	Non-Participating Providers
Deductible - Non-Embedded		
Single Coverage	\$1,500	\$1,500
Family Coverage	\$3,000	\$3,000
Participating and non-participating amounts mutually satisfy.		
Coinsurance		
	10%	30%
Annual Out-of-Pocket - Non-Embedded		
Single Coverage	\$2,100	\$4,200
Family Coverage	\$4,200	\$8,400
Participating and non-participating amounts mutually satisfy.		

	Enrollment Counts	Rates
Single	56	\$704.27
Ltd Family	65	\$1,421.13
Family	120	\$2,034.34
1 Over	3	\$528.20
1 Under	0	\$1,056.42
1 Over/1 Under	0	\$1,232.48
Total	244	

Monthly Premium:	\$377,517.97
Annual Premium:	\$4,530,215.64

1,600/\$3,200 deductible

	Participating Providers	Non-Participating Providers
Deductible - Non-Embedded		
Single Coverage	\$1,600	\$1,600
Family Coverage	\$3,200	\$3,200
Participating and non-participating amounts mutually satisfy.		
Coinsurance		
	10%	30%
Annual Out-of-Pocket - Non-Embedded		
Single Coverage	\$2,200	\$4,400
Family Coverage	\$4,400	\$8,800
Participating and non-participating amounts mutually satisfy.		
Employee Monthly Premium Contribution		
Single	\$69.02	
LTD Family	\$139.27	
Family	\$199.36	

	Enrollment Counts	Rates
Single	56	\$690.18
Ltd Family	65	\$1,392.71
Family	120	\$1,993.65
1 Over	3	\$517.64
1 Under	0	\$1,035.29
1 Over/1 Under	0	\$1,207.83
Total	244	

Monthly Premium	\$369,967.15
Annual Premium:	\$4,439,605.80

Percentage Change: -2.0%



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:33 p.m. on August 9, 2023** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tom Rayome, Tammy Steward, Peter Jennings, and Jim Neitzel; on Zoom: Joe Eichsteadt. Alderman Dennis Polach was also present.

- 1. Minutes of the July 12, 2023 meeting:** A motion was made by Jim Neitzel and seconded by Peter Jennings to approve the minutes of the July 12, 2023 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities.
 - b. Monthly Plant Report: Derek gave an up-to-date report on plant work. All plant operations were within the WDNR Discharge Permit ranges.
- 3. Project updates:** Donohue Engineering is moving forward with the West Side sewer improvement project. All manholes for the project have been inspected.
- 4. Review and discuss Mariani exceedance fee structure:** A motion was made by Jim Neitzel and seconded by Peter Jennings to change language in the Mariani Packing contract, eliminating the variance exceedance fee for loads remaining below 2500 lbs per day. **Motion Carried.**
- 5. Acceptance of bills and revenues:** A motion was made by Peter Jennings and seconded by Jim Neitzel to accept the bills and revenues for June. **Motion Carried.**
- 6. Referrals:** Biron Wastewater Contract
- 7. Adjourn:** A motion was made by Jim Neitzel and seconded by Peter Jennings to adjourn at 2:00 pm. **Motion Carried**

Respectfully submitted Jessica Beaton



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:30 p.m. on September 13, 2023** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tom Rayome, Tammy Steward, Peter Jennings, and David Yonkovich; on Zoom: Joe Eichsteadt. Alderman Dennis Polach was also present.

- 1. Minutes of the August 9, 2023 meeting:** A motion was made by Jim Neitzel and seconded by Peter Jennings to approve the minutes of the August 9, 2023 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities.
 - b. Monthly Plant Report: Derek gave an up-to-date report on plant work. All plant operations were within the WDNR Discharge Permit ranges.
- 3. Discuss 2024 Budget:** Derek Budsberg presented the Commission with the 2024 budget. Budget will go before Common Council.
- 4. Discuss Headworks channel assessment report:** Donohue & Associates reported concrete deterioration in channel walls due to hydrogen sulfide gas exposure. The report provided two repair options with costs.
- 5. Discuss and consider approval to change lighting to L.E.D. bulbs:** A motion was made by Tom Rayome and seconded by David Yonkovich to approve the lighting upgrades. **Motion Carried.**
- 6. Acceptance of bills and revenues:** A motion was made by David Yonkovich and seconded by Tom Rayome to accept the bills and revenues for August. **Motion Carried.**
- 7. Referrals:** Biron Wastewater Contract
- 8. Adjourn:** A motion was made by David Yonkovich and seconded by Tom Rayome to adjourn at 2:17 pm. **Motion Carried**

Respectfully submitted Jessica Beaton



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:30 p.m. on October 11, 2023** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tom Rayome, Tammy Steward, Jim Neitzel, and David Yonkovich; on Zoom: Joe Eichsteadt. Alderman Dennis Polach was also present.

- 1. Minutes of the September 13, 2023 meeting:** A motion was made by David Yonkovich and seconded by Tom Rayome to approve the minutes of the September 9, 2023 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities.
 - b. Monthly Plant Report: Derek gave an up-to-date report on plant work. All plant operations were within the WDNR Discharge Permit ranges.
- 3. Discuss and consider approval for the 2024 Budget:** A motion was made by Jim Neitzel and seconded by David Yonkovich to approve the 2024 budget. **Motion Carried.**
- 4. Review and consider changes to Chapter 8 sewer regulations regarding mercury discharge limits.** A motion was made by Jim Neitzel and seconded by Tammy Steward to increase the mercury discharge limit to .0002 mg/l per Derek Budsberg's recommendation. **Motion Carried.**
- 5. Acceptance of bills and revenues:** A motion was made by Jim Neitzel and seconded by David Yonkovich to accept the bills and revenues for September. **Motion Carried.**
- 6. Referrals:** Biron Wastewater Contract
- 7. Adjourn:** A motion was made by David Yonkovich and seconded by Jim Neitzel to adjourn at 2:01 pm. **Motion Carried**

Respectfully submitted Jessica Beaton

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh, Trustee
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

10/5/23

The South Wood County Airport Commission met on Thursday October 5, 2023 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Bill Menzel, Tom Davis, Dennis Polach, Paul Tranal, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:02 AM.

2. Approval of previous month's minutes (9-7-23):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Ryan Falch stated that the BOA and SEH are in discussions regarding scope of the Master Plan and contract negotiations. The fuel system final inspection took place and some of the punch-list items have been completed.

Sickler reported that the fuel sales and activity in September were a little below historical monthly performances.

Sickler updated the Commission on the repairs being made to the runway lights after the lightning strike.

Motion by Commissioner Blaser, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding 2024 Budget Request: Airport Manager Sickler presented the draft 2023 budget including the payroll/benefit information and the municipal contributions. Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the budget as presented and distribute to the municipalities. Motion carried.

b. Discuss and consider action regarding a temporary rental agreement: Sickler updated the Commission on the progress and review of other agreements. No action taken.

5. Future agenda items:

Temporary rental agreement

6. Public Comment

A question arose regarding how to get buy-in from hangar owners to get the hangar numbers installed. Inclusion of Grand Rapids first responders was offered as an incentive.

7. Correspondence received: None

8. Set next meeting date:

Thursday November 2, 2023 at 8:00 AM.

9. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Warren to adjourn at 8:38 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser

Regular Meeting of the Water Works and Lighting Commission
Wednesday, October 11, 2023

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Roxanne Gronski, Jeff Kuhn, Josh Elliott, Todd Weiler, Matt Stormoen, Adam Breunig, Shawn Reimer, Lynn Schroer, Tyler Sneen, and Sean Wall.

1. Call to Order

Chairman John Bergin called the meeting to order at 1:00 PM. Commissioner Rick Merdan was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held September 13, 2023

There was a motion made by John Harper, seconded by Jay Bemke, and carried to approve the minutes of the Regular Commission Meeting held on September 13, 2023, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed and discussed the Safety Committee meeting minutes and the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and September call-ins and projects were

discussed.

4.3 Water Department Operations Report

This report was reviewed and September maintenance water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and Lynn Schroer answered questions regarding collection efforts. Lynn stated that she attended the MEUW Accounting and Customer Service Seminar. This is an annual seminar which updates municipal electric utility staff on regulatory and legislative issues.

4.5 Director of Finance's Report

This report was reviewed and September financial statements were discussed. Jeff Kuhn answered questions regarding the increased costs paid to the PSC for the electric rate case.

4.6 Information System's Administrator's Report

This report was reviewed and discussed. Matt Stormoen answered questions regarding cyber security.

4.7 Conservation Manager's Report

This report was reviewed and WW&LC conservation efforts were discussed.

4.8 Electrical Engineer's Report

This report was reviewed and was discussed. Tyler Sneen answered questions regarding the annual testing that was done on recloser backup batteries and updated the commission on the newly purchased transformer that is being moved from its current location at the Kraft Mill to the Baker Substation.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler answered questions regarding the testing that was done on the Baker Substation transformer project. Todd also stated that he attended Werner Electric PLC class that showcased their new studio PLC software and some advanced programming capabilities.

4.10 General Manager's Report

This report was reviewed and discussed. John Bergin stated that he was very impressed with the ACES presentation that was given at the GLU annual meeting.

5. Review of accounts payables

A listing of all invoices and checks covering September was provided to the commission for review.

6. Adjourn

There was a motion made by Jay Bemke, seconded by Jeff Penzkover, and carried to adjourn at 1:15 PM. There were no nay votes recorded.

Respectfully submitted,

John Harper, Acting Secretary

Special Meeting of the Water Works and Lighting Commission
Wednesday, October 11, 2023

There were present:

Commissioner John Bergin
Commissioner Jay Bemke
Commissioner John Harper
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Jeff Kuhn, Josh Elliott, Shawn Reimer, Adam Breunig, and Todd Weiler

1. Call to Order

Chairman John Bergin called the meeting to order at 9:30 AM. Rick Merdan was excused from today's meeting.

2. 2024 Budget

There was a lengthy discussion on the 2024 capital and operational budget.

After discussion and all questions answered there was a motion made by John Harper, seconded by Jay Bemke, and carried to approve the 2024 capital budget as presented. No nay votes were recorded.

After discussion and all questions answered there was a motion made by Jeff Penzkover, seconded by John Harper, and carried to approve the 2024 operations budget as presented. No nay votes were recorded.

3. Adjourn

There was a motion made by Jay Bemke, seconded by John Harper, and carried to adjourn at 11:40 AM. No nay votes were recorded.

Respectfully submitted,

John Harper, Acting Secretary

W I S C O N S I N



Report of the MASS TRANSIT EVALUATION COMMITTEE

Mayor Shane Blaser, Chairperson

Dean Veneman

Jake Cattanach

Patrick Delaney

Tom Rayome

Date of Meeting: October 19, 2023

The Mass Transit Evaluation Committee met on Thursday, October 19, 2023, at 4:15 p.m. in the First Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids.

All members of the Mass Transit Evaluation Committee were present.

1. Call to Order

The meeting was called to order by Chairperson Mayor Shane Blaser at 4:18 pm.

2. The Committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Committee will discuss the initial evaluation and scoring of proposals received in response to the RFP for Shared Ride Taxi Service

Motion by Patrick Delaney to go into closed session. Seconded by Dean Veneman. Motion carried 4-0

In closed session the committee discussed evaluation and scoring of proposals received for Shared Ride Taxi RFP. No action taken.

3. Adjournment

Motion to adjourn by Jake Cattanach, Seconded by Dean Veneman. Motion carried 4-0 The meeting adjourned in closed session at 4.54 pm.

