

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh, Trustee
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

1/4/24

The South Wood County Airport Commission met on Thursday January 4, 2024, at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Bill Menzel, Dennis Polach, Paul Tranal, Stephen Brown, Arne Nystrom, Karl Kemper, Bill Clendenning, Mike Guillemot, Jeff Christensen, Ryan Falch, Tom Davis, Hunter Geishart, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:03 AM.

2. Approval of previous month's minutes (12-7-23):

Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Jeremy Roberts from MSA provided a brief update on the obstruction removal project including speculation that the BOA is pursuing eminent domain on some of the parcels.

Sickler reported that the fuel sales and activity in December were above historical monthly performances and final annual 2023 figures were favorable.

Ryan Falch from SEH provided the Commission with an update on the status of the Master Plan project. Falch highlighted the preferences brought to his attention to this from previous discussions and meetings.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding Commission owned hangar security: Sickler proposed security locks and surveillance in the Commission owned hangars to eliminate opportunities for detrimental occurrences in those facilities. Discussion ensued regarding the frequency and severity of observed activities, preferences of renters, and type and level of security, signage, and access. Sickler presented costs for security locks. The Commission requested quotes on electronic access security locks and surveillance. No action taken.

5. Review of Financial Statements

Sickler presented the financial statements for the month of December 2023. Discussion ensued. Motion by Commissioner Hamilton, second by Commissioner Blaser to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Sealcoating and striping the parking lot, hangar security.

7. Public Comment

Comments were received regarding list of contact information for hangar owners to WC Dispatch, viewing areas and shelters, Sand Valley events, hangar numbering signage, and NOTAM notification for local pilots.

8. Correspondence received: None

9. Set next meeting date:

Thursday February 1, 2023 at 8:00 AM.

10. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 8:56 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser