

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Jeremy Eichorn, Chairman  
Joseph Zurfluh, President  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

11/3/22

The South Wood County Airport Commission met on Thursday November 3, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton and Joe Zurfluh, Jeremy Eichstad was excused. Also in attendance were Dennis Polach, Randy Gustafson, Arne Nystrom, Paul Tranal, and Jeremy Sickler.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:03 AM.

**2. Approval of previous month's minutes (10-6-22):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project was substantially complete and operable. Training has been ongoing for employees using the new system. Primarily the inventory control system and the leak detection monitor.

There is nothing to report on the progress of the easement acquisition project.

Sickler reported that the fuel sales and activity in October was well below the month last year. Fuel sales to date are 17% below 2021. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**4. New Business**

a. Discuss and consider action regarding Airport Survey results. The Commission reviewed and discussed some of the maintenance and refurbishment topics which were common in the responses. T-Hangar doors, terminal soffit/fascia/lighting, terminal bathrooms, and perimeter trail were recognized. Sickler will pursue options and estimates for the top priorities and return with information as it is received during future meetings. No action taken.

**5. Review of Financial Statements**

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

**6. Future agenda items:**

Airport satisfaction survey results actionable items.

## **7. Public Comment**

Arne Nystrom commented on keeping up with posts to social media for PR purposes.

EAA 706 mentioned that charges for fuel on CC statements still show as "HJ Aviation" and asked about the hangar numbers.

## **8. Correspondence received:** None

## **9. Set next meeting date:**

Thursday December 1 at 8:00 AM.

## **10. Adjourn:** Motion made by Commissioner Blaser, 2<sup>nd</sup> by Commissioner Hamilton to adjourn at 0913. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*