



Buildings and Grounds Committee

Meeting Minutes for

January 11, 2023

1. Call to Order: Chairman Machon called the meeting of the McMillan Library Buildings and Grounds Committee to order at 4:18 p.m.

2. Open Meetings Declaration: Chairman Machon established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

Andrea Galvan

Doug Machon

Scott Kellogg

William Clendenning

Ryan Austin

Eric Montag

Other Board Members:

Kim Heniadis

~~Craig Broeren~~

Susan Feith

Elizabeth St. Myers

Karen Schill

Administration: Katherine Elchert, Library Director

Others in Attendance: Dean Veneman, Alderman for District 2.

4. Approval of Minutes: A motion was made by S. Kellogg to approve the minutes of the December 14, 2022 Buildings and Grounds Committee meeting. Second by R. Austin. No corrections. Motion to approve carried by unanimous vote.

5. Consideration of 2023 endowment requests: Still awaiting a complete list of estimates for potential projects. The elevator was mentioned as a major concern. S. Feith reminded the Committee that the endowment does not support expenses like a new elevator or elevator repair. K. Elchert suggested applying wages that were unused from vacant positions in 2022 toward the future expense of a new elevator. Board consensus was that this was a good idea.

Re-opening the Grand Avenue entrance could be a focus now, so access can be provided to handicapped patrons if needed. **Motion by R. Austin, second by S. Kellogg to recommend that the Director outline the scope and costs of re-opening the Grand Avenue entrance to the Finance Committee. Motion carried by unanimous vote.**

6. Update of solar array buyout and future: Motion by R. Austin, second by S. Kellogg to recommend that the Library Director meet with WW&LC to discuss solar array on the Library roof and hear their professional opinion. Motion carried by unanimous vote.

7. Donation signage: Discussion regarding whether signage should be placed on individual theater chairs, as was promised to donors in a previous communication. Will this lead to people claiming specific seats, or attempting to remove other patrons who happen to be occupying a seat with someone else's name on it? How would we determine which seats should be "named" in a donor's honor? Consensus of the Board was that naming individual seats in honor of donors could easily lead to a variety of issues and



Buildings and Grounds Committee

is a poorly thought out idea. D. Machon recommended the library utilize a donor wall to recognize all donors and contributors to the Learning Futures project? D. Machon suggested that a sign company be contacted to provide an estimate of costs and potential appearance. **Motion by R. Austin, second by W. Clendenning to allow the library Director to reach out to Fastsigns to solicit a proposal for donor signage. Motion carried by unanimous vote.**

8. Items for Next Agenda: R. Austin suggested getting an assessment of the elevator's remaining life expectancy and providing that information to the Board. D. Machon would like to invite the City's Financial Director to the next B&G meeting to discuss capital expenditures.

9. Adjournment: Chairman Machon adjourned the meeting at 4:45 p.m.