The Committee will adjourn in closed session.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

October 2023

Permits & Degradation

- 32 Permits/Licenses (31 last month) for asphalt paving (1), driveway grades/concrete pour inspections (7), storm water (1), excavating (18), Street Privilege (0), storm connection (0), permit parking (1), banner (0), environmental testing well (0), contractor licenses (4)
 - This year – 234 permits & licenses
- 254 Diggers Locates for Storm Sewer & Sanitary Sewer (226 last month)
 - 1 Emergency locate
- Degradation fees - this year = \$63,289.40
 - This month = \$10,331.84 (\$10,219.44 last month)

Traffic

- Stop Sign / Yield Sign Requests
 - 2nd St and Poplar St – request for a stop sign. Traffic count data was retrieved on 11/3/2023. Traffic count data shows 39 ADT on 2nd St and 57 ADT on Poplar St. No accidents in the last 5 years and vision is suitable.
 - 5th St and Strodman Ave – Concerns about uncontrolled intersection. Study requested on May 24th, 2023. Traffic counter was moved to this location.
- Traffic Study
 - Street Light request for Pepper Ave and 16th St intersection due to high pedestrian usage at Lincoln HS.
 - Request to allow right turn no stop for westbound traffic on Two Mile Ave at 1st St S. Some preliminary research has been done to gather guidance documents. A traffic study has been completed.
- Vision Issues
- ITS Standalone Signal Grant
 - 2023 Project @ Expy and W Grand Ave started on September 25th and will take approximately 6 weeks from beginning to end.
 - 2024 Project @ Expy and High St and Expy and Chase St – grant was approved and consultant will be updating plans and rebidding in preparation for 2024 construction.
- Signal complaints
 - Riverview Expressway having to stop at every intersection. Travel time tests were completed the last week of October and results are being analyzed.
 - FYA request for WB left traffic on Expressway at Plover Road
 - Signal adjustments requested at 8th St and Expressway for NB lefts



- A request for traffic signals at 16th St S and Expressway to switch quicker for vehicles heading north and south on 16th St S AND for the green to stay on longer.
 - Request to make 3rd St / Market St / Jackson St intersection an all-way stop.
 - STH 54 & CTH W – too few cars can get through (9/20/2022)
- Signal Equipment
 - Spare cabinet is ordered and is expected to arrive in November (?).

Project Designs/Construction underway:

Maintenance Projects

2023 Reconstruction Projects

- 2023 Contracts
 - Sewer Lining Contract – Cleaning and televising is complete and lining activities are expected to commence Nov. 6th if liners are ready otherwise the following week. Contract was awarded to Insituform Technologies. Engineering Dept. is working with Contractor to get contract documents signed and ensure proper insurance and bonding is in place prior to commencing work.

Reconstruction Projects

- Preliminary Survey for 2024 and 2025 Projects
 - Lincoln St (Expressway to Peach St) – 100%
 - Wylie St (8th St N to 10th St N) – 100%
 - Extension 10th St N to 12th St N – 100%
 - 14th Ave N (W Grand Ave to Fremont St) – 100%
 - McKinley St (8th Ave to 14th Ave) – 100%
 - E Jackson St (Jackson St Bridge to E Grand Ave) – 90% - survey work started 9/18/23
- Design for future Projects
 - 9th St S (Peach St to Chestnut St) – 95%
 - Lincoln St (Expressway to Peach St) – 35%
 - ROW Plat is 99%
 - Wylie St (8th St N to 10th St N) – 80%; (10th to 12th St) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 40%
 - McKinley St (8th Ave N to 14th Ave N) – 40%
 - E Jackson St – 0%
- Construction of 2023 Projects
 - Shorewood T.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Paved 11/1/2023
 - Oak St - Complete
 - 9th Ave - Complete
 - Apricot / Broadway St
 - Paved 11/1/2023

