



## NOTICE OF PUBLIC MEETING

### Parks & Recreation Commission

Dean Veneman, Chairperson

Craig Broeren, Vice Chairperson

Kris Barteck

Mayor Shane Blaser

Tom Ekelin

Carolynn Martin

Tom Rayome

Lee Thao

Elizabeth Whelan

Jake Klingforth

Dawn Desorcy

The Parks & Recreation Commission will meet on Monday, September 11, 2023, at 4:00 p.m., at the **Wisconsin Rapids Municipal Zoo**, 1911 Gaynor Avenue, Wisconsin Rapids, WI.

1. Call to order.
2. Approve August 14, 2023, meeting minutes.
3. Update on Aquatics Center.
4. Update on Zoo for 2023.
5. Discuss 2023 parks and aquatics budgets.
6. Select three (3) choices of possible dog park names for the public to vote on from list provided by staff, and allow final name to be chosen based on survey results (survey closes September 19).
7. Discuss ideas for remaining Teske fund.
8. Bills.
9. Staff reports.
10. Adjourn.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation via telephone at this meeting is not possible due to a disability, notification to the City's IT Manager prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the IT Manager at (715) 421-8288 to request accommodations.

CITY OF WISCONSIN RAPIDS  
*PARKS / RECREATION / BUILDINGS*  
220 3<sup>rd</sup> Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240

**Parks & Recreation Commission Minutes**

August 14, 2023

The Parks & Recreation Commission met on Monday, August 14, 2023, at 4 p.m. in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page.

1. Call to order.

Commissioners present in the first floor conference room were Mayor Blaser, Craig Broeren, Tom Ekelin, Tom Rayome, Lee Thao, Dean Veneman, and Elizabeth Whelan. Kris Barteck and Carolynn Martin appeared via videoconference. Staff present were Dawn Desorcy (via videoconference) and Jake Klingforth. Also attending were Ken Day and Alderperson Dennis Polach.

2. Approve July 10, 2023, meeting minutes.

A motion was made by Mayor Blaser, seconded by Commissioner Ekelin, to approve the meeting minutes of July 10, 2023. Motion carried.

3. Consider approval of Mead Park plans and expenditures not to exceed \$200,000.

A motion was made by Commissioner Veneman, seconded by Commissioner Ekelin, to approve the Mead Park plans and expenditures not to exceed \$200,000 from Park Outlay. Motion carried.

4. Consider replacement of lighting at Witter Field.

Current lights were installed more than 30 years ago. The rough estimate for replacement is \$147,000, which does not include removal of the old lights. This item will be on a future agenda.

5. Consider approval of Dog Park Rules.

There were suggestions to make a few changes to the rules. Revised rules will be emailed to the Commission and they will be brought to the next meeting.

6. Discuss ideas for remaining Teske fund.

Photos of the bird exhibit at the NEW Zoo & Adventure Park in Green Bay were included with the agenda. An upcoming meeting will be held at the zoo so commissioners can see the area. It was noted that we do not have reptiles at the zoo.

7. Bills.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, to approve the bills (with removal of Ron's Refrigeration bill in the amount of \$60,000, as it is for the Centralia Center). Motion carried.

8. Staff reports.

Jake and Dawn presented reports.

9. Adjourn.

A motion to adjourn was made by Commissioner Rayome, seconded by Commissioner Thao. Motion carried.

Dawn Desorcy, Recording Secretary



# CITY OF WISCONSIN RAPIDS

## 2024 DEPARTMENT BUDGET SUMMARY

### AQUATICS

#### AQUATICS OPERATIONS & MAINTENANCE

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Seasonal Labor	\$ 58,692	\$ 89,813	\$ 104,932	\$ 105,000	\$ 110,000	\$ 5,000
Facility Maintenance	23,908	47,718	34,571	37,000	38,000	1,000
FICA	5,288	6,871	8,027	8,033	8,415	382
Worker's Compensation	-	2,564	2,969	2,558	2,703	145
Incidental Labor	19,072	34,047	23,705	25,900	26,600	700
Office Supplies	1,921	738	1,094	800	800	-
Equipment	10,333	11,063	9,887	8,000	10,000	2,000
Cleaning Supplies	4,648	1,582	865	2,000	2,000	-
First Aid	-	2,338	408	1,000	1,000	-
Maintenance & Repair	3,479	7,730	1,796	5,000	6,000	1,000
Chemicals	24,094	26,248	28,923	30,000	30,000	-
Electric	29,097	27,510	30,532	30,000	30,000	-
Water	22,578	21,272	34,192	23,000	25,000	2,000
Sewer	7,263	14,698	24,861	16,000	17,000	1,000
Natural Gas	65	38,934	28,617	27,500	27,500	-
Telephone	4,178	3,540	3,537	3,500	3,500	-
Training / Certification	979	1,182	270	1,500	1,500	-
Uniforms	1,034	1,198	2,736	1,500	1,000	(500)
Advertising / Promotions	-	211	189	500	500	-
Software Maintenance	-	175	3,511	3,000	3,000	-
License & Fees	2,388	1,511	1,037	2,800	2,800	-
Property Insurance	-	-	5,484	5,484	7,713	2,229
<b>Total</b>	<b>\$ 219,017</b>	<b>\$ 340,943</b>	<b>\$ 352,143</b>	<b>\$ 340,075</b>	<b>\$ 355,031</b>	<b>\$ 14,956</b>
<b>Percent Change</b>						<b>4.4%</b>

## CONCESSIONS

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Seasonal Labor	\$ 5,894	\$ 11,855	\$ 11,051	\$ 12,000	\$ 13,000	\$ 1,000
FICA	451	1,233	845	918	995	77
Worker's Compensation	-	-	313	292	319	27
Concession Supplies	19,656	38,117	36,405	40,000	45,850	5,850
<b>Total</b>	<b>\$ 26,001</b>	<b>\$ 51,205</b>	<b>\$ 48,614</b>	<b>\$ 53,210</b>	<b>\$ 60,164</b>	<b>\$ 6,954</b>
<b>Percent Change</b>						<b>13.1%</b>

## PROGRAMMING & INSTRUCTION

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Seasonal Labor	\$ -	\$ 126	\$ 420	\$ 1,000	\$ 1,000	\$ -
FICA	-	10	-	383	383	-
Advertising / Promotions	2,275	24	266	-	250	250
<b>Total</b>	<b>\$ 2,275</b>	<b>\$ 160</b>	<b>\$ 686</b>	<b>\$ 1,383</b>	<b>\$ 1,633</b>	<b>\$ 250</b>
<b>Percent Change</b>						

## REPLACEMENT RESERVE

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Replacement Reserves	-	-	-	20,000	20,000	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>
<b>Percent Change</b>						

### Replacement Reserve

Estimated Balance - 09/30/2023	\$ 31,150
2024 Budgeted Funds	20,000
2024 Budgeted Replacement Reserve Expenditures	-
<b>Estimated Balance - 12/31/2024</b>	<b>\$ 51,150</b>

## TOTAL AQUATICS

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
<b>Total Aquatics</b>	<b>\$ 247,293</b>	<b>\$ 392,308</b>	<b>\$ 401,443</b>	<b>\$ 414,668</b>	<b>\$ 436,828</b>	<b>\$ 22,160</b>
<b>Percent Change</b>						<b>5.3%</b>

## AQUATIC REVENUES

Budget Line Item	Historical Information			Budget		
	Actual 2021	Actual 2022	Actual 2023	Budget 2023	Budget 2024	Increase (Decrease)
Daily Admissions	\$ 148,563	\$ 114,933	\$ 138,124	\$ 130,000	\$ 135,000	\$ 5,000
Resident Seasonal Pass	44,478	47,921	29,746	33,000	30,000	(3,000)
Non-Resident Seasonal Pass	5,970	2,290	9,640	13,000	10,000	(3,000)
Resident Punch Card Fee	10,843	11,206	11,956	11,000	11,500	500
Programming Fees	298	519	4,430	600	4,000	3,400
Shelter Rental / Party Packages	9,799	20,779	16,843	18,000	19,000	1,000
Concession Revenue	77,157	73,022	83,756	74,000	81,000	7,000
Sales Tax	(16,325)	(14,859)	(15,954)	(14,949)	(15,648)	(699)
<b>Total Operating Revenue</b>	<b>\$ 280,783</b>	<b>\$ 255,811</b>	<b>\$ 278,541</b>	<b>\$ 264,651</b>	<b>\$ 274,852</b>	<b>\$ 10,201</b>
Property Taxes	131,360	135,605	150,017	150,017	161,976	11,959
<b>Total Revenues</b>	<b>\$ 412,143</b>	<b>\$ 391,416</b>	<b>\$ 428,558</b>	<b>\$ 414,668</b>	<b>\$ 436,828</b>	<b>\$ 22,160</b>

Admissions	2023	2022	2021
<b>Resident Season Pass</b>			
Family	-	198	250
Single	-	15	25
Senior	-	27	28
<b>Total</b>	<b>-</b>	<b>240</b>	<b>303</b>
<b>Non-Resident Season Pass</b>			
Family	-	46	60
Single	-	3	5
Senior	-	2	4
<b>Total</b>	<b>-</b>	<b>51</b>	<b>69</b>
<b>Veteran</b>			
Resident Family	-	23	26
Non-Resident Family	-	-	3
Senior	-	3	2
<b>Total</b>	<b>-</b>	<b>26</b>	<b>31</b>

<b>Admissions</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
<b>Resident Punch Passes</b>			
Resident Family	-	544	551
<b>Total</b>	<b>-</b>	<b>544</b>	<b>551</b>
<b>Day Passes</b>			
Regular Day Pass - Resident	-	8,547	20,273
Regular Day Pass - Non-Resident	-	8,173	-
Guardian Day Pass	-	733	619
Promo Day Pass	-	446	188
<b>Total</b>	<b>-</b>	<b>17,899</b>	<b>21,080</b>



# CITY OF WISCONSIN RAPIDS

## 2024 DEPARTMENT BUDGET SUMMARY

### PARK DEPARTMENT

Position	2024	2023	2022	2021	2020	2019
Park Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	0.70	0.70	0.70	0.70
Administrative Assistant	-	-	1.00	1.00	1.00	1.00
Seasonal Park Administrative Assistant	0.42	0.42	-	-	-	-
Maintenance	2.00	2.00	2.00	2.00	1.00	1.00
Park Department Employees	4.00	4.00	4.00	4.00	4.00	4.00
Summer Help	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total FTE Employees</b>	<b>9.42</b>	<b>9.42</b>	<b>9.70</b>	<b>9.70</b>	<b>8.70</b>	<b>8.70</b>

### WITTER FIELD

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 14,786	\$ 9,170	\$ 4,977	\$ 9,000	\$ 6,000	\$ (3,000)
Incidental Labor	11,155	6,656	3,405	6,300	4,200	(2,100)
Equipment	7,532	4,319	1,037	5,000	8,000	3,000
Supplies & Materials	11,309	6,718	6,076	7,000	8,000	1,000
Electric / Water	19,206	16,787	20,642	21,000	21,000	-
Heating	939	78	145	150	200	50
Property Insurance	1,964	1,964	1,853	1,853	2,673	820
<b>Total</b>	<b>\$ 66,891</b>	<b>\$ 45,692</b>	<b>\$ 38,135</b>	<b>\$ 50,303</b>	<b>\$ 50,073</b>	<b>\$ (230)</b>
<b>Percent Change</b>						<b>-0.5%</b>

#### Witter Field Activity Based Budget Highlights

- ▶ **Witter Field** - Activities include:
  - Mow ball field
  - Winterize facility
  - Install field netting and upper banners
- ▶ **Skate Park** - Activities include:
  - Supply ball field products
  - Clean bathroom five days per week
  - Clean and maintain skate park
  - Spring start-up of skate park

### MEAD FIELD

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 15,230	\$ 19,240	\$ 22,290	\$ 22,000	\$ 22,000	\$ -

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Overtime	420	21	362	400	400	-
Incidental Labor	12,167	13,981	15,587	15,680	15,680	-
Equipment	7,588	9,636	9,679	11,000	11,000	-
Supplies & Materials	2,756	3,427	2,291	3,500	6,500	3,000
Electric / Water / Sewer	28,981	28,957	27,520	29,000	29,000	-
Heating	507	431	804	700	700	-
Property Insurance	1,653	1,653	1,326	1,326	1,931	605
<b>Total</b>	<b>\$ 69,302</b>	<b>\$ 77,346</b>	<b>\$ 79,859</b>	<b>\$ 83,606</b>	<b>\$ 87,211</b>	<b>\$ 3,605</b>
<b>Percent Change</b>						<b>4.3%</b>

**Mead Field Activity Based Budget Highlights**

- ▶ **Ball Diamonds** - Activities include:  
Mow men's and women's infield
- ▶ **Mead Splash Pad** - Budget includes utilities and maintenance of splash pad
- ▶ **Maintenance** - Activities include:  

Maintain playground area and equipment	Field lighting and building maintenance
Snow plowing	Fencing repairs
- ▶ **Mowing** - Mowing general areas (excludes ball diamonds)

**OTHER GREEN AREAS**

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 25,133	\$ 29,015	\$ 27,339	\$ 27,250	\$ 30,000	\$ 2,750
Incidental Labor	20,783	21,061	18,874	19,075	21,000	1,925
Equipment	37,126	43,469	36,319	36,000	40,000	4,000
WWLC	-	2,533	3,811	-	4,000	4,000
Materials	1,931	4,600	2,304	3,100	4,000	900
<b>Total Other Green Areas</b>	<b>\$ 84,973</b>	<b>\$ 100,678</b>	<b>\$ 88,647</b>	<b>\$ 85,425</b>	<b>\$ 99,000</b>	<b>\$ 13,575</b>
<b>Percent Change</b>						<b>15.9%</b>

**Other Green Areas Activity Based Budget Highlights**

- ▶ **Mowing** - Mowing of the expressway, industrial parks, and other areas not designated as parks
- ▶ **String Trimming** - Trim expressway, industrial parks, and other areas not designated as parks
- ▶ **Green Area Repairs** - Fill sink holes and damage to green areas not designated as parks
- ▶ **Weed Kill** - Apply weed kill to areas not designated as parks



# RECREATION DEPARTMENT

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
<b>Wages and Benefits</b>						
Wages	\$ 74,224	\$ 88,701	\$ 84,545	\$ 59,117	\$ 62,170	\$ 3,053
Sick Leave / Personal Time	213	150	1,018	1,406	1,020	(386)
Part-time Wages	4,321	4,922	8,301	8,500	9,500	1,000
Wisconsin Retirement	5,370	5,609	5,315	3,610	3,762	152
FICA	5,816	6,238	6,771	4,887	5,179	292
Health / Dental Insurance	11,556	11,439	17,195	16,514	16,906	392
HSA Contribution	375	375	375	563	563	-
Worker's Compensation	340	264	313	290	327	37
<b>Total Wages and Benefits</b>	<b>\$ 102,215</b>	<b>\$ 117,698</b>	<b>\$ 123,833</b>	<b>\$ 94,887</b>	<b>\$ 99,427</b>	<b>\$ 4,540</b>
<b>Percent Change</b>						<b>4.8%</b>
<b>Operating Expenditures</b>						
Office Supplies	\$ 482	\$ 25	\$ 217	\$ 700	\$ 700	\$ -
Postage	-	-	197	225	225	-
Copying	979	1,763	1,939	1,500	1,700	200
Equipment	-	-	39	-	-	-
Supplies & Materials	1,549	2,217	1,739	3,225	4,000	775
Telephone	379	357	599	375	375	-
Internet / Email	159	159	159	159	159	-
Advertising & Publications	-	745	810	625	700	75
Dues & Subscriptions	300	300	565	200	200	-
Training & Education	-	115	338	550	1,000	450
Software Licensing	-	3,900	2,036	3,900	3,900	-
School Use	160	-	-	250	250	-
Awards	375	75	300	375	375	-
<b>Total Operating Expenditures</b>	<b>\$ 4,383</b>	<b>\$ 9,656</b>	<b>\$ 8,938</b>	<b>\$ 12,084</b>	<b>\$ 13,584</b>	<b>\$ 1,500</b>
<b>Percent Change</b>						<b>12.4%</b>
<b>Total</b>	<b>\$ 106,598</b>	<b>\$ 127,354</b>	<b>\$ 132,771</b>	<b>\$ 106,971</b>	<b>\$ 113,011</b>	<b>\$ 6,040</b>
<b>Percent Change</b>						<b>5.6%</b>

## Recreation Department Activity Based Budget Highlights

► **2023 Summer Recreation Activity Guide and 2023 Fall Recreation Activity Guide** - For a list of all recreational activities offered please refer to the City of Wisconsin Rapids' Park & Recreation page at <https://www.wirapids.org/recreation-programs.html>

# PARK DEPARTMENT

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
<b>Wages and Benefits</b>						
Wages	\$ 157,716	\$ 162,439	\$ 157,719	\$ 160,502	\$ 175,000	\$ 14,498
Public Works Director	14,981	14,961	-	-	-	-
Overtime	4,709	4,296	5,070	4,500	4,500	-
Sick Leave / Personal Time	1,820	1,875	1,018	469	1,020	551
Incidental Labor	111,451	102,536	102,662	98,240	107,473	9,233
Wisconsin Retirement	1,995	2,139	796	1,203	1,300	97
FICA	1,991	2,119	787	1,791	1,937	146
Health / Dental Insurance	11,556	11,532	4,668	5,505	5,635	130
HSA Contribution	375	375	375	188	188	-
Worker's Compensation	47	43	57	34	40	6
<b>Total Wages and Benefits</b>	<b>\$ 306,641</b>	<b>\$ 302,315</b>	<b>\$ 273,152</b>	<b>\$ 272,432</b>	<b>\$ 297,093</b>	<b>\$ 24,661</b>
<b>Percent Change</b>						<b>9.1%</b>
<b>Operating Expenditures</b>						
Office Supplies	\$ 135	\$ 270	\$ 293	\$ 200	\$ 200	\$ -
Postage	29	110	21	30	35	5
Copying Cost	351	484	543	420	420	-
Equipment	63,650	57,797	61,137	61,000	67,000	6,000
Supplies & Materials	8,314	20,847	10,314	17,000	19,000	2,000
Telephone	3,185	2,912	2,596	3,000	3,000	-
Internet / Email	318	159	159	159	160	1
Electric / Water / Sewer	14,350	4,869	5,457	6,000	6,000	-
Storm Damage	16,555	-	-	-	-	-
Training & Education	196	805	939	1,000	1,000	-
Safety Shoes	1,125	971	-	1,050	1,050	-
Contract Payments	640	775	-	700	700	-
City Hall Rent	4,202	4,066	3,846	-	-	-
Software Licensing	-	-	-	910	1,155	245
Property Insurance	1,754	1,754	2,634	2,364	2,841	477
Wildlife Abatement	60	3,760	710	3,760	4,000	240
Vandalism	127	796	-	500	500	-
<b>Total Operating Expenditures</b>	<b>\$ 114,991</b>	<b>\$ 100,375</b>	<b>\$ 88,649</b>	<b>\$ 98,093</b>	<b>\$ 107,061</b>	<b>\$ 8,968</b>
<b>Percent Change</b>						<b>9.1%</b>

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
<b>Total Park Department</b>	<b>\$ 421,632</b>	<b>\$ 402,690</b>	<b>\$ 361,801</b>	<b>\$ 370,525</b>	<b>\$ 404,154</b>	<b>\$ 33,629</b>
<b>Percent Change</b>						<b>9.1%</b>

**Park Department Activity Based Budget Highlights**

- ▶ **Administration** - The Park & Building Supervisor oversees all aspects of park and building maintenance operations. The Administration activity line item accounts for 80% of the positions time and 25% of the Recreation Supervisor.
- ▶ **Winter Maintenance** - Repair and paint benches and picnic tables
- ▶ **Maintenance** - Maintenance for the buildings and grounds in all the City parks. Maintenance activities include painting, building repairs, plumbing and electrical issues, mechanical problems, cleaning bathrooms, snow plowing and lighting repairs. Also includes seasonal maintenance for winterizing and spring start-up for shelters and sprinkler systems in Veterans Park, Sandlot Park, Lyons Park, Rapids View Park and Robinson Park.

**TREE CARE**

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 90,408	\$ 52,392	\$ 54,087	\$ 55,000	\$ 55,000	\$ -
Overtime	521	550	42	750	750	-
Incidental Labor	74,987	41,321	37,431	39,025	39,025	-
Equipment	78,959	42,026	48,552	35,000	37,000	2,000
Materials	4,536	2,086	3,013	4,500	5,000	500
Contract Payments	3,455	16,784	10,714	10,000	15,000	5,000
<b>Total Tree Care</b>	<b>\$ 252,866</b>	<b>\$ 155,159</b>	<b>\$ 153,839</b>	<b>\$ 144,275</b>	<b>\$ 151,775</b>	<b>\$ 7,500</b>
<b>Percent Change</b>						<b>5.2%</b>

**Tree Care Activity Based Budget Highlights**

- ▶ **Tree Removal** - Remove dead trees and trees interfering with new sidewalk, driveways, and road projects etc. Site Restoration
- ▶ **Tree Trimming** - Trim trees for plow and street sweeping routes, sidewalk and building clearance, and vision triangles
- ▶ **Downtown Tree Program** - Replace and water trees in the City's downtown area. Budget includes funds to plant 25 new trees in the downtown area
- ▶ **Other** - Tree removal and trimming due to damage caused by a storm. Also included is the cost to replace the leveling cable (safety equipment) that must be replaced every eight years.

**CITY ZOO**

Budget Line Item	Historical Information			Budget		
	Actual 0	Actual 0	Actual 0	Budget 0	Budget 0	Increase (Decrease)
Wages	\$ 37,951	\$ 29,374	\$ 33,190	\$ 36,000	\$ 39,000	\$ 3,000

## CITY ZOO

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Overtime	2,668	4,858	5,466	5,000	7,000	2,000
Incidental Labor	31,389	24,848	26,338	28,700	32,200	3,500
Part-time Wages	3,976	5,755	6,111	6,500	6,500	-
FICA	258	194	488	497	497	-
Worker's Compensation	207	-	122	158	160	2
Equipment	11,032	6,641	8,165	6,000	8,000	2,000
Supplies & Materials	27,652	14,200	9,502	12,000	13,000	1,000
Telephone	367	347	345	350	350	-
Electric / Water / Sewer	11,840	11,665	12,655	12,750	12,750	-
Animals	7,500	8,040	12,145	13,000	14,000	1,000
Property Insurance	637	637	669	670	965	295
<b>Total City Zoo</b>	<b>\$ 135,477</b>	<b>\$ 106,559</b>	<b>\$ 115,196</b>	<b>\$ 121,625</b>	<b>\$ 134,422</b>	<b>\$ 12,797</b>
<b>Percent Change</b>						<b>10.5%</b>

### City Zoo Activity Based Budget Highlights

- ▶ **Zoo Operation** - Includes the cost of the zookeeper and petting zoo attendant that work at the zoo along with the utilities, animal rental, feed and property insurance
- ▶ **Maintenance** - Activities include mowing, animal pen repair, sprinkling system, duck pond maintenance, interior leaf pick up, garden maintenance, clean bathrooms, clean Helen's House, etc.

## CHRISTMAS DECORATIONS

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 7,114	\$ 12,709	\$ 10,675	\$ 12,000	\$ 13,000	\$ 1,000
Incidental Labor	9,301	9,225	7,299	8,400	9,100	700
Equipment	3,005	4,503	2,841	4,200	5,000	800
Materials	604	257	1,580	1,325	1,400	75
<b>Total Christmas Decorations</b>	<b>\$ 20,024</b>	<b>\$ 26,694</b>	<b>\$ 22,395</b>	<b>\$ 25,925</b>	<b>\$ 28,500</b>	<b>\$ 2,575</b>
<b>Percent Change</b>						<b>9.9%</b>

### Christmas Decorations Activity Based Budget Highlights

- ▶ **Install Christmas Lights** - Install banners, overhead lights, pole lights, etc.
- ▶ **Ground Displays** - Installation and removal of ground displays in the downtown area
- ▶ **Maintenance** - Check displays for bad wiring, burnt out lights and bad timers

## CHRISTMAS DECORATIONS OUTLAY

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Replacement Account	\$ -	\$ 8,216	\$ -	\$ 4,000	\$ 4,000	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 8,216</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>
<b>Percent Change</b>						

### Christmas Decorations Outlay Budget Highlights

► **Replacement Account** - Annually \$4,000 is budgeted for the replacement of Christmas lights and displays.

## BIKE TRAILS

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 4,997	\$ 4,332	\$ 4,397	\$ 2,500	\$ 2,500	\$ -
Incidental Labor	1,526	3,144	3,035	1,750	1,750	-
Equipment	6,988	5,430	5,096	2,750	2,750	-
Materials	-	-	-	400	400	-
Contract Payments	-	8,149	11,381	11,000	11,000	-
<b>Total Bike Trails</b>	<b>\$ 13,511</b>	<b>\$ 21,055</b>	<b>\$ 23,909</b>	<b>\$ 18,400</b>	<b>\$ 18,400</b>	<b>\$ -</b>
<b>Percent Change</b>						<b>0.0%</b>

### Bike Trails Budget Highlights

► **Bike Trails** - Budget reflects cost for resealing bike paths plus other minor maintenance

## SPECIAL EVENTS

Budget Line Item	Historical Information			Budget		
	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Budget 2024	Increase (Decrease)
Wages	\$ 13,372	\$ 13,970	\$ 14,362	\$ 14,000	\$ 14,000	\$ -
Overtime	1,339	109	109	1,500	1,500	-
Incidental Labor	8,230	9,936	9,936	10,850	10,850	-
Equipment	2,179	5,145	5,180	4,000	4,000	-
Materials	756	2,148	2,148	1,500	1,500	-
Fireworks	1,000	21,545	20,285	22,000	22,000	-
<b>Total Special Events</b>	<b>\$ 26,876</b>	<b>\$ 52,853</b>	<b>\$ 52,020</b>	<b>\$ 53,850</b>	<b>\$ 53,850</b>	<b>\$ -</b>
<b>Percent Change</b>						<b>0.0%</b>

### Special Events Budget Highlights

► **Special Events** - Budget accounts for the City cost for Fourth of July, parades, flags and banners, Grand Affair and other activities.

## Parks & Recreation Bills

September 11, 2023

Bill	Date	Detail	Amount
Ace Hardware	7/6/2023	City Zoo Materials	39.98
Ace Hardware	7/12/2023	Tree Care Materials	27.60
Ace Hardware	8/8/2023	Fleet Maint. Materials	48.55
Ace Hardware	8/24/2023	Fleet Maintenance	87.87
Ace Hardware	8/28/2023	Fleet Maintenance	44.95
Ace Hardware	8/29/2023	Parks Dept. Material	2.79
Ace Hardware	8/31/2023	City Zoo Materials	15.99
Ace Hardware	8/31/2023	City Zoo Materials	50.26
Aldi	7/21/2023	City Zoo Materials	17.54
Aldi	8/11/2023	City Zoo Materials	57.57
Aldi	8/16/2023	City Zoo Materials	59.15
Aldi	8/18/2023	City Zoo Materials	33.77
Aldi	8/22/2023	City Zoo Materials	48.33
Amazon	7/28/2023	Aquatics Office Supplies	51.95
Amazon	8/2/2023	Aquatics Office Supplies	11.99
Amazon	8/8/2023	Brush/weed Control Materials	32.99
Amazon	8/9/2023	Dog Park Outlay	209.99
Amazon	8/24/2023	Rec. Materials	240.16
American Red Cross	8/24/2023	Aquatics Trng & Cert.	88.00
Becky Preuss	8/25/2023	Parks Dept. Materials	100.00
Bryan's Water Quality Store LLC	8/11/2023	City Zoo Corn Feed	725.00
Carrico Aquatic Resources	7/1/2023	Aquatics Chemical	200.00
Carrico Aquatic Resources	8/4/2023	City Zoo Materials/Aquatics Chemicals	3,278.00
Carrico Aquatic Resources	8/18/2023	City Zoo Materials	572.78
Carrico Aquatic Resources	9/1/2023	Aquatics Equipment	200.00
Crockett Septic	7/31/2023	Parks Dept. Material	120.00
Crockett Septic	8/28/2023	Witter Field Equipment	130.00
Dance Party Fitness LLC	8/16/2023	Aq. Programming Fees	35.00
Desorcy, Dawn	8/24/2023	Aquatics Concessions/Summer Mileage	220.37
Dog Waste Depot	8/10/2023	Park Outlay Dog Park	1,679.94
Ferguson	7/17/2023	Parks Dept. Material	178.89
First Supply LLC - Plover	8/29/2023	Park Outlay Dog Park	614.40
Haas Tree Care, LLC	8/21/2023	Tree Care Contract Payments	760.00
Halrom Lubricants Inc.	8/24/2023	Aquatics Maint. & Repair	421.82
Holiday Wholesale, Inc.	8/3/2023	Conc. Supplies	568.37
Holiday Wholesale, Inc.	8/8/2023	Conc. Supplies	588.78
Holiday Wholesale, Inc.	8/16/2023	Conc. Supplies	343.96
Holiday Wholesale, Inc.	9/7/2023	Conc. Supplies	(948.72)
K & W Glass Inc.	8/28/2023	Teske Fund - Prairie Dog Exhibit	35,545.52
Lallemand Plant Care	4/20/2023	Brush/weed Control Equipment	2,199.00
Lallemand Plant Care	4/24/2023	1/2 Tree Care Cntrct Pmnt / 1/2 materials	5,755.75
Lallemand Plant Care	6/15/2023	Tree Care Materials	764.80
Lom, Samantha	8/31/2023	Mileage - Aquatics/Recreation	66.55
Performance Foodservice	8/4/2023	Conc. Supplies	563.91
Performance Foodservice	8/11/2023	Conc. Supplies	968.66

Bill	Date	Detail	Amount
Performance Foodservice	8/18/2023	Conc. Supplies	229.51
Portesi	8/4/2023	Conc. Supplies	1,056.00
Ron's Refrigeration	8/22/2023	Aquatics Maint. & Repair	1,564.00
Quality Door & Hardware	8/15/2023	Aquatics Maint. & Repair	15.27
Spring Green	8/25/2023	Aquatics Maint. & Repair	110.00
Taylor Enterprises of Wisconsin	8/4/2023	Aquatics Maint. & Repair	377.69
Taylor Enterprises of Wisconsin	8/8/2023	Aquatics Maint. & Repair	419.85
Tractor Supply	8/22/2023	City Zoo Materials	52.47
Tweet Garrot	6/14/2023	Parks Dept. Equipment	1,030.79
Unifirst	8/7/2023	Fleet Maint. Building Maint.	19.77
Unifirst	8/15/2023	Aquatics Cleaning Supplies	8.90
Valley Aquatic Solutions	8/7/2023	City Zoo Materials	395.40
Valley Aquatic Solutions	8/17/2023	City Zoo Materials	339.50
Walmart	8/3/2023	Conc. Supplies	117.04
Walmart	8/9/2023	Conc. Supplies	94.75
Walmart	8/17/2023	Conc. Supplies	67.50
Walmart	8/22/2023	Spec. Event Materials	17.64
Winsupply	7/26/2023	Aquatics Maint. & Repair	281.46
Wisconsin Valley Building Products, LLC	8/17/2023	Parks Dept. Materials	55.00
Wisconsin Valley Building Products, LLC	8/17/2023	Parks Dept. Materials	12.92
Wisconsin Valley Building Products, LLC	8/17/2023	Parks Dept. Materials	44.00
Wolosek Landscaping	7/31/2023	Other Green Areas Materials	87.75
			<b>63,219.42</b>