

# ALEXANDER FIELD

## **SOUTH WOOD COUNTY AIRPORT**

MUNICIPALLY OWNED

## MEETING MINUTES

### **AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Jeremy Eichorn, Chairman  
Joseph Zurfluh, President  
Brad Hamilton, Alderman

### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

5/5/22

The South Wood County Airport Commission met on Thursday May 5, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Arne Nystrom, Dennis Polach, Merry Mackenzie, Bill Clendenning, Carl Hasdahl, Tom Davis, Kurt Gross, Stephen Brown, Paul Tranel, and Tom Becker.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:00 AM.

### **2. Election of Officers**

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to nominate Mayor Blaser as Chairman by unanimous consent. Motion carried.

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to nominate Commissioner Eichorn as Vice-Chairman by unanimous consent. Motion carried.

### **3. Approval of previous month's minutes (4-7-22):**

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the minutes as presented. Motion carried.

### **4. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project is halted while waiting for pump cabinets to arrive. Homeowners affected by the tree removal project will be contacted shortly by MSA to start discussions regarding easement purchases. Sickler reported that the activity in April was below historical averages. Equipment, staffing, and planning preparations have been made in anticipation of an increase in traffic soon. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the Airport Managers Report. Motion carried.

### **5. Old Business**

a. Discuss and consider action regarding Off The Clock: Sickler presented the application for the event to the Commissioners and asked their input. Commissioner Hamilton suggested we proceed as we had in the past which tended to be successful events. No action taken.

b. Discuss and consider action regarding creation of an Airport survey: Sickler provided an update on the online availability of the survey and will distribute the link after the meeting. The commission suggested taking the link down at the end of may. No action taken.

## 6. New Business

- a. Discuss and consider action regarding an Airport perimeter trail: Sickler and Commissioners discussed the potential positives and negatives of such a trail. Sickler presented the opinion of the WI BOA compliance manager. Commissioners agreed it would be inappropriate to invest Airport budget money for the trail. No action taken.
- b. Discuss and consider action regarding Gabrys' leases: Sickler brought the leases and addenda drafted with the provisions requested by the lessee. The commission suggested all of the documents undergo a thorough legal review prior to commencing them. No action taken.
- c. Discuss and consider action regarding purchase of bollard covers: Sickler proposed purchase of eight bollard covers to cover painted bollards as a maintenance upgrade. These had been unbudgeted and funds would come from reserves. The hangar and new fuel system have matching bollard covers and the new ones would be the same. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to purchase bollard covers not to exceed \$1100. Motion carried.
- d. Discuss and consider action regarding purchase and installation of hangar identification signs: Commissioner Eichorn spoke with GRFD and urged completion of this item. Discussion ensued regarding size and price options and installation recommendations. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to follow through on this initiative. Motion carried.

## 7. Review of Financial Statements

Financial statements were presented and reviewed. Per the discussion an invoice for annual municipal support will be sent to the City of Wisconsin Rapids. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

## 8. Future agenda items:

Suggestion box, Ron Gabrys' leases.

## 9. Public Comment

EAA Chapter 706 will host a hamburger social on June 8.

EAA Chapter 706 will host a pancake breakfast on June 25.

Stephen Brown commented on the potential pros and cons of annexing the entire airport into one municipal entity. Also offered to help any way he can on projects and PR issues.

## 10. Correspondence received: None

## 11. Set next meeting date:

Thursday **JUNE 9** at 8:00 AM.

## 12. Adjourn: Motion made by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Blaser to adjourn at 0901. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*