

# ALEXANDER FIELD

## **SOUTH WOOD COUNTY AIRPORT**

MUNICIPALLY OWNED

## MEETING MINUTES

### **AIRPORT COMMISSIONERS:**

Brad Hamilton, President  
Jason Warren, Supervisor  
Matt Zacher, Mayor  
Joseph Zurfluh, Trustee

### **MUNICIPALITIES:**

City of Nekoosa  
Town of Grand Rapids  
City of Wisconsin Rapids  
Village of Port Edwards

8/1/24

The South Wood County Airport Commission met on Thursday August 1, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Brad Hamilton, Jason Warren, Matt Zacher, and Joe Zurfluh. Also in attendance were Randy Gustafson, Dennis Polach, Paul Tranal, Bill Menzel, Bill Clendenning, Arne Nystrom, Hunter Geishart, and Jeremy Sickler.

**1. Call to order:** Chairman Hamilton called the meeting to order at 8:00 AM.

**2. Approval of previous month's minutes (7-2-24):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report for July and updated the Commission on the lack of progress of the ongoing and future projects. Sickler also reported that fuel sales for the month of June were slightly above those of June 2023 and year over year fuel sales are up 17%

Motion by Commissioner Zacher, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**4. Old Business**

a. Discuss and consider action regarding furnace quotes: Sickler presented two quotes for replacement of the terminal furnaces. One of the quotes was from Projects Plus LLC and the other from Tri City Heating and Cooling. Motion by Commissioner Hamilton, 2nd by Commissioner Zacher to approve the quote from Tri City Heating and Cooling. Motion carried.

b. Discuss and consider action regarding gate quotes: No additional quote was received since last meeting, no action taken.

**5. New Business**

a. Discuss and consider action regarding a letter to the Bureau of Aeronautics: Sickler presented a draft letter to the Commission for consideration and discussion. Discussion ensued regarding the pros and cons and potential outcomes of sending the letter. Also, the Commission considered sending the letter to the Chicago ADO as well. Motion by Commissioner Warren, 2nd by Commissioner Zacher to approve sending the draft letter as presented to both the Bureau of Aeronautics and the Chicago ADO. Motion carried.

## **6. Review of Financial Statements**

This item was inadvertently omitted from the agenda. July and August financials will be presented at the September meeting

## **7. Future agenda items:**

Quotes for gates, financials, sound system.

**8. Public Comment:** The EAA Chapter reported on upcoming events planned at the airport

**9. Correspondence received:** Sickler updated the Commission on the hail damage quotes and settlements for commission owned vehicles and buildings.

## **10. Set next meeting date:**

September 5, 2024 at 0800.

## **11. Adjourn:**

Chairman called meeting adjourned at 08:30 AM.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton*