

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

6/9/22

The South Wood County Airport Commission met on Thursday June 9, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Arne Nystrom, Dennis Polach, Merry Mackenzie, Randy Gustafson, Tom Davis, Ryan Falch, Paul Tranel, Tom Becker, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Election of Officers

Election took place during the May meeting.

3. Approval of previous month's minutes (5-5-22):

Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the minutes as presented. Motion carried.

4. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project has been delayed several times for various reasons. Fuel inventory management has been difficult as a result of the delays. The system will not be operational for at least a few more weeks.

Appraisals have been sent to property owners affected by the first phase of the obstruction clearing project. Generally the appraisals have been received well. So far there haven't been any reported objections or requests for second appraisals.

Sickler reported that the activity in May was well above historical averages. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

5. Old Business

a. Discuss and consider action regarding Off The Clock: Sickler received an estimate for catered sandwiches for the event. Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve purchase of refreshments not to exceed \$1000. Motion carried.

b. Discuss and consider action regarding creation of an Airport suggestion box: Chairman Blaser proposed a suggestion box be kept in the Airport terminal to provide an anonymous option for suggestions. Motion by Commissioner Eichorn, 2nd by Commissioner Hamilton to approve the purchase of a suggestion box. Motion carried.

c. Discuss and consider action regarding Ron Gabrys' leases: One lease had been modified via addendum to allow for a cosigner. The other was renewed as of January 2022. Both agreements had been reviewed by legal counsel. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the leases as presented. Motion carried.

6. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

7. Future agenda items:

None

8. Public Comment

EAA members brought up hangar numbering, contractor guidelines, and distribution of the link to the survey.

9. Correspondence received: None

10. Set next meeting date:

Thursday July 7 at 8:00 AM.

11. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 083. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser