



1. Call the meeting to order.

Commissioner King called the meeting to order at 7:30 a.m.

2. Roll call.

Present in person at City Hall were Commissioners Albrecht, Grode, King, Timm and Yonkovich; and Police Chief Daniel Hostens, Deputy Fire Chief Jason Joling, Mayor Shane Blaser, Alderperson Dennis Polach, Ryan Hartman, and Emily Kent.

3. Approve the August 7, 2023 meeting minutes.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the August 7, 2023 meeting minutes. Motion carried.

4. Approve the August 18, 2023 meeting minutes.

A motion was made by Commissioner Grode, seconded by Commissioner Timm, to approve the August 18, 2023 meeting minutes. Motion carried.

5. Consider for approval an invoice in the amount of \$77.50 from Stanard and Associates, Inc. for three written tests for Entry-Level Police Officer candidates.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to approve the invoice in the amount of \$77.50 from Stanard and Associates, Inc. for three written tests for Entry-Level Police Officer candidates. Motion carried.

6. Consider for approval an invoice in the amount of \$14 from Awards 'N More for one name plaque for Commissioner Timm.

A motion was made by Commissioner Albrecht, seconded by Commissioner Yonkovich, to approve the invoice in the amount of \$14 from Awards 'N More for one name plaque for Commissioner Timm. Motion carried.

7. Discuss the July monthly report and activities of the Police Department with the Police Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Yonkovich, to approve the July monthly report and activities of the Police Department. Motion carried.



8. Discuss the August monthly report and activities of the Police Department with the Police Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Timm, to approve the August monthly report and activities of the Police Department. Motion carried.

9. Discuss the monthly report and activities of the Fire Department with the Deputy Fire Chief.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the monthly report and activities of the Fire Department. Motion carried.

10. Discuss communication expectations for when staff send emails to the Commission.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to direct Police Department and Fire Department staff to CC the Police and Fire Commission's Administrative Assistant on email communications to the Police and Fire Commission, unless in the case of highly confidential matters (in which case, the City Attorney would be included). Motion carried.

11. The Commission may discuss and consider changes to the minimum qualifications for college level credit hours for Entry-Level Police Officer candidates.

Staff was directed to develop a recommendation for the Police and Fire Commission to consider at their next meeting.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to table this item until the next meeting. Motion carried.

12. The Commission may consider the Police Chief's recommendations for changes to the hiring process for lateral transfer applicants.

Staff was directed to develop a recommendation for the Police and Fire Commission to consider at their next meeting.

A motion was made by Commissioner Grode, seconded by Commissioner Albrecht, to table this item until the next meeting. Motion carried.

13. The Commission will vote to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public



employee over which the governmental body has jurisdiction or exercises responsibility.” In closed session, the Commission will discuss placement of two (2) Police Officers on permanent status.

A motion was made by Commissioner Grode, seconded by Commissioner Timm, to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility. Roll call vote taken. All members voted in the affirmative. Motion carried.

Present in the closed session were Commissioners Albrecht, Grode, King, Timm and Yonkovich; and Police Chief Daniel Hostens.

In closed session, the Commission discussed placement of two (2) Police Officers on permanent status.

14. The Commission will return to OPEN SESSION and take any necessary action or make any recommendations needed as a result of the discussion of item 13 in closed session.

A motion was made by Commissioner Grode, seconded by Commissioner Timm, to go into open session. Motion carried.

Re Item 11:

A motion was made by Commissioner Grode, seconded by Commissioner Timm, to place Allister Greening on permanent status, effective October 3, 2023. Motion carried.

A motion was made by Commissioner Grode, seconded by Commissioner Timm, to place Justin Mortel on permanent status, effective October 17, 2023. Motion carried.

15. Establish date for next meeting and discuss items for inclusion in next agenda.

The next monthly meeting will be held on October 11, 2023, at 7:30 a.m.

16. Adjourn.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to adjourn. Motion carried.

Respectfully Submitted,

Lee Albrecht, Secretary