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Design will commence in 2024 with construction proposed in 2025
- 8th St S – Lakewood Ln to Whitrock Ave – DOT is working on selecting a design consultant to begin designing this project.
- STP-U Applications were submitted in October
- LRIP Applications were submitted in October
- Rail Notification – Predictive Mobility Project

Storm Water Utility

- One Mile Cr. – All easements for the project are now secured.
 - Dredging Permit – As of 11/2/23, the DNR staff have forwarded their approval to their supervisor for final review and signature.
 - Dam Permit – DNR Review staff have been unable to get to the review, but are continuing to update us on the latest review schedule. Their review is expected any day.
- Romanski Ditch – No new update. The City was noticed of a significant beaver problem on the Romanski Ditch in late September. City crews removed a den at Alton St on 9/21/23. Engineering Dpt staff performed additional inspections on 9/25/23. Communications are continuing with downstream property owners to remove other dams and removal of animals from the area.

Other Highlights

- Completed topographic survey of area surrounding manhole that accepts wastewater from Rudolph for a spring removal and replacement of the manhole structure.
- Completed a topographic survey for the Parks Dpt for pickle ball courts at Mead Field.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

October 2023

Refuse and Recycling

- Garbage Collection estimate 471.58 tons, 440.6 tons in 2022
- Recycling Collection estimate 96.9 tons, 91.74 tons in 2022

Construction

Oak Street (East Jackson Street – 16th ST N)

- Completed restoration
- Paved by American Asphalt
- Cut Manholes out and poured in Concrete
- Completed Sign Installation
- Removed traffic control devices and opened to traffic

9th Ave (High Street – Fremont)

- Completed restoration
- Paved by American Asphalt
- Cut Manholes out and poured in Concrete
- Completed Sign Installation
- Removed traffic control devices and opened to traffic

Shorewood Terrace (1st Street North – Dead End)

- Backfilled curb with sand and Topsoil to prepare for site restoration
- Finished graded for driveways and sidewalk sections
- Finished graded for asphalt pavement
- Paved by American Asphalt
- Cut out Manholes and poured in Concrete
- Removed traffic control devices and opened to traffic
- Installed permanent signs

Apricot/ Broadway Street Intersection

- Installed two Storm Manholes
- Installed 8 Storm Catch basins and piping
- Installed 900' of 6" underdrain, and 320' of 12" underdrain
- Subgraded roadway and installed roadbase
- Backfilled curb and gutter, finish graded for sidewalk and driveways placed Topsoil to prepare for site restoration
- Finish graded for asphalt pavement
- Cut out Manholes and poured in Concrete

- Built retaining wall along 300' retaining wall along north side of Apricot street
- Installed 30' Rip Rap wall along wall to blend in with timber wall
- Removed Traffic control on Broadway and opened to traffic
- Apricot St from Broadway – 11th St North will remain closed for the winter months.

Streets Maintenance

- Monthly brush pickup
- Rebuilt catch multiple catch basins that had ring failures or complete failures
- Poured curb for WWLC on Hydrant repairs or watermain breaks, and main entrance
- Concrete repairs, restoration and asphalt patches on sanitary repair at 16th and Chestnut, 10th and Peach Street, 16th and Apricot, 19th Ave and Clark
- Assisted with sprinkler repair at Robinson Park
- Leaf Collection
- Crushing blacktop at city pit
- Screening Compost at Westside
- Repair partial depth concrete patches with asphalt
- Asphalt patches around Mary Pitch School
- Remove asphalt, shape, and get ready for pavement patch 32nd Street North
- Sweep leaves

Paint and Signs

- Replace seasonal banners
- Assisted Grand Rapids with painting of crosswalk and parking stalls
- Completed painting of Centerline throughout the city
- Painted white edge line and bike lane line on Baker Street, Gaynor Ave, 25th Ave, 32nd Street
- Installed signs on Construction projects

Shop and Repairs

- Routine service work fleet trucks
- Service Police and Fire's fleet
- Replaced bushings and rods on Single Axle underbody snow plow
- Prepared 2-singel axle trucks for winter with installation of wings and underbody and sanders
- Installed flat bed and pre treatment system on a Ford F550
- Repaired multiple hydraulic leaks on street sweeper
- Prepared 2- tandem axle trucks for winter with installation of wings and underbody and sanders
- Installed wing on grader
- Installed wing posts on all loaders and plows on 2- loaders



SOUTH WOOD COUNTY AIRPORT
 Jeremy Sickler, Airport Manager

October 2023

Airport Development:

Future project update: SEH is working with the BOA for scoping the Master Plan and negotiating the contract.

