

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Brad Hamilton, President  
Jason Warren, Supervisor  
Matt Zacher, Mayor  
Joseph Zurfluh, Trustee

#### **MUNICIPALITIES:**

City of Nekoosa  
Town of Grand Rapids  
City of Wisconsin Rapids  
Village of Port Edwards

11/7/24

The South Wood County Airport Commission met on Thursday November 11, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Brad Hamilton, Jason Warren, Matt Zacher, and Joe Zurfluh. Also in attendance were Ryan Falch, Randy Gustafson, Paul Tranal, Bill Menzel, Bill Clendenning, Dan Minarcik, Tom Davis, Jeff Christensen, Tom Davis, Hunter Geishart, Jacque Zirbes, Arne Nystrom, Kevin Fangman, Brenda Hanson, Sheldon Ferkey, Stephen Brown, and Jeremy Sickler.

**1. Call to order:** Chairman Hamilton called the meeting to order at 8:00 AM.

**2. Approval of previous month's minutes (10-9-24):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report for October. Ryan Falch, Jacque Zirbes, and Brenda Hanson from SEH and Dan Minarcik from the WI BOA provided updates on the progress on and status of projects. The ground survey of the Airport and surrounding area for the Master Plan is nearly complete. The obstruction removal project is awaiting a BOA approval to proceed using Commission money to get the project started. Sickler also reported that fuel sales and fee collection for the month of October were good, with year over year fuel sales up 18%. Motion by Commissioner Warren, 2nd by Commissioner Zacher to approve the report as presented. Motion carried.

**4. Old Business**

- a. Discuss and consider action regarding lease for a recently sold hangar: Motion by Commissioner Hamilton, 2nd by Commissioner Zacher to approve extending a lease to LLC John Wayne A.F. Motion carried.
- b. Discuss and consider action regarding appointment of members to the Master Plan Stakeholder Committee: Commissioner Zacher as the Chairman of the Committee presented his slate of appointees which include: Bill Menzel, Stephen Brown, Arne Nystrom, and Andy Brownlow. Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the appointees. Motion carried.
- c. Discuss and consider action regarding terminal meeting A/V system: Sickler is still working on this item with the IT Department. No action taken.
- d. Discuss and consider action regarding \$10,000 line item amendment in the 2025 budget. Sickler made the request to add to the \$25,000 already approved in the 2025 budget for a new Airport work

and plow truck. Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the amendment. Motion carried.

e. Discuss and consider action regarding release of 2025 budget funds to purchase a plow truck. Motion by Commissioner Hamilton, 2nd by Commissioner Zacher to approve the release. Motion carried.

## **5. New Business**

a. Discuss and consider action regarding hangar access policy: Chairman Hamilton discussed the concerns previously brought to the Commission and future expectations. No action taken.

## **6. Review of Financial Statements**

Sickler presented the October Financials for discussion. Motion by Commissioner Zacher, 2nd by Commissioner Zurfluh to approve the financial statements. Motion carried.

## **7. Future agenda items:**

Terminal meeting A/V system, lease taxation transfers from Grand Rapids to Wood County

**8. Public Comment:** Sheldon Ferkey brought the change in personal property taxation to the attention of the Commissioners and attendees.

**9. Correspondence received:** None

## **10. Set next meeting date:**

December 5, 2024 at 0800

## **11. Adjourn:**

Chairman called meeting adjourned at 08:37 AM.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton*