

Regular Meeting of the Water Works and Lighting Commission
Wednesday, January 10, 2024

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Jeff Kuhn, Josh Elliott, Matt Stormoen, Adam Breunig, Tyler Sneen, and Lynn Schroer.

1. Call to Order

Chairman John Bergin called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held December 13, 2023

There was a motion made by John Harper, seconded by Jeff Penzkover, and carried to approve the minutes of the Regular Commission Meeting held on December 13, 2023, and to place them on file. There were no nay votes recorded.

2.2 Special Commission Meeting held December 18, 2023

There was a motion made by John Harper, seconded by Jeff Penzkover, and carried to approve the minutes of the Special Commission Meeting held on December 18, 2023, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items presented.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed and discussed the Safety Committee meeting minutes and the safety coordinator's monthly report. John Harper commented on the time change to include additional employees in future safety meetings.

4.2 Line Superintendent's Report

This report was reviewed and December call-ins and projects were discussed. Rick Merdan commented on the second Davey crew working on tree trimming and how that has impacted 2023 call ins. Josh Elliott responded to an inquiry from John Bergin regarding the Highway 73 project.

4.3 Water Department Operations Report

This report was reviewed and December maintenance water projects were discussed. John Harper inquired regarding the number of water main breaks. Adam Breunig stated there have been a total of four this winter and the average is approximately 12-13. He also stated there is not any frost at this time, but that most water breaks result from a large swing in temperature rather than frost.

4.4 Customer Support Supervisor's Report

This report was reviewed and Lynn Schroer responded to a question from Rick Merdan regarding payment options. The committee also discussed the increase in customer phone calls.

4.5 Director of Finance's Report

This report was reviewed and Jeff Kuhn answered questions regarding investments and rent of electric property.

4.6 Information System's Administrator's Report

This report was reviewed and discussed. Matt Stormoen answered questions regarding the new firewall.

4.7 Conservation Manager's Report

This report was reviewed and discussed.

4.8 Electrical Engineer's Report

This report was reviewed and was discussed. Rick Merdan inquired regarding the current battery status of the recloser.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Rick Merdan asked if the new

transformer was in service. Jem Brown responded that it has not yet been energized and discussion followed.

4.10 General Manager's Report

This report was reviewed and discussed. Jem Brown answered questions regarding the legislation on the transmission construction right of first refusal for construction of new or upgraded transmission lines. Jem also stated this will be discussed at the MEUW board meeting on Friday.

5. Review of accounts payables

A listing of all invoices and checks covering December was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Jay Bemke, and carried to adjourn at 2:21 PM. There were no nay votes recorded.

Respectfully submitted,

Rick Merdan, Secretary