

CITY OF WISCONSIN RAPIDS
PARKS / RECREATION / BUILDINGS
220 3rd Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240

Parks & Recreation Commission Minutes

January 9, 2023

The Parks & Recreation Commission met on Monday, January 9, 2023, at 4 p.m. in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page.

1. Call to order.

Commissioner Veneman called the meeting to order at 4:02 p.m.

Mayor Blaser, Craig Broeren, Tom Ekelin, Tom Rayome, and Dean Veneman were in attendance. Lee Thao joined the meeting at 4:20 p.m. (after Planning Commission). Kris Barteck, Patrick Gatterman, andCarolynn Martin were absent. Staff present were Dawn Desorcy and Jake Klingforth (via Zoom).

2. Approve November 14, 2022, meeting minutes.

A motion was made by Commissioner Broeren, seconded by Commissioner Rayome, to approve the minutes of November 14, 2022. Motion carried.

3. Consider approval of Prairie Dog Exhibit plans and expenditures.

Public bid is needed for glass since the cost will be over \$25,000. There will still be money remaining in the Teske Grant after this project is completed.

A motion was made by Commissioner Rayome, seconded by Commissioner Veneman, to approve moving forward on plans and expenditures for the Prairie Dog Exhibit, with total costs not to exceed \$60,000. Motion carried.

4. Consider changes/upgrade to Aquatics Center chemicals.

At this point Commissioner Thao joined the meeting.

A motion was made by Commissioner Veneman, seconded by Commissioner Rayome, to approve the changes/upgrades to Aquatics Center chemicals. Motion carried.

5. Update on dog park progress.

Downed trees are being removed. Progress is going faster than anticipated. The parking lot will be graded next. The crew is working on things as they can.

6. Bills.

A motion was made by Commissioner Ekelin, seconded by Commissioner Thao, to approve the bills. Motion carried.

7. Staff reports.

Jake and Dawn presented staff reports. (Jake's report will be emailed as his connection was not working well.)

8. Adjourn.

A motion to adjourn was made by Commissioner Thao, seconded by Commissioner Rayome. Motion carried.

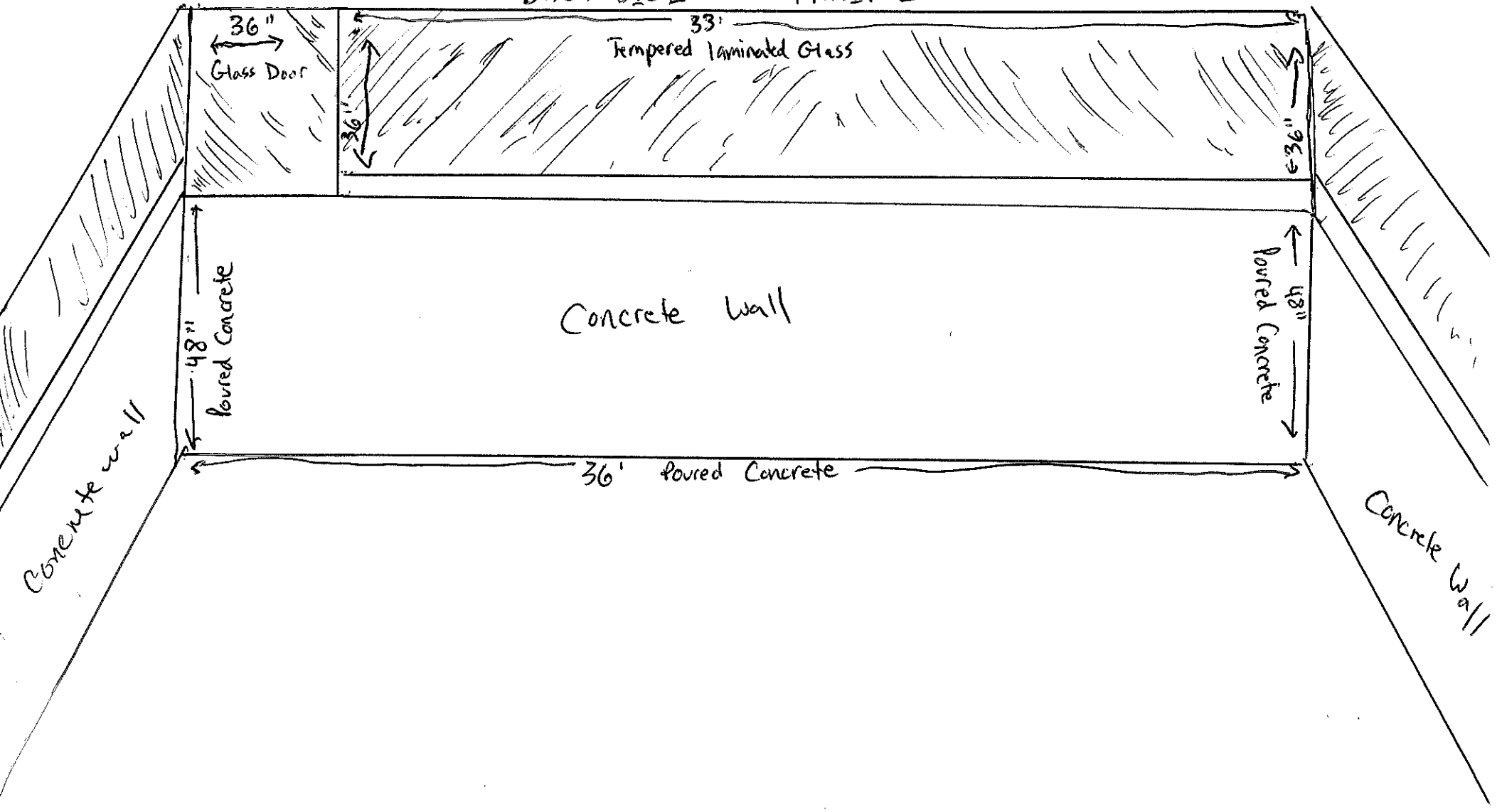
Dawn Desorcy, Recording Secretary

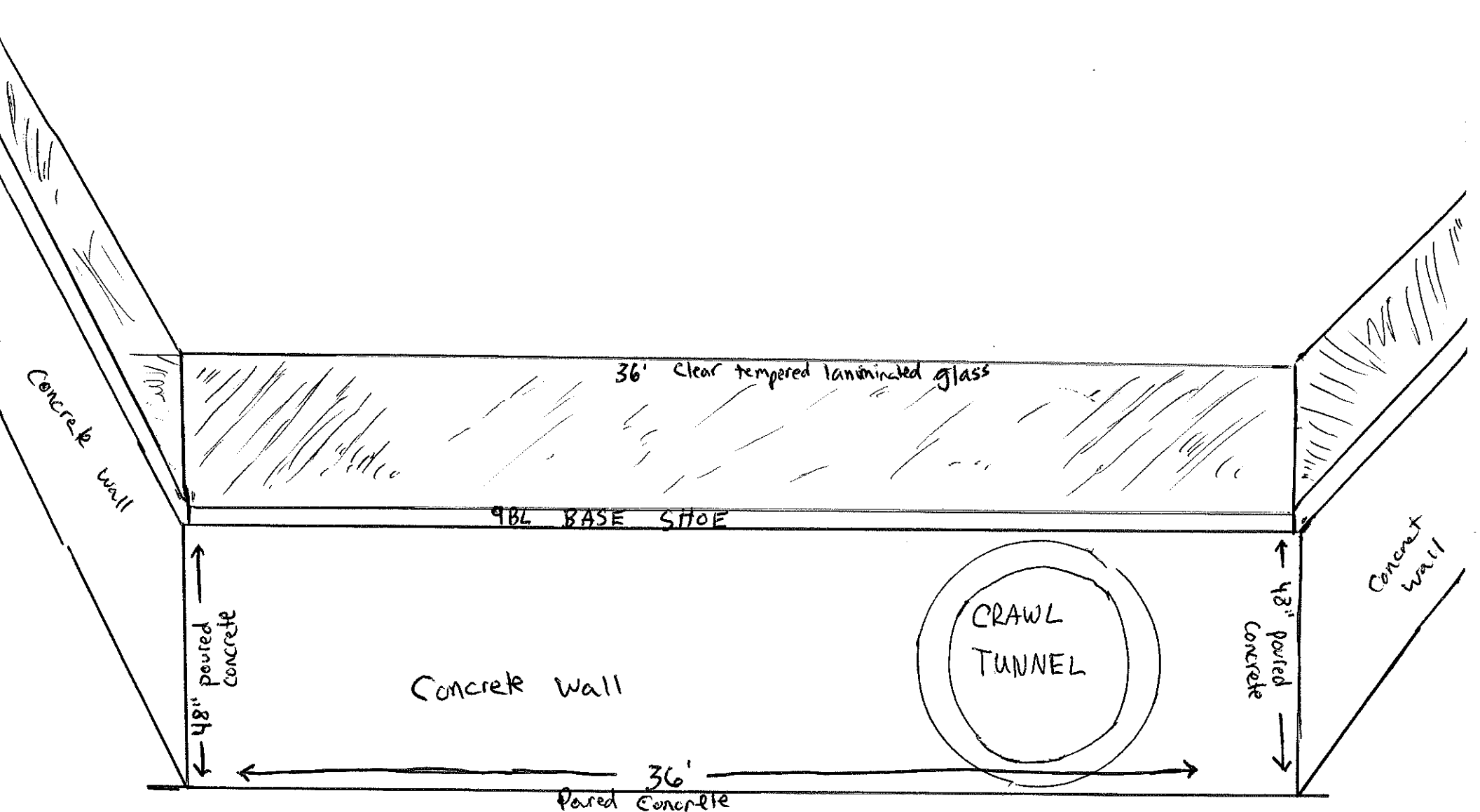
PRAIRE DOG EXHIBIT

- To acquire (8) prairie dogs:
\$3,000
- Concrete material/labor:
\$10,000
- Signage/ prairie dog exhibit habitat furnishings :
\$5,000
- Sand/clay material:
\$1,000
- Glass enclosure: This will have to go to open bid
\$35,000
- Running a water line time/material:
\$1,000
- Removal of garden/leveling and removing soil-labor/equipment:
\$2,500
- Custom crawl tunnel:
\$7,315 for 1 look out 9' or \$10,987 for 2 look outs 15'

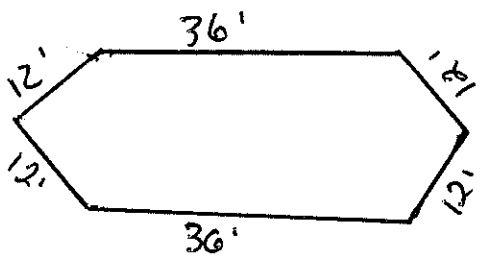
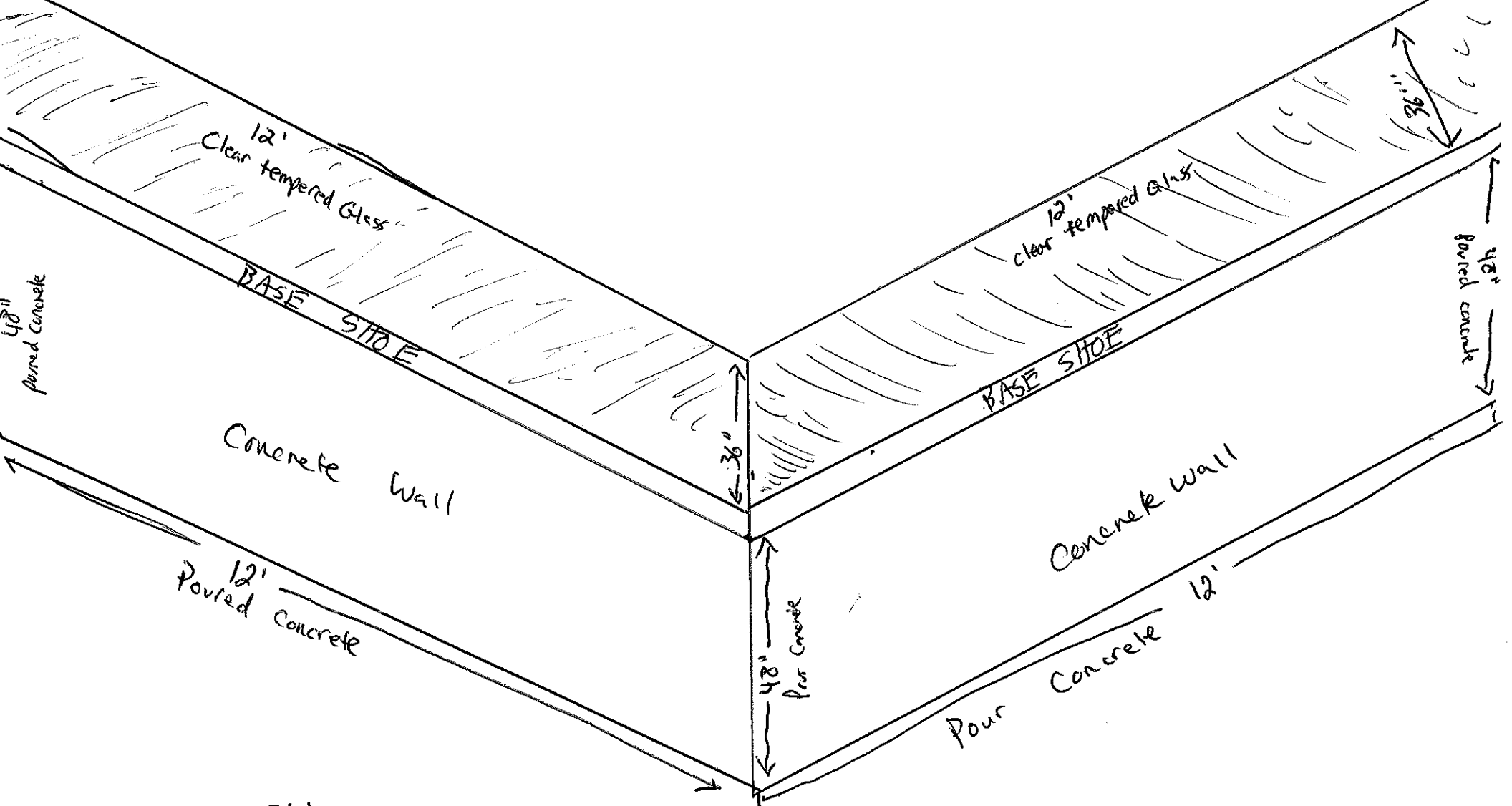
TOTAL: \$68,487

BACK SIDE OF PRAIRIE DOG EXHIBIT





FRONT OF PRAIRIE DOG EXHIBIT



BOTH SIDES OF PRAIRIE DOG EXHIBIT



Custom
Playground
Equipment

**NEW ZOO
ADVENTURE
PARK**

Northeastern Wisconsin Zoo



Timeline

Phase I	January 31, 2023	Deadline for submitting proposals
	February 24, 2023	Finalists notified
Phase II	March 31, 2023	Deadline for Finalists to submit additional information
	April 19 & May 17, 2023	Finalist presentations and interviews
	June 30, 2023	Grantees selected
	July 31, 2023	Funding Agreements signed

Funding Agreement

After awards are approved, funded partners will be required to execute a Funding Agreement with the Legacy Foundation of Central Wisconsin before the project activities can officially commence. Only the lead community partner organization will receive funding. The lead community partner is responsible for allocating funds to any other partners.

Funding Partner Eligibility

Eligible community partners are based in the Greater Wisconsin Rapids area, non-profit, IRS tax exempt 501(c)3 or government organizations, including but not limited to:

- Health, social service and other community-based organizations
- Local governments
- Voluntary associations, foundations, civic and citizen groups
- Federally-recognized Indian tribal governments, tribes and tribal organizations

Reporting

Projects funded by the Legacy Foundation must continually engage in a program of evaluation activities to document achieved outcomes and to disseminate lessons learned. Funded projects will undergo an annual assessment of progress toward achieving their objectives and outcomes which may have an impact on future funding.

Progress reports, site visits and conference calls are required throughout the duration of the project and will be scheduled in collaboration between Legacy Foundation and our project partners. A Final Report is required upon completion of all projects. In addition to progress and financial reporting, partners may be expected to report on continued outcomes, sustainability of the project, and any expansion of the project at regular intervals beyond the duration of the award.

Contact Information

To facilitate the review process, only applications submitted electronically as attachments via email will be accepted.

For assistance in the application process, please contact:

Legacy Foundation
Michael Bovee - Executive Director
130 1st Street North
Wisconsin Rapids, WI 54494
715-818-5477
Michael.Bovee@Legacyfcw.org

Boundless Fun



Space Required: 61'9" x 56'0"
Critical Fall Height: 5'4"
Capacity: 90-100
Retail Price: \$186,265
Freight: \$13,400
Installation: \$48,000
Install Safety Surface: \$59,400

Parks & Recreation Bills

February 13, 2023

Bill	Date	Detail	Amount
Ace Hardware	1/9/2023	Aquatics Equipment	149.91
Ace Hardware	1/24/2023	Parks Department Equipment	13.98
Amazon	12/6/2022	Recreation Materials	31.99
Amazon	12/6/2022	Recreation Materials	25.98
Amazon	1/26/2023	Rec Office Supplies	12.80
AquaShield Products, LLC	1/14/2023	Mead Field Materials	422.74
Bowden, Dale	1/13/2023	Rec Advertising/PR	125.00
Gunderson Cleaners	12/1/2022	Aquatics Uniforms	549.72
Katom Restaurant Supply	12/5/2022	Aquatics Equipment	55.02
Metcalfe Lumber	1/31/2023	Park Department Materials	165.88
Metcalfe Lumber	2/3/2023	Dog Park Benches	114.84
Peak Software Systems, Inc.	1/31/2023	Aquatics/Recreation Software	4,350.56
Quality Foods	12/21/2022	Parks Department Materials	125.16
Quality Inn & Suites	2/1/2023	Parks Dept Training/Education	175.04
SafeSitter	1/18/2023	Recreation Materials	503.25
Shred It Mulching Services LLC	1/20/2023	Parks Outlay (Dog Park)	3,825.00
USDA	1/12/2023	Zoo Materials	40.00
Walmart	1/20/2023	Recreation Materials	76.94
Walmart	1/21/2023	Recreation Materials	5.12
Wisconsin Arborists Association	1/13/2023	Parks Dept Training/Education	580.00
Wisconsin Valley Building Products LLC	1/25/2023	Parks Department Equipment	99.00
WPRA	1/20/2023	Recreation Dues/Subscriptions	150.00
			11,597.93