



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

AGENDA

There will be a Regular Meeting of the Water Works and Lighting Commission in the conference room on Wednesday, October 11, 2023, at 1:00 PM.

Listed below is the agenda for this meeting.

1. Call to order
2. Approval, additions, or corrections to the minutes of the following meeting
 - 2.1. Regular Commission Meeting held September 13, 2023
3. Action items
4. Department updates
 - 4.1. Safety Committee
 - 4.2. Line Superintendent
 - 4.3. Water Department Operations
 - 4.4. Customer Support Supervisor
 - 4.5. Director of Finance
 - 4.6. Information Systems Administrator
 - 4.7. Conservation Manager
 - 4.8. Electrical Engineer
 - 4.9. Director of Engineering & Electric Operations
 - 4.10. General Manager
5. Review of accounts payable
6. Adjourn

If given 72 hours' notice, efforts will be made by the General Manager's office to accommodate the needs of disabled individuals through sign language interpreters and other auxiliary aids.

Regular Meeting of the Water Works and Lighting Commission
Wednesday, September 13, 2023

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Roxanne Gronski, Jeff Kuhn, Josh Elliott, Todd Weiler, Matt Stormoen, Shawn Reimer, Lynn Schroer, Tyler Sneen, and Sean Wall.

1. Call to Order

Chairman John Bergin called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Special Commission Meeting held August 9, 2023

There was a motion made by Jay Bemke, seconded by Rick Merdan, and carried to approve the minutes of the Special Commission Meeting held on August 9, 2023, and to place them on file. There were no nay votes recorded.

2.2 Regular Commission Meeting held August 9, 2023

There was a motion made by Jay Bemke, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on August 9, 2023, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 Baker Substation Distribution Transformer

Todd Weiler stated that the Baker Substation currently only has one functional distribution transformer. The utility had planned on purchasing a new (second) transformer in 2024 and budgeted money to have this installed in 2025.

With the current inflated costs of supplies and the extended delivery time (3 years) this has made purchasing a new transformer unpractical.

During recent discussion with CWPCo, they are willing to sell to WW&LC a spare transformer that they have. Before purchasing this transformer Todd stated that he would have further testing done to confirm that this transformer is in good working order. Todd is requesting that the commission approve \$244,750 (\$240,000 for the transformer and \$4,750 for the testing).

After a lengthy discussion and all questions answered, there was a motion made by Rick Merdan, seconded by Jeff Penzkover, and carried to approve \$244,750 which covers the cost of the transformer and testing. No nay votes were recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed and discussed the Safety Committee meeting minutes and the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and August call-ins and projects were discussed.

4.3 Water Department Operations Report

This report was reviewed and August maintenance water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and Lynn Schroer answered questions regarding collection efforts.

4.5 Director of Finance's Report

This report was reviewed and August financial statements were discussed. Jeff Kuhn stated that the electric rates were finalized in August and will be effective September 1st.

4.6 Information System's Administrator's Report

This report was reviewed and discussed. Matt Stormoen was asked to explain what a Zero Trust environment is regarding cyber security.

4.7 Conservation Manager's Report

This report was reviewed and WW&LC conservation efforts were discussed.

4.8 Electrical Engineer's Report

This report was reviewed and the results of our annual battery testing of our substation backup battery banks was discussed.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that he attended the American Transmission Company (ATC) annual meeting. This meeting covers a variety of subjects from cyber security, to reliability statistics, and of most interest, long-term project considerations.

4.10 General Manager's Report

This report was reviewed and a recent GLU board meeting which included solar buyback rates was discussed.

5. Review of accounts payables

A listing of all invoices and checks covering August was provided to the commission for review.

6. Adjourn

There was a motion made by Rick Merdan, seconded by Jeff Penzkover, and carried to adjourn at 2:35 PM. There were no nay votes recorded.

Respectfully submitted,

Rick Merdan, Secretary

SAFETY COMMITTEE MEETING MINUTES FOR OCTOBER 4TH, 2023

Discussion with: Adam Breunig, Sean Wall, Justin Armagost, Bob Nash, Josh Elliott, Tyler Sneen, Jason Warren, McKenna Schudy and Randy Rosicky.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There were no new safety concerns brought forward at this time.

SAFETY TRAINING/DISCUSSION

The members reviewed and discussed the Fall Protection written program and found no changes required at this time.

There was a discussion regarding low light visibility in the mornings due to the seasonal changes. Also, a conversation took place concerning a water industry fatality in the southern part of the state and how to avoid such situations.

UPCOMING TRAININGS

Electric and water department Online MSDS training is scheduled for October 11th.

Safety Committee meeting ended at 7:25 AM.



**Wisconsin Rapids Water Works & Lighting Commission
September 2023**

Prepared By: Sean T. Wall, MEUW Senior Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- a. Fall Protection safety training and equipment inspection
- b. Confined Space Entry hands on non-entry rescue training

2. Audits/Inspections

- a. No audits / inspections completed
- b. Planning annual facility inspection with Jason Warren

3. Compliance/Risk Management

- a. Attended Safety Committee meeting
- b. Attended Commission meeting
- c. Annual review of Fall Protection written safety program.

GOALS AND OBJECTIVES

1. Training

- a. MSDSONline safety training

2. Audits/Inspections

- a. Facility annual inspection planned for Q4

3. Compliance/Risk Management

- a. Attend Safety Committee meeting
- b. Attend Commission meeting



Water Works and Lighting Commission

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**LINE SUPERINTENDENT'S REPORT
September, 2023**

Work Performed

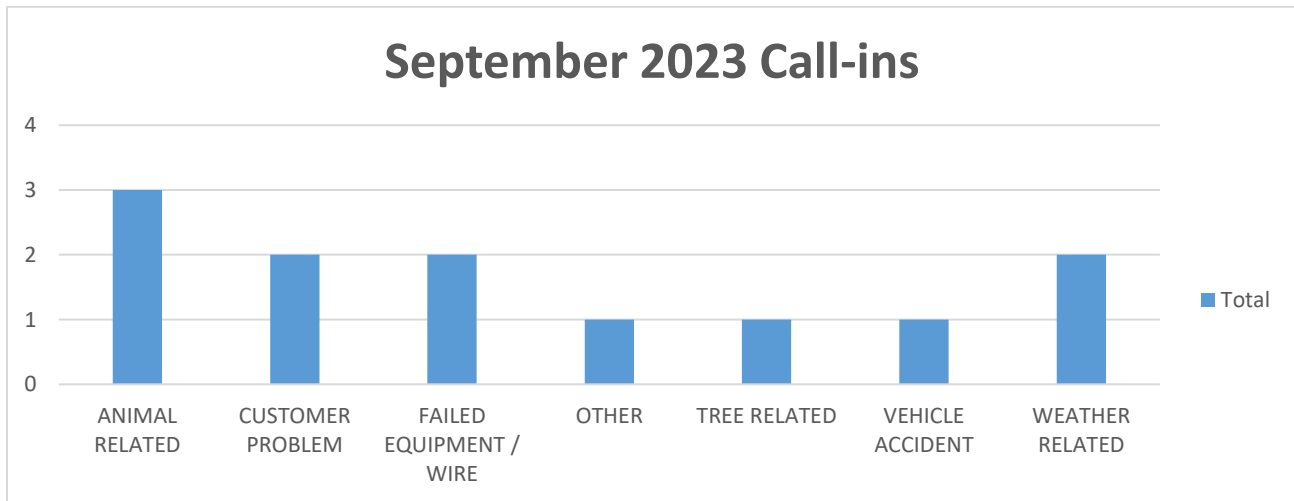
During September, the Electric Department processed 11 work orders, 7 electric service orders, and 84 trouble slips.

Other Projects

- Continued pole replacements.
- Completed Harbor Freight/Big Lot's project.
- Continued 2023 URD conversions.
- Worked on multiple customer projects.
- Continued work on Loop 1 rebuild (capital budget project).

After Hours Calls

In September there were 12 after-hour call-ins.



The calls for "Failed Equipment" were for a bad combination and an URD fault. The call for "Other" was for a traffic signal issue.

Respectfully submitted,

Josh Elliott
Electric Line Superintendent



Water Works and Lighting Commission

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**WATER DEPARTMENT OPERATIONS REPORT
September 2023**

WATER PROJECTS

During September, the water department worked on the following projects.

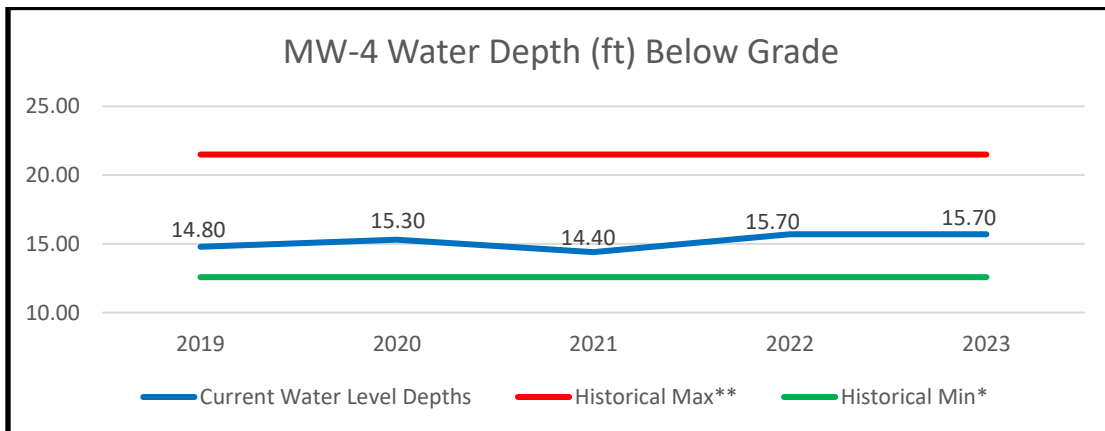
- Crews have completed underground utility reconstruction for the Shorewood Ter. project from 1st St. N. to Crescent Ln.
- Crews replaced a 2" copper water service located at 311 W Grand Ave.
- Crews replaced a 1" copper water service located at 1611 Chestnut St.
- Crews replaced a 5/8" lead water service located at 720 10th St. S.
- Crews began grading work for asphalt pavement patches due to miscellaneous maintenance work from the 2023 construction season.

TROUBLE CALLS

The water meter crew responded to 17 trouble calls.

WATER DEPTHS AT MONITORING WELL (MW) 4 FOR THE LAST 5 YEARS

The readings given below were taken during the last week of September of the year.



* Historical minimum depth below grade for MW-4 was 12'-7" on July 2nd, 2004.

** Historical maximum depth below grade for MW-4 was 21'-6" on September 11th, 2009.

Sincerely,

Adam Breunig

Water Superintendent



Water Works and Lighting Commission

221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300

CUSTOMER SUPPORT SUPERVISOR'S REPORT SEPTEMBER 2023

COLLECTIONS

Below is the comparison of active and inactive accounts receivable.

ALL PROVIDERS – Active Accounts			
	<u>September, 2021</u>	<u>September, 2022</u>	<u>September, 2023</u>
30 Day	196,849	239,504	226,997
60 Day	32,384	21,432	22,167
90 Day	23,262	4,557	6,476
Current	2,587,220	2,858,563	2,942,315
Total Active	2,839,715	3,124,056	3,197,955
Total Inactive	91,749	124,725	81,451
Total AR	2,931,464	3,248,781	3,279,406

We have maintained a steady and consistent collection process for past due accounts since April and will maintain electric disconnections through October 26th, weather permitting. In September we sent 824 disconnection phone notifications and 433 text notifications. This resulted in 162 disconnections and 154 reconnections.

Commercial Disconnections

In September, 53 commercial accounts were notified of a past due balance. Three properties were disconnected, and one property remains disconnected to date.

Tax Roll

In September there is always an increase in our total inactive balance due to preparation for the upcoming tax roll. Any inactive account 90 days past due is transferred each month to TRIP or SDC and is not included in the total inactive accounts receivable balance. Any uncollected balance from the previous calendar year is pulled back from TRIP or SDC and the balance is placed back on the account to be included in the tax roll. We will have a detailed summary of the tax roll for 2023 in next month's report.

Tax Refund Interception Program (TRIP) and State Debt Collection (SDC)

We received \$962 through SDC in September for a 2023 TRIP and SDC total of \$35,040.

SEPTEMBER OFFICE INFORMATION

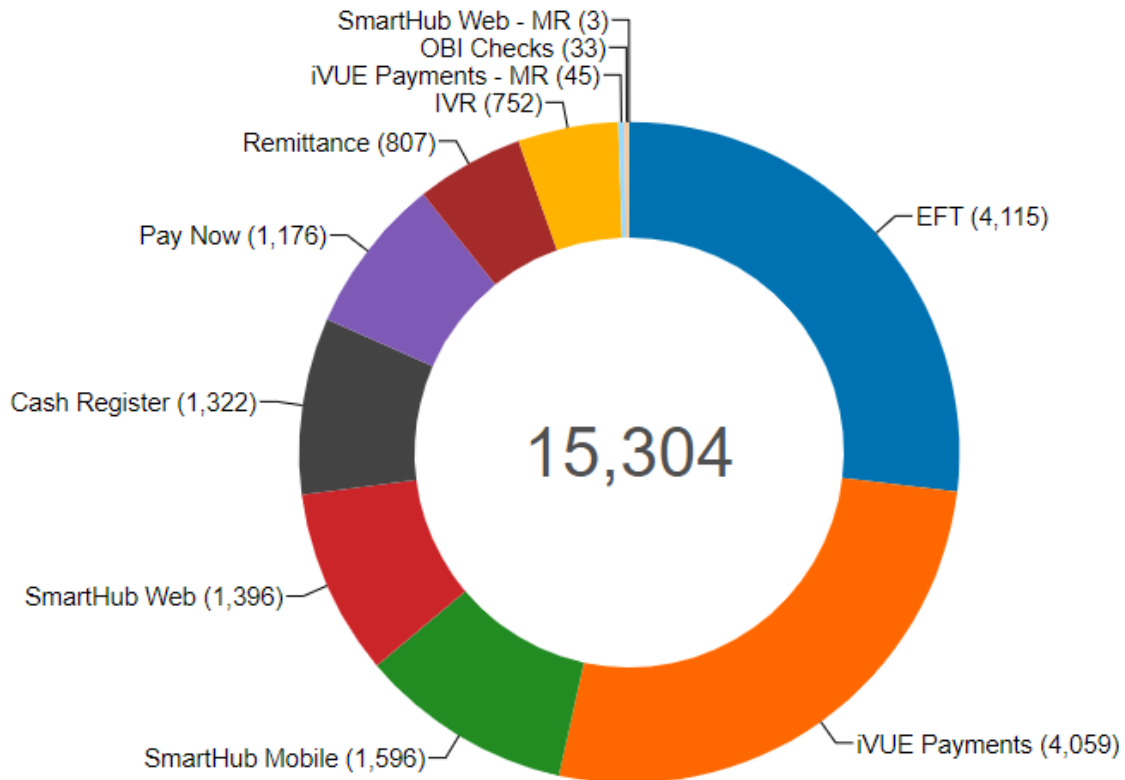
- ✚ The office staff processed two new electric service orders in September. In addition, 198 electric and 99 water move orders were processed. Thirty-six of these orders were received electronically.
- ✚ Seventy-four welcome letters were sent to new customers.
- ✚ Office staff answered 1,907 customer calls in September. Each call was answered in just under eight seconds and lasted approximately 2 minutes.

SEPTEMBER OFFICE INFORMATION CONT.

- ✚ Traffic flow in the lobby totaled 1268 customers with a daily peak of 162 on September 6th.
- ✚ Joanna Mack, Shawn Reimer and I attended the MEUW Accounting and Customer Service Seminar on Wednesday, September 20th. This annual seminar updates municipal electric utility staff on regulatory and legislative issues.

OFFICE PAYMENTS

The chart below highlights our September payments. Our electronic payment options combined continue to maintain 65 percent of the total payments this month.



SOCIAL MEDIA



Five messages were posted on Facebook generating 2,698 views. Five messages were also posted on X and Instagram.

Respectfully submitted,
Lynn Schroer
Customer Support Supervisor



Water Works and Lighting Commission

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Director of Finance Report

September 2023

Financial Reports

The preliminary August 2023 financial statements are included in this month's packet. For the first eight months of 2023, the electric utility has an operating income of \$684,210, up from \$299,771 in 2022. A large portion of the increase in Customer Account Expense is due to bill printing and mailing costs (electric's portion up \$7,550 from 2022), and software licensing fees (up \$13,000 from a year ago). Items to note in the increase in Administrative and General Expenses include an additional month of insurance paid in 2023 through August and increased costs paid to the PSC for the electric rate case (\$26,491 in 2023 vs. \$496 the prior year).

The water utility has an operating income of \$685,138 through August, boosted by the simplified rate increase that occurred in July and first billed in August (8% rate increase). As mentioned above, the increase in Administrative and General Expense is due to the additional month of health insurance paid through August 2023. Also, this is typically the time of year that Customer Accounts Expense is higher than the budgeted amount. At the end of the year, there is a true up to charge some of those costs to the City through the Joint Meter Allocation calculation. The City pays a portion of several joint costs in exchange for having the utility bill the storm and sanitary sewer charges. Under the PSC's accounting rules, these payments are credited to various expense accounts and not entirely shown as revenue.

Cash flow continues to be positive for the year, with September posting a \$306,110 positive cash flow for the month.

2024 Budget

The majority of September was spent on the 2024 budget process. The utility is tentatively scheduled to meet with City Council on Thursday, October 26 to discuss the budget and answer any questions.

Jeff Kuhn

Director of Finance

Wisconsin Rapids Water Works and Lighting Commission
Cash Flow Summary
for Month Ending September 30, 2023

	<u>Current Month</u>	<u>Year to Date</u>	<u>Prior Year to Date</u>
Cash Receipts:			
Utility Receipts, Net of Returns	\$ 4,134,207	\$ 32,446,735	\$ 30,856,025
Interest and Dividends	\$ 122	\$ 2,417	\$ 2,628
Transfer from Investments	\$ 41,309	\$ 2,600,502	\$ 3,148,957
ATC Dividend Payment	\$ -	\$ 424,422	\$ 410,849
Total Cash Receipts	\$ 4,175,638	\$ 35,474,076	\$ 34,418,458
Disbursements			
AP Payments	\$ (1,102,014)	\$ (12,943,777)	\$ (13,545,530)
GLU Power Bill	\$ (1,999,099)	\$ (15,486,562)	\$ (14,477,708)
Transfer to Investments	\$ (350,000)	\$ (2,125,000)	\$ (2,375,000)
ATC - Voluntary Capital Call		\$ (323,417)	\$ (247,309)
Sales Tax Payment	\$ (104,212)	\$ (504,426)	\$ (472,948)
Payroll	\$ (309,354)	\$ (3,202,078)	\$ (3,130,024)
Service Fees	\$ (4,850)	\$ (39,998)	\$ (40,855)
Total Disbursements	\$ (3,869,528)	\$ (34,625,257)	\$ (34,289,375)
Net Cash Flow	\$ 306,110	\$ 848,819	\$ 129,083

Wisconsin Rapids Water Works and Lighting Commission
 Combined Utility Income Statement
 Year to Date for Months Ending August 2023 and 2022

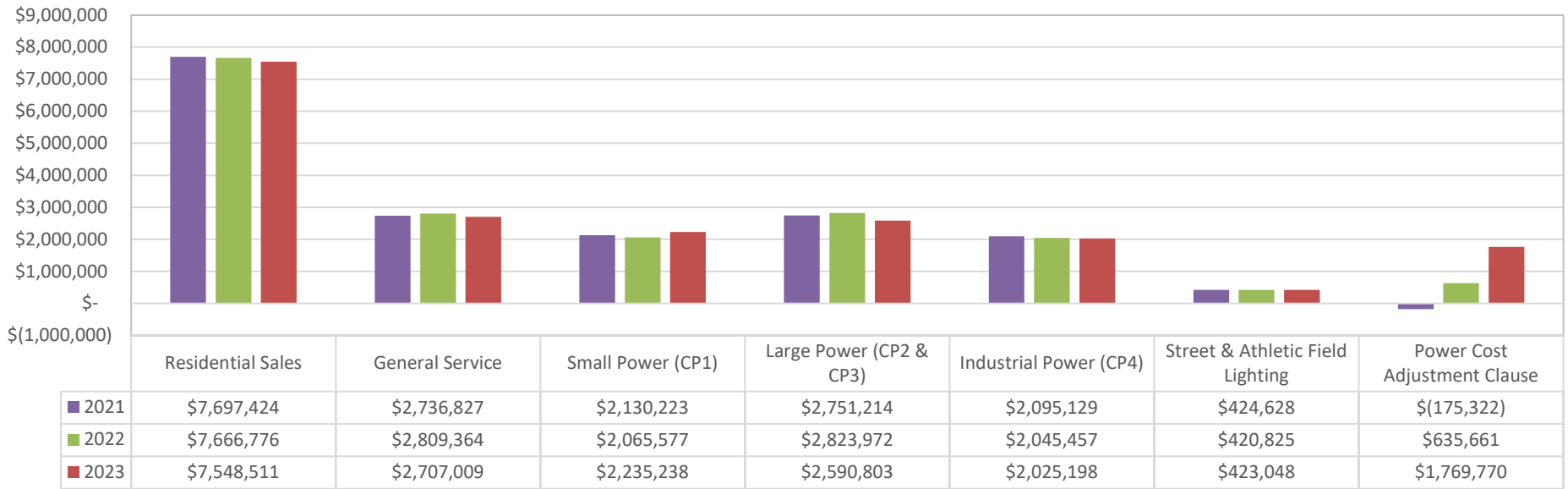
	Current Year to Date			Prior Year to Date			% Increase (Decrease)		
	Electric	Water	Total	Electric	Water	Total	Electric	Water	Total
Charges for Services	\$ 19,299,576	\$ 2,794,747	\$ 22,094,323	\$ 18,467,632	\$ 2,683,124	\$ 21,150,756	4.5%	4.2%	4.5%
Other Operating Revenues	\$ 357,644	\$ 1,283,730	\$ 1,641,373	\$ 359,306	\$ 1,211,389	\$ 1,570,694	(0.5%)	6.0%	4.5%
Total Operating Revenues	\$ 19,657,220	\$ 4,078,477	\$ 23,735,697	\$ 18,826,938	\$ 3,894,512	\$ 22,721,450	4.4%	4.7%	4.5%
Operating Expenses	16,352,079	2,095,831	18,447,910	15,912,388	2,024,578	17,936,966	2.8%	3.5%	2.8%
Depreciation Expense	1,539,331	627,507	2,166,838	1,542,179	613,419	2,155,598	(0.2%)	2.3%	0.5%
Taxes Expense	1,081,600	670,000	1,751,600	1,072,600	645,200	1,717,800	0.8%	3.8%	2.0%
Total Operating Expenses	18,973,010	3,393,338	22,366,349	18,527,167	3,283,197	21,810,364	2.4%	3.4%	2.5%
Operating Income (Loss)	\$ 684,210	\$ 685,138	\$ 1,369,348	\$ 299,771	\$ 611,315	\$ 911,086	128.2%	12.1%	50.3%
Non-Operating Income	670,472	158,719	829,191	623,232	61,611	684,843	7.6%	157.6%	21.1%
Interest Charges	112,539		112,539	107,137		107,137	5.0%		5.0%
Other Non-operating Exp	241,579	70,130	311,709	251,117	65,567	316,685	(3.8%)	7.0%	(1.6%)
Net Income (Loss)	\$ 1,000,564	\$ 773,727	\$ 1,774,291	\$ 564,748	\$ 607,359	\$ 1,172,107	77.2%	27.4%	51.4%

Wisconsin Rapids Water Works and Lighting Commission
Electric Income Statement
Year to Date for Months Ending August 2023, 2022, 2021

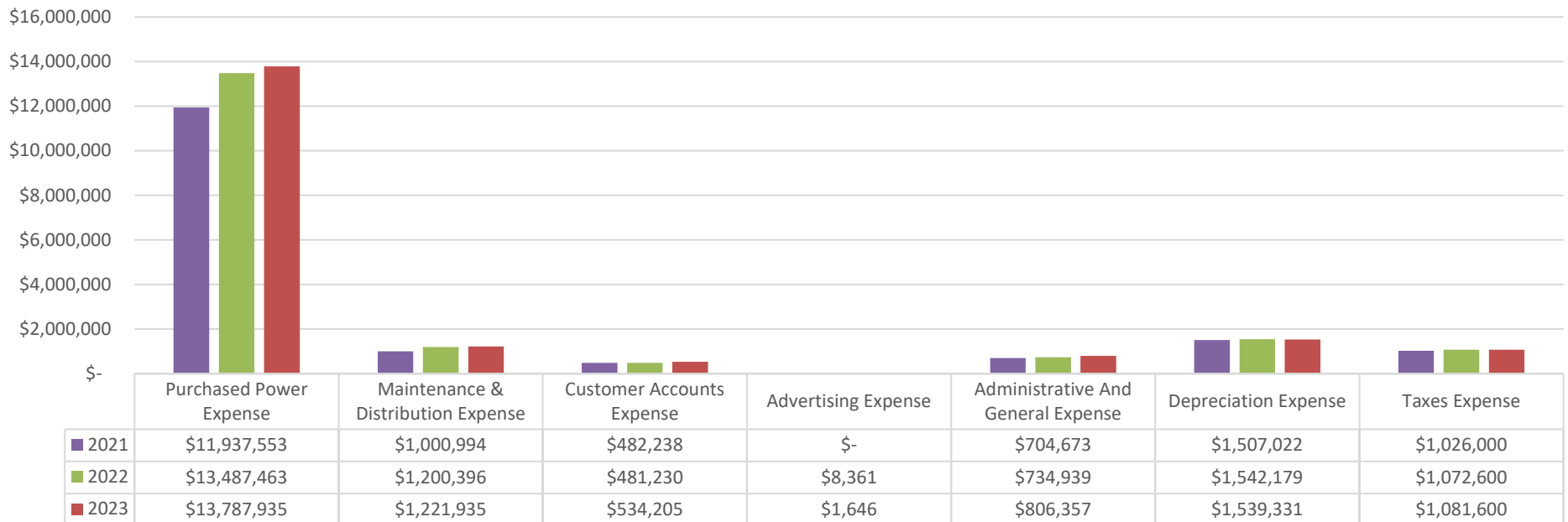
	Current Budget	2023 YTD	2022 YTD	2021 YTD	Remaining Budget
Sales of Electricity					
Residential Sales	\$ 11,743,000	\$ 7,548,511	\$ 7,666,776	\$ 7,697,424	\$ 4,194,489
General Service	\$ 4,338,000	\$ 2,707,009	\$ 2,809,364	\$ 2,736,827	\$ 1,630,991
Small Power (CP1)	\$ 3,155,000	\$ 2,235,238	\$ 2,065,577	\$ 2,130,223	\$ 919,762
Large Power (CP2 & CP3)	\$ 4,371,000	\$ 2,590,803	\$ 2,823,972	\$ 2,751,214	\$ 1,780,197
Industrial Power (CP4)	\$ 3,558,000	\$ 2,025,198	\$ 2,045,457	\$ 2,095,129	\$ 1,532,802
Street & Athletic Field Lighting	\$ 660,500	\$ 423,048	\$ 420,825	\$ 424,628	\$ 237,452
Power Cost Adjustment Clause	\$ 500,000	\$ 1,769,770	\$ 635,661	\$ (175,322)	\$ (1,269,770)
Total Sales of Electricity	\$ 28,325,500	\$ 19,299,576	\$ 18,467,632	\$ 17,660,124	\$ 9,025,924
Other Operating Revenues					
Misc Service Revenues - Reconnect Fees	\$ 35,000	\$ 23,810	\$ 29,815	\$ 20,930	\$ 11,190
Rent From Electric Property	\$ 284,000	\$ 283,592	\$ 276,704	\$ 265,006	\$ 408
Forfeited Discounts	\$ 90,000	\$ 48,401	\$ 50,894	\$ 46,712	\$ 41,599
Other Electric Revenues	\$ 3,500	\$ 1,841	\$ 1,892	\$ 1,829	\$ 1,659
Total Operating Revenues	\$ 28,738,000	\$ 19,657,220	\$ 18,826,938	\$ 17,994,602	\$ 9,080,780
Operating Expenses					
Purchased Power Expense	\$ 20,154,700	\$ 13,787,935	\$ 13,487,463	\$ 11,937,553	\$ 6,366,765
Maintenance & Distribution Expense	\$ 1,627,800	\$ 1,221,935	\$ 1,200,396	\$ 1,000,994	\$ 405,865
Customer Accounts Expense	\$ 749,800	\$ 534,205	\$ 481,230	\$ 482,238	\$ 215,595
Advertising Expense	\$ 25,500	\$ 1,646	\$ 8,361	\$ -	\$ 23,854
Administrative And General Expense	\$ 1,259,500	\$ 806,357	\$ 734,939	\$ 704,673	\$ 453,143
Depreciation Expense	\$ 2,390,000	\$ 1,539,331	\$ 1,542,179	\$ 1,507,022	\$ 850,669
Taxes Expense	\$ 1,580,000	\$ 1,081,600	\$ 1,072,600	\$ 1,026,000	\$ 498,400
Total Operating Expenses	\$ 27,787,300	\$ 18,973,010	\$ 18,527,167	\$ 16,658,480	\$ 8,814,290
Operating Income	\$ 950,700	\$ 684,210	\$ 299,771	\$ 1,336,122	\$ 266,490
Merchandise and Jobbing	\$ 45,000	\$ 36,417	\$ 35,000	\$ 5,387	\$ 8,583
Interest and Dividend Income	\$ 838,000	\$ 580,786	\$ 438,145	\$ 425,391	\$ 257,214
Miscellaneous Non-Operating Income	\$ 160,000	\$ 53,270	\$ 150,087	\$ 81,874	\$ 106,730
Total Other Income Additions	\$ 1,043,000	\$ 670,472	\$ 623,232	\$ 512,651	\$ 372,528
Interest Charges	\$ 182,000	\$ 112,539	\$ 107,137	\$ 113,467	\$ 69,461
Other Income Deductions	\$ 148,300	\$ 241,579	\$ 251,117	\$ 234,677	\$ (93,279)
Total Net Income	\$ 1,663,400	\$ 1,000,564	\$ 564,748	\$ 1,500,630	\$ 662,836

Wisconsin Rapids Water Works and Lighting Commission
 Selected Electric Utility Financial Charts
 Year to Date for Months Ending August 2023, 2022, 2021

Electric Utility Sales Revenue by Customer Type



YTD Electric Operating Expenses

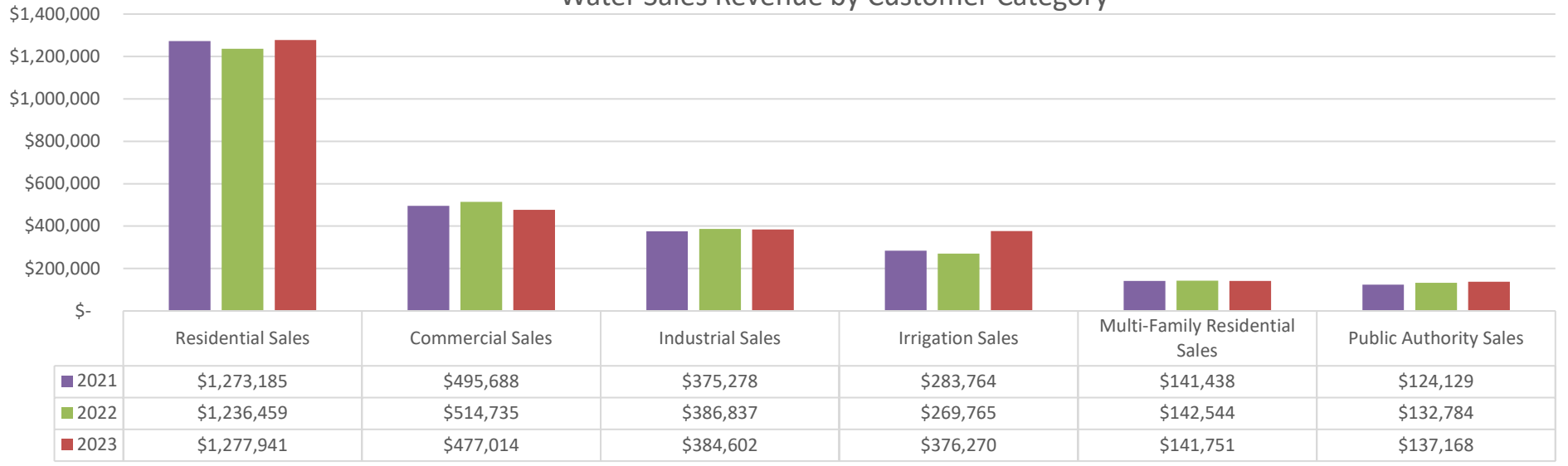


Wisconsin Rapids Water Works and Lighting Commission
Water Income Statement
Year to Date for Months Ending August 2023, 2022, 2021

