



Finance Committee

Meeting Minutes for

November 8, 2023

1. Call to Order: Chair Feith called the meeting of the McMillan Library Finance Committee to order at 4:02p.m.

2. Open Meetings Declaration: Chair Feith established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

Andrea Galván

Susan Feith

Emily Kent

~~Ryan Austin – excused~~

Craig Broeren

William Clendenning

Other Board Members:

~~Elizabeth St. Myers~~

~~Karen Schill~~

~~Evan O’Day~~

~~Scott Kellogg~~

~~Kim Heniadis~~

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

4. Approval of Minutes: A motion was made by W. Clendenning, second by S. Feith to approve the minutes of the October 11, 2023 Finance Committee meeting with an amendment to number 5 discussion to correct payments and number of months. Motion to approve carried by unanimous vote.

5. Update – Legacy Grant, Entrance Project: Feith reported on meeting with Mike Boveey from the Legacy Foundation. Conditions for grant include: elements of funding in place, contracts in place, project materials ordered.

6. Update – Solar Array Contracts / Costs: Galván has a letter of engagement to employ Stafford Rosenbaum.

Motion by C. Broeren, second by S. Feith to recommend approval of letter of engagement for Stafford Rosenbaum on November Board Meeting agenda. Motion carried by unanimous vote.

7. Update – Donor Recognition – Learning Futures: Finance committee needs to verify donor names/spaces/levels. K Elchert will provide the existing library Learning Future Donation spreadsheet.

4:38pm Kellogg arrived

8. Endowment Request – Parrish Rotary Membership:

Motion by C. Broeren to recommend to the full Board that Parrish be the representative from the Library in the Rotary Club, with dues and meals to be paid for through Endowment line 3203, meetings, schools, and seminars. S. Feith seconds. All in favor, motion carried by unanimous vote.



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9. Items for Next Agenda: N/A

10. Adjourn: Motion by C .Broeren, second by W. Clendenning. Motion carried by unanimous vote.

Chair Feith adjourned the meeting at 4:44p.m.