Fuel Type	Previous month	Current month	This month last year	2023 year to date	2022 year to date	Year over Year
100 LL	2135.91	1135.23	1298.88	16593.29	11541.89	144%
Jet A	14924.94	5044.00	6465.00	75888.43	65598.97	116%
TOTAL	17060.85	6179.23	7763.88	92481.72	77144.86	120%

Airport Monthly Revenues:

Sales

Fuel:	\$35940.15
Ramp Fee:	\$2925.85
Lav Fee:	\$75.00
GPU:	\$600.00
Call Out Fee:	\$675.00
Transient Hangar:	\$1446.56
Catering:	\$562.50
Oil:	\$0.00

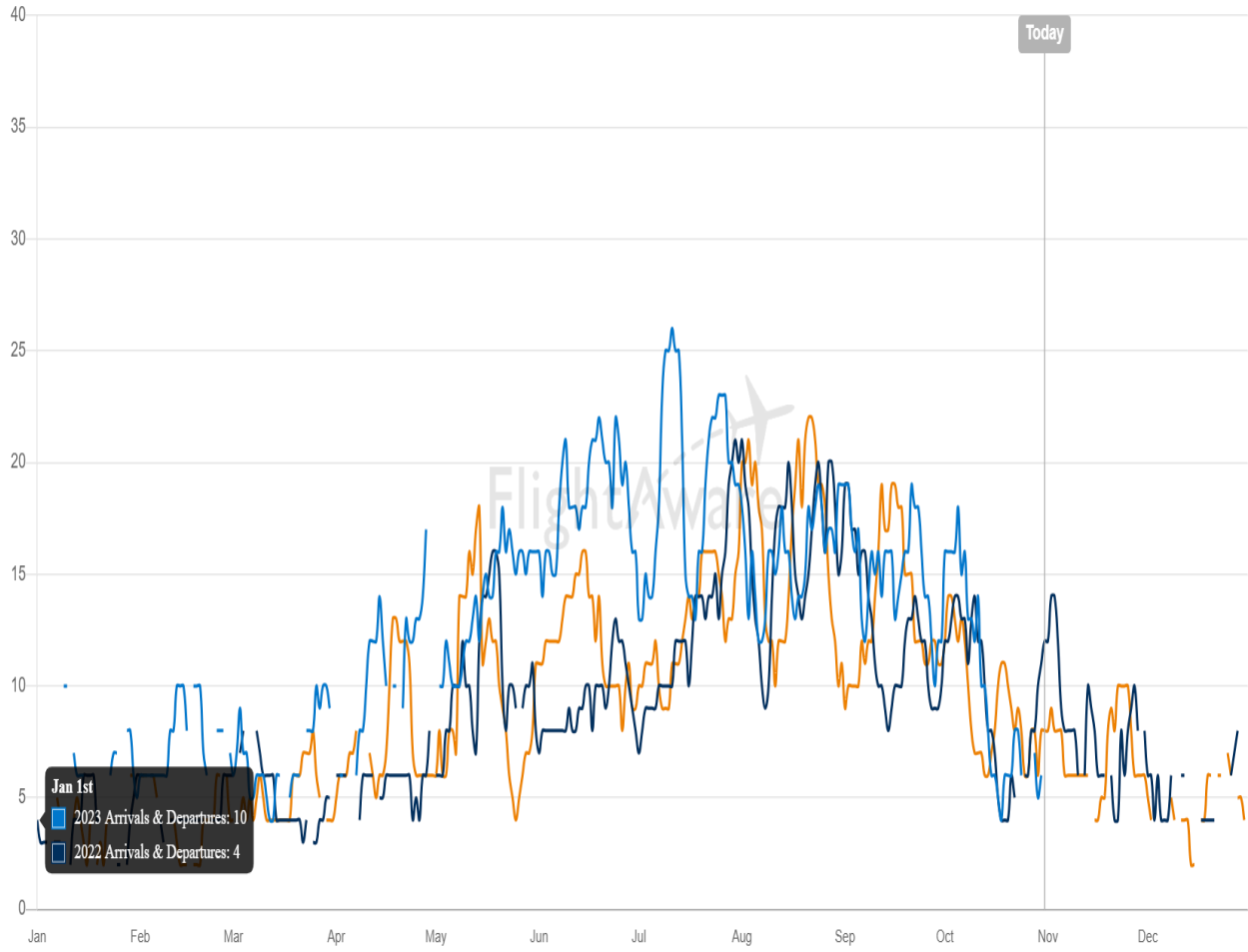
Year over year total fuel gallon sales comparison through August:

2021 – 94901.81 gallons
 2020 – 50098.22 gallons

Airport Projects:

An update was requested from MSA regarding the obstruction removal project. It will be forwarded when received.

AIRPORT DAILY ARRIVALS AND DEPARTURES





Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



To: Mayor Shane Blaser, Wisconsin Rapids Police and Fire Commission, Wisconsin Rapids Common Council
From: Todd Eckes, WRFDFire Chief
Date: November 1, 2023
RE: Monthly Summary for October 2023

WRFDMeetings, events, training, and notable calls for the month of October 2023:

- Police and Fire Commission meeting
- Common Council meeting
- PD/FD Meeting
- Mayors Touch base meeting.
- EMS Committee meeting.
- Monthly EMR training
- Wisconsin State Fire Chiefs Board Meeting
- Hosted North Central Fire Chiefs meeting.
- Attended Wood County Fire Chiefs meeting.
- Attended ERCO haz mat exercise debriefing.
- Attended Fire Advisory board meeting at MSTC.
- Hosted the Fire portion of the citizens academy.
- One member attended the Wisconsin Fire Inspectors conference.
- Hosted Electrical Vehicle training.
- Attended Finance & Property Meeting
- Attended committee of the whole for Budget
- Attended WRPS Crisis action meeting.
- Gave away 8 Citizens award at ERCO Worldwide
- Gave a citizen award at Nekoosa PD
- Station Tour for MSTC Emergency Management Principles students
- Began Project Lifesaver program.
- Emergency Vehicle Operations course training.
- Held Fire Prevention programs in all the schools.
- Held Lieutenants testing.
- Two members attended the W. EMS Board meeting
- Ambulance standby at football games
- Car seat Clinic at Station I

October Anniversaries: Austin Erdman 5 Years,

Notable Responses:

Structure Fire: Burning complaint,

Motor vehicle Crashes: 7 MVC with injuries, and 1 MVC BXPedestrian



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



WRFD Notes:

October is always a very busy month with Fire Prevention. Fire Prevention week always starts off with the final alarm ceremony held at the Fallen Firefighters Memorial the Saturday before Fire Prevention week. That night a Final Alarm Procession is held through the streets of Wisconsin Rapids of Fire Apparatus from across the State. Fire Prevention week always falls on the week of October 10th, the date of both the great Chicago fire and the Peshtigo fire. Everyone always remembers and thinks the Chicago fire was the worst historical fire, but the Peshtigo fire burned more than 8,750 acres and destroyed 12 communities killing 2,400 people. The great Chicago fire destroyed 17,500 buildings and 73 miles of street and was believed to have killed 300 people. This year during that week we visited every school in the city and spent time with all the Kindergarten and Third Graders talking about age specific Fire Safety in the home. This year's theme was (Cooking Safety Starts with You! Pay attention to Prevention).

