

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

9/1/22

The South Wood County Airport Commission met on Thursday September 1, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Arne Nystrom, Dennis Polach, Ryan Falch, Bill Clendenningl, Tom Becker, Tom Rayome, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (7-7-22):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project has continued to suffer delays with no declared completion date in sight. The delay may be until September or October. Fuel inventory management has been difficult as a result of the delays.

There is nothing to report on the progress of the easement acquisition project.

Sickler reported that the fuel sales and activity in August was near historical averages. Fuel sales haven't been as consistent as in previous years but year over year numbers are rather similar to 2021. Commissioners suggested finding ways to advertise and publish information regarding the new fuel system upon completion to reduce potential confusion among users. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding 2023 budget request. Sickler presented the proposed 2023 budget which included municipal contributions and payroll figures included. There were no major changes from 2022 except a \$10,000 increase in utility costs primarily associated with the new large hangar. Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the purchase of a suggestion box. Motion carried.

5. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Airport satisfaction survey results

7. Public Comment

None

8. Correspondence received: None

9. Set next meeting date:

Thursday October 6 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Eichorn to adjourn at 0841. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser