



**PUBLIC MEETING NOTICE**  
**WISCONSIN RAPIDS COMMON COUNCIL**  
**TUESDAY, JANUARY 16, 2024**  
**6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS**

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids, on Tuesday, January 16, 2024 at 6:00 p.m. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at [www.wr-cm.org](http://www.wr-cm.org). It is possible that members of the Council may appear remotely via video or audioconferencing for this meeting.

**Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation
4. Administration of Ceremonial Oaths of Office and Badge Pinning for New Police Officers
5. Reading of the Minutes of the Previous Meeting held on December 19, 2023 (See Attachment #1)
6. Consider a Resolution Declaring World Migratory Bird Day in the City of Wisconsin Rapids (See Attachment #2)
7. Consider a Resolution Vacating Easements regarding real estate owned by Cranberry Land, LLC and located in the West Side Industrial Park (See Attachment #3)
8. Consider for Adoption the Actions of the Planning Commission at its meeting held on January 8, 2024:
  1. Approval of the report from December 4, 2023, Planning Commission meeting.
  2. Request from the Engineering Department to dedicate parkland property from Witter Park, addressed as 681 Chestnut Street (Parcel ID 3407850), for the purpose of right-of-way, totaling approximately 1,411.04 square feet and as depicted on the attached Lincoln Street Transportation Project Plat 2022-14; and recommend to the Council a resolution dedicating said property. (See attached Resolution)
  3. 23-001248; Engineering Department - request for Site Plan Review to perform site improvements at 40 North Fourth Avenue (Parcel ID 3402593 and Parcel ID 3402594).
  4. 23-001206; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 - Zoning Ordinance, Appendix A and Appendix B, specifically relating to personal storage facilities, to modify the land use definition and allow the use with a conditional use permit in the General Commercial (B-2) District.
  5. 23-001207; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance; Appendix B, to amend the land use description of mobile vending and permit an exception within residential zoning districts.
  6. Adjourn
9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:
  - A. Finance and Property Committee meeting held on January 2, 2024:
    1. Call to Order
    2. Consider a request from the Fire Department to apply to the Assistance to Firefighters grant (AFG) to replace all of the monitors in the ambulances for approximately \$130,000 total for the grant. This would be a 95/5 split: FEMA pays 95%; the City would pay 5%.
    3. Consider a recommendation from Statewide Services to deny a claim from Kian Carter for alleged

vehicle damage resulting from an open manhole on the Expressway on October 11, 2023.

4. Consider a request from the Community Development Department to release a request for proposals for the downtown master plan project.
5. Audit of the bills.
6. Set next meeting date.
7. In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".  
In closed session, the committee may discuss negotiations and strategy involving offers to purchase property for right-of-way acquisition and temporary limited easements, as prescribed by the Lincoln Street Transportation Project Plat 2022-14, and may give staff direction regarding said acquisitions.
8. The Committee will return to open session and may take action regarding said offers and acquisitions.
9. Consider for approval the dedication of City property for the right-of-way prescribed by the Lincoln Street Transportation Project Plat 2022-14. (This item will also be considered by the Planning Commission per state law and City ordinance).
10. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".  
In closed session, the Committee will discuss negotiations and strategy regarding an agreement with the Heart of Wisconsin Chamber of Commerce for economic development and other services.

11. Adjournment - The Committee will adjourn in closed session.

**B. Finance and Property Committee meeting held on January 16, 2024:**

1. Call to Order
2. Consider for approval an Agreement with the Heart of Wisconsin Chamber of Commerce for economic development and other services.
3. Adjournment.

**C. Public Works Committee meeting held on January 4, 2024:**

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report
3. Review Referral List
4. Set Next Meeting Date
5. Adjourn

**D. Human Resources Committee meeting held on January 11, 2024:**

1. Call to order
2. Discuss and consider for approval a revision to the FLSA classification for the Parks and Building Superintendent position.
3. Discuss providing mental health check-ins for fire department employees, and consideration of an agreement for the provision of these services with Hafermann Counseling Collaborative.
4. Set next meeting date.
5. Adjournment

**10. Reports of Other Committees, Commissions, Boards, and Department Reports:**

- A. McMillan Memorial Library Personnel Committee held October 30, 2023; Building and Grounds Committee held November 8 and December 13, 2023; Finance Committee held November 8, 2023; Services Committee held November 14, 2023
- B. South Wood County Airport Commission held December 7, 2023
- C. Water Works and Lighting Commission held December 13 and December 18, 2023
- D. Park and Recreation Commission held January 8, 2024
- Department Reports for December 2023
- E. Engineering Department
- F. Public Works Department
- G. South Wood County Airport

- H. Wastewater Treatment Plant
- I. Wisconsin Rapids Fire Department
- J. Wisconsin Rapids Police Department

**11. Referrals to Committees**

**12.** In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

In closed session, the Council will discuss negotiations and litigation strategy regarding litigation involving a new wastewater services agreement with the Village of Biron.

**13.** The Council will adjourn in closed session.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.