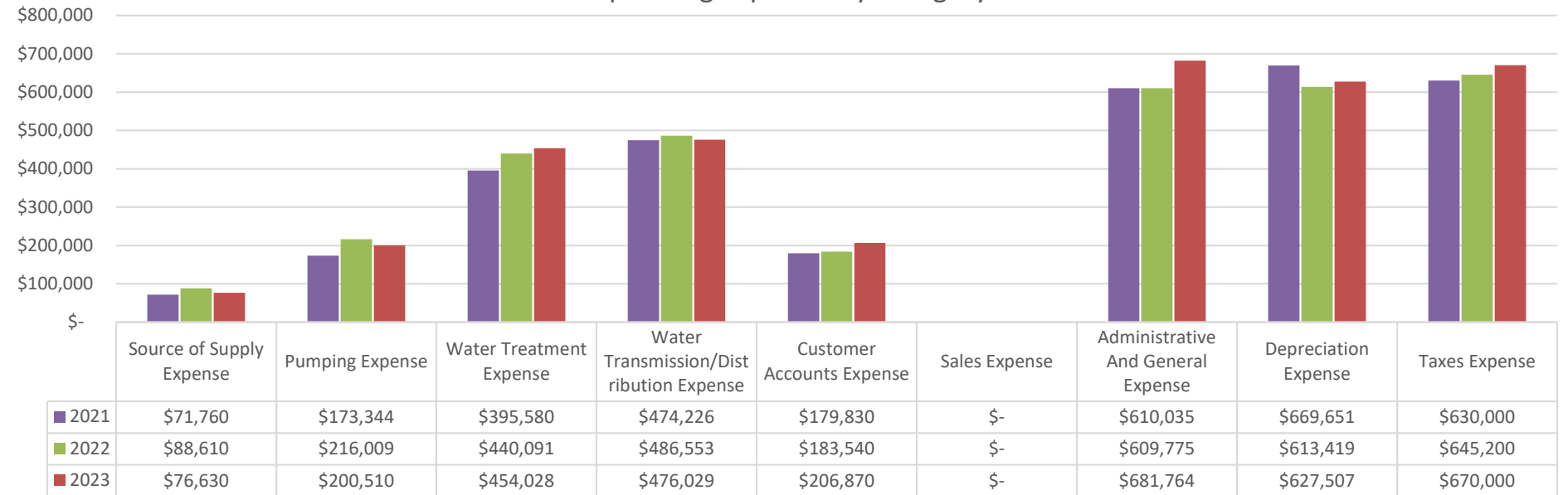
	Current Budget	2023 YTD	2022 YTD	2021 YTD	Remaining Budget
Metered Sales of Water					
Residential Sales	\$ 1,915,000	\$ 1,277,941	\$ 1,236,459	\$ 1,273,185	\$ 637,059
Commercial Sales	\$ 798,000	\$ 477,014	\$ 514,735	\$ 495,688	\$ 320,986
Industrial Sales	\$ 620,000	\$ 384,602	\$ 386,837	\$ 375,278	\$ 235,398
Irrigation Sales	\$ 411,000	\$ 376,270	\$ 269,765	\$ 283,764	\$ 34,730
Multi-Family Residential Sales	\$ 221,000	\$ 141,751	\$ 142,544	\$ 141,438	\$ 79,249
Public Authority Sales	\$ 192,000	\$ 137,168	\$ 132,784	\$ 124,129	\$ 54,832
Total Sales of Water	\$ 4,157,000	\$ 2,794,747	\$ 2,683,124	\$ 2,693,483	\$ 1,362,253
Other Operating Revenues					
Private Fire Protection	\$ 58,000	\$ 38,156	\$ 38,157	\$ 38,164	\$ 19,844
Public Fire Protection	\$ 1,339,000	\$ 866,909	\$ 855,432	\$ 840,769	\$ 472,091
Forfeited Discounts	\$ 25,000	\$ 23,941	\$ 23,071	\$ 21,799	\$ 1,059
Miscellaneous Service Revenues	\$ 2,000	\$ 1,930	\$ 1,575	\$ 280	\$ 70
Rent From Water Property	\$ 90,900	\$ 63,669	\$ 56,491	\$ 60,380	\$ 27,231
Other Water Revenues	\$ 76,000	\$ 289,124	\$ 236,663	\$ 215,093	\$ (213,124)
Total Operating Revenues	\$ 5,747,900	\$ 4,078,477	\$ 3,894,512	\$ 3,869,968	\$ 1,669,423
Operating Expenses					
Source of Supply Expense	\$ 119,500	\$ 76,630	\$ 88,610	\$ 71,760	\$ 42,870
Pumping Expense	\$ 302,600	\$ 200,510	\$ 216,009	\$ 173,344	\$ 102,090
Water Treatment Expense	\$ 639,900	\$ 454,028	\$ 440,091	\$ 395,580	\$ 185,872
Water Transmission/Distribution Expense	\$ 803,000	\$ 476,029	\$ 486,553	\$ 474,226	\$ 326,971
Customer Accounts Expense	\$ 174,700	\$ 206,870	\$ 183,540	\$ 179,830	\$ (32,170)
Sales Expense	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
Administrative And General Expense	\$ 1,023,500	\$ 681,764	\$ 609,775	\$ 610,035	\$ 341,736
Depreciation Expense	\$ 934,000	\$ 627,507	\$ 613,419	\$ 669,651	\$ 306,493
Taxes Expense	\$ 1,005,000	\$ 670,000	\$ 645,200	\$ 630,000	\$ 335,000
Total Operating Expenses	\$ 5,003,200	\$ 3,393,338	\$ 3,283,197	\$ 3,204,425	\$ 1,609,862
Operating Income	\$ 744,700	\$ 685,138	\$ 611,315	\$ 665,542	\$ 59,562
Merchandise and Jobbing	\$ 1,500	\$ (2,739)	\$ 1,076	\$ 363	\$ 4,239
Interest and Dividend Income	\$ 85,000	\$ 150,874	\$ 53,360	\$ 38,852	\$ (65,874)
Miscellaneous Non-operating Income	\$ 75,000	\$ 10,584	\$ 7,175	\$ -	\$ 64,416
Total Other Income Additions	\$ 161,500	\$ 158,719	\$ 61,611	\$ 39,215	\$ 2,781
Other Income Deductions	\$ 133,000	\$ 70,130	\$ 65,567	\$ 70,157	\$ 62,870
Total Net Income	\$ 773,200	\$ 773,727	\$ 607,359	\$ 634,600	\$ (527)

Wisconsin Rapids Water Works and Lighting Commission
 Selected Water Utility Financial Charts
 Year to Date for Months Ending August 2023, 2022, 2021

Water Sales Revenue by Customer Category



Water Operating Expense by Category



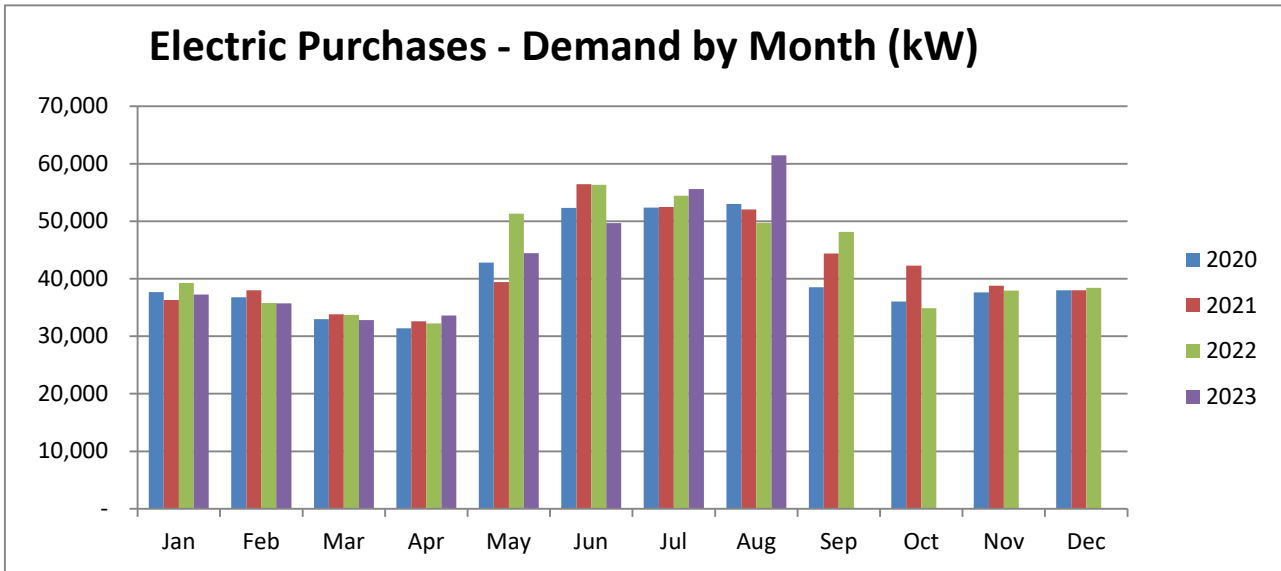
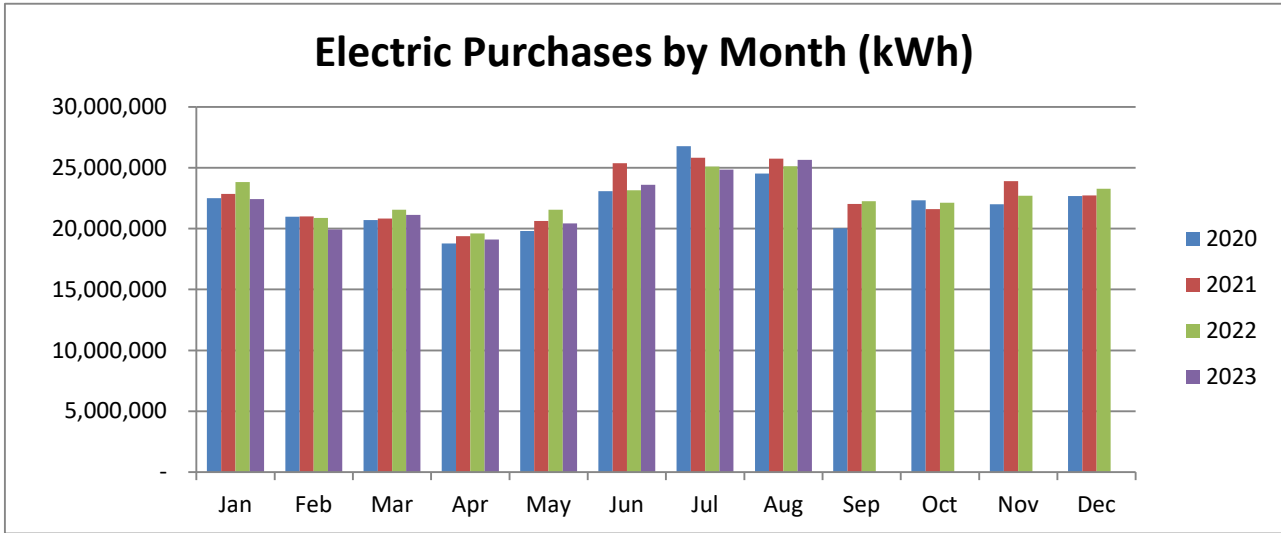
Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of August 2023 & 2022

	2023			2022		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
ASSETS						
Utility Plant						
Utility Plant in Service	68,366,171	48,933,905	117,300,076	66,438,509	45,809,525	112,248,034
Utility Plant in Service - Common	7,993,186	2,800,333	10,793,519	7,894,496	2,689,445	10,583,942
Property Held for Future Use	500	104,255	104,755	500	104,255	104,755
Construction Work in Progress	2,914,456	704,195	3,618,651	2,222,244	1,498,965	3,721,209
Total Utility Plant	79,274,313	52,542,688	131,817,001	76,555,750	50,102,189	126,657,939
Less: Accumulated Depreciation						
Accumulated Depreciation	(30,817,987)	(19,751,861)	(50,569,847)	(29,059,472)	(18,952,004)	(48,011,476)
Accumulated Depreciation - Common	(6,342,212)	(1,930,301)	(8,272,513)	(5,920,132)	(1,869,822)	(7,789,954)
Total Accumulated Depreciation	(37,160,199)	(21,682,162)	(58,842,361)	(34,979,604)	(20,821,826)	(55,801,430)
Net Utility Plant	42,114,114	30,860,526	72,974,640	41,576,146	29,280,363	70,856,509
Current and Accrued Assets						
Cash	617,386	1,079,526	1,696,912	1,584,827	99,811	1,684,638
Working Funds	940	-	940	940	-	940
Rate Stabilization Deposit	-	-	-	24,437	-	24,437
Temporary Cash Investments	467,246	439,288	906,534	563,256	390,568	953,823
Customer Accounts Receivable	3,729,082	715,565	4,444,646	3,591,955	716,816	4,308,771
Other Accounts Receivable	94,724	379,513	474,238	173,891	431,175	605,065
Receivable From Municipality	17,884	-	17,884	3,583	-	3,583
Notes Receivable	500,000	-	500,000	500,000	-	500,000
Sewer Fee For Collections	-	350,174	350,174	-	315,367	315,367
Due To (From) Municipality	1,084	33,600	34,684	11,157	51,897	63,054
Plant Materials & Supplies	2,191,396	667,677	2,859,073	1,843,152	640,322	2,483,475
Stores Expense	(70,414)	(36,693)	(107,107)	(45,432)	6,697	(38,735)
Prepayments	176,909	29,513	206,422	162,104	25,468	187,572
Interest Receivable	-	-	-	-	-	-
Total Current and Accrued Assets	7,726,237	3,658,163	11,384,400	8,413,871	2,678,120	11,091,990
Other Investments						
Depreciation Fund	5,044,514	5,465,924	10,510,438	4,684,658	6,789,450	11,474,108
Other Investments	9,278,667	-	9,278,667	8,727,864	-	8,727,864
Other Special Funds	290,462	3,280	293,742	282,004	3,280	285,284
Total Other Investments	14,613,642	5,469,204	20,082,846	13,694,526	6,792,730	20,487,256
Deferred outflows of Resources						
Unamortized Debt Disc & Expense	380,514	-	380,514	449,263	-	449,263
Preliminary Survey & Investigation Charges	2,808	-	2,808	2,808	-	2,808
Clearing Accounts	(35,957)	(34,219)	(70,176)	(24,623)	1,761	(22,862)
Deferred Outflows Related To Pension	3,304,963	1,911,567	5,216,530	2,457,774	1,323,414	3,781,188
Misc Deferred Debits	210,442	126,032	336,475	259,999	139,549	399,548
Total Deferred Outflows of Resources	3,862,770	2,003,381	5,866,151	3,145,221	1,464,724	4,609,945
Total Assets and Deferred Outflows	68,316,764	41,991,273	110,308,038	66,829,764	40,215,937	107,045,701

Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of August 2023 & 2022

	2023			2022		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
LIABILITIES						
Current and Accrued Liabilities						
Accounts Payable	2,813,574	-	2,813,574	3,624,039	-	3,624,039
Payables To Municipality	-	136	136	-	-	-
Customer Deposits	426,829	-	426,829	429,966	-	429,966
Taxes Accrued	681,134	678,339	1,359,473	693,403	650,819	1,344,222
Interest Accrued	57,408	-	57,408	54,000	-	54,000
Tax Collections Payable	212,912	-	212,912	209,308	-	209,308
Misc Current And Accrued Liabilities	1,660,266	846,355	2,506,620	1,898,099	911,802	2,809,902
Total Current and Accrued Liabilities	5,852,123	1,524,829	7,376,952	6,908,816	1,562,621	8,471,438
Long Term Debt						
Long Term Debt - Bonds	3,460,000	-	3,460,000	3,995,000	-	3,995,000
PROPRIETARY CAPITAL						
Capital Paid In By Municipality	1,030,967	798,819	1,829,787	1,030,967	798,819	1,829,787
Retained Earnings	54,666,158	37,854,127	92,520,285	52,192,095	36,530,082	88,722,176
Total Proprietary Capital	55,697,125	38,652,946	94,350,072	53,223,062	37,328,901	90,551,963
Deferred Inflows of Resources						
Customer Advance For Construction	109,181	-	109,181	164,462	-	164,462
Wholesale Rate Refund & Public Benefits	297,298	-	297,298	319,874	-	319,874
Unamortized Premium On Debt	36,206	-	36,206	42,739	-	42,739
Other Deferred Credits	2,864,832	1,813,498	4,678,330	2,175,811	1,324,415	3,500,226
Total Deferred Inflows of Resources	3,307,517	1,813,498	5,121,014	2,702,886	1,324,415	4,027,300
Total Liabilities, Equity and Def Inflows	68,316,764	41,991,273	110,308,038	66,829,764	40,215,937	107,045,701

Wisconsin Rapids Water Works and Lighting Commission
 Monthly Electric Purchases
 2020-2023





Water Works and Lighting Commission

221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399
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INFORMATION SYSTEMS ADMINISTRATOR'S REPORT
September 2023

Cyber Security

Our subscription for our end point security software is due for renewal in January. During my discussions with the cyber security specialist about the third-party monitoring project for next year, I found out that Microsoft has significantly improved their end point security software to the point that they are at the top of the latest Gartner Magic Quadrant for that category. I have priced out the cost of switching to Microsoft and it will be significantly cheaper due to our existing Microsoft Enterprise licensing. It will also provide better capabilities for next year's move to third-party cyber security monitoring. Before the end of the year, I will be migrating to Microsoft Defender for Enterprise as our end point security.

Network Hardware Replacement

I will be working with the network engineer on October 3rd to install the rest of the network switching hardware. If all goes well this project will be complete before the end of October.

Projects

1. Cyber Security
2. SCADA Server Replacement
3. Network Hardware Replacement

Sincerely,

Matt Stormoen
Information Systems Administrator



Water Works and Lighting Commission

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**Key Accounts/Conservation Manager Report
September 2023**

Community Impact Pilot

At this point, seven businesses have been offered a total of \$160,856 in energy efficiency upgrades to their operation. Letters have been sent out notifying them with the great news, and will have ten days to except the proposed package. Focus on energy is still working with contractors to receive estimates to possibly offer some of the remaining businesses a proposed package.

Ocean Spray Cranberry: The organization has reached out to discuss the electric rate change increases going in effect in October and what it may look like in the next billing period.

Rate Change Letters: One local business was sent a rate change option letter this month. All options and analysis were performed and pending a return call to discuss the most cost effective rate for their operation.

Time of Day Rate Change: Due to electric rate changes going in effect in October, businesses that will no longer benefit from a TOD rate were contacted to discuss their options. 48 GS TOD businesses were contacted by phone and emails to discuss the anticipated increase through load analysis. At this point, 28 businesses have switched back to a regular rate, two have remained on a TOD rate, with 18 businesses pending. We will continue to contact remaining customers to discuss their options.

Respectfully,

Shawn Reimer

Key Accounts Manager



Water Works and Lighting Commission

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**ELECTRICAL ENGINEER'S REPORT
September 2023**

Recloser Backup Batteries

The electrical engineering department does a semi-monthly inspection on all reclosers in the system, and one of the parts of this inspection is a battery test. Reclosers need a backup battery to be able to do their job of opening and closing a circuit even when there is no power to the controller i.e., during a power outage. These batteries are constantly being trickle charged by the circuitry in the recloser control, but after several years they tend to drop a decent amount of voltage whenever we put a test load on them. These faulty batteries are then replaced by the meter techs. We recently ran low on our stock of replacement batteries, so I looked back at our last quote for replacement batteries and found that our supplier was charging an unreasonably high price for them. I did a little research and found a battery supply store selling the exact same batteries for more than a third less than the price quoted 4 years ago.

Annual Battery Testing

I have been working with the company who will be moving the newly purchased transformer from its current location at the Kraft Mill to its destination at Baker Substation. The project manager originally wanted to take the load down 8th Street and turn onto Airport Avenue. I figured 8th Street was a bad idea to take such a large load down with it being the busiest street in the city. One of our linemen, Jeremy, helped me come up with a better route for them to drive, which will be taking them down 32nd Street instead of 8th Street. We also checked the height of all the cables that cross the road along the route and made sure they were either sufficiently high enough or could be raised with a hot stick to the necessary height for the transformer to fit under.

Tyler Sneen
Electrical Engineer



Water Works and Lighting Commission

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**DIRECTOR OF ENGINEERING AND ELECTRIC OPERATIONS REPORT
Sept 2023**

Baker Substation Transformer

All test reports are now back, and the 24MVA transformer that WW&LC is purchasing from CWPCo is in great condition and passed all oil and electric tests.

We will be using Reynolds Transfer and Storage out of Madison to move the transformer from the Kraft Mill Substation to the Baker Substation. They are the company that CWPCo has used in the past and come highly recommended. They were also the low bid at \$18,400. EPS submitted a bid of \$135,000. Van Ert Electric and Heavy Haulers opted to not quote the project. In order to transport the transformer both sets of radiators need to be drained and one set needs to be removed. EPS has the equipment to pull a vacuum on the radiators and drain and seal them. They will be performing that work with the help of our linemen and our derrick digger for a price of \$14,000. This price includes reassembled and radiators and filling them once the transformer is in place. The transformer move is scheduled for October 23rd and 24th.

WERNER ELECTRIC PLC CLASS

I attended a two day class at Werner Electric in Appleton on September 19th and 20th. This class showcased their new studio PLC software and some advanced programming capabilities. It also gave me a chance to see their new automated warehouse and talk to some of their key staff on supply chain issues and recommended products for future projects.

Todd Weiler, P.E.

Director of Engineering & Electric Operations



Water Works and Lighting Commission

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GENERAL MANAGER'S REPORT
September, 2023

ACES: A few conference calls were conducted with ACES, GLU's new power supply partner, during September. The conference calls were scheduled to assist ACES in developing our current power supply portfolio plan. We recently received the final draft of the plan.

GLU: A GLU conference call of the rate stabilization committee occurred on September 12th. Manitowoc and Wisconsin Rapids are seeking approval to adjust the high and low ranges of their rate stabilization funds because of recently completed RWTC cases. Both requests were approved by the committee. The GLU annual meeting was held in Marshfield on September 21st. A tour of Marshfield's new facility was provided to attendees. I was elected Chair of the GLU Board for another 4-year term. Informative presentations were presented by Scott Corwin, the new CEO of APPA and the ACES team on the state of energy markets today and into the future.

Municipal Electric Utilities of Wisconsin: MEUW had a conference call Board meeting on September 18th. The meeting was scheduled to review the plans for the MEUW 95th anniversary celebration to be held in Madison on October 17th and 18th.

Nextera Energy: On September 19th, I had a meeting with GLU's new Nextera representative. GLU has several bi-lateral energy and capacity contracts with Nextera.

Jem Brown
General Manager