

# ALEXANDER FIELD

## **SOUTH WOOD COUNTY AIRPORT** MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Jeremy Eichorn, Chairman  
Joseph Zurfluh, President  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

12/1/22

The South Wood County Airport Commission met on Thursday December 1, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, and Joe Zurfluh, Jeremy Eichstad and Brad Hamilton attended via phone. Also in attendance were Dennis Polach, Randy Gustafson, Arne Nystrom, Paul Tranal, Bill Clendenning, Bill Menzel, Mike Esser, and Jeremy Sickler.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:03 AM.

**2. Approval of previous month's minutes (11-3-22):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project was substantially complete and operable. Training has been ongoing for employees using the new system. Primarily the inventory control system and the leak detection monitor.

There is nothing to report on the progress of the easement acquisition project. Sickler will get an update from MSA regarding this project, hopefully somebody can attend in person at an upcoming meeting. At one point it was believed tree removal may have taken place this winter/spring.

Sickler provided an update on the progress on several of the items which arose from the results of the survey. Several quotes, estimates, and ideas are still being sought on some of the more costly items. Many of the less laborious tasks have been completed.

Sickler reported that the fuel sales and activity in November was well below the month last year. Fuel sales to date are 18% below 2021. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the Airport Managers Report. Motion carried.

**4. New Business**

a. Discuss and consider action regarding T-Hangar door quotes. The Commission reviewed and discussed the door quote presented by Sickler. Sickler will pursue options and estimates for door repairs/replacement and present them when received. No action taken.

**5. Review of Financial Statements**

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

**6. Future agenda items:**

Airport satisfaction survey results actionable items.

**7. Public Comment**

Arne Nystrom commented on having printed copies of the packet available.

EAA 706 commented on the completion of the COnttractor Guidelines.

**8. Correspondence received:** None

**9. Set next meeting date:**

Thursday January 5 at 8:00 AM.

**10. Adjourn:** Motion made by Commissioner Eichorn, 2<sup>nd</sup> by Commissioner Hamilton to adjourn at 0828. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*