

**WISCONSIN RAPIDS COMMON COUNCIL MEETING MINUTES  
CITY HALL COUNCIL CHAMBERS  
WISCONSIN RAPIDS, WISCONSIN**

**Tuesday, July 17, 2018**

**1. Call to order**

The meeting was called to order by Mayor Zachary J. Vruwink at 6:00 p.m.

**2. Roll Call**

Roll call indicated that all Alderpersons were present with the exception of Alderperson Thaddeus Kubisiak who was excused.

Joseph Zurfluh  
Lee Graf  
Scott Kellogg  
Tom Rayome  
Steve Koth  
Jake Cattanach  
Shane Blaser

**3. Reading of the minutes of the previous regular council meeting of June 19, 2018.**

It was moved by Zurfluh, and seconded by Blaser to dispense with reading and accept the minutes of the previous meeting. Motion carried. 7 ayes, 0 nays.

**4. Explanation of visitor speaking procedure**

**5. Mayor Vruwink's report.**

Mayor Vruwink delivered his monthly report.

**6. Mayor Vruwink's appointments to various committees, commissions, and boards.**

Mayor Vruwink presented the following appointment.

Library Board

Susan Bovee is re-appointed to a three-year term expiring July 1, 2020.

It was moved by Zurfluh, and seconded by Blaser to approve Mayor Vruwink's appointment of Susan Bovee to the Library Board. Motion carried. 7 ayes, 0 nays.

**7. New business:**

- a. Discussion on the configuration of a Legislative Committee.

It was moved by Zurfluh, and seconded by Blaser to create a Legislative Committee composed of three members, those three members shall be the Chairpersons of the three Standing Council Committees. Motion carried. 7 ayes, 0 nays.

- b. Consider the request of Alderperson Koth to renew the motion to approve the rezoning of parcel number 34-01585, located at the southeast corner of 17th Avenue North and

Rosecrans Street, from A-1 Agricultural District to R-3 Multiple family Residential District. This rezoning was considered at the May 15, 2018 Council meeting and denied at that time.

It was moved by Koth, and seconded by Cattanach to renew the motion rezoning of parcel number 34-01585 located at the southeast corner of 17th Avenue North and Rosecrans Street, from A-1 Agricultural District to R-3 Multiple family Residential District. Motion failed. 3 ayes, 4 nays, with Zurfluh, Graf, Rayome, and Blaser voting in the negative.

c. Public hearing on an amendment to the Comprehensive Plan.

The public hearing was called to order by Mayor Vruwink at 6:21 p.m. Community Development Director Adam Tegen explained the amendment to the Comprehensive Plan.

Speaking in favor: None

Speaking against: None

Public hearing closed at 6:27 p.m.

d. Action on the Comprehensive Plan amendment.

It was moved by Zurfluh, and seconded by Cattanach to approve the Comprehensive Plan amendment with three additions, addition one, on page 16, propose the addition of an item 13, promoting the creation of initiatives to address substandard housing, addition two, propose the addition of an item 14, also on page 16, to continue to support the recycling of materials, to include recyclables, yard waste materials and compost materials, addition three, in the Policies section of the Comprehensive Plan, proposed adding item 23, which reads, that a health assessment be performed on re-development projects. Motion carried. 7 ayes, 0 nays.

e. Consideration of an Ordinance to repeal and recreate Chapter 11 of the Municipal Code, also referred to as the Zoning Code.

It was moved by Zurfluh, and seconded by Blaser to approve of an Ordinance repealing and recreating Chapter 11 of the Municipal Code, also referred to as the Zoning Code. Motion carried. 5 ayes, 2 nays, with Rayome and Kellogg voting in the negative.

f. Consideration of the adoption of a new City zoning map.

It was moved by Zurfluh, and seconded by Blaser to approve of the adoption of a new City zoning map. Motion carried. 7 ayes, 0 nays.

**8. Report of the Planning Commission held on June 19.**

REPORT OF THE PLANNING COMMISSION

Date of Meeting: June 19, 2018  
Reported to Council: July 17, 2018

The Planning Commission met at 5:00 p.m. on June 19, 2018 in the first-floor conference room of City Hall. Members present included Mayor Vruwink, Shane Burkhart, Joe Terry, Lee Thao, and Sue Wesley. Absent was Alderperson Thad Kubisiak. Others present were Adam Tegen and Alderpersons Lee Graf, Scott Kellogg, Jake Cattanach, and Tom Rayome, City Attorney Sue Schill, and Charlie Handy and Tim Schweke of Civitec. The sign-in sheet showing the members of the public present is on file in the Clerk's Office.

The meeting was called to order at 5:00 p.m.

1. Public Hearing on Proposed new Zoning Code and Zoning Map The public hearing was called to order at 5:02 pm.

General information, the proposed zoning map, and staff recommendations for changes were provided by the Director of Community Development, Adam Tegen.

As a matter of record, a zoning public open house took place on March 19, 2018 at McMillan Public Library from 3:00 p.m. to 6:30 p.m.

Speaking in favor: None

Speaking against:

Cynthia Henke representing the Mead Witter Foundation reviewed letter dated June 19, 2018.

A motion was made by Vruwink, second by Terry to adjourn the public hearing until July 17, 2018 at 4:30 pm at the 1st floor conference room at City Hall. Motion carried (5-0).

2. Action on proposed new Zoning Code and Zoning Map.

Due to the public hearing being postponed and kept open, no action was taken.

3. Adjourn

Motion by Wesley, second by Burkhart to adjourn the meeting. Motion passed (5-0).

Meeting adjourned at 5:54 p.m.

#### END OF THE PLANNING COMMISSION REPORT

It was moved by Blaser, and seconded by Kellogg to accept the June 19 report of the Planning Commission and place it on file. Motion carried. 7 ayes, 0 nays.

9. **Report of the Planning Commission held on July 17.**

#### REPORT OF THE PLANNING COMMISSION

Date of Meeting: July 17, 2018  
Reported to Council: July 17, 2018

The Planning Commission met at 4:30 p.m. on July 17, 2018 in the first-floor conference room of City Hall. Members present included Mayor Vruwink, Shane Burkhart, Lee Thao, and Sue Wesley. Absent was Joe Terry and Alderperson Thad Kubisiak. Others present were Adam Tegen and Alderpersons Lee Graf, Scott Kellogg, and Tom Rayome, City Attorney Sue Schill, and Charlie Handy and Tim Schweke of Civitec. The sign-in sheet showing the members of the public present is on file in the Clerk's Office.

The meeting was called to order at 4:30 p.m.

1. Public Hearing on Proposed new Zoning Code and Zoning Map. The public hearing was called to order at 5:02 p.m. on June 19, 2018. This is a continuation of that public hearing.

Kelly Ryan questioned the impact of Article 14, Downtown Design Overlay District on the Tribune Project.

It was discussed that it would require an architectural/site plan review prior to permitting. The design that has been presented at this point seems to be compliant with the draft language of Article 14.

Susan Feith noted that the Mead Witter Foundation had submitted a letter at the June 19, 2018 meeting. They appreciate the changes made to the boundaries of the Downtown Design Overlay District but still have the concerns that were outlined in their letter.

The Public Hearing was closed at 4:50 p.m.

2. Action on proposed new Zoning Code and Zoning Map.

Recommended updates to the zoning map were presented in a draft dated July 17, 2018. Other changes based on comments received by staff were presented.

The recommended updates to the code language were presented in a draft dated July 11, 2018. Motion by Wesley, second by Thao to Recommend to the City Council adoption of the July 17, 2018 draft of the zoning map with the following modifications:

- Witter Field be zoned P-1
- Veterans Park be zoned P-1
- Mead Field be zoned P-1
- Church at 311 2nd Street South be zoned I-1
- Church at 310 1st Avenue South be zoned I-1
- The single family homes in the corridor from Birch Street to Mead Street between 2nd and 3rd Street South be zoned R-2.
- The homes on the block bounded by Chase Street, 1st and 3rd Avenue South, and Goggins Street be zoned R-2.

