



**HISTORIC PRESERVATION
COMMISSION
MEETING
July 27, 2023
6:00 PM**

PUBLIC MEETING NOTICE

PLANNING COMMISSION

Michael Hittner, Chairperson
Jackie Bredl Dietrich, Vice Chair
Ryan Austin, Alderperson
William Parker
Justin Pluess
Jeff Penzkover, 1st Alternate

AGENDA ITEM RECIPIENTS

Sue Schill, City Attorney
Erika Esser, Secretary
Jennifer Gossick, City Clerk

Notice is hereby given of a meeting of the Wisconsin Rapids Historic Preservation Commission to be held in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids, on **Thursday, July 27, 2023, at 6:00 PM**. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Historic Preservation Commission may appear remotely via video or audioconferencing for this meeting.

AGENDA

1. Approval of the report from the May 25, 2023, Historic Preservation Commission meeting.
2. Update on CLG property survey and update grant request and "letter of intent."
3. 1996 Historic Property Reconnaissance Survey presentation.
4. Historic district tour information/discussion, scheduled for August 2, 5:00 p.m..
5. Staff updates – discussion/information only
6. Commissioner updates – discussion/information only
7. Next meeting date
8. Adjourn

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.

REPORT OF THE HISTORIC PRESERVATION COMMISSION MEETING

May 25, 2023

The Historic Preservation Commission met at 6:00 p.m. on May 25, 2023 in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids. It was also streamed live on the City of Wisconsin Rapids Facebook page, Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present were: Chairperson Michael Hittner, William Parker, 1st and Alternate Jeff Penzkover; Justin Pluess joined via Zoom. Jackie Bredl Dietrich and Ryan Austin were absent. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Alderperson Tom Rayome, Jason Tish, Phil Brown, Mary Olson and Philip Olson.

The meeting was called to order at 6:00 p.m. by Chairperson Mike Hittner.

1. Approval of the report from the March 16, 2023, Historic Preservation Commission meeting

Item of correction was the spelling of the name for member Justin Pluess. In the original minutes Mr. Pluess' name was spelled Pleuss in error.

Motion by Parker to approve the report from the March 16, 2023, Historic Preservation Commission meeting with the name correction; second by Penzkover.

Motion carried (4 – 0)

2. Update on the status of Certified Local Government designation request

Carrie Edmondson indicated that per a letter dated March 15, 2023 stating that Wisconsin Rapids has been awarded the Certified Local Government designation.

3. Discussion of "Annual CLG Grant Cycle" handout and planning to submit letter of intent for local property survey grant request

Carrie Edmondson provided a review of the survey and the grant request and the anticipated timeline.

4. Staff updates – discussion/information only

5. Commissioner updates – discussion/information only

William Parker provided his perspective on an historic preservation tour he attended in Stevens Point, along with Mike Hittner and Phil Brown. Mr. Brown and Mr. Hittner added their comments.

Mary Jo and Philip Olson expressed interest in the historic preservation potential for property in the Murwin Circle area in Wisconsin Rapids.

6. Next meeting date: Thursday, July 27, 6:00 p.m. regularly scheduled meeting

The meeting date and time were agreed upon.

7. Adjourn

Motion by Penzkover to adjourn the meeting; second by Parker

Motion carried (4 – 0)

Meeting adjourned at 6:33 p.m.

Respectfully submitted by Erika Esser, Secretary



City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

July 14, 2023

Jason Tish, Certified Local Government and Preservation Education Coordinator
Wisconsin Historical Society
816 State Street
Madison, WI 53706

RE: 2024 Certified Local Government Grant Program – Letter of Intent

Dear Mr. Tish,

On behalf of the City of Wisconsin Rapids Historic Preservation Commission, please accept this letter of intent to apply for a 2024 Certified Local Government (CLG) grant. If successful, our grant request would fund a single-phase Citywide property survey update. The most recent Historic Property Reconnaissance Survey was conducted by Mead and Hunt, Inc. in 1996.

The primary objective of this effort will be to document properties of architectural or historical interest and potential significance. This will help to facilitate the education and investment in historic districts and properties. Additionally, it will enable to City to direct preparation and submittal of National Register of Historic Places nominations. In summary, as a new CLG member, this work will lay the foundation for preservation of treasured community resources through investment and education.

Four consultants were contacted from the Wisconsin Historical Society Survey Consultant List. After receiving two competitive quotes, the City of Wisconsin Rapids expected 2024 CLG grant request is thirty-two thousand dollars (\$32,000.00).

The Wisconsin Rapids Historic Preservation Commission anticipates grant submittal later this year for the purposes described herein. If you have questions or require additional information, please don't hesitate to contact me at either cedmondson@wirapids.org or 715-421-8258.

Sincerely,

Carrie Edmondson
Associate Planner
City of Wisconsin Rapids