During the month we also hosted an Electric Vehicle Safety course sponsored by Wheeler Chevrolet. Over 50 Firefighters, Tow Operators, EMS, and Law Enforcement personnel attend either the day or night class. A box lunch was sponsored by Cross View Church for all that attended. There was a classroom portion to start off the class followed by a hands-on portion looking at the different safety concerns with these types of vehicles. Many Thanks to Wheelers for sponsoring the class and paying for the instructors.

In October we held a lieutenant's test. Every 18 months we hold testing to keep a list of qualified candidates that will be used for openings in our Relief Officer positions as well as any open Lieutenants position during the next 18 months. We had 5 internal candidates that qualified for the test. They needed to submit a written response to a problem, take a 100-question written exam, participate and be graded on an Incident Command Scenario, interview with two Chief Officers from different departments and one Citizen businessman, and complete an oral interview with the Fire Chief and Deputy Chief. HR proctored the written exam and all results of all the other testing was submitted to HR for scoring. The results are then sent back to the Chief for use when an opening occurs.

Lastly the month of October also brought Emergency Vehicle Operations Course testing. A requirement of ISO, NFPA, and CAAS. Every member needs to complete a course that includes driver testing on an Engine and Ambulance. Those maneuvers include the Alley Dock, Serpentine, Diminishing Clearance, Three-point Turnaround, and a written test. All members must complete the training.



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



WRFD October 2023 MONTHLY RESPONSE REPORT

Type of Emergency	October 2023 Responses	Total # of 2023 Responses	October 2022 Responses	Total # of 2022 Responses
EMS 911	360	3,502	372	3,624
EMS IFT	2	14	5	58
COMMUNITY PARAMEDICINE	1	3	1	12
FIRE	2	44	5	34
EXPLOSION (No Fire)	0	0	0	0
HAZARDOUS CONDITION	2	37	6	29
SERVICE CALLS	5	43	5	47
GOOD INTENT	2	48	3	60
FALSE ALARMS/WEATHER	13	74	3	72
TOTAL CALLS FOR SERVICE	387	3,765	400	3,936

Notes:

- Fire 100 Series: Fire (s *tructure, vehicle, wildland*)
- Fire 200 Series: Overpressure, Rupture, Explosion, Overheat (*No Fire*)
- Fire 300 Series: Rescue & Emergency Service Incident (*Motor vehicle accident, EMS Calls*)
- Fire 400 Series: *Hazardous Condition (spills, leaks with no fire)*
- Fire 500 Series: Service Calls (water & smoke problems, burning complaints)
- Fire 600 Series: Good Intent (*Dispatched and cancelled, Citizen needs help*)
- Fire 700/800 Series: (700) False Alarms (800) Severe Weather/Natural Disasters

Runs by District	October 2023	2023 Totals	October 2022	2022 Totals
Wisconsin Rapids	301	2,840	285	2,882
Saratoga	20	211	28	263
Village Port Edwards	10	91	7	121
Village Biron	13	175	25	121
Town of Port Edwards	10	84	8	77
Nekoosa	23	227	25	238
Granmoor	0	9	0	7
Mutual Aid Given	10	50	11	76
Mutual Aid Received	0	78	10	152
TOTALS	387	3,765	400	3,936

Confined Space Stand-by	October 2023	Total # 2023	October 2022	Total # 2022
TOTALS	102	374	52	383



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



WRFD TRAINING CENTER FOR OCTOBER 2023

Category	Topic
Fire	Firefighter Survival/Rapid Intervention Team
Officer	Incident Command
Motor Pump Operator	Effective Apartment Lines
Technical rescue	Vehicle Extrication
Hazardous Materials	Photovoltaic Emergencies
EMS	Foam Frat Online
EMR	Patient Assessment
Cadet	Aerial Operations

Total Training Hours for the Month	688
Inspections for the month	1