

**WISCONSIN RAPIDS COMMON COUNCIL MEETING MINUTES  
CITY HALL COUNCIL CHAMBERS  
WISCONSIN RAPIDS, WISCONSIN**

**Tuesday, June 19, 2018**

**1. Call to order.**

The meeting was called to order by Mayor Zachary J. Vruwink at 6:00 p.m.

**2. Roll call.**

Roll call indicated that all Alderpersons were present except for Alderperson Thaddeus Kubisiak who was excused.

**3. Presentation of the Colors by the Wisconsin Rapids Police Department Honor Guard.**

**4. Administration of a ceremonial Oath of Office for new Police Officer Jacob Paltz.**

**5. Reading of the minutes of the previous regular council meeting of May 15, 2018.**

It was moved by Koth, and seconded by Cattanach to dispense with the reading and approve the minutes of the May 15, 2018 meeting and place them on file. Motion carried. 7 ayes, 0 nays.

**6. Reading of the minutes of a previous Committee of the Whole meeting held on June 5, 2018.**

It was moved by Koth, and seconded by Cattanach to accept the June 5 report of the Committee of the Whole and place it on file. Motion carried. 7 ayes, 0 nays.

**7. Explanation of visitor speaking procedure.**

**8. Mayor Vruwink's report.**

Mayor Vruwink delivered his monthly report.

**9. Mayor Vruwink's appointments to various committees, commissions, and boards.**

Mayor Vruwink presented the following appointments:

Board of Review

Alan Panek is re-appointed as an alternate for a five-year term expiring May 1, 2023.

Industrial Development Commission

Tom Brey is re-appointed for a four-year term expiring April 30, 2022.

Library Board

David Farmbrough is re-appointed for a three-year term expiring July 1, 2021.

Wastewater Treatment Commission

David Yonkovich is re-appointed for a five-year term expiring June 1, 2023.

David Laspa is appointed for a one-year term expiring June 1, 2019 to fill a term vacated by Susan Wesley.

It was moved by Kellogg, and seconded by Blaser to approve Mayor Vruwink's appointments. Motion carried. 7 ayes, 0 nays.

**10. New business:**

- a. Consider a resolution authorizing the issuance and sale of \$2,135,000 General Obligation Promissory Notes, series 2018A.

It was moved by Rayome, and seconded by Kellogg to approve resolution number 18 (2018) authorizing the issuance and sale of \$2,135,000 General Obligation Promissory Notes, series 2018A. Motion carried. 7 ayes, 0 nays.

**11. Report of the Planning Commission held on June 4.**

REPORT OF THE PLANNING COMMISSION

Date of Meeting: June 4, 2018

Report #1

Reported to Council: June 19, 2018

The Planning Commission met at 4:00 p.m. on June 4, 2018 in the first-floor conference room of City Hall. Members present included Mayor Vruwink, Alderperson Thad Kubisiak, Lee Thao, Joe Terry, and Sue Wesley. Absent was Shane Burkhart. Others present were Adam Tegen and Alderperson Lee Graf.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the May 7, 2018 Planning Commission meeting.

Motion by Thao, second by Kubisiak, to approve the report from the May 7, 2018 Planning Commission meeting. Motion passed (4-0).

2. Maps and plats received.
  - a. Other Maps and Plats

No other maps and plats received

Sue Wesley arrived at this time.

3. Review and Approval of a Resolution Recommending to the City Council an Amendment of the City's Comprehensive Plan.

The Commission reviewed the draft Future Land Use Map and recommended several changes. Motion by Thao, second by Wesley to approve Resolution 2018-1, a Resolution recommending to the City Council an amendment of the City's Comprehensive Plan. Motion passed (5-0).

4. Adjourn.

Motion by Thao, second by Kubisiak to adjourn. Motion passed (5-0).  
Meeting adjourned at 4:41 p.m.

END OF REPORT

It was moved by Zurfluh, and seconded by Kellogg to accept the June 4 report of the Planning Commission and place it on file. Motion carried. 7 ayes, 0 nays.

**12. Standing council committee reports:**

**a. Report of the Finance and Property Committee held on June 5.**

REPORT OF THE FINANCE AND PROPERTY COMMITTEE

Joseph Zurfluh

Shane Blaser

Jacob Cattanach

Date of Meeting: 06/05/2018  
Reported to Council: 06/19/2018

The Finance and Property Committee met at 5:00 p.m. on Tuesday, June 5, 2018, in the first-floor conference room at the City Hall. All members were present. A list of all others attending is on file in the Clerk's Office.

1. Call to order.

The meeting was called to order at 5:00 p.m. by Chairperson Joseph Zurfluh.

2. Final review and approval of the 2018-2019 liquor/beer/wine license applications.

It was moved by Zurfluh, and seconded by Cattanach to approve the 2018-2019 liquor/beer/wine license applications with the stipulation that all fees and personal property taxes be paid, and all applications be completed in full by June 19, 2018. Motion carried unanimously.

The following liquor/beer/wine license applications were approved:

Class B Liquor and Beer:

V.F.W. Post #2534, Venus (Venus Gentleman's Club, LLC), Door 212, LLC, Jennings & Company Brew Pub & Eatery (Jackson Street Enterprises, LLC), Hotel Mead (SKD Hotel Mead, LLC), Sportsman's Pub LLC, Shaw Lee's Restaurant (Shawlee, INC.), Bowlmor Recreation Company, INC., Tamarack's Pub (Tony Alan Cline, LLC), Sunrise Bar LLC, Whiskey Rapids Saloon (C&C Steckbauer LLC), Wisconsin Rapids Lions Club, Monkey's Tavern LLC, Ridges of Wisconsin Rapids LLC, The Buck Rub, Tom's on Grand (Andy's Bar & Grille LLC), Applebee's (Apple Hospitality Group LLC), Knights of Columbus #1558, Hollyrocks LLC, 1st Street Pub (Gerber 1st Street Pub LLC), Square Bar, Cravings (Li Giddy-UP LLC), Portesi's Fine Foods, Ida's, Four Stools Short LLC, China Palace, Johnny's Rapids Inn (Johnny's LLC), El Mezcal INC., Layla's Pub & Grille (Layla's LLC), Four Star Restaurant (Adelina LLC).

Class B Beer, 6 months (Approved on May 15, 2018)

Wisconsin Rapids Men's Softball Association, Wisconsin Rapids Women's Softball Association.

Class B Beer & Class B Wine:

Wisconsin Rapids Rafter, LLC, Pizza Hut (PH Hospitality Group, LLC), I Spoon, LLC, American Table Family Restaurant, Olympic II Family Restaurant, INC.

Reserve:

B.P.O.E, Lodge 693, Wisconsin Rapids Community Theater, INC.

Class B Beer:

South Wood County Recreation Center, INC., Polito's Pizza of Wisconsin Rapids, LLC, Rocky Rococo (C&R Investments of Wood County, LLC).

Class A Beer:

Shopko Stores Operating Co. LLC, Rapids Bread & Butter Shop East (Baltus Oil Company, INC.)

Class A Liquor and Beer:

K Mini Mart (KS Toor Oil Company, INC.), G Mini Mart (KS Toor Oil Company, INC.), Kwik Trip 310, 2520 West Grand Avenue, Walgreens Co., Richards Liquors, LLC, Quality Foods Hometown Market, 1021 West Grand Avenue (West Grand Foods, INC.), Quality Foods Hometown Market, 1811 Baker Drive (ECJ Foods, LLC.), Copp's #8121 (Ultimate Mart, LLC), Dollar General #10309 (Dolgencorp, LLC), Kwik Trip 347, 4611 8th Street South, Westside Express Mart, LLC, Walmart #1202, Kwik Trip 128, 1111 Lincoln Street, Rapids Shell (Jinal Enterprises, LLC), Rapids Bread and Butter Shop West (Baltus Oil Company, INC.), CVS Pharmacy #10163, You Pump (Ambepime, LLC), Fast Break Mobil (Bhavgavati, LLC), Kelly's Liquor Store (Prayosha, LLC), Aldi #08.

Not Approved:

Class B Liquor and Beer:

Pasquales's Inc., Danny K's (Van-Sonn, INC.), Karen's Wines and Steins, LLC, Freddie's Pub & Eatery (No Name Yet, LLC), New Body Shop, Bottom's Up Bar.

Class A Liquor and Beer

Fast Fuel Mart, LLC, 1711 Baker Drive, Fast Fuel Mart, LLC, 1151 West Grand Avenue.

3. Consideration of a taxicab license application from Rapids Kwik Cab, LLC.

It was moved by Cattanach, and seconded by Blaser to approve of taxicab license application from Rapids Kwik Cab, LLC. Motion carried unanimously.

4. Consider a request from Wisconsin Rapids Municipal Court to implement a graduated bond schedule for citations issued to juveniles 16 and under for Possession of Drug Paraphernalia Section 25.17(4) of the Municipal Code.

This item will be considered at the July meeting of the Finance and Property Committee.

5. Preliminary review of Chapter 36 Section 302.8 of the Municipal Code (International Property Maintenance) and Section 25.15 of the Municipal Code (Abandoned and Disabled Vehicles) as they pertain to inoperable and unlicensed vehicles.

The committee directed city staff to provide a draft ordinance that narrowly defines the extent to which abandon vehicles can exist, and draft language that specifically addresses vehicles parked on lawns.

6. Consider approval for a request from the Mead Witter Foundation for repairs to the Memorial Clock & Bell Tower, to be paid for with a grant from the Mead Witter Foundation.

It was moved by Cattanach, and seconded by Blaser to approve a request from the Mead Witter Foundation for repairs to the Memorial Clock & Bell Tower, to be paid for with a grant from the Mead Witter Foundation, the repairs include an \$880.00 payment to Shopmaster, LLC. Motion carried unanimously.

7. Consider approval of the purchase and installation of three City entrance welcome signs, with the Wisconsin Rapids Convention and Visitors Bureau and 2017 Heart of Wisconsin Leadership Group donating funds for the purchase and installation of two of the three signs. Also, consider approval of installing electrical service with metering to one of the signs. If the CVB and other groups donate monies towards providing electrical service to the other two signs, then the City will install the electrical service.

It was moved by Cattanach, and seconded by Blaser to approve the purchase and installation of three City entrance welcome signs; the City will make the initial payments of \$28,575.00 to Stratford Sign, and up to \$6,300.00 for the installation of electrical service and metering to two of the signs, contingent upon the Wisconsin Rapids Convention and Visitors Bureau payment to the City for one third of the total cost immediately, and the Heart of Wisconsin Chamber of Commerce Leadership Group agreeing to pay one third of the total cost to the City by December 1, 2018, with the CVB guaranteeing the Leadership Group payment to the City. Motion carried unanimously.

8. Consider for approval carpet replacement in the offices on the third floor of City Hall that did not receive new carpet in the City Hall renovation in 2011.

This item will be considered at a future Finance and Property Committee meeting. No action was taken.

9. Consider for approval the purchase of various pieces of small equipment for the Street Department.

It was moved by Cattanach, and seconded by Zurfluh to approve the purchases of the following pieces of small equipment, (1) 30 inch wide bucket from Airing Equipment for \$9,896.00, (2) jumping jack compactors from Lincoln Contractor for a total cost of \$4,175.26, (1) large diesel compactor from Lincoln Contractor for \$9,933.55, (1) walk behind saw from Farrell Equipment for \$6,490.26, and (3) water tanks from Farrell Equipment for a total cost of \$1,049.97. Motion carried unanimously.

10. Consider for approval the purchase of generators to complete Phase 1 of 2 to upgrade current generator backup system for Fire Station 1, Fire Station 2 and City Hall.

It was moved by Cattanach, and seconded by Blaser, to purchase 3 Cummins generators (1) 25 kilowatt generator for Fire Station 1, (1) 25 kilowatt generator for Fire Station 2, and (1) 100 kilowatt generator for City Hall for a total cost of \$80,382.44. Motion carried unanimously.

11. Consider a request from Johnny's LLC located at 2610 8th Street South for a "Class B Beer" and "Class B Liquor" license premises extension to include a portion of their parking lot, for Thursday, July 19, 2018 from 4:00 p.m. to 2:00 a.m., Friday, July 20, 2018 from 4:00 p.m. to 2:00 a.m., and Saturday, July 21, from 12:00 p.m. to 2:00 a.m.

It was moved by Zurfluh, and seconded by Blaser to approve a request from Johnny's, LLC located at 2610 8th Street South for a "Class B Beer" and "Class B Liquor" license premises extension to include a portion of their parking lot, for Thursday, July 19, 2018 from 4:00 p.m. to 1:30 a.m., Friday, July 20, 2018 from 4:00 p.m. to 2:00 a.m., and Saturday, July 21, from 12:00 p.m. to 2:00 a.m. Motion carried unanimously.

12. Beverage Operator License applications.

It was moved by Cattanach, and seconded by Zurfluh to approve the following Beverage operator license applications:

New applicants:

Darlene Amelse, Jenna Cassiani, Carmen Cummings, Alicia Guldán, Amanda Hale, David Hanneman, James Hintz, Patricia Miller, Jacob Niedbalski, James Porter, Jackie Wolfe.

Renewals:

Jean Fischer-Erickson, Karie Gessner, Jamie Green, Amanda Hanneman, Susan Hertel, Kayla Kopacz, Kristina Merkes, Melanie Minervini, Niraliben Patel, Jacob Sinnen, Angela Thompson, Kay Van Eyck, Mary Willis, Lacey Zimmerman.

Motion carried unanimously.

13. Audit of the bills - May 2018 (Check No. 72150 - 72604 and Manual Check No. 99676 - 99687).

It was moved by Zurfluh, and seconded by Cattanach to approve Check No. 72150 - 72604 and Manual Check No. 99676 - 99687. Motion carried unanimously.

14. Adjourn.

It was moved by Blaser, and seconded by Cattanach to adjourn. Motion carried unanimously. The meeting adjourned at 6:20 p.m.

END OF REPORT

It was moved by Zurfluh, and seconded by Blaser to approve and adopt all actions contained in the June 5 report of the Finance and Property Committee as well as approving the following liquor/beer licenses, Class B Liquor and Beer licenses: Pasquale's, INC, Danny K's (Van-Sonn, INC), Karen's Wines and Steins, LLC, Freddie's Pub & Eatery (No Name Yet, LLC), Class A Liquor and Beer licenses: Fast Fuel Mart, LLC, 1711 Baker Drive, Fast Fuel Mart, LLC, 1151 West Grand Avenue. Motion carried. 7 ayes, 0 nays.

**b. Report of the Finance and Property Committee held on June 12.**

REPORT OF THE FINANCE AND PROPERTY COMMITTEE

Joseph Zurfluh

Shane Blaser

Jacob Cattanach

Date of Meeting: 06/12/2018  
Reported to Council: 06/19/2018

The Finance and Property Committee met at 5:30 p.m. on Tuesday, June 12, 2018, in the first-floor conference room at the City Hall. All Committee members were present. Also attending were Mayor Vruwink, Joe Terry, Tim Desorcy, Sue Schill, Paul Przybelski, Alderperson Rayome, Alderperson Graf, and Alderperson Kellogg.

1. Call to order.

The meeting was called to order by Chairperson Joseph Zurfluh at 5:30 p.m.

2. Consider for approval carpet replacement in the offices on the third floor of City Hall that did not receive new carpet in the City Hall renovation in 2011.

It was moved by Cattanach, and seconded by Zurfluh to approve having Carpet City replace the carpet in the offices on the third floor of City Hall that did not receive new carpet in the 2011 City Hall renovation for \$7,289.22. Motion carried unanimously.

3. Consider approval of a grant request to Legacy Foundation of Central Wisconsin, Inc. to support the Aquatic Center at the Wisconsin Rapids Recreational Complex.

It was moved by Cattanach, and seconded by Blaser to approve of a grant request to Legacy Foundation of Central Wisconsin, Inc. to support the Aquatic Center at the Wisconsin Rapids Recreational Complex. Motion carried unanimously.

4. Update on the Aquatic Center at the Wisconsin Rapids Recreational Complex

Director of Public Works Joe Terry and Mayor Vruwink presented an update on the Aquatic Center at the Wisconsin Rapids Recreational Complex.

5. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Cattanach, and seconded by Blaser to go into closed session, a roll call vote was taken and all members voted in the affirmative.

- a. In closed session, the Committee will discuss negotiations and strategy regarding a development agreement, easements and other agreements with the South Wood County YMCA.

In closed session, the Committee discussed negotiations and strategy regarding a development agreement, easements and other agreements with the South Wood County YMCA.

- b. In closed session, the Committee will discuss a request from Wisconsin Rapids Community Theatre, Inc. to lease space in the Centralia Center.

In closed session, the Committee discussed a request from Wisconsin Rapids Community Theatre, Inc. to lease space in the Centralia Center.

- c. The Committee may return to open session and take action or make recommendations regarding item 5(a) and 5(b), or may adjourn in closed.

6. Adjourn.

In closed session it was moved by Blaser, and seconded by Zurfluh to adjourn. Motion carried unanimously. The meeting adjourned at 7:00 p.m.

END OF REPORT

It was moved by Zurfluh, and seconded by Koth to approve and adopt all actions contained in the balance of the June 12 report of the Finance and Property Committee, while holding out items 2 and 3 for separate votes. Motion carried. 7 ayes, 0 nays.

It was moved by Zurfluh, and seconded by Koth to approve carpet replacement in the offices on the third floor of City Hall that did not receive new carpet in the City Hall renovation in 2011. Motion carried. 5 ayes, 2 nays, with Graf and Cattnach voting in the negative.

It was moved by Zurfluh, and seconded by Koth to approve of a grant request to Legacy Foundation of Central Wisconsin, Inc. to support the Aquatic Center at the Wisconsin Rapids Recreational Complex. Motion carried. 6 ayes, 1 nay, with Graf voting in the negative.

**c. Report of the Public Works Committee held on June 5.**

REPORT OF THE PUBLIC WORKS COMMITTEE

Tom Rayome

Thaddeus Kubisiak

Lee Graf

Date of Meeting: June 5, 2018

Reported to Council: June 19, 2018

The Public Works Committee met at 6:24 p.m. on Tuesday, June 5, 2018, in the first-floor conference room at City Hall. All members were present. A list of all others attending is on file in the Clerk's office.

1. Hold an Assessment Hearing for the installation of public improvements including the dredging of Quinnell Creek impoundment bordered by 1st St N, Shorewood Terrace, Pleasantview Dr. and Ash St.

Speaking in favor: none

Speaking against: Mark Larson, Marsha Larson, Bonnie Lofquist, Corey Hendrikson, and Robert Socher.

2. Consider a Final Resolution authorizing assessments for the installation of public improvements including the dredging of Quinnell Creek impoundment.



There was a motion by Graf to postpone voting on the item until the July Public Works Committee meeting, the motion died due to lack of a second.

It was moved by Rayome, to approve a Final Resolution authorizing assessments for the installation of public improvements including the dredging of Quinnell Creek impoundment. Motion failed. 1 aye, 2 nays, with Graf and Kubisiak voting in the negative.

3. Review DPW report

The DPW report was not reviewed due to the length of the assessment hearing, the report is available to view online at [www.wirapids.org](http://www.wirapids.org).

4. Discuss the traffic safety review and the proposed improvements on Lincoln St at E Riverview Expressway and Daly Avenue intersections.

The traffic safety review and the proposed improvements on Lincoln St at E Riverview Expressway and Daly Avenue intersections were discussed.

5. Review of draft capital improvement plan

The draft capital improvement plan was reviewed.

6. Consider approval of Preliminary Resolutions for permanent street surfacing, concrete curb & gutter, defective concrete sidewalk, concrete driveway approaches, and sanitary and water services for the following reconstruction projects:

- a. 2nd Ave S from W Riverview Expressway to 10th Ave S
- b. 10th St S from Airport Ave to Grove Ave
- c. Jefferson St from 25th Ave N to approximately 758' east of 25th Ave N.

It was moved by Rayome, and seconded by Kubisiak to approve of Preliminary Resolutions for permanent street surfacing, concrete curb & gutter, defective concrete sidewalk, concrete driveway approaches, and sanitary and water services for the following reconstruction projects: 2nd Ave S from W Riverview Expressway to 10th Ave S, 10th St S from Airport Ave to Grove Ave, and Jefferson St from 25th Ave N to approximately 758' east of 25th Ave N. Motion carried unanimously.

7. Review Referral List

The referral list was reviewed.

8. Review SES geotechnical proposal to provide a more detailed site soil condition analysis for the West Side Lift Station Project.

It was moved by Graf, and seconded by Rayome to approve a SES Geotechnical proposal to provide a more detailed site soil condition analysis for the West Side Lift Station Project. Motion carried unanimously.

9. Adjourn.

It was moved by Rayome, and seconded by Kubisiak to adjourn. Motion carried unanimously. The meeting adjourned at 8:32 p.m.

## END OF REPORT

It was moved by Rayome, and seconded by Zurfluh to approve and adopt all actions contained in the balance of the June 5 Public Works Committee report holding out item 2 for a separate vote. Motion carried. 7 ayes, 0 nays.

It was moved by Rayome, and seconded by Zurfluh to approve a Final Resolution authorizing assessments for the installation of public improvements including the dredging of Quinnell Creek impoundment. Motion carried. 7 ayes, 0 nays.

### **d. Report of the Human Resources Committee held on June 1.**

#### REPORT OF THE HUMAN RESOURCES COMMITTEE

Steven Koth

Scott Kellogg

Joseph Zurfluh

Date of Meeting: 06/01/2018  
Reported to Council: 06/19/2018

The Human Resources Committee met at 3:00 p.m. on Friday, June 1, 2018, in the third floor conference room at City Hall. All members were present. A list of all others attending is on file in the Clerk's Office.

1. Call to order.

The meeting was called to order by Chairperson Steven Koth at 3:00 p.m.

2. Review and approve the Aspirus Arise Medicare carve-out rates (for retirees age 65 and older) and review/approve the administrative fees for Retiree, Library, Housing Authority, and Water & Light.

It was moved by Zurfluh, and seconded by Kellogg to approve the Aspirus Arise Medicare carve-out rates (for retirees age 65 and older) and approve the administrative fees for Retiree, Library, Housing Authority, and Water & Light as presented. Motion carried unanimously.

3. Review and approve the revised Military and National Disaster Leave policy.

It was moved by Kellogg, and seconded by Zurfluh to approve the revised Military and National Disaster Leave policy. Motion carried unanimously.

4. Discussion around our current Paid and Sick Leave policy.

The current Paid and Sick Leave policy was discussed.

5. Set next meeting date.

The next meeting of the Human Resources Committee will be on Friday, July 13, at 9:00 a.m.

6. Adjourn.

It was moved by Kellogg, and seconded by Zurfluh to adjourn. Motion carried unanimously. The meeting adjourned at 4:04 p.m.

END OF REPORT

It was moved by Koth, and seconded by Cattnach to approve and adopt all actions contained in the June 1 Human Resources Committee report. Motion carried. 7 ayes, 0 nays.

**13. Miscellaneous reports.**

1. South Wood County Airport Commission held on May 2.
2. Board of Zoning Appeals held on June 12.
3. Housing Authority held on April 25.
4. McMillan Memorial Library Board of Trustees held on April 18, and May 16.
5. Police and Fire Commission held on May 9.
6. Park and Recreation Commission held on May 14, and June 11.
7. Wisconsin Rapids Fire Department monthly update for May.
8. Water Works and Lighting Commission held on May 9, and May 30.

It was moved by Koth, and seconded by Kellogg to approve the miscellaneous reports and place them on file. Motion carried. 7 ayes, 0 nays.

**14. Referral of communications to committees.**

Aldersperson Koth made a referral to the Common Council to renew the motion to approve the rezoning of parcel number 34-01585, located at the southeast corner of 17th Avenue North and Rosecrans Street, from A-1 Agricultural District to R-3 Multiple family Residential District. This rezoning was considered at the May 15, 2018 Council meeting and denied at that time.

**15. Adjourn.**

It was moved by Rayome, and seconded by Zurfluh to adjourn. Motion carried unanimously. The meeting adjourned at 7:26 p.m.

Respectfully submitted,  
Paul Przybelski, City Clerk