Motion carried (4-0).

Motion by Burkhart, Second by Wesley to Recommend to the City Council Adoption of the July 11, 2018 draft of the zoning code to be effective on August 1, 2018 with the following modification:

- Section 11.03.03 (c) be amended to allow the number of non-residents serving on the Plan Commission be limited to two.

Motion carried (4-0).

3. Adjourn.

Motion by Thao, second by Burkhart to adjourn the meeting. Motion passed (4-0). Meeting adjourned at 5:43 p.m.

END OF THE PLANNING COMMISSION REPORT

It was moved by Cattnach, and seconded by Blaser to accept the July 17 report of the Planning Commission and place it on file. Motion carried. 7 ayes, 0 nays.

10. **Standing council committee reports:**

REPORT OF THE FINANCE AND PROPERTY COMMITTEE

Joseph Zurfluh

Shane Blaser

Jacob Cattnach

Date of Meeting: 07/10/2018  
Reported to Council: 07/17/2018

The Finance and Property Committee met at 5:00 p.m. on Tuesday, July 10, 2018, in the first-floor conference room at City Hall. All committee members were present. A list of all others attending the meeting is on file in the Clerk's Office.

1. Call to order.

The meeting was called to order by Chairperson Joseph Zurfluh at 5:00 p.m.

2. Consider approving continuing financial support for the Regional Economic Growth Initiative.

It was moved by Blaser, and seconded by Cattanach to approve funding in the amount of \$20,716.00 for the Regional Economic Growth Initiative to be paid from the room tax funds identified for economic development. Motion carried unanimously.

3. Consider approving modifications to the current zoning fee schedule.

It was moved by Blaser, and seconded by Zurfluh to approve modifications to the current zoning fee schedule. Clerk's note – See the modified zoning fee schedule attached to this report. Motion carried unanimously.

4. Consider approval of a resolution approving a development agreement with Arbor Terrace Wisconsin Rapids, LLC for the development of real estate at 301 7th Avenue South (Centralia Center parking lot), as provided for in the Vacant Land Offer to Purchase previously approved with Northpointe Development Corp.

It was moved by Zurfluh, and seconded by Cattanach to approve a resolution approving a development agreement with Arbor Terrace Wisconsin Rapids, LLC for the development of real estate at 301 7th Avenue South (Centralia Center parking lot), as provided for in the Vacant Land Offer to Purchase previously approved with Northpointe Development Corp. Motion carried unanimously. See the resolution and development agreement attached to this report.

5. Consider approval of a Temporary Class B Retailers License application submitted by Incourage Community Foundation, Inc. for the Community Picnic to be held on August 1, 2018.

It was moved by Blaser, and seconded by Zurfluh, to approve a Temporary Class B Retailers License application submitted by Incourage Community Foundation, INC. for the Community Picnic to be held on August 1, 2018 from 4:30 p.m. to 8:00 p.m. Motion carried unanimously.

6. Consider a request from Wisconsin Rapids Municipal Court to implement a graduated bond schedule for citations issued to juveniles 16 and under for Possession of Drug Paraphernalia Section 25.17(4) of the Municipal Code.

It was moved by Blaser, and seconded by Zurfluh to approve a request from Wisconsin Rapids Municipal Court to implement a graduated bond schedule for citations issued to juveniles 16 and under for Possession of Drug Paraphernalia Section 25.17(4) of the Municipal Code. Motion carried unanimously. See the Ordinance attached to this report.

7. Consider an ordinance amending Section 25.17(4) of the Municipal Code increasing the maximum fine amount for possession of drug paraphernalia from \$500.00 to \$1,500.00 with a bond/deposit of \$250.00 for a first offense, \$750.00 for a second offense, and \$1,500.00 for a third offense, with

offenses counted in a rolling 12 month period. \*Clerk's note: see the Ordinance attached to this report.

It was moved by Zurfluh, and seconded by Blaser to approve an ordinance amending Section 25.17(4) of the Municipal Code increasing the maximum fine amount for possession of drug paraphernalia from \$500.00 to \$1,500.00 with a bond/deposit of \$250.00 for a first offense, \$750.00 for a second offense, and \$1,500.00 for a third offense, with offenses counted in a rolling 12 month period. Motion carried, 2 ayes, 1 nay, with Cattanach voting in the negative.

8. Consider a contract with Schalow's Nursery for landscape and garden improvements outside of the Lowell Center/Centralia Center, and acceptance of a donation from the Wisconsin Rapids Senior Center Association, Inc., to pay for the majority of those improvements.

It was moved by Blaser, and seconded by Cattanach to approve a contract with Schalow's Nursery for landscape and garden improvements outside of the Lowell Center/Centralia Center, and acceptance of a donation from the Wisconsin Rapids Senior Center Association, Inc., to pay for the majority of those improvements. Motion carried unanimously.

9. Consider approval of a special events application submitted by Heart of Wisconsin Chamber of Commerce for an event called Betty Boop Festival, the event would be on August 11, 2018 from 10:00 a.m. – 4:00 p.m., the applicant is requesting the closures on 1st Street, 2nd Street, the East Grand Avenue bridge, and 1st Avenue, as well as vending, and suspension of the open container ordinance.

It was moved by Blaser, and seconded by Zurfluh to approve of a special events application submitted by Heart of Wisconsin Chamber of Commerce for an event called Betty Boop Festival. The event would be on August 11, 2018 from 10:00 a.m. – 4:00 p.m. The applicant is requesting the closures on 1st Street, 2nd Street, the East Grand Avenue bridge, and 1st Avenue, as well as vending, and suspension of the open container ordinance. Motion carried unanimously.

10. Consider approval of a Temporary Class B Retailers License application submitted by the Heart of Wisconsin Chamber of Commerce for an event called Betty Boop Festival on August 11, 2018.

It was moved by Cattanach, and seconded by Blaser to approve of a Temporary Class B Retailers License application submitted by the Heart of Wisconsin Chamber of Commerce for an event called Betty Boop Festival on August 11, 2018 from 10:00 a.m. to 4:00 p.m. Motion carried unanimously.

11. Consider approval of a special events application submitted by Wood County Breastfeeding Coalition, for an 5k & 10k run to be held on August 4, 2018 from 8:00 a.m. to 2:00 p.m. The event will start at the Zoo and utilize the bike path for the entirety of the race.

It was moved by Blaser, and seconded by Zurfluh to approve of a special events application submitted by Wood County Breastfeeding Coalition, for a 5k & 10k run to be held on August 4, 2018 from 8:00 a.m. to 2:00 p.m. The event will start at the Zoo and utilize the bike path for the entirety of the race. Motion carried unanimously.

12. Consider an Original Alcohol Beverage Retail License Application submitted by Melisa Polzin for the premises located at 140 2nd Street North D/B/A The New Body Shop, Melisa Polzin agent, applying for a Class B Liquor license and a Class B Beer license.

It was moved by Zurfluh, and seconded by Blaser to approve of an Original Alcohol Beverage Retail License Application submitted by Melisa Polzin for a Class B Liquor and Class B Beer license for the premises located at 140 2nd Street North D/B/A The New Body Shop, Melisa Polzin agent. Motion carried, 2 ayes, 1 nay, with Cattanach voting in the negative.

13. Consider an Original Alcohol Beverage Retail License Application submitted by Bottoms Up Bar, LLC. For the premises located at 126 2nd Street North D/B/A Bottoms Up Bar, Jason Berkholtz agent, applying for a Class B Liquor license and a Class B Beer license.

It was moved by Cattnach, and seconded by Blaser to approve of an Original Alcohol Beverage Retail License Application submitted by Bottoms Up Bar, LLC. For a Class B Liquor license and a Class B Beer license for the premises located at 126 2nd Street North D/B/A Bottoms Up Bar, Jason Berkholtz agent. Motion carried unanimously.

14. Consider an Energy Innovation Grant through the Wisconsin Office of Energy Innovation (OEI) and Public Service Commission of Wisconsin.

It was moved by Zurfluh, and seconded by Cattnach to apply for an Energy Innovation Grant through the Wisconsin Office of Energy Innovation (OEI) and Public Service Commission of Wisconsin. The grant does not require a city match. Motion carried unanimously.

15. Review and consider approving a consultant to develop a master plan for the City garage site located at 1411 Chase Street.

It was moved by Cattnach, and seconded by Blaser to approve Kueny Architects as the consultant to develop a master plan for the City Garage site located at 1411 Chase Street, in the amount of \$8,670.00. Motion carried unanimously.

16. Audit of the bills - June 2018 (Check No. 72605 – 73067 and Manual Check No. 99687 – 99720).

It was moved by Zurfluh, and seconded by Cattnach to approve Check No. 72605 – 73067 and Manual Check No. 99687 – 99720. Motion carried unanimously.

17. Beverage operator's license applications.

It was moved by Zurfluh, and seconded by Cattnach to approve the following beverage operator license applications.

New applicants: Mathew Morrison, DeShane Anderson, Corey Anfinson, Chris Baldwin, Jennifer Cline, Joseph Grills, David Keller, Ray Klumb, Deborah Schmarje, Grace Tesch, Cha Thao, Lacey Zimmerman.

Renewals: William Blucher, Courtney DeBoer, Stephany Hartman, Lindsey Hillyer, Antonia Kiedrowski, Steven Koth, Jessica McDowell, Cynthia Oleson, Amanda Pritzl, Cali Steckbauer, Michelle Young.

Motion carried unanimously.

18. Set next meeting date.

Tuesday, August 7, at 5:00 p.m.

19. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Zurfluh, and seconded by Cattnach to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, a roll call vote was taken and all members voted in the affirmative.

- a. In closed session the committee will have a preliminary discussion regarding the sale of city properties. No final action will be taken. The committee will adjourn in closed session.

In closed session, the committee had preliminary discussions regarding the sale of city properties. No action was taken.

It was moved by Zurfluh, and seconded by Blaser to adjourn. The meeting adjourned in closed session at 7:20 p.m.

#### END OF FINANCE AND PROPERTY COMMITTEE REPORT

It was moved by Zurfluh, and seconded by Blaser to approve and adopt all actions contained in the June 19, report of the Finance and Property Committee, holding out items 7 and 12 of the report for a separate vote. Motion carried. 7 ayes, 0 nays.

It was moved by Koth, and seconded by Blaser to approve an ordinance amending Section 25.17(4) of the Municipal Code increasing the maximum fine amount for possession of drug paraphernalia from \$500.00 to \$1,500.00 with a bond/deposit of \$250.00 for a first offense, \$750.00 for a second offense, and \$1,500.00 for a third offense, with offenses counted in a rolling 12-month period. Motion carried. 4 ayes, 3 nays, with Cattnach, Rayome, and Graf voting in the negative.

It was moved by Blaser, and seconded by Zurfluh to approve an Original Alcohol Beverage Retail License Application submitted by Melisa Polzin for the premises located at 140 2nd Street North D/B/A The New Body Shop, Melisa Polzin agent, applying for a Class B Liquor license and a Class B Beer license. Motion carried. 5 ayes, 2 nays, with Rayome, and Cattnach voting in the negative.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE REPORT

Joseph Zurfluh

Shane Blaser

Jacob Cattnach

Date of Meeting: 07/16/2018  
Reported to Council: 07/17/2018

The Finance and Property Committee met at 5:00 p.m. on Monday, July 16, 2018 in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present. Also present were Alderperson Graf, Alderperson Rayome, Mayor Vruwink, Sue Schill, Tim Desorcy, and Adam Tegen.

1. Call to order.

The meeting was called to order by Chairperson Joe Zurfluh at 5:00 p.m.

2. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", in closed session, the Committee will:

In open session it was moved by Blaser, and seconded by Cattnach, to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes. A roll call vote was taken and all members voted in the affirmative.

- a. Discuss negotiations strategy regarding the sale of city property.

In closed session the Committee discussed negotiations strategy regarding the sale of city property.

- b. Discuss negotiations strategy regarding a development agreement with a developer.

In closed session the Committee discussed negotiations strategy regarding a development agreement with a developer.

- c. Discuss negotiations strategy regarding easements and parking agreements for the YMCA/Boys and Girls Club development.

In closed session the Committee discussed negotiations strategy regarding easements and parking agreements for the YMCA/Boys and Girls Club development.

3. The Committee may vote to go into open session to take action on items 2 a, b, c, or may adjourn in closed session.

There was a motion and a second to adjourn in closed session. Motion carried unanimously. The meeting adjourned at 6:36 p.m.

4. Adjourn.

#### END OF FINANCE AND PROPERTY COMMITTEE REPORT

It was moved by Zurfluh, and seconded by Graf to approve and adopt all actions contained in the July 16 report of the Finance and Property Committee. Motion carried. 7 ayes, 0 nays.

#### REPORT OF THE PUBLIC WORKS COMMITTEE

Tom Rayome

Thaddeus Kubisiak

Lee Graf

Date of Meeting: July 3, 2018  
Reported to Council: July 17, 2018

The Public Works Committee met at 6:00 p.m. on Tuesday, July 3, 2018, in the first-floor conference room at City Hall. All members were present. Others present included Collin Cronin and Alderperson Shane Blaser.

1. Review DPW report.

DPW report was reviewed

2. Review proposed capital improvement plan

It was moved by Kubisiak, and seconded by Graf to approve the 2019-2023 Capital Improvement Plan subject to budget approval and recognizing Water Utility raw water main projects in 2020, 2021, 2022, and 2023. Motion carried unanimously.

3. Discuss refuse collection methods including automated cart collection

It was moved by Kubisiak, and seconded by Graf to implement an automated cart refuse collection program in 2019. Motion carried unanimously.

4. Review west side lift station change order request

It was moved by Graf, and seconded by Rayome to approve a change order by Miron Construction totaling \$203,233.70 for the west side lift station project. Motion carried unanimously.

5. Review Referral List

The referral list was reviewed.

6. Adjourn.

It was moved by Kubisiak, and seconded by Graf to adjourn. Motion carried unanimously. The meeting adjourned at 8:06 p.m.

END OF PUBLIC WORKS COMMITTEE REPORT

It was moved by Rayome, and seconded by Zurfluh to approve and adopt all actions contained in the July 3 report of the Public Works Committee. Motion carried. 7 ayes, 0 nays.

d. **Report of the Human Resources Committee held on May 1.**

REPORT OF THE HUMAN RESOURCES COMMITTEE

Steven Koth

Scott Kellogg

Joseph Zurfluh

Date of Meeting: 07/13/2018  
Reported to Council: 07/17/2018

The Human Resources Committee met at 9:00 a.m. on Friday, July 13, 2018, in the Third Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. Alderpersons Steve Koth and Joe Zurfluh were present. Alderperson Scott Kellogg was absent. Also present were Dawn Urban, Bill Clendening, Adam Tegen, Scott Young, Aaron Palbrach, John Koeshall, Jay Bemke, Joe Terry, and Paul Vollert.

1. Call to order.

The meeting was called to order by Chairperson Steve Koth at 9:03 am.

2. Review and approve the Delta Dental rates for 7/1/18. Note: Claims experience is currently calling for a 6 percent increase. We will continue to monitor claims and may need to slightly increase dental premiums for 1/1/19.

Dawn Urban explained that the administrative fees remain unchanged, and the City will continue to monitor the dental claims to determine if a January increase is necessary. A motion was made by Chairperson Koth to approve the Delta Dental renewal rates as presented and seconded by Alderperson Zurfluh. Motion carried.

3. Review and approve the revised Paid and Sick Leave policy.

Dawn Urban explained the material changes to the Paid and Sick Leave policy and introduced the Leave of Absence policy. Chairperson Koth made a motion to approve both policies as presented, and this motion was seconded by Alderperson Zurfluh. Motion carried.

4. Review and approve the Leave of Absence policy.

Dawn Urban explained the material changes to the Paid and Sick Leave policy and introduced the Leave of Absence policy. Chairperson Koth made a motion to approve both policies as presented, and this motion was seconded by Alderperson Zurfluh. Motion carried.

5. Review and approve the modified Building Maintenance Technician job description.

Paul Vollert explained that this is a modified replacement position for an employee who recently retired. A motion was made by Chairperson Koth and seconded by Alderperson Zurfluh to approve the job description as presented. Motion carried.

6. Review and approve revised Ascension health and wellness services for 2019.

Dawn Urban explained the proposed changes to the City's existing wellness program for January 1, 2019. The cost savings to the City would be approximately \$23,500. Chairperson Koth made a motion to approve the revised wellness program as presented, and Alderperson Zurfluh seconded this motion. Motion carried.

7. Review and approve a temporary arrangement between the City and Lorelei Fuehrer to provide commercial inspection services for a limited period of time.

Adam Tegen explained that the City currently does not have an inspector who is licensed to conduct commercial inspections. However, the City Inspectors are currently taking courses to enable them to achieve their commercial inspection licenses.

A motion was made by Chairperson Koth to approve an arrangement with Lorelei Fuehrer for six months at the cost of \$1500 per month. This motion was seconded by Alderperson Zurfluh. Motion carried.

8. Preliminary discussion around current residency requirement.

Discussion around the current 15-mile residency requirement for emergency personnel. This is a negotiable item with the public safety unions and will be addressed as part of the upcoming collective bargaining agreement negotiations. Any changes to the residency requirement will require an amended City ordinance.

9. Set next meeting date.

The next HR Committee meeting has been scheduled for 8 am on August 10, 2018 in the third floor conference room of City Hall.

10. Adjourn.

Motion by Chairperson Koth, and second by Alderperson Zurfluh to adjourn. Motion carried. The meeting adjourned at 10:04 am.

#### END OF THE HUMAN RESOURCES COMMITTEE

It was moved by Koth, and seconded by Kellogg to approve and adopt all actions contained in the July 13 report of the Human Resources Committee, holding out items 3, 4, and 7 for a separate vote. Motion carried. Motion carried. 7 ayes, 0 nays.

It was moved by Zurfluh, and seconded by Cattanach to refer item 3 back to the Human Resources Committee for consideration at their regular August meeting. Motion carried. 4 ayes, 3 nays, with Koth, Rayome, and Kellogg voting in the negative.

It was moved by Graf, and seconded by Rayome to refer item 4 back to the Human Resources Committee for consideration at their regular August meeting. Motion carried. 4 ayes, 3 nays, with Koth, Rayome, and Kellogg voting in the negative.

It was moved by Graf, and seconded by Zurfluh to approve a temporary arrangement between the City and Lorelei Fuehrer to provide commercial inspection services for a limited period of time. Motion carried. 7 ayes, 0 nays.

**11. Miscellaneous reports**

1. Housing Authority held on May 30.
2. McMillan Library Board of Trustees held on June 20.
3. Water Works and Lighting Commission held on June 13.
4. Wastewater Treatment Commission held on June 6 and July 11.
5. Wisconsin Rapids Fire Department monthly update for June.
6. Park and Recreation Commission held on July 9.

It was moved by Koth, and seconded by Cattanach to approve the miscellaneous reports and place them on file. Motion carried. 7 ayes, 0 nays.

**12. Referral of communications to committees**

Aldersperson Blaser made a referral to the Human Resources Committee to repeal the employee residency Ordinance.

Aldersperson Graf made a referral to the Public Works Committee to consider the recycling ordinance as it relates to Multi-family dwellings.

**13. Adjourn.**

It was moved by Zurfluh, and seconded by Blaser to adjourn. Motion carried unanimously. The meeting adjourned at 7:34 p.m.

Respectfully submitted,  
Paul Przybelski, City Clerk