

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Brad Hamilton, President  
Jason Warren, Supervisor  
Matt Zacher, Mayor  
Joseph Zurfluh, Trustee

#### **MUNICIPALITIES:**

City of Nekoosa  
Town of Grand Rapids  
City of Wisconsin Rapids  
Village of Port Edwards

7/2/24

The South Wood County Airport Commission met on Tuesday, July 2, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Matt Zacher, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Dennis Polach, Paul Tranal, Kurt Gross, Bill Menzel, Bill Clendenning, Ryan Falch, Kevin Fangman, John Fawley, Isaac Galule, Hunter Geishart, Tom Becker, and Jeremy Sickler.

**1. Call to order:** Chairman Hamilton called the meeting to order at 8:00 AM.

**2. Approval of previous month's minutes (6-6-24):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report for June and updated the Commission on the progress of the ongoing and future projects. Ryan Falch was in attendance and reported to the Commission on the project status from SEH perspective and provided insight regarding BOA involvement. The Sickler also reported that fuel sales for the month of June were slightly above those of June 2023 and year over year fuel sales are up 12%

Sickler reported on several other items including hangar security, grant submission and repair issues with the fuel truck, fuel system, and base radio.

Motion by Commissioner Zacher, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**4. New Business**

a. Discuss and consider action regarding Projects Plus quote: Sickler presented a quote for replacement of the furnaces, one of which is condemned, and the other is old and failing. Another quote was requested by the Commission, no action taken.

a. Discuss and consider action regarding American Fence quote: Sickler presented a quote for repair of the gates. Another quote was requested by the Commission, no action taken.

**5. Review of Financial Statements**

Sickler presented the financial statements for the month of June 2024. Discussion ensued and a question was raised whether invoices had been sent to Grand Rapids and Nekoosa. Invoices will be sent as requested. Motion by Commissioner Zacher, second by Commissioner Warren to approve the financial statements as presented. Motion carried.

**6. Future agenda items:**

Quotes for gates, quotes for furnaces, hangar taxes, sound system.

**7. Public Comment:** The EAA Chapter reported on the pancake breakfast and student pilots within the chapter.

**8. Correspondence received:** None

**9. Set next meeting date:**

August 1 at 8:00 AM.

**10. Adjourn:**

Adjournment at 08:58 AM.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton*