

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Brad Hamilton, President  
Jason Warren, Supervisor  
Matt Zacher, Mayor  
Joseph Zurfluh, Trustee

#### **MUNICIPALITIES:**

City of Nekoosa  
Town of Grand Rapids  
City of Wisconsin Rapids  
Village of Port Edwards

9/5/24

The South Wood County Airport Commission met on Thursday September 5, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Brad Hamilton, Jason Warren, Matt Zacher, and Joe Zurfluh. Also in attendance were Ryan Falch, Randy Gustafson, Dennis Polach, Paul Tranal, Bill Menzel, Bill Clendenning, Dan Minarcik, Tom Davis, Sheldon Ferkey, Tom Becker, Alan Binnebose, and Jeremy Sickler.

**1. Call to order:** Chairman Hamilton called the meeting to order at 8:00 AM.

**2. Approval of previous month's minutes (8-1-24):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the minutes as presented.  
Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report for August. Ryan Falch from SEH provided an update on the progress on projects. The contract has been received for the Master Plan project so SEH can now start the internal kickoff steps and will be working shortly with the Commission on development of a stakeholder Advisory Committee. The scope of work has been submitted for the obstruction removal project and a quick turnaround was requested from the BOA so the project can be completed this winter. Sickler also reported that fuel sales and fee collection for the month of August were good, with year over year fuel sales are up 15%

**4. Old Business**

a. Discuss and consider action regarding gate quotes: Sickler informed the Commission that the second quote has not yet been received. No action taken

**5. New Business**

a. Discuss and consider action regarding lease transfers for hangar lots 19 and 27. Ron Gabrys sold both of his hangars to Sheldon Ferkey. Mr. Ferkey presented bills of sale for both buildings and requests leases for the hangar lots. The lease agreements offered will be the standard ground leases. Motion by Commissioner Zacher, 2nd by Commissioner Hamilton to approve entering a lease agreement with Sheldon Ferkey for hangar lot 19. Motion carried. Motion by Commissioner Zurfluh, 2nd by Commissioner Warren to approve entering a lease agreement with Sheldon Ferkey for hangar lot 27. Motion carried.

## **6. Review of Financial Statements**

None presented

## **7. Future agenda items:**

Quotes for gates, paving/resurfacing landside parking and driveways, financials, Commission hangar access policy, sound system

**8. Public Comment:** T-Hangar tenant Alan Binnebose requested an access card for the large commission hangar. Discussion ensued. The Commission vowed to discuss a hangar access policy in the near future.

**9. Correspondence received:** None

## **10. Set next meeting date:**

October 2, 2024 at 0800.

## **11. Adjourn:**

Chairman called meeting adjourned at 08:36 AM.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton*