



Services Committee

Meeting Minutes for

January 9, 2024

1. Call to Order: Chair Heniadis called the meeting of the McMillan Library Services Committee to order at 4:30pm.

2. Open Meetings Declaration: Chair Heniadis established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

Andrea Galván
Evan O’Day

Kim Heniadis
Elizabeth St. Myers

Emily Kent
William Clendenning

Other Board Members:

~~Susan Feith~~
~~Ryan Austin~~

~~Scott Kellogg~~
~~Craig Broeren~~

~~Karen Schill~~

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

4. Approval of Minutes: A motion was made by K. Heniadis, second by E. Kent to approve the minutes of the November 14, 2023 Services Committee meeting. Motion to approve carried by unanimous vote.

5. Programming Policy: Elchert reviewed the policy.

K. Heniadis motions to send to full board. E. O’Day seconds. Motion carried by unanimous vote.

6. Inclusive Services Guide: Section 4: Elchert reviewed the process of working through the inclusive services guide and committee solidified work plan for Heniadis to share with other committee chairs.

Committee completed and discussed the “What the Library has to Offer” section, with Elchert noting the areas that the library will focus on.

7. Mission Statement:

Kent shared the mission statement options as a way to help public and government entities to understand the breadth of what the library does. Elchert acknowledged the importance of mission statements, but reiterated that library staff do not currently have the capacity to take on a large-scale strategic planning project. St. Myers asked if the committee should wait until the Inclusive Services Guide is completed and use that information to shape a new mission statement and strategic plan. St. Myers also noted that the Mission statement could guide us since we don't have a strategic plan.

Elchert will share a spreadsheet with committee members to add mission statement ideas that will be discussed at the next committee meeting.



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8. Items for Next Agenda

- Internet Safety Policy
- Inclusive Services Section 4 Programming
- Mission Statement workshopping

9. Adjournment: Chair Heniadis adjourned the meeting at 5:36p.m.

Respectfully Submitted: Claire Parrish, Assistant Director