

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joe Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

12/9/21

The South Wood County Airport Commission met on Thursday December 9, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, and Joe Zurfluh. Jeremy Eichorn attended via phone. Also in attendance were Merry Mackenzie, Dennis Polach, Paul Tranel, Ryan Falch, Mike Guillemot, Mike Esser, Randy Gustafson, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (11-4-21):

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the sales, revenues, and operations for the year to date and previous month. He also reported on the preparation and submission of several annual applications for permits and licenses for the fuel system and radio frequencies. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding contractor guideline policy: Some ideas for policy guidelines and language regarding contractor activity on airport property were proposed. Several ideas were discussed. Airport Manager Sickler was directed to develop a reasonable comprehensive policy and return to the Commission with a draft. No action taken.

b. Discuss and consider action regarding Doug Galuk parcel request: Mr. Galuk provided information at the previous meeting. The Commission sought information from the WWLC for decision purposes. WWLC provided their input. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to deny the request for Commission monetary contribution for the movement of electrical equipment. Motion carried. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the modifications take place at owner expense if so chosen. Motion carried.

5. Review of Financial Statements.

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the vouchers. Motion carried.

6. Future Agenda Items:

Payment in arrears by Hillcrest Family Farms

7. Public Comment:

Mike Esser made a comment regarding the functionality of the fuel system. Ryan Falch suggested the Commission include a solar plan if considering completion of a master plan.

8. Correspondence Received:

None

9. Set next meeting date:

January 6 at 8:00 AM

- 10. Adjourn:** Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 8:42 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser