

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Arne Nystrom, Chairman
Joe Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

6/10/21

The South Wood County Airport Commission met on Thursday June 10, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Arne Nystrom, and Joe Zurfluh. Brad Hamilton attended via phone. Also in attendance were Merry Mackenzie, Bill Clendenning, Dennis Polach, Raymond Bossert, Stephen Brown, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:01 AM.

2. Approval of previous month's minutes (5-6-2021):

Motion by Commissioner Zurfluh, 2nd by Commissioner Nystrom to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler updated the Commission on the status of the upcoming projects. Both projects are in stages of ongoing contract negotiations. Commissioner Nystrom mentioned the WI DATCP approval of the fuel system project. Sales and activity levels were below this month last year but year to date numbers are still above last year. Motion by Commissioner Nystrom, 2nd by Commissioner Hamilton to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding recruitment of the Village of Biron for membership in the South Wood County Airport Commission. Commissioners discussed the topic and expressed desire to pursue an opportunity to meet with Biron representatives to discuss membership. No action taken.

b. Discuss and consider action regarding a hangar ground lease agreement with Jeff Christensen. Commissioners were presented with bills of sale from the previous owner to Mr. Christensen. Motion by Commissioner Blaser, 2nd by Commissioner Hamilton to offer a lease to Mr. Christensen at the currently established rate of \$.10 (ten cents) per square foot per year pending legal review by Commission attorneys. Motion carried.

c. Discuss and consider action regarding lease rate adjustments for eligible leases. Four leases are eligible for rate adjustments. Lot 3: Wings Air Charter. Per the lease, the adjustment will be made based on CPI increases. Adjustment will be based on the CPI increase since inception of the lease in 2001. Adjustment will be effective based on the CPI calculation after August of 2021. Lot 4: Manternach. No change. Lot 16: V&E Aviation. Adjust rate to currently set rate of \$.10 (ten cents) psf/yr (\$225.00 per year). Lot 35: Wings Air Charter. Adjust rate to currently set rate of \$.10 (ten

cents) psf/yr (\$332.80 per year). Motion by Commissioner Nystrom, 2nd by Commissioner Hamilton to accept the proposed rate increases. Motion Carried

d. Discuss and consider action regarding Doug Galuk's proposed hangar wedding. The proposed parking plan and logistics plans were proposed and reviewed by the Commission. No new action taken.

5. New Business:

a. Election of officers. Commissioners Hamilton and Zurfluh proposed keeping officers the same and reviewing annually. No action taken.

6. Future Agenda Items:

Assumption cross country meet use of airport property

7. Public Comment:

Port Edwards Administrator Bossert requested information about expenditures and ongoing benefit to the Village to be presented around budget time. He also suggested a better way to market the Communities which contribute to the Airport.

8. Correspondence Received:

Commissioner Nystrom relayed gratitude for the use of the Airport as a vaccination site.

9. Set next meeting date:

Thursday July 1 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Nystrom to adjourn at 8:45. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser