



Building a Better World  
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## AGENDA

Airport Master Plan  
Alexander Field South Wood Airport (ISW)  
November 7, 2024  
9:00 a.m.  
In-Person - Airport

**Copies to:** Attendees

- I. Introductions
- II. Review Master Plan Process
- III. Schedule
- IV. Airport Design – Critical Aircraft
  - A. Runway Design Code (RDC)
    1. Approach Speed (Letter) and Wingspan (Roman Numeral)
    2. 500 Operations
  - B. 2017 ALP – RDC B-II
    1. Citation Jets; King Air 200/300
- V. Areas of Interest for Master Plan
  - A. Runway 2/20 (primary): 5,500' x 100'
    1. Existing RDC B-II Aircraft – Citation Jets (e.g., CJ3, Excel, Latitude)
    2. Increasing in RDC C-II Aircraft
      - a. Examples: Citation Longitude, Citation X, Challenger 300s & 600s
  - B. Crosswind Runways 12/30 and 18/36
    1. Wind analysis
  - C. Building Area Development
  - D. Terminal Building Discussion
    1. Current building deficiencies (leaking roofs, HVAC issues, electrical, etc.)
    2. Current space needs (size of waiting room, quantity of offices, quantity of restrooms, etc.)
    3. Future anticipated growth / needs
    4. Energy efficiency
    5. Building appearance (vision for look, etc.)
- VI. User Surveys
  - A. Draft Online Surveys
  - B. Postcards with QR Code; sent to:
    1. Based aircraft owners at ISW and Stevens Point (STE)
    2. QR Code at Airport Terminal / FBO
  - C. Dedicated Business Survey
    1. Local business / Businesses that use the Airport
  - D. Survey links to sent to review prior to distribution
- VII. Stakeholder Advisory Committee (SAC) Development
  - A. Review Airport Commission Action Item

VIII. Next Steps

- A. Webpage
  - 1. SEH to Develop
  - 2. Link on City and Community websites
- B. AGIS Survey – In Process
  - 1. Aerial Survey Completed – September
  - 2. Ground Survey Completed – October
  - 3. Data Files – January 2025
- C. Inventory Chapter draft submittal – end of January 2025
- D. Develop Draft Aviation Forecasts – March 2025
  - 1. Based Aircraft
    - a. National FAA Aircraft Registry - BasedAircraft.com
  - 2. Aircraft Operations (activity levels)
- E. Exhibit A
  - 1. Review grant History/Land Files
  - 2. Title Research – in progress
  - 3. Boundary Survey
- F. 1<sup>st</sup> SAC Meeting – Review Inventory & Draft Forecasts
  - 1. Invitations
  - 2. Date – February / March