MINUTES



MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL TUESDAY, JANUARY 17, 2023 6:00 P.M.

Grand Avenue, on Tue	A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, January 17, 2023, at 6:02 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.							
Call to Order Mayor Blaser called the	ne meeting to	order at 6:02	2 p.m.					
2. Roll Call Roll call indicated that all alderpersons were present: Alderperson District Present Absent Ryan Austin Dean Veneman 2 Matt Zacher Tom Rayome 4 Sheri Evanson Dennis Polach Patrick J. Delaney Jay Bemke Ryan Absent Absent □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □								
3. Pledge of Allegian						d a moment of silent prayer in lieu of an		
4. Reading of the Mi It was moved by Vener meeting. Motion carrie Alderperson Ryan Austin Dean Veneman Matt Zacher Tom Rayome Sheri Evanson Dennis Polach Patrick J. Delaney Jay Bemke	man, seconde ed, 8 ayes and <u>District</u> <u>Mo</u> 1 2 3 4 5	ed by Evanson	to disp			20, 2022 ling and accept the minutes of the previous		

5. Second Reading of an Ordinance Amending Chapter 11 – Zoning Ordinance of the revised Municipal Code, specifically related to surfacing of off-street parking and the use of gravel for certain land uses, including parkland and other natural resource type uses

It was moved by Austin, seconded by Evanson to approve an Ordinance Amending Chapter 11 – Zoning Ordinance of the revised Municipal Code, specifically related to surfacing of off-street parking and the use of gravel for certain land uses, including parkland and other natural resource type uses. Motion carried, 6 ayes and 2 nays. Ordinance No. MC 1333:

<u>Alderperson</u>	<u>District</u>	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1	Motion	\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4			\boxtimes	
Sheri Evanson	5	Second	\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7			\boxtimes	
Jav Bemke	8		\boxtimes		

6. Consider for approval Mayor Blaser's appointments to the Historic Preservation Commission It was moved by Bemke, seconded by Zacher to approve the following appointments to the Historic Preservation Commission:

- 1. Jackie Bredl Dietrich, 850 1st Ave. S, is appointed as a regular member for a term expiring February 1, 2026.
- 2. Jeff Penzkover, 1231 17th St. N, is appointed as an alternate member for a term expiring February 1, 2026.
- 3. Justin Pluess, 530 3rd St. S, is appointed as a regular member for a term expiring February 1, 2026.
- 4. Michael Hittner, 980 1st Ave. S, is appointed as a regular member for a term expiring February 1, 2025.
- 5. Ryan Austin, 4387 Condo Dr., is appointed as an alderperson member for a term expiring April 17, 2023.
- 6. William Parker, 351 17th St. N, is appointed as a regular member for a term expiring February 1, 2025.

Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3	Second	\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8	Motion	\boxtimes		

7. Consider a Resolution Declaring World Migratory Bird Day in the City of Wisconsin Rapids It was moved by Zacher, seconded by Rayome to approve a Resolution Declaring World Migratory Bird Day in the City of Wisconsin Rapids. Motion carried, 8 ayes and 0 nays. Resolution No. 2 (2023):

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u> Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3	Motion	\boxtimes		
Tom Rayome	4	Second	\boxtimes		
Sheri Evanson	5		\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

8. Consider for Adoption the Actions of the Planning Commission at its meeting held on January 9, 2023: Date of Meeting: January 9, 2023

Reported to Council: January 17, 2023

The Planning Commission met at 4:00 p.m. on January 9, 2023 in the Council Chambers at City Hall. Members present included Lee Thao, Ryan Austin, Susan Feith, Ben Goodreau and Thaddeus Kubisiak. Eric Daven and Shane Blaser were absent. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Larry Koopman, Jim Lucas, Nathan Flinders and Nathan Morville.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the December 5, 2022 Plan Commission meeting

Motion by Goodreau to approve the report from the December 5, 2022 Plan Commission meeting; second by Thao. Motion carried (4 - 0)

Member Kubisiak entered the meeting

2. Theresa Cashman – 22-001285: request for a special exception from architectural standards for trash enclosures in commercial districts at 3820 8th Street South (Parcel ID 3413806)

Carrie Edmondson provided a brief summary of the item. Staff recommended denial of the request due to the applicant's failure to provide completed plans for the enclosure.

Jim Lucas, representing Theresa Cashman, provided information on the applicant's proposed construction and landscape modifications of the trash enclosure.

Motion by Feith to deny the request for a special exception from architectural standards for trash enclosures in commercial districts at 3820 8th Street South (Parcel ID 3413806), due to lacking details on landscaping and the fencing gate; second by Goodreau. Motion carried (5-0)

3. N&N Auto Outlet – 22-001286: request for site plan review to perform site improvements at 641 Dale Street (Parcel ID 3408020, 3408029, and 3408021)

Ms. Edmondson provided a synopsis of the request. Approval was recommended with the conditions outlined in the staff report.

Mr. Kearns answered member Feith's questions about paving on the site.

Motion by Goodreau to approve the request for site plan review to perform site improvements at 641 Dale Street (Parcel ID 3408020, 3408029, and 3408021), subject to the following conditions:

- 1. A Certified Survey Map demonstrating lot consolidation of the three parcels must be finalized prior to construction.
- 2. Proper signage shall be installed identifying vehicle directions.
- 3. The six parking spaces adjacent to the residential properties to the north shall be marked employee parking only.
- 4. Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line once mitigation measures are implemented.
- 5. All applicable right-of-way and stormwater permits must be obtained through the Engineering Department.
- 6. Stormwater management must comply with Chapters 32 and Chapter 35 of the Municipal Code during and after construction.
- 7. Vision triangle requirements shall be met and reflected in an updated site plan to be submitted to and approved by the Community Development Department.
- 8. All applicable permits through the City shall be obtained.
- 9. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Feith. Motion carried (5 – 0)

4. Adjourn

Motion by Austin to adjourn; second by Kubisiak. Motion carried (5 - 0). Meeting adjourned at 4:18 p.m.

It was moved by Bemke, seconded by Austin to approve and adopt the actions of the Commission. Motion carried, 7 ayes and 1 nay:

Alderperson	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7			\boxtimes	
Jay Bemke	8	Motion	\boxtimes		

- 9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:
 - A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JANUARY 3, 2023:

Reported to Council: January 17, 2023

The Finance and Property Committee met at 4:05 p.m. on Tuesday, January 3, 2023, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:05 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for an Exhibit Opening event to be held from 5:30 p.m. to 7:30 p.m. on Friday, January 20, 2023

It was moved by Veneman, seconded by Bemke to approve a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for an Exhibit Opening event to be held from 5:30 p.m. to 7:30 p.m. on Friday, January 20, 2023. Motion carried, 3-0.

3. Consider a request from GameStop, Inc. d/b/a GameStop #3254, Diana Saaheh-Jajeh, agent, located at 930 Kuhn Avenue for renewal of a Secondhand Article Dealer license

It was moved by Bemke, seconded by Zacher to approve a request from GameStop, Inc. d/b/a GameStop #3254, Diana Saaheh-Jajeh, agent, located at 930 Kuhn Avenue for renewal of a Secondhand Article Dealer license. Motion carried, 3-0.

4. Consider for approval 2022 Budget Amendment Resolution No. 4

It was moved by Veneman, seconded by Bemke to approve 2022 Budget Amendment Resolution No. 4. Motion carried, 3-0. **Resolution No. 1 (2023)**

5. Audit of the bills

It was moved by Bemke, seconded by Veneman to approve check numbers 15255 to 15625. Motion carried, 3-0.

6. Set next meeting date

The next regular Committee meeting is set for Tuesday, February 7, 2023 at 4:00 p.m.

7. Adjourn

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:13 p.m.

It was moved by Zacher, seconded by Evanson to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

Alderperson	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3	Motion	\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5	Second	\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JANUARY 5, 2023:

Ryan Austin, Chairperson

Sheri Evanson, Vice-Chairperson

Dennis Polach

Date of Meeting: January 5, 2023

Reported to Council: January 17, 2023

The Public Works Committee met on Thursday, January 5th, 2023 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach were in attendance.

1. Call to order

The meeting was called to order at 5:01 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider setting new degradation fee rates for the 2023 calendar year.

Motion by Austin, second by Evanson to set the 2023 Degradation Fees as presented. Motion carried (3-0).

4. Review and consider proposals for the Grand Ave Bridge Rehabilitation Report.

Motion by Evanson, second by Polach to select the proposal from Jewell Associates for \$14,000 to prepare the Bridge Rehabilitation Report. Motion carried (3-0).

5. Review referral list.

The referral list was reviewed (Items 10,11,15,16 were removed)

6. Set next meeting date.

Next meeting was set for Monday, February 6th, 2022 after the Planning Commission at either 5:00pm or 5:30pm.

7. Adjourn

Motion by Evanson, second by Austin to adjourn at 5:21 pm. Motion carried (3-0).

It was moved by Austin, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

Alderperson	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	\boxtimes		
Dean Veneman	2	Second	\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JANUARY 12, 2023:

Jay Bemke, Chairperson

Patrick J. Delaney, Vice-Chairperson

Tom Rayome

Date of Meeting: January 12, 2023 Reported to Council: January 17, 2023

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, on Thursday January 12, 2023, at 4:30 p.m. All Committee members were present. Also present were Mayor Blaser, City Attorney Sue Schill, Alderperson Polach, Alderperson Veneman, Police Chief Mike Potocki, Fire Chief Todd Eckes, and HR Manager Ryan Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 4:32 p.m.

2. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session the Committee may discuss negotiations and strategy regarding possible amendments to provisions in the City's Labor Agreement with WRPPA involving new police department hires

Motion by Rayome, seconded by Delaney to move to closed session pursuant to the above statute. Roll call vote taken. All members voted in the affirmative. Motion carried 3-0.

In closed session discussion occurred regarding new police department hires and hiring requirements.

3. The Committee will return to open session.

Motion by Rayome, seconded by Delaney to return to open session. Motion carried 3-0.

4. Discuss and consider for approval an amendment to the Labor Agreement with IAFF Local 425 regarding a Field Training Instructor program and revisions to on-duty and off-duty training.

Motion by Bemke, seconded by Delaney to approve an amendment to the Labor Agreement with IAFF Local 425 regarding a Field Training Instructor program and revisions to on-duty and off-duty training. Motion carried 3-0.

5. Consider a request from Alderperson Delaney to decrease pay for alderpersons from \$490 per month to \$0 per month.

Motion by Delaney to approve a decrease in pay for alderpersons from \$490.00 per month to \$0 per month. Motion died for lack of a second.

	6. Wage Study Updat	te							
	Discussion took place, no action taken.								
	7. Adjournment								
							Meeting adjourned at 5:50 p.m.		
			•				ns of the Committee. Delaney		
							ent to amend the motion to hold		
		ote. No c	bjection was mad	de, and	the mo	otion was so	o amended. Motion carried, 8		
aye	es and 0 nays:	District	Madian (Oassand	A	Maria	A la a dia dia			
	Alderperson		Motion/Second		<u>Nay</u>	<u>Abstain</u>			
	Ryan Austin	1	Second						
	Dean Veneman	2		\boxtimes					
	Matt Zacher	3		\boxtimes					
	Tom Rayome	4		\boxtimes					
	Sheri Evanson	5	Motion	\boxtimes					
	Dennis Polach	6		\boxtimes					
	Patrick J. Delaney	7		\boxtimes					
	Jay Bemke	8		\boxtimes					
	•								
-	_	-	Delaney, second	led by I	Polach t	o approve	the item as presented. Motion		
fail	ed, 2 ayes and 6 nays:		Madian (Oassand		Maria	A la a dia dia			
	Alderperson		Motion/Second		<u>Nay</u>	Abstain			
	Ryan Austin	1							
	Dean Veneman	2							
	Matt Zacher	3			\boxtimes				
	Tom Rayome	4			\boxtimes				
	Sheri Evanson	5			\boxtimes				
	Dennis Polach	6	Second	\boxtimes					
	Patrick J. Delaney	7	Motion	\boxtimes					
	Jay Bemke	8			\boxtimes				
		_		_					
10. A.	Reports of Other Com					l. O	00.0000		
	 Wisconsin Rapids Police and Fire Co 								
							14, 2022, January 11, 2023		
	4. South Wood Coun						14, 2022, January 11, 2025		
							I Meeting held December 19,		
	2022	0 - 0 -					3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
	6. Zoning Board of A	ppeals he	eld December 20,	2022					
	7. Park and Recreati	on Comm	nission held Janua	ary 9, 2	023				
B.	Department Reports:				_				
	Engineering Depart								
	2. Public Works Depart								
	3. South Wood Coun4. Wastewater Treat		· · · · · · · · · · · · · · · · · · ·						
	5. Wisconsin Rapids					022			
	6. Wisconsin Rapids	-	•						
It was r			•				carried, 8 ayes and 0 nays:		
A I -I	owners District		(Cocond Ave	Nav	A la ada !		, =, ee aa e neger		

V١	ras illoved by Delail	icy, secui	nueu by benne u	place	uie iep		e. Modon carried, o ayes and o nays
	<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	
	Ryan Austin	1		\boxtimes			
	Dean Veneman	2		\boxtimes			
	Matt Zacher	3		\boxtimes			
	Tom Rayome	4		\boxtimes			
	Sheri Evanson	5		\boxtimes			

Dennis Polach	6		\boxtimes	
Patrick J. Delaney	7	Motion	\boxtimes	
Jay Bemke	8	Second	\boxtimes	

11. Referrals to Committee

- 1. Alderperson Evanson submitted a referral to the Human Resources Committee for a discussion regarding the CSS report
- 2. Alderperson Delaney submitted a referral to the Legislative Committee regarding timing of materials provided for Council meetings

12. Adjournment

It was moved by Rayome, seconded by Evanson to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 6:42 p.m.:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4	Motion	\boxtimes		
Sheri Evanson	5	Second	\boxtimes		
Dennis Polach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

Respectfully submitted,

Jennifer M. Gossick, City Clerk