

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

6/1/23

The South Wood County Airport Commission met on Thursday June 1, 2023 at 9:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren and Joe Zurfluh. Also in attendance were Arne Nystrom, Bill Menzel, Tom Davis, Daniel Minarcik, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 9:05 AM.

2. Approval of previous month's minutes (5-4-23):

Motion by Commissioner Hamilton, 2nd by Chairman Blaser to approve the minutes as presented.
Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The ad for bids from interested firms to provide consultant services was published and the selection will take place at the May meeting. The fuel system project will be closed out upon scheduling of the final inspection and completion of punch list items.

Sickler reported that the fuel sales and activity in May was well above average compared with historical May performance.

Sickler mentioned a severe lightning strike damaged several lights which will justify an insurance claim and the electrician is working on a solution and will submit estimates.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Consultant selection: Chairman Blaser recited the Closed Session Statute. Motion by Commissioner Hamilton, Second by Chairman Blaser to go to closed session at 0911. Motion Carried. Motion by Commissioner Zurfluh, Second by Commissioner Hamilton to go to open session at 0931. Motion Carried. Motion by Commissioner Hamilton, Second by Commissioner Zurfluh to select Short, Elliott, and Hendrickson as the consultant for the Master Plan. Motion Carried.

5. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Hangar door update

7. Public Comment

EAA Chapter 706 will be hosting a pancake breakfast fundraiser at the airport June 24.

8. Correspondence received: None

9. Set next meeting date:

Thursday July 13 at 8:00 AM.

10. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Chairman Blaser to adjourn at 0938. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser