

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Jason Warren, Supervisor  
Joseph Zurfluh, Trustee  
Brad Hamilton, President

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

12/7/23

The South Wood County Airport Commission met on Thursday December 7, 2023 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Bill Menzel, Cary T. Smith, Dennis Polach, Paul Tranal, Stephen Brown, Jeremy Roberts, Hunter Geishart, and Jeremy Sickler.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:02 AM.

**2. Approval of previous month's minutes (10-5-23):**

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Jeremy Roberts from MSA provided a brief update on the obstruction removal project including speculation that the BOA is pursuing eminent domain on some of the parcels.

Sickler reported that the fuel sales and activity in November were a little below historical monthly performances but annually 2023 has been a successful year.

Sickler updated the Commission on other projects which had take place including the new soffit and fascia.

Sickler also updated the Commission on the status of all of the annual inspections, permits, applications, and insurance on the fuel system and truck.

Motion by Commissioner Blaser, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**4. Old Business**

a. Discuss and consider action regarding a temporary rental agreement: Sickler presented a draft which was marked up to illustrate the comments received from legal counsel. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the agreement as presented to include recommendations from legal counsel. Motion carried.

**5. Future agenda items:**

Sealcoating and striping the parking lot

## **6. Public Comment**

Comments were received regarding consideration of construction of a viewing pavilion/sitting area, the hangar numbering initiative, and current approach concerns and future options.

## **7. Correspondence received:** None

## **8. Set next meeting date:**

Thursday January 4, 2023 at 8:00 AM.

## **9. Adjourn:**

Motion made by Commissioner Blaser, 2<sup>nd</sup> by Commissioner Hamilton to adjourn at 8:41 AM. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*