

# ALEXANDER FIELD

## **SOUTH WOOD COUNTY AIRPORT** MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Jeremy Eichorn, Chairman  
Joseph Zurfluh, President  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

10/6/22

The South Wood County Airport Commission met on Thursday October 6, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Dennis Polach, Ryan Falch, Tom Davis, Paul Tranal, and Jeremy Sickler.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:02 AM.

**2. Approval of previous month's minutes (9-1-22):**

Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project was substantially complete and operable. There are still many small issues the contractor is trying to address. These items may very well last through October. Fuel inventory management has been difficult as a result of the delays.

There is nothing to report on the progress of the easement acquisition project.

Sickler reported that the fuel sales and activity in September was well below the last year. Still the sales were close to historical averages for september. Fuel sales to date are slipping compared to where we were at this time in 2021. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**4. New Business**

a. Discuss and consider action regarding Airport Survey results. Survey results were distributed and Commissioners contemplated potential future action. Several items emerged as frequently mentioned. Blaser and Sickler will meet to categorize comments and present emergent categories and discuss prioritization at the next meeting. No action taken.

**5. Review of Financial Statements**

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the financial statements as presented. Motion carried.

**6. Future agenda items:**

Airport satisfaction survey results, establishment of a referral list for Commission consideration, formation documents - review/update bylaws

**7. Public Comment**

Sickler noted that Ryan Falch had recently been recognized by the Wisconsin Airport Management Association as the Engineer of the Year for 2022.

EAA 706 mentioned they are hosting a Young Eagles workshop and would like the heat turned up in the hangar.

**8. Correspondence received:** None

**9. Set next meeting date:**

Thursday November 3 at 8:00 AM.

**10. Adjourn:** Motion made by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Blaser to adjourn at